

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on May 17, 2018 at the LycoCTC Cafe.

Mr. Edward Ade, Board President called the meeting to order at 7:00 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mrs. Donna Gavitt	P	Mr. Michael Mamrak		East Lycoming
Mr. Edward Ade Jr.	P	Mr. John Raymond		Loyalsock
Mr. Robert Logue	P			Montoursville
Mrs. Rhondel Moyle	P	Mr. Bob Titman		Muncy
Mr. Douglas Whitmoyer	P	Mr. George Grose		Warrior Run

Others present: Mr. Pawlik, Mr. Maciejewski, Mr. Eric Butler, Mrs. Patricia Kepner, Mr. Beau Hoffman, McCormick Law Firm

PUBLIC PRESENTATION

A presentation was given by Mr. Paul Shimel, level one automotive instructor and Mr. Harry Kline, instructor for levels two and three. Joining the instructors, were four automotive students, Kolton Frycklund, Derrick Horne, Parker Smith, and Dalton Spring. Mr. Shimel started off by stating that the automotive class has the largest Program of Study with 227 tasks. The POS is updated every three years, and this year Mr. Kline assisted in writing the curriculum alongside representatives from industry and Pennsylvania colleges. Mr. Shimel said that he tries to focus on his students doing at least one competency a day on average, and by the time they finish the year with him, they should be 48 percent complete.

Mr. Kline said that Mr. Shimel gets the students prepared before they come to him. He said it is important for the first year students to be separated from the older students. It gives them a chance to mature and gain confidence before doing live work for customers. He said he emphasizes the dealership environment. They have teams, which allows the more experienced students to mentor the younger ones. Mr. Kline discussed the industry certifications that are available to the students, including earning their Pennsylvania State Inspection license. Lastly, Mr. Kline mentioned a few of the new cutting edge tools that he has in the shop and how it benefits our students, whether they will be furthering their education at a technical college or accepting a job in the industry.

MEETING MINUTES

Mrs. Gavitt moved and Mrs. Moyle seconded the motion to accept the meeting minutes from the April 19, 2018 regularly scheduled meeting. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to accept the bills from April 13, 2018 to, May 10,2018 in the amount of \$159,445.96 as presented. The motion carried 5-0

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to accept the financial reports for the period ending April 30, 2018. The motion carried 5-0.

FORMAL ACTION

Mrs. Gavitt moved and Mrs. Moyle seconded the motion to approve Brian Anstadt for the position of Dean of Students for the 2017-2018 school year at a stipend of \$750.00 retroactive to August 24, 2017. The motion carried 5-0.

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to approve Rhaylene Cooley for the position of Skills USA Advisor for the 2017-2018 school year at a stipend of \$800.00 retroactive to August 24, 2017. The motion carried 5-0.

Mrs. Gavitt moved and Mrs. Moyle seconded the motion to approve Kerri Kime for the position of National Technical Honor Society Advisor for the 2017-2018 school year at a stipend of \$800.00 retroactive to August 24, 2017. The motion carried 5-0.

Mrs. Moyle moved and Mr. Logue seconded the motion to open nominations for board treasurer. The motion carried 5-0.

Mrs. Moyle moved and Mr. Logue seconded the motion to close nominations for board treasurer. The motion carried 5-0.

The vote was 5-0 for Donna Gavitt to be the treasurer for the 2018-19 fiscal year beginning July 1, 2018

Mrs. Gavitt moved and Mrs. Moyle seconded the motion to approve the purchase of a Combi-Oven on the Rational State Contract #4400011967 from Rice's Food Equipment, Inc. Dallas, PA in the amount of \$17,024.67. This purchase is funded on a 50% matching basis through the state's Job Ready Competitive Equipment Grant. The motion carried 5-0.

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to approve the resignation of Henry Rainey, construction assistant as of May 9, 2018. The motion carried 5-0.

Mrs. Gavitt moved and Mrs. Moyle seconded the motion to approve the third reading of the LycoCTC 2018-2019 school year calendar. The motion carried 5-0.

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to approve Jason Rohland for the Criminal Justice Occupational Advisory Committee for the 2018-2019 school year. The motion carried 5-0.

ADMINISTRATIVE REPORTS

Facilities/Operations/Safety Committee:

A discussion was had about making it mandatory for the students to wear ear protection in the shops.

Curriculum/Programs/Enrollment:

A discussion was held about reviewing policies from other districts about the correct action to take if there is not enough enrollment/interest in a program to make it financially feasible. This is something that the superintendents and Mr. Butler will look into further over the summer.

Instruction/Professional Development:

There was a discussion about continuing education for the instructors. Some instructors have found that the courses are cheaper at Luzerne County Community College, but their fees are higher. Considering the fact that the instructors taking the LCCC courses are saving us money by doing this, they have asked if Lyco would consider paying more of the fees, which are paid out of pocket by the instructors. The board decided that there would have to be a specific memo of understanding added to the instructor contract referencing this. This would need to be drafted and reviewed by our solicitor before getting board approval.

Communications/ Public Relations:

Mr. Butler thanked Mrs. Gavitt for participating in the Student of the Year interviews. He said that all the nominees were great students and they all had extensive plans for their future, and most wanted to stay in this area. Dakota Wright, East Lycoming was named the Student of the Year. He has worked at Best Line Equipment through his co-op here at Lyco and they have offered him a full-time job after graduation. His future plans also include going into the Marines and attending Penn College.

Mr. Butler mentioned upcoming events in May- the Mentor Luncheon for the co-op students and their employers, awards day, the pre-school carnival and the Senior Ceremony coming up next week. Mr. Butler reminded all board members that they are invited to attend. Dr. Davie Jane Gilmore, President of Penn College will be our keynote speaker. This year, due to the increasing number in the senior class, we had to distribute tickets to the seniors for their families. If we continue to grow, we may have to look at a larger venue in the future. A few criminal justice students will assist with ushering.

Lyco held its first ever blood drive with the Community Blood Bank, which gives blood exclusively to UPMC. They have a program to offer scholarships to our students if we host two drives a year, so next year we will be planning with that in mind.

June 1st will be our last student day.

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, June 21, 2018 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mr. Logue moved and Mr. Whitmoyer seconded the motion to adjourn at 8:26 pm. The motion carried 5-0.

Respectfully submitted,
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary