

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

June 22, 2022

1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall on June 22, 2022 at 5:00 p.m., in the District Office Board Room, 1800 Solar Drive, Oxnard, California.

Trustees present:

Steve Hall, Ed.D., President
Elizabeth M. Botello, Vice President
Karen M. Sher, M.Ed., Clerk
Wayne Edmonds, Member

Trustees absent:

Beatriz R. Herrera, Member

Administration present:

Tom McCoy, Ed.D., Superintendent
Deborah Salgado, Assistant Superintendent Human Resources
Roger Adams, Assistant Superintendent Educational Services
Ted P. Lawrence Assistant Superintendent Business Services

Grace Tuazon, Administrative Assistant

Translators present:

Ana Rangel, Lucinda Aragon

Guests present:

Aaron Bouffard, David Soldani, Ruth Ann McAllister, Jay Sorenson, Brittany Villasenor, Cameron Salehi, Darlene Garcia, Patsy Thomas, Jay Sorenson.

2. PLEDGE OF ALLEGIANCE

President Hall asked Trustee Botello to lead the Pledge of Allegiance to the flag.

3. ADOPTION OF AGENDA

Motion: Moved by Trustee Edmonds to adopt the agenda of June 22, 2022 Regular Board meeting pulling items 11. BB: Ventura County SELPA-SESS Agreement and 11. CC: Ventura County SELPA Occupational Therapist Agreement for discussion. Item 8: Recognition was tabled to a future meeting as requested by Superintendent McCoy. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Herrera was absent.

4. APPROVAL OF MINUTES

Motion: Moved by Trustee Botello to approve the June 1, 2022, Regular Board meeting minutes and the June 8, 2022 Regular Board meeting minutes, as presented. Seconded by Trustee Edmonds and carried with a vote of 4:0:1. Trustee Herrera was absent.

5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Aaron Bouffard addressed the Board to consider postponement of decision regarding his leave status.

6. CLOSED SESSION

At 5:05 p.m. President Hall stated that the Board of Trustees would convene to Closed Session to discuss confidential material relating to the following items noted below.

A.

Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment /Employment [Government Code Section 54957(b)(1)]

B.

Conference with Labor Negotiator(s): Government Code Section 54957.6

➤ Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent-Human Resources

- Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) * Classified, Certificated and ParaEducator Bargaining Units

C.

Student Personnel: [Education Code §35146, 48912, 48919]

D.

Superintendent's Evaluation

E.

Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146

F.

Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)

a. Number of cases: Three

G.

Conference with Real Property Negotiator (Govt. Code § 54956.8) **PROPERTY:** Multiple District-owned parcels, including: (1) District Office Campus 309 and 315 South K Street,

Oxnard, CA. APNs 202-0-010-630 & -740; (2) 1101 W 2nd St., Oxnard, CA, APN 202-0-233-355

AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined
UNDER NEGOTIATION: Price and terms of payment.

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:40 p.m. President Hall reported out that during Closed Session the Board of Trustees of the Oxnard Union High School District approved to place Employee No. 3210 on leave without pay status effective immediately. The vote was unanimous by a vote of 4:0:1 as Trustee Herrera was absent.

President Hall reported out that during Closed Session, the Board of Trustees of the Oxnard Union High School District approved the appointment of Shannon Houston Scott to the position of Principal of Rio Mesa High School effective July 1, 2022. The motion was made by Trustee Edmonds and seconded by Trustee Hall, and was approved by a vote of 4:0:1 as Trustee Herrera was absent.

8. RECOGNITION: Shannon Klemann, Ventura County Teacher of the Year - TABLED

This item was tabled to a future meeting.

9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Ruth Ann McAllister addressed the Board regarding building access from the parking lot to the sewing classroom of Oxnard Adult School.

10. SUPERINTENDENT'S REPORT

Dr. McCoy's highlights:

- Expressed his gratitude to the entire Oxnard Union High School District students, staff, parents and governance team.
- District-wide graduations video

11. CONSENT CALENDAR

Motion: Trustee Botello moved to approve the Consent Calendar, pulling items BB and CC for discussion. Seconded by Trustee Hall and carried with a vote of 4:0:1 as Trustee Herrera was absent.

A. Consideration of Approval of Purchase Orders and Direct Pays, May 31-June 12, 2022

Purchase Orders totaling \$2,082,748.18 and Direct Pays totaling \$5,978.19 be approved, as presented.

