

**Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting**

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on June 18, 2020.

Mr. Michael Mamrak, Board President called the meeting to order at 7:01 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Rose Trevouledes		East Lycoming
Mr. Paul Young	P	Dr. Carolyn Strickland		Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. Kim Walker	P	Mr. Steven Hill		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Eric Butler, Mr. Gerald McLaughlin, Heather Burke, Mr. Christopher Kenyon, and Ms. Patricia Kepner

MEETING MINUTES

Mr. Whitmoyer moved and Mr. Young seconded the motion to accept the meeting minutes from the May 21, 2020 regularly scheduled meeting. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Whitmoyer moved, and Mr. Young seconded the motion to accept the bills from May 15, 2020 to June 11, 2020 in the amount of \$98,230.19 and the financial reports for the period ending May 31, 2020 as presented. The motion carried 5-0.

FORMAL ACTION

Mr. Whitmoyer moved and Mr. Young seconded the motion to approve the following action items:

- A. The second reading of LycoCTC policies 805.1, 810.2, and 814 as presented.
- B. The first reading of LycoCTC policy 830 as presented.
- C. The second reading of the general proposed operating budget for the 2020-2021 school year as presented.
- D. The School Pointe general products and services agreement for June 30, 2020 through June 30, 2023 which includes a one-time set up fee of \$3750. and \$2500. Annually as presented.
- E. The Harris School Solutions Classmate CTE Maintenance and Support Extension for 180 days at a cost of \$7,235.22-\$10,670.44 as presented.

The motions carried 5-0.

Mr. Whitmoyer moved and Mr. Young seconded the motion to go into executive session at 7:36 for personnel reasons.

Mr. Whitmoyer moved and Mr. Young seconded the motion to come out of executive session at 7:49.

Mr. Walker moved and Mr. Young seconded the motion to approve a one-year extension from July 1, 2020 through June 30, 2021 for the contract between the Lycoming Career and Technology Center Joint Operating Committee and the Lycoming Career and Technology Center Education Association subject to final review from the solicitor.

ADMINISTRATIVE REPORTS

Facilities/Operations:

Mr. Butler discussed the possibility of doing an in-service on Keystone literature and writing skills.

We are working on our COVID plan which will need to be board approved before the start of next year. Dawn Shaffer, health careers instructor, will be our COVID Coordinator, and will be working in conjunction with Mrs. Cooley to finalize those plans. We will be receiving a grant to help with the costs of the extra materials that will be required for this. Our lease with East Lycoming only includes regular cleaning of the facility. We are looking at additional cleaning costs that we hope to include in the grant.

Mr. Butler said that he is planning to require students to wear masks until it is no longer considered industry appropriate.

Curriculum/Programs/Enrollment:

Mr. Butler discussed ending enrollment numbers for the 19-20 school year and projected numbers for the 20-21 school year. He thanked East Lycoming for switches a few students to some morning classes to accommodate some more students from the other sending districts in the afternoon.

Mr. Kline, Automotive instructor, will be doing State Inspection classes with his seniors so they can finish and get their certification. They will be practicing social distancing when coming in to complete this.

Eligible incoming seniors in the Health Careers class unfortunately will not be able to take their CNA classes this summer.

Communications/Public Relations:

Mr. Butler discussed the PDE data regarding CTE performance. He is working on a final report for Perkins, which required more extensive data this year.

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting is tentatively set for Thursday, July 16, 2020 at 7:00 pm at the Lycoming Career & Technology Center Café or an electronic meeting will take place if deemed necessary.

ADJOURNMENT

With no further business, Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to adjourn at 7:52 pm. The motion carried 5-0.

Respectfully submitted,
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary