



# Treasure Coast Classical Academy

## Minutes - Board of Directors Meeting: April 24, 2019

Location: via Amazon Chime online meeting

	<u>Present:</u>	<u>Absent:</u>	<u>Late:</u>
Lynda Daniel, Chairperson	✓		
Joan Hoffpauir, Secretary	✓		
Lorraine Johnson	✓		
Laura Pate		✓	
Maria Wells, Treasurer		✓	

### Opening Items

#### Agenda Item

Action

Who

#### Call to Order

3:09 P.M.

Daniel

A quorum being present, the meeting was called to order.

### Reports of Officers and Standing Committees

#### President

None.

#### Treasurer

None.

### Unfinished Business

None.

### New Business

#### Adoption of Agenda

Moved: Johnson

Second: Hoffpauir

Vote: Unanimous

#### Approval of Board Minutes 03/25/19 and Financial Statement 03/31/19

Moved: Hoffpauir

Second: Johnson

Vote: Unanimous

#### Approval of CSP Grant Amendment to Budget

Moved: Johnson

Second: Hoffpauir

Vote: Unanimous

#### Approve Policy 2.7.2.4 – Violations of the Conflicts of Interest Policy

Moved: Johnson

Second: Hoffpauir

Vote: Unanimous

#### Approve Policy 2.7.2.5 – Prohibited Conflicts of Interest

Moved: Johnson

Second: Hoffpauir

Vote: Unanimous

**Approve Policy 4.1.1.1 – Enrollment Deadlines**

Moved: Johnson  
Second: Hoffpauir  
Vote: Unanimous

**Approve aligning the wording of Policy 4.1.1.2 – Non-Discrimination with Florida Statute §1000.05 and CSP Grant Requirements**

Moved: Johnson  
Second: Hoffpauir  
Vote: Unanimous

**Approve Policy 4.1.1.3 – Student Preferences**

Moved: Johnson  
Second: Hoffpauir  
Vote: Unanimous

**Approve Policy 4.1.1.4.1 – All Applicants Will Be Placed Into the Lottery**

Moved: Johnson  
Second: Hoffpauir  
Vote: Unanimous

**Approve Policy 7.1.1 – Handling of Mail**

Moved: Johnson  
Second: Hoffpauir  
Vote: Unanimous

**Approve Policy 7.1.3 – Purchasing**

Moved: Johnson  
Second: Hoffpauir  
Vote: Unanimous

**Approve Policy 7.2.6 – Capitalization & Depreciation of Fixed Assets**

Moved: Johnson  
Second: Hoffpauir  
Vote: Unanimous

**Approve Policy 7.2.6.1 – Capitalization**

Moved: Johnson  
Second: Hoffpauir  
Vote: Unanimous

**Approve Policy 7.2.8.3 – Segregation of Financial Duties for CSP**

Moved: Johnson  
Second: Hoffpauir  
Vote: Unanimous

**Approve Policy 7.2.13.1 – Bank Account Reconciliations**

Moved: Johnson  
Second: Hoffpauir  
Vote: Unanimous

**Approve Policy 7.3.4 – Inventory of CSP Grant Purchases**

Moved: Johnson  
Second: Hoffpauir  
Vote: Unanimous

**Approve Policy 7.8.2 – Record Retention and Long-Term Storage**

Moved: Johnson

Second: Hoffpauir

Vote: Unanimous

**Good of the Order**

None.

**Announcements**

None.

**Community Comments**

None.

**Board Comments**

None.

**Meeting Adjourned**

**3:38 P.M.**