B. Consideration of Approval of the Disposal of Surplus Asset Items, August 26, 2021-June 22, 2022

It is the recommendation of District Administration that the items listed above be declared surplus and/or obsolete and that staff be authorized to dispose of all items through recycling, sale or other means, in the most expeditious manner, as presented.

C. Consideration of Renewal of Sage Realty (SAGE) Asset Management to Assist with Planning, CDE/OPSC/State Funding Grants and Local Funding and Financing DSHS Site and/or Modernization of District School Facilities

It is the recommendation of District Administration that the Board of Trustees approve the renewal contract for the value as noted to SAGE, as presented.

D. Consideration of Approval of Sage Realty for School Facilities Needs Analysis (SFNA) / Developer Fee Justification Study (DFJS), Update & Related Items

It is the recommendation of District Administration that the Board of Trustees approve the agreement of with Sage Realty for school facility needs analysis, as presented.

E. Consideration of Approval of Kruger Bensen Ziemer Architects, Inc. (KBZ) to Provide Architectural Design, Assistance and Construction Administration Services for the HHS Campus Security Fencing Project - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Kruger Bensen Ziemer Architects, Inc. (KBZ), as presented.

F. Consideration of Approval of Contract Adjustment to A&B Construction on ACHS HVAC

It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to A&B Construction, as presented.

Project for Additional Unforeseen Work and Materials Required - Measure A

G. Consideration of Approval of Contract Adjustment to AP Construction on HHS HVAC Project for Additional Unforeseen Work and Materials Required - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to AP Construction, as presented.

H. Consideration of Approval of Contract Adjustment to Crown Worldwide Moving and Storage LLC at HHS HVAC Project for Additional Furnishing Relocation of Shop Equipment and Other Technical Devices to Accommodate Modernization - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to Crown Worldwide Moving and Storage LLC, as presented.

I. Consideration of Approval of Notice of Completion for Meneshma Development Group for the OHS Mechatronics Project - Measure A

It is the recommendation of District Administration that the Board of Trustees approve the Notice of Completion for Meneshma Development Group, as presented.

J. Consideration of Approval of Contract Adjustment to Taft Electric Company on HHS Gym Bleacher Project for Additional Unforeseen Work and Materials Required - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to Taft Electric Company, as presented.

K. Consideration of Approval of Contract Award to Omni Services Corp for As-Needed Quality Control, Closeout and Certification for the Interior Bleachers and Security Fencing Projects for the Years 2022 and 2023 - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract award to Omni Service Corp, as presented.

L. Consideration of Approval for PHS Wellness Center Through the Use of ESSER II funds

It is the recommendation of District Administration that the Board of Trustees Approve a contract for the value as noted to Kiwitt General Building, as presented.

M. Consideration of Renewal of Agreement Between the Oxnard Union High School District and the Regents of the University of California, University of California at Santa Barbara (UCSB Early Academic Outreach Program) for Hueneme High School, Pacifica High School, Rio Mesa High School and Channel Islands High School

It is the recommendation of District Administration that the Board of Trustees renew the Agreement Between the Oxnard Union High School District and the Regents of the University of California, University of California at Santa Barbara (UCSB Early Academic Outreach Program) for Hueneme High School, Pacifica High School, Rio Mesa High School and Channel Islands High School, as presented.

N. Consideration of Renewal Agreement Between Oxnard Union High School District and Gold Coast K9 Police Services for Onsite Detection Services

It is the recommendation of District Administration that the Board of Trustees renew the Agreement Between Oxnard Union High School District and Gold Coast K9 Police Services for Onsite Detection Services, as presented.

O. Consideration of Renewal of Agreement Between Oxnard Union High School District and YouthTruth to Provide Student, Staff and Community Feedback for 2022-2025 School Years

It is the recommendation of District Administration that the Board of Trustees renew the Agreement Between Oxnard Union High School District and YouthTruth to Provide Student, Staff and Community Feedback for 2022-2025 School Years, as presented.

- P. Consideration of Renewal of the Proposal Between Illuminating SOL Therapy, Inc. and Oxnard Union High School District (OUHSD) Wellness & Inclusion Department for the 2022-2023 School Year to Provide Mental Health and Wellness Services at Oxnard High School and Oxnard Middle College High School
- It is the recommendation of District Administration that the Board of Trustees renew the Proposal Between Illuminating SOL Therapy, Inc. and Oxnard Union High School District (OUHSD) Wellness & Inclusion Department for the 2022-2023 School Year to Provide Mental Health and Wellness Services at Oxnard High School and Oxnard Middle College High School, as presented.
- Q. Consideration of Renewal of the Working Agreement Between Oxnard Union High School District (OUHSD) and Ventura Counseling and Wellness Center (VCWC) for the 2022-2023 School Year
- It is the recommendation of District Administration that the Board of Trustees renew the Working Agreement Between Oxnard Union High School District (OUHSD) and Ventura Counseling and Wellness Center (VCWC) for the 2022-2023 School Year, as presented.
- R. Consideration of Approval of Pricing Adjustment for Crisis Prevention Institute (CPI) Training for Campus Supervisors
- It is the recommendation of District Administration that the Board of Trustees approve the Pricing Adjustment for Crisis Prevention Institute (CPI) Training for Campus Supervisors, as presented.
- S. Consideration of Renewal of the 2022-2023 California Department of Education Agricultural Career Technical Education Incentive Grant
- It is the recommendation of District Administration that the Board of Trustees renew the 2022-2023 California Department of Education Agricultural Career Technical Education Incentive Grant, as presented.
- T. Consideration of Approval of Perkins V Comprehensive Local Needs Assessment (CLNA) Stakeholder List
- It is the recommendation of District Administration that the Board of Trustees approve the Perkins V Comprehensive Local Needs Assessment (CLNA) Stakeholder List, as presented.
- U. Consideration of Extension of Agreement Between Oxnard Union High School District and RO Health, LLC for Health and Nursing Services
- It is the recommendation of District Administration that the Board of Trustees approve the Extension of Agreement Between Oxnard Union High School District and RO Health, LLC for Health and Nursing Services, as presented.
- V. Consideration of Renewal of Agreement with Maxim Healthcare Staffing Services for COVID Contact Tracers for the Extended School Year
- It is the recommendation of District Administration that the Board of Trustees renew the Agreement with Maxim Healthcare Staffing Services for COVID Contact Tracers for the Extended School Year, as presented.
- W. Consideration of Renewal of Oxnard Union High School District (OUHSD) Technology Subscriptions for the 2022-2023 School Year
- It is the recommendation of District Administration that the Board of Trustees renew the Oxnard Union High School District (OUHSD) Technology Subscriptions for the 2022-2023 School Year, as presented.
- X. Consideration of Approval for NIC Partners, Inc. Services for First Phase of Porting Existing Phone Numbers to Frontier Communications
- It is the recommendation of District Administration that the Board of Trustees approve NIC Partners, Inc. Services for First Phase of Porting Existing Phone Numbers to Frontier Communications, as presented.
- Y. Consideration of Approval of New/Revised Curricular/Course Proposals: Integrated Mathematics 1 MYP (CP), Integrated Mathematics 2 MYP (CP), Honors Integrated Mathematics 2 MYP, Honors Integrated Mathematics 89MC, Honors Integrated Mathematics 99MC, Financial Algebra (CP), Developmental Biology of Food CA (CP), Visual Arts (CP), Painting (CP), Science Fiction (CP), Composition (CP), Energy, Environment and Utilities Mentorship (CP), Introduction to STEAM Manufacturing Careers CTE, Introduction to Film/Video Production CTE, Introduction to Mariachi CTE, Introduction to Manufacturing & Product Design CTE, Introduction to Coding for Robotics ICT CTE, Introduction to Criminal Justice and Public Safety CTE, & Introduction to Garden, Farms and Natural Resources CTE, AP English Literature & Composition, AP English Language & Composition, Personal & Business Math (CP), Health (CP), Anatomy & Physiology (CP) & (H), as presented.

Environment and Utilities Mentorship (CP), Introduction to STEAM Manufacturing Careers CTE, Introduction to Film/Video Production CTE, Introduction to Mariachi CTE, Introduction to Manufacturing & Product Design CTE, Introduction to Coding for Robotics ICT CTE, Introduction to Criminal Justice and Public Safety CTE, & Introduction to Garden, Farms and Natural Resources CTE, AP English Literature & Composition, AP English Language & Composition, Personal & Business Math (CP), Health (CP), Anatomy & Physiology (CP) & (H)

Z. Consideration of Approval of School Site School Accountability Report Cards (SARC) for the 2020-2021 School Year

AA. Consideration of Approval of the Purchase of Chromebook Cases

BB. Consideration of Renewal Agreement Between Oxnard Union High School District and Ventura County SELPA-SESS for School Year 2022-2023

Approved

CC. Consideration of Renewal Agreement Between Oxnard Union High School District and Ventura County SELPA for Occupational Therapist for School Year 2022-2023

Approved

Mr. Adams announced that 44 courses were passed and thanked all staff and teachers that participated in the process.

