

Lycoming Career & Technology Center  
Joint Operating Committee  
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on September 20, 2018 at the LycoCTC Cafe.

Mr. Edward Ade, Board President called the meeting to order at 7:06 p.m.

**Roll Call:**

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mrs. Donna Gavitt	P	Mr. Michael Mamrak	P	East Lycoming
Mr. Edward Ade Jr.	A	Mr. John Raymond		Loyalsock
Mr. Robert Logue	P			Montoursville
Mrs. Rhondel Moyle	P	Mr. Bob Titman		Muncy
Mr. Douglas Whitmoyer	P	Mr. George Grose		Warrior Run

Others present: Mr. Maciejewski, Mr. Michael Pawlik, Mr. Eric Butler, Christopher Kenyon, McCormick Law, and Patricia Kepner

**EXECUTIVE SESSION**

Mr. Whitmoyer moved and Mrs. Gavitt seconded the motion to go into executive session to discuss personnel at 7:03.

Mr. Whitmoyer moved and Mrs. Gavitt seconded the motion to go end the executive session at 7:05.

**MEETING MINUTES**

Mr. Whitmoyer moved and Mr. Logue seconded the motion to accept the meeting minutes from the August 16, 2018 regularly scheduled meeting. The motion carried 4-0.

**FINANCIAL REPORTS**

Mr. Whitmoyer moved and Mr. Logue seconded the motion to accept the bills from August 10, 2018 to September 13, 2018 in the amount of \$109,640.23 as presented. The motion carried 4-0

Mr. Whitmoyer moved and Mrs. Gavitt seconded the motion to accept the financial reports for the period ending August 31, 2018. The motion carried 4-0.

**FORMAL ACTION**

Mrs. Gavitt moved and Mr. Whitmoyer seconded the motion to approve Brian Anstadt for the position of Dean of Students for the 2048-2019 school year at a stipend of \$750.00. The motion carried 4-0.

Mrs. Gavitt moved and Mr. Whitmoyer seconded the motion to approve Kerri Kime as the National Technical Honor Society advisor for the 2018-2019 school year at a stipend of \$800.00. The motion carried 4-0.

Mr. Whitmoyer moved and Mr. Logue seconded the motion to approve Rhaylene Cooley as the Skills USA advisor for the 2018-2019 school year at a stipend of \$800.00. The motion carried 4-0.

Mr. Whitmoyer moved and Mrs. Gavitt seconded the motion to approve Rhaylene Cooley as the instructor mentor for Reed Kimble for the 2018-2019 school year at a stipend of \$800.00. The motion carried 4-0.

Mr. Whitmoyer moved and Mr. Logue seconded the motion to approve a 2.75 % increase for the paraprofessionals for the 2018-2019 school year, retroactive to August 23,2018. The motion carried 4-0.

Mrs. Gavitt moved and Mr. Whitmoyer seconded the motion to approve Eric Wolfgang (President) and Art Levinowitz (Vice-President) for the 2018-2019 school year. The motion carried 4-0

The board did not select any candidates for the Insurance Trust Trustees or a voting delegate from LycoCTC to participate in the PSBA Delegate Assembly.

Mrs. Gavitt moved and Mr. Logue seconded the motion to approve Susquehanna Transit, Murray Transportation, and Loyalsock High School as bus contractors for LycoCTC field trips for the 2018-2019 school year. The motion carried 4-0

Mr. Whitmoyer moved and Mr. Logue seconded the motion to approve the addition of John Dougherty, Mark Hulyo, Tom Best, and William MacInnis to the daily substitute list, pending clearances for the 2018-2019 school year. The motion carried 4-0

## **ADMINISTRATIVE REPORTS**

### **Facilities/Operations/Safety Committee:**

We had our first emergency drills this week. We are talking to East Lycoming about acquiring the app that they use for the drills. It would be very beneficial as it allows the teachers/staff to communicate during the drill or a real event.

Our safety committee is certified, which means we are eligible to receive a five percent discount on our insurance.

### **Curriculum/Programs/Enrollment:**

We billed at 299 this year; the flex enrollment was up slightly this year.

Mr. Butler is working on getting a Medical Office program started next year. He collected labor data from the Central PA Workforce Development Board and will be having an Occupation Advisory Committee meeting next month to see if it is plausible. After that, we will work on doing a student interest survey with 8<sup>th</sup> and 9<sup>th</sup> grade students.

We will begin the recruiting process soon. Mr. Butler and Liz Ann will start visiting the sending schools in October. After all of those presentations, the ninth graders will have the opportunity to participate in a visitation day here at Lyco.

### **Instruction/Professional Development:**

Our new computer instructor, Reed Kimble is doing an excellent job and the students seem to be responding well to him.

Bill Way, the construction instructor is in his second year, and doing well. He will be doing his student teaching this semester. His Penn State instructor is happy with his progress thus far.

There was a discussion about the instructors taking classes at Luzerne County Community College as opposed to Penn State. The tuition is cheaper at Luzerne, and therefore we are trying to come up with an agreement to pass some savings on to the teachers as well.

**Communications/ Public Relations:**

The East Lycoming Recreation Authority had a banquet at Lyco last night. It went quite well; there were about fifty people in attendance.

Commonwealth Media Services was here yesterday to do a promotional video on Career and Technical Education for PDE. They toured the school and took pictures and videos in the shops. Pictures and/or videos should be on social media in the near future. The media team were very impressed with our school and stated that we had set the bar very high for the other schools that would be visiting.

**ADDITIONAL INFORMATION**

The next Joint Operating Committee Meeting will be held Thursday, October 18, 2018 at 7:00 pm at the Lycoming Career & Technology Center Café.

**ADJOURNMENT**

With no further business, Mr. Whitmoyer moved and Mr. Logue seconded the motion to adjourn at 7:26 pm. The motion carried 4-0.

Respectfully submitted,  
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary