

Lycoming Career & Technology Center  
Joint Operating Committee  
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on June 21, 2018 at the LycoCTC Cafe.

Mr. Edward Ade, Board President called the meeting to order at 7:00 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mrs. Donna Gavitt	A	Mr. Michael Mamrak		East Lycoming
Mr. Edward Ade Jr.	P	Mr. John Raymond		Loyalsock
Mr. Robert Logue	A			Montoursville
Mrs. Rhondel Moyle	P	Mr. Bob Titman		Muncy
Mr. Douglas Whitmoyer	P	Mr. George Grose		Warrior Run

Others present: Mr. Maciejewski, Mr. Eric Butler, Mrs. Patricia Kepner, Mr. Chris Kenyon, McCormick Law Firm

### MEETING MINUTES

Mrs. Moyle moved and Mr. Whitmoyer seconded the motion to accept the meeting minutes from the May 17, 2018 regularly scheduled meeting. The motion carried 3-0.

### FINANCIAL REPORTS

Mrs. Moyle moved and Mr. Whitmoyer seconded the motion to accept the bills from May 11, 2018 to June 14, 2018 in the amount of \$185,432.58 as presented. The motion carried 3-0

Mrs. Moyle moved and Mr. Whitmoyer seconded the motion to accept the financial reports for the period ending May 31, 2018. The motion carried 3-0.

### FORMAL ACTION

Mrs. Moyle moved and Mr. Whitmoyer seconded the motion to approve the second and final reading of the general proposed operating budget for the 2018-2019 school year as presented. The motion carried 3-0.

Mrs. Moyle moved and Mr. Whitmoyer seconded the motion to approve LycoCTC policy # 629 Procurement-Federal Programs as presented. The motion carried 3-0.

Mrs. Moyle moved and Mr. Whitmoyer seconded the motion to approve the daily session time schedule for the 2018-2019 school year as presented. The motion carried 3-0.

Mrs. Moyle moved and Mr. Whitmoyer seconded the motion to approve McCormick Law Firm as School Solicitor for the 2018-2019 school year at rates consistent with the 2018-2019 school year. The motion carried 3-0

### ADMINISTRATIVE REPORTS

**Curriculum/Programs/Enrollment:**

Mr. Butler discussed the passing of our Computer instructor, Jeff Meck. The Lyco staff was shocked and saddened to hear the news. This led to a discussion about the Computer program and finding a new instructor. Mr. Butler let the board know that we would be placing an ad in the paper and putting it on our website next week. There was also a discussion about changing the title of the class and gearing it more toward networking and security.

Mr. Butler talked about hopefully adding a new Medical Records program next year. It is a high demand field and it would be low cost to start it up. He sees there being a much greater need in the future in this area.

Mr. Butler talked about the criteria to be considered a completer. The board requested data on their districts with emphasis on non-completers and the reasons why they didn't complete.

Mr. Butler shared the enrollment numbers and stated that at this time, all students have been placed in at least one of their choices.

Bishop Newman is interested in possibly sending some students here. Mr. Butler has a meeting with them on Monday to discuss options. If they do decide to participate, their students would be considered tuition students.

**Communications/ Public Relations:**

Mr. Butler attended the state director's day in Harrisburg. He met with Senator Gene Yaw's staff, Garth Everett, and Lynda Schlegel Culver. They discussed data and the future of Career and Technical Education.

Career readiness is becoming more important and the state is talking about adding more money for Career and Tech Ed. in the future. Mr. Butler is hoping that we will get additional grant money next year.

Mr. Butler talked about the Penn College pilot program and shared some data on that. The students have shown marked improvement in math competency as indicated by test scores. Most of these students will do dual enrollment next year and will have six credits of math before they begin and they will be done with their general education math courses. Next year Muncy and Warrior Run will also be participating in the program. Mr. Butler and a team will be presenting about this next year at the Integrated Learning Conference.

Mr. Butler also reviewed some data comparing LycoCTC to other area schools; it confirmed that we are doing extremely well.

The senior ceremony was held on Wednesday, May 23<sup>rd</sup>. It was a great night- Dr. Davie Jane Gilmore was the guest speaker this year and she did a great job. Like last year, it was very well attended. This year, for the first time, we had to distribute tickets and limit the senior families to five per student because of the large crowd last year. There was discussion about possibly in the future, doing a rotation of the districts for hosting the ceremony.

**ADDITIONAL INFORMATION**

The next Joint Operating Committee Meeting will be held Thursday, August 16, 2018 at 7:00 pm at the Lycoming Career & Technology Center Café.

**ADJOURNMENT**

With no further business, Mrs. Moyle moved and Mr. Whitmoyer seconded the motion to adjourn at 8:08 pm. The motion carried 3-0.

Respectfully submitted,  
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary