

Lycoming Career & Technology Center  
Joint Operating Committee  
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on March 19, 2020 at the LycoCTC Cafe.

Mr. Michael Mamrak, Board President called the meeting to order at 7:15 p.m.

**Roll Call:**

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Rose Trevouledes		East Lycoming
Mr. Paul Young	P	Dr. Carolyn Strickland		Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. Kim Walker	A	Mr. Steven Hill		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Eric Butler, Mr. Gerald McLaughlin, Heather Burke (by phone) and Ms. Patricia Kepner.

**MEETING MINUTES**

Mr. Young moved and Mr. Shimmel seconded the motion to accept the meeting minutes from the February 20, 2020 regularly scheduled meeting. The motion carried 4-0.

**FINANCIAL REPORTS**

Mr. Young moved, and Mr. Shimmel seconded the motion to accept the bills from February 14, 2020 to March 12, 2020 in the amount of \$124,647.39 as presented. The motion carried 4-0.

Mr. Young moved and Mr. Shimmel seconded the motion to accept the financial reports for the period ending February 29, 2020. The motion carried 4-0.

**FORMAL ACTION**

Mr. Young moved and Mr. Shimmel seconded the motion to approve the second reading of LycoCTC policies 806, 811, 812, and 813 as presented. The motion carried 4-0.

Mr. Young moved and Mr. Shimmel seconded the motion to approve the first reading of LycoCTC policies 903, 910, 912, and 917 as presented. The motion carried 4-0.

Mr. Young moved and Mr. Shimmel seconded the motion to approve the Local Audit for the 2018-2019 school year ending June 30, 2019 as presented. The motion carried 4-0.

Mr. Young moved and Mr. Shimmel seconded the recommendation to approve the CSIU Student Information System proposal as presented. The motion carried 4-0.

Mr. Young moved and Mr. Shimmel seconded the CSIU Service Agreement for the 2019-2020 school year as presented. The motion carried 4-0.

Mr. Young moved and Mr. Whitmoyer seconded the motion to approve the first reading of the calendar for the 2020-2021 school year as presented. The motion carried 4-0.

Mr. Shimmel moved and Mr. Whitmoyer seconded the motion to approve the Executive Director and/or Business Manager to pay all LycoCTC bills from March 13, 2020 until May 21, 2020 in the event of a cancellation of the April 16, 2020 JOC meeting. The motion carried 4-0.

Mr. Young moved and Mr. Shimmel seconded the motion to both approve the first reading and waive the second reading of LycoCTC policy 006.2, Attendance at Meetings Via Electronic Communications as presented. The motion carried 4-0.

Mr. Young moved and Mr. Shimmel seconded the motion to suspend and/or negate the majority requirement for JOC meetings as dictated in policy 006 for the duration of Governor Tom Wolf's order issued March 13, 2020. The motion carried 4-0.

Mr. Young moved and Mr. Shimmel seconded the motion to approve that the JOC authorize the administration to pay all support staff employees during the time that they are off as a result of schools being closed for the period of March 16, 2020 to March 29, 2020 by order of the governor. The motion carried 4-0.

## **ADMINISTRATIVE REPORTS**

### **Facilities / Operations:**

Heather Burke, business manager, reviewed the 20-21 budget.

Mr. Butler discussed the implications for LycoCTC by the passage of the Family First Act.

### **Curriculum/Programs/Enrollment:**

Mr. Butler said that in light of the circumstances with the Corona Virus and schools being closed indefinitely, he thought it better to wait until the 2021-2022 school year to start the new medical office program.

### **Instruction / Professional Development:**

Mr. Butler stated that negotiations were ongoing for the teacher contract. There will be a Zoom meeting with the staff tomorrow.

## **ADDITIONAL INFORMATION**

The next Joint Operating Committee Meeting will be held Thursday, April 16, 2020 at 7:00 pm at the Lycoming Career & Technology Center Café or an electronic meeting will take place if deemed necessary.

## **ADJOURNMENT**

With no further business, Mr. Young moved, and Mr. Shimmel seconded the motion to adjourn at 7:47 pm. The motion carried 4-0.

Respectfully submitted,  
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary