



Independent School District No. 834 – Stillwater Area Public Schools
Oak Park Building, 6355 Osman Avenue North, Stillwater, MN 55082
June 23, 2022 – 6:30 p.m. Business Meeting Minutes

I. Public Comment

- Julie Jacobs - MCA Goals, Budget and Community Involvement

II. Call to Order: The meeting was called to order at 6:35 p.m.

III. Roll Call: Present: Alison Sherman, chair, Katie Hockert, vice chair, Beverly Petrie, treasurer, Vivian Votava, director, Pete Kelzenberg, director

Not present: Annie Porbeni, clerk, Tina Riehle, director

IV. Pledge of Allegiance

V. Approval of Agenda

Motion to approve the agenda by: Member Sherman; second by: Member Petrie; Vote: 5 ayes, 0 nays; Motion carried unanimously.

VI. Superintendent Report

- Superintendent Lansfadt shared an update on the spring sporting events.
- She shared her gratitude to the community and thanked them for supporting our Stillwater students, staff and families.

VII. Board Chair Report

- The School Board thanked Superintendent Lansfeldt for all she has done for the district and community during an extremely difficult and challenging time. She is patient and supportive and always puts the students first. Superintendent Lansfeldt stepped up and led us through a levy and a pandemic. We are grateful for all of the work and service she has done for the district.

VIII. Consent Agenda

- A. Minutes of June 9, 2022 Business Meeting
- B. Payment of Invoices – June 11, 2022 – June 24, 2022
- C. Accept Gifts and Donations – May 2022
- D. Treasurer's Report – May 2022
- E. Fiscal Year 2022 Census
- F. School Nutrition Program Joint Agreement with Pankalo 916 Program
- G. School Nutrition Program Joint Agreement with NE Metro 916 Program
- H. Early Childhood Family Center (ECFC) with NE Metro Intermediate School District 916
- I. Collaborative School Transportation (CSTMN) Contract
- J. Transportation Contract with Twin City Transportation (TCT)
- K. CliftonLarsonAllen LLP
- L. Human Resources Personnel Report

Motion to approve item A, B, C, D, E, F, G, H, I, J, K, L by: Member Kelzenberg; second by: Member Hockert; Vote: 5 ayes, 0 nays; Motion carried unanimously.

IX. Action Item

- A. Long-Term Facilities Maintenance 10 Year Plan – Mr. Mark Drommerhausen
Mr. Mark Drommerhausen presented a comprehensive list of projects that qualify for Long-Term Facility Maintenance funding at the June 9, 2022 school board business meeting.

Motion to approve the Long-Term Facilities Maintenance 10 Year Plan by: Member Petrie; second by: Member Sherman; Vote: 5 ayes, 0 nays; Motion carried unanimously.

- B. 2022-2023 Preliminary Budget - Dr. John Thein
Dr. Thein presented the draft 2022-2023 Preliminary Budget at the June 9, 2022 board business meeting. The Board of Education is required by law to adopt a preliminary budget by June 30, 2022.

Fund	2022-23 Revenue Budget	2022-23 Expenditure Budget
General Fund	125,950,000	123,528,417
Food Service Fund	4,806,085	4,864,842
Community Service Fund	7,231,778	7,372,606
Sub-Total Operating Funds	137,987,863	135,765,865
Building Construction Fund	2,000	1,800,000
Debt Service Fund	9,704,495	9,691,675
Sub-Total Non-Operating Funds	9,706,495	11,491,675
Trust Fund	10,000	10,000
Total All Funds	147,704,358	147,267,540

Motion to approve the 2022-2023 Preliminary Budget by: Member Petrie; second by: Member Kelzenberg; Vote: 5 ayes, 0 nays; Motion carried unanimously.

- C. 2021-2023 Cafeteria Employees Master Contract – Ms. Cindy Gustafson
Under the terms of the agreements, the salary schedule was increased by 1.5% in year one and 2.75% in year two.

Motion to approve the 2021-2023 Cafeteria Employees Master Contract by: Member Sherman; second by: Member Hockert; Vote: 5 ayes, 0 nays; Motion carried unanimously.

- D. 2022-2024 Terms and Conditions of Employment for Community Education Leads and Assistants – Ms. Cindy Gustafson
Under the terms of the agreements, the salary schedule was increased by 1.5% in year one plus an additional \$1 per hour on the matrix and 2.75% in year two.

Motion to approve the 2022-2024 Terms and Conditions of Employment for Community Education Leads and Assistants by: Member Petrie; second by: Member Kelzenberg; Vote: 5 ayes, 0 nays; Motion carried unanimously.

X. Reports

- A. District Handbook - Ms. Carissa Keister
Dr. Cherry reviewed the district handbook that will come to a future meeting for approval.

Adjournment

- A. The meeting adjourned at 7:41 p.m.
Respectfully submitted, Alison Sherman, Board Chair