

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on February 20, 2020 at the LycoCTC Cafe.

Mr. Michael Mamrak, Board President called the meeting to order at 7:15 p.m.

Roll Call:

| <u>MEMBER</u> | <u>P/A</u> | <u>ALTERNATE</u> | <u>P/A</u> | <u>DISTRICT</u> |
|-----------------------|------------|--------------------------|------------|-----------------|
| Mr. Michael Mamrak | P | Mrs. Rose Trevouledes | | East Lycoming |
| Mr. Paul Young | P | Dr. Carolyn Strickland | | Loyalsock |
| Mr. Dave Shimmel | P | Mr. Dale Ulmer | | Montoursville |
| Mr. Kim Walker | A | Mr. Steven Hill | P | Muncy |
| Mr. Douglas Whitmoyer | P | Mr. Daniel Truckenmiller | | Warrior Run |

Others present: Mr. Eric Butler, Mrs. Heather Burke, Mr. David Maciejewski, Mr. Gerald McLaughlin, and Ms. Patricia Kepner.

PUBLIC PRESENTATION

Mrs. Shaffer, Health Careers Instructor, demonstrated a Patient Communication Simulator that Lyco is considering purchasing for her classroom.

Dave Snodgrass, Richard B. Snodgrass and Co., gave the annual local audit report for the 2018-2019 school year.

MEETING MINUTES

Mr. Young moved and Mr. Whitmoyer seconded the motion to accept the meeting minutes from the January 21, 2020 regularly scheduled meeting. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Whitmoyer moved, and Mr. Shimmel seconded the motion to accept the bills from January 10, 2020 to February 12, 2020 in the amount of \$170,122.55 as presented. The motion carried 4 approved, 1 abstained.

Mr. Young moved and Mr. Whitmoyer seconded the motion to accept the financial reports for the period ending January 31, 2020. The motion carried 5-0

FORMAL ACTION

Mr. Young nominated himself for the position of treasurer for the 2020 calendar year. Mr. Shimmel seconded the nomination. The motion carried 5-0.

With no other nominations, Mr. Whitmoyer moved and Mr. Hill seconded the recommendation to approve Paul Young as the treasurer for the 2020 calendar year. The motion carried 5-0.

Mr. Young moved and Mr. Whitmoyer seconded the motion to approve the second reading of LycoCTC policies 901, 907, 913, and 914 as presented. The motion carried 5-0.

Mr. Whitmoyer moved and Mr. Young seconded the motion to approve the first reading of LycoCTC policies 806, 811, 812, and 813 as presented. The motion carried 5-0.

Mr. Young moved and Mr. Whitmoyer seconded the motion to approve an increase from \$32, 851.90 to \$34,000 per year for Patricia Kepner, Secretary to the Director, retroactive to January 16, 2020. The motion carried 5-0

ADMINISTRATIVE REPORTS

Facilities / Operations:

The Certified Safety Committee was audited and cited for not having held summer meetings. Mr. Butler explained that they had been misinformed by the previous administration that they were not required to hold a July meeting. Lyco submitted an updated form and our committee has been recertified and is now in compliance.

The superintendents met to discuss the starting dates for the 20-21 school year for all the sending districts. There was a wide variance in the dates, so they decided the best course of action would be to split the difference and have Lyco start in the middle.

The articles of agreement have expired and Mr. Butler will be working with the JOC to incorporate any changes. He discussed the possibility of future expansion and how funds might be used to facilitate that growth.

Mr. Butler talked about Lyco making the switch from the Classmate student information system to the CSIU's system. We are looking to do that for the 20-21 school year.

Curriculum/Programs/Enrollment:

The Skills USA district competition was on January 30th and 31st at Penn College. Our students did remarkably well with thirty-nine competing and thirty of those competitors placing 1st-3rd. Twelve of those students will be moving on to states in Hershey in April.

Mrs. Barlett and Mr. Butler went to Benton High School to present to 8th -11th grade students there about Lyco programs. They then had a follow-up visitation here with interested students.

Mr. Butler discussed how Lyco is an open enrollment school and each district chooses which of their students will attend. The applications for next school year are due from the member districts on April 8th. After we collect all of those applications, we will open up the classroom seats to any Benton students that wish to attend.

Instruction / Professional Development:

Mr. Butler and Mr. McLaughlin had two meetings with the teacher's association regarding the teacher contract. To date, everything seems to be going pretty well and they will update the JOC next month.

Communications/ Public Relations:

Labor and Industry Director for Workforce Development, Rubin Pachay came to tour on Tuesday the 18th. He was very impressed and spent a lot of time talking to students about their reasons for attending Lyco and any deterrents they encountered while making their decision to attend. Mr. Butler mentioned that it might be a good idea to have some training with the sending school teachers so that they are more aware of the opportunities we have to offer students. Mrs. Barlett has scheduled the ASVAB testing for March 31st.

Mr. Butler and Mrs. Barlett presented at the PACTA conference last week about how we help students plan for their future after high school. The presentation seemed to be well received.

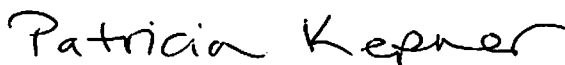
ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, March 19, 2020 at 7:00 pm at the Lycoming Career & Technology Center Café

ADJOURNMENT

With no further business, Mr. Whitmoyer moved, and Mr. Young seconded the motion to adjourn at 8:19 pm. The motion carried 5-0.

Respectfully submitted,
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary