

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on May 16, 2019 at the LycoCTC Cafe.

Mr. Edward Ade, Board President called the meeting to order at 7:02 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Kristy Creasy		East Lycoming
Mr. Edward Ade Jr.	P	Mr. John Raymond		Loyalsock
Mr. Robert Logue	P			Montoursville
Mrs. Rhondel Moyle	P	Mr. Bob Titman		Muncy
Mr. Douglas Whitmoyer	P	Mr. George Grose		Warrior Run

Others present: Mr. Eric Butler, Mr. Michael Pawlik, and Mr. Christopher Kenyon

EXECUTIVE SESSION

Mrs. Moyle moved and Mr. Mamrak seconded to go into executive session for personnel reasons at 7:02.

Mrs. Moyle moved and Mr. Mamrak seconded to come out of executive session at 7:10

MEETING MINUTES

Mr. Whitmoyer moved, and Mr. Mamrak seconded the motion to accept the meeting minutes from the April 18, 2019 regularly scheduled meeting. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Mamrak moved, and Mrs. Moyle seconded the motion to accept the bills from April 12, 2019 to May 9, 2019 in the amount of \$172, 865.31 as presented. The motion carried 5-0.

Mrs. Moyle moved, and Mr. Mamrak seconded the motion to accept the financial reports for the period ending April 30, 2019. The motion carried 5-0.

FORMAL ACTION

Mr. Whitmoyer moved, and Mr. Moyle seconded the motion to approve the final reading of the LycoCTC 2019-2020 proposed school calendar as presented. The motion carried 5-0.

Mr. Mamrak moved, and Mrs. Moyle seconded the motion to approve the second reading of LycoCTC policies 219, 220, 221, 222, 223, 224 and 226 as presented with revisions. The motion carried 5-0.

Mr. Whitmoyer moved, and Mr. Mamrak seconded the motion to approve the second reading of the general fund proposed operating budget for the 2019-2020 school year as presented. The motion carried 5-0.

Mr. Mamrak moved, and Mrs. Moyle seconded the motion to approve the first reading of LycoCTC policies 134, 901, 902, 908, and 911 with revisions, as presented. The motion carried 5-0.

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to approve the lease agreement with the East Lycoming School District in the amount of \$105,572.00 for the 2019-2020 school year as presented. The motion carried 5-0.

Mr. Mamrak moved and Mrs. Moyle seconded the motion to approve the Business Support Services Agreement with the East Lycoming School District in the amount of \$26,000.00 for the 2019-2020 school year as presented. The motion carried 5-0.

Mrs. Moyle moved and Mr. Mamrak seconded the motion to approve the Technology Support Services Agreement with the East Lycoming School District in the amount of \$20,000.00 for the 2019-2020 school year as presented. The motion carried 5-0.

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to approve the CSIU Agreement for the 2019-2020 school year as presented. The motion carried 5-0.

Mrs. Moyle nominated and Mr. Whitmoyer seconded the nomination for Mr. Mamrak as board treasurer for the 2019-2020 school year.

Mrs. Moyle moved and Mr. Logue seconded the recommendation to close nominations for board treasurer.

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to approve Mr. Mamrak as Board Treasurer for the 2019-2020 school year. The motion carried 5-0.

Mr. Mamrak moved and Mrs. Moyle seconded the motion to approve two students and one chaperone to participate in the Skills USA National competition in Louisville, Kentucky in June 2019. The motion carried 5-0.

Mrs. Moyle moved and Mr. Mamrak seconded the motion to approve the first reading of LycoCTC policy 136, Closing of Programs, with revisions, as presented. Then motion carried 5-0.

Mr. Whitmoyer moved and Mr. Mamrak seconded the motion to improve employee agreement between Lyco and Eric Butler that runs through June 30, 2021. The motion carried 5-0.

ADMINISTRATIVE REPORTS

Curriculum/Programs/Enrollment:

Mr. Butler discussed the senior post graduation data. There has been more of a trend in the last few years of graduates excepting full time positions. Normally we have about 60 percent going to college. Another big change is the increase in students going into the military. Overall, most graduating seniors of them want to stay in the general area.

Mr. Butler reviewed the recruitment data. This year, we have had interaction with over 1000 students, grades sixth- ninth.

We conducted interviews at the beginning of the month and our student of the year has been selected; Brianna Girardi is an Early Childhood student from East Lycoming. She will be giving a speech at Lyco's senior ceremony on May 22nd.

Our last student day will be Wednesday, June 5th and the last teacher In-service day will be on the 6th.

Communications/ Public Relations:

Our annual mentor luncheon was held last week. This year we also did signing ceremonies for the students who will be continuing on in full time positions with their mentor companies after graduation. Of the thirteen co-op students, six received full time offers.

On Monday, May 20th, we will be having a memorial tree planting ceremony to honor Jeff Meck, our late computer instructor, who passed away suddenly last summer. Mr. Meck's family, students, and staff will be present. Mr. Butler invited all board members to come as well.

Representatives from the local Ciocca car dealerships will be coming to meet with Mr. Kline and Mr. Butler about a potential future partnership. We are hopeful that this will lead to more job opportunities for our students.

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, June 20, 2019 at 7:00 pm at the Lycoming Career & Technology Center Café

ADJOURNMENT

With no further business, Mr. Whitmoyer moved and Mr. Logue seconded the motion to adjourn at 8:14 pm. The motion carried 3-0.

Respectfully submitted,
Lycoming Career & Technology Center

Patricia L. Kepner

Patricia Kepner: Board Secretary

Fund Accounting Check Summary

GENERAL FUND - From 05/10/2019 To 06/13/2019

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Check #	Vendor Name	Description Of Purchase	Check Amount
00010677	INSIGHT WORKFORCE SOLUTIONS, LLC	PROFESSIONAL SERVICES.....	2,040.00
00010678	PENNSYLVANIA STATE UNIVERSITY	TUTORING PSU ID 9-9020-7553 D SHAF	4,853.00
00010679	UNITE CONCORDIA	DENTAL INSURANCE.....	752.28
00010680	VERIZON WIRELESS	CELL PHONE.....	119.92
00010681	LYCOMING CTC EDUCATION ASSOCIATION	PSEA DUES.....	672.12
00010682	MUNICIPAL & SCHOOL INCOME TAX	LOCAL TAX.....	951.50
00010683	TSA CONSULTING GROUP INC	EMPLOYEE TSA.....	600.00
00010684	LYCO CTC PETTY CASH	CULINARY CLASSROOM SUPPLIES.....	73.12
00010685	PURCHASE POWER	POSTAGE.....	300.00
00010686	INSIGHT WORKFORCE SOLUTIONS, LLC	PAY PERIOD 5/6/19 - 5/17/19.....	2,975.00
00010687	WASTE MANAGEMENT OF CENTRAL PA	DISPOSAL SERVICE.....	448.00
00010688	WINDSTREAM	PHONE SERVICE.....	61.99
00010689	INSIGHT WORKFORCE SOLUTIONS, LLC	PAY PERIOD 5/20/19-5/31/19.....	340.00
00010690	AIRGAS USA, LLC	BOTTLED GAS.....	95.76
00010691	BELLAVIE PHOTOGRAPHY	SENIOR CEREMONY.....	250.00
00010692	BUCK LUMBER	CONSTRUCTION TECH CLASSROOM SUPPLI	48.57
00010693	CDM GOVERNMENT	NETWORK TESTER KIT.....	12,327.93
00010694	RHAYLENE E COOLEY	SKILL USA/NOCTI SUPPLIES.....	422.05
00010695	COURTNEY OLDMILLER	MILEAGE 3/25/19-5/8/19.....	239.36
00010696	CULLIGAN WATER	BOTTLED WATER.....	53.45
00010697	DAWN M SHAEFER	CANDY FOR PRIZES/SNACKS.....	21.05
00010698	EAST LYCOMING SCHOOL DISTRICT	OTHER PURCHASED PRO/TEC.....	3,511.00
00010699	FREZER'S AUTO PARTS	AUTO PARTS.....	654.49
00010700	HARRIS SCHOOL SOLUTIONS	CLASSMATE 2019-2020.....	12,491.72
00010701	HELLERS GAS-LEWISBURG	PROPANE.....	235.77
00010702	JACQUIN HARER	MILEAGE 5/6/19-5/18/19.....	17.40
00010703	KEYSTONE COMMUNICATIONS	BATTERY.....	35.00
00010704	KERRI KIME	MILEAGE 4/3/19-5/2/19.....	116.00
00010705	LOCKARD AGENCY	BONDING INSURANCE-GAVITT.....	100.00
00010706	LYCOMING BAKERY	FOOD/HOSPITALITY.....	18.00

- Payables within Check P - Prenote * Denotes Non-Negotiable Transaction
 d - Direct Deposit c - Credit Card Payment

06/13/2019 09:33:05 AM

Lycoming County Career Consortium