It is the recommendation of District Administration that the Board of Trustees approve School Site School Accountability Report Cards (SARC) for the 2020-2021 School Year, as presented.

It is the recommendation of District Administration that the Board of Trustees approve the Purchase of Chromebook Cases, as presented.

It is the recommendation of District Administration that the Board of Trustees renew the Agreement Between Oxnard Union High School District and Ventura County SELPA-SESS for School Year 2022-2023, as presented.

Trustee Edmonds shared his concerns with the costs associated with the agreement. His concerns were related to the non-direct services totaling \$1.3 million, but didn't object to the direct services costs outlined in the agreement. Trustee Edmonds recommended the District explore providing cost effective direct services by utilizing retirees and/or exploring the creation of an OUHSD SELPA. He further stated that if this item were to be approved, he would be concerned that the Special Education department's reorganization or restructuring presented at a previous board meeting would not be realized this year.

Superintendent McCoy recommended approval of item BB and would address non-direct services cost-related concerns with SELPA, include a one year opt-out clause on the agreement and conduct a study to in-house occupational therapy services.

Motion: Trustee Sher moved to approve Item BB to include the Superintendent's recommendations. Seconded by Trustee Botello and carried with a roll call vote of 3:1:1 as Trustee Edmonds opposed and Trustee Herrera was absent.

It is the recommendation of the District Administration that the Board of Trustees renew the Agreement Between Oxnard Union High School District and Ventura County SELPA for Occupational Therapist for School Year 2022-2023, as presented.

Trustee Edmonds shared his concerns with the costs associated with the agreement. His concerns were related to the non-direct services totaling \$1.3 million, but didn't object to the direct services costs outlined in the agreement. Trustee Edmonds recommended the District explore providing cost effective direct services by utilizing retirees and/or exploring the creation of an OUHSD SELPA. He further stated that if this item were to be approved, he would be concerned that the Special Education department's reorganization or restructuring presented at a previous board meeting would not be realized this year.

Superintendent McCoy recommended approval of Item CC and would address non-direct services cost-related concerns with SELPA, include a one year opt-out clause on the agreement and conduct a study to in-house occupational therapy services.

Motion: Trustee Sher moved to approve Item CC to include the Superintendent's recommendations. Seconded by Trustee Botello and carried with a vote of 3:1:1 as Trustee Edmonds opposed and Trustee Herrera was absent.

DD. Consideration of Renewal Agreement Between Oxnard Union High School District and Fagen Friedman and Fulfroost LLP for the School Year 2022-2023

It is the recommendation of District Administration that the Board of Trustees renew the Agreement Between Oxnard Union High School District and Fagen Friedman and Fulfroost LLP for the School Year 2022-2023, as presented.

EE. Consideration of Renewal Agreement Between Oxnard Union High School District and City Impact for the School Year 2022-2023

It is the recommendation of District Administration that the Board of Trustees renew the Agreement Between Oxnard Union High School District and City Impact for the School Year 2022-2023, as presented.

FF. Consideration of Approval of Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education

It is the recommendation of District Administration that the Board of Trustees approve Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education, as presented.

GG. Consideration of Approval of Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of District Administration that the Board of Trustees approve Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

HH. Consideration of Approval of Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918

It is the recommendation of District Administration that the Board of Trustees approve Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918, as presented.

II. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

JJ. Consideration of Approval of 2022/2023 Certificated and Classified Management Salary Schedules, Without Revisions to the Salaries, as Required by California PERS and STRS

It is the recommendation of District Administration that the 2022/2023 Certificated and Classified Management Salary Schedules, Without Revisions to the Salaries, as Required by California PERS and STRS, be approved by the Board of Trustees, as presented.

KK. Consideration of Approval of Reclassification: Coordinator of Special Education to Principal Anacapa Adult Transition Program

It is the recommendation of District Administration that the reclassification: Coordinator of Special Education to Principal Anacapa Adult Transition Program, be approved by the Board of Trustees, as presented.

LL. Consideration of Approval of Agreement Between the Office of Administrative Hearings and Oxnard Union High School District

It is the recommendation of District Administration that the agreement between the Office of Administrative Hearings and Oxnard Union High School District, be approved by the Board of Trustees, as presented.

MM. Consideration of Adoption of New Job Description: Advancement Via Individual Determination (AVID)/Career Technical Education (CTE)/College Readiness Tutor [First Reading]

It is the recommendation of the District Administration that the Board of Trustees Adopt New Job Description: Advancement Via Individual Determination (AVID)/Career Technical Education (CTE)/College Readiness Tutor [First Reading], as presented.

NN. Consideration of Adoption of Resolution No. 22-35, Board Member Absence

It is the recommendation of District Administration that the Board of Trustees adopt Resolution No. 22-35, Board Member Absence, as presented.

12. ACTION ITEMS

A. Consideration of Approval of the 2022-2023 OUHSD Local Control Accountability Plan

Motion: Trustee Sher moved to approve the 2022-2023 OUHSD Local Control Accountability Plan, as presented. Seconded by Trustee Botello and carried with a vote of 4:0:1 as Trustee Herrera was absent.

Approved

- Mr. Adams presented on the 2022-2023 OUHSD Local Control Accountability Plan

- Trustee Sher recommended that the Board consider increasing wages for Campus Supervisors.
- Mr. Adams informed Trustees that Student Voices is grant funded and is included in the plan in the event that LCAP is required for funding.

B. Consideration of Approval of the Continuation of Resolution No. 22-02 for CIHS Building B, C, P HVAC and Electrical Services Construction Funding to Remedy Contractor Potential Default Pursuant to the Uniform Public Construction Cost Accounting Act

Motion: Trustee Sher moved to approve the continuation of Resolution No. 22-02 for CIHS Building B, C, P HVAC and Electrical Services Construction Funding to Remedy Contractor, as presented. Seconded by Trustee Botello and carried with a vote of 4:0:1 as Trustee Herrera was absent.

Approved

C. Consideration of Approval of the Adopted Budget, Fiscal Year 2022-23

Motion: Trustee Botello moved to approve the Adopted Budget, Fiscal Year 2022-23, as presented. Seconded by Trustee Edmonds and carried with a vote of 4:0:1 as Trustee Herrera was absent.

Approved

- Mr. Lawrence presented on the 2022-2023 Budget and indicated that OUHSD is fiscally sound.
- Nutrition Services over budgets their expenditures but would end with a balanced budget; therefore, the budget currently shows a deficit.
- Accounting over budgets restricted programs to spend into the fund balance; therefore, the multi-year budget currently appears as a deficit.
- Ms. Thomas informed Trustees that the district is expected to have a \$1.2 million surplus in unrestricted for the 2022-2023 school year.

D. Approval of the 2022-23 Education Protection Account (EPA) Spending

Motion: Trustee Edmonds moved to approve the 2022-23 Education Protection Account (EPA) Spending, as presented. Seconded by Trustee Sher and carried with a vote of 4:0:1 as Trustee Herrera was absent.

Approved

E. Consideration of Approval of Del Sol High School Staffing Plan

Motion: Trustee Sher moved to approve the Del Sol High School staffing plan, as presented. Seconded by Trustee Botello and carried with a vote of 4:0:1 as Trustee Herrera was absent.

Approved

- Dr. Salgado affirmed that Years 1 and 2 costs are included in the budget.

F. Board of Trustees August 10 Board Retreat Topics – Discussion Only

This item was for discussion only; therefore, no action was taken.

Trustees Hall and Botello would like the following Retreat items:

- Device use during board meetings.
- Revisit Robert's Rules regarding discussion on Action Items.
- Public comment procedures in particular script read prior to public comment.
- Goals and Objectives suggested edits.
- Progress report on Goals and Objectives and how it ties in to the district's mission and vision.

13. BOARD REPORT AND COMMUNICATIONS

A. Trustee Hall

- Congratulated the Class of 2022.
- Thanked staff, administrative team, and teachers for their amazing job this year.

B. Trustee Herrera

- Absent.

C. Trustee Sher

- Wished everyone a happy summer.
- Attended numerous graduations and thanked all those involved.
- Congratulated the Class of 2022.

D. Trustee Edmonds

- Attended numerous graduations.
- Thanked staff for their efforts this year.

E. Trustee Botello

- Attended six graduations.
- Congratulated the Class of 2022.

14. ITEMS FOR FUTURE CONSIDERATION

- Trustees reviewed the Items for Future Consideration.

15. ADJOURNMENT


President Hall adjourned Open Session at 7:52 p.m.

Approved as presented
August 10, 2022

BOARD OF TRUSTEES



Karen M. Sher, M.Ed., Clerk



Dr. Tom McCoy, Secretary
and Superintendent

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>