

Lycoming Career & Technology Center  
Joint Operating Committee  
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on March 21, 2019 at the LycoCTC Cafe.

Mr. Edward Ade, Board President called the meeting to order at 7:02 p.m.

**Roll Call:**

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Kristy Creasy		East Lycoming
Mr. Edward Ade Jr.	P	Mr. John Raymond		Loyalsock
Mr. Robert Logue	P			Montoursville
Mrs. Rhondel Moyle	P	Mr. Bob Titman		Muncy
Mr. Douglas Whitmoyer	P	Mr. George Grose		Warrior Run

Others present: Mr. Eric Butler, Mr. Michael Pawlik, Mr. Christopher Kenyon, and Mrs. Patricia Kepner

**MEETING MINUTES**

Mr. Whitmoyer moved, and Mrs. Moyle seconded the motion to accept the meeting minutes from the February 21, 2019 regularly scheduled meeting. The motion carried 5-0.

**FINANCIAL REPORTS**

Mr. Mamrak moved, and Mrs. Moyle seconded the motion to accept the bills from February 13, 2019 to March 14, 2019 in the amount of \$506,528.36 as presented. The motion carried 5-0.

Mr. Whitmoyer moved, and Mr. Mamrak seconded the motion to accept the financial reports for the period ending February 28, 2019. The motion carried 5-0.

**FORMAL ACTION**

Mrs. Moyle moved, and Mr. Mamrak seconded the motion to approve the second reading of new LycoCTC policies 703,705,706, 706.1, 717, 718 as presented. The motion carried 5-0.

Mr. Whitmoyer moved, and Mrs. Moyle seconded the motion to approve the first reading of LycoCTC policies 209.2, 210, 210.1, 217, 218, 218.1, and 218.2 as presented. The motion carried 5-0.

Mr. Mamrak moved, and Mrs. Moyle seconded the motion to approve the second reading of the LycoCTC 2019-2020 proposed school calendar as presented. The motion carried 5-0.

Mr. Whitmoyer moved, and Mrs. Moyle seconded the motion to approve the Richard B. Snodgrass and Co. audit services proposal and fee schedule good through June 30, 2021 as presented. The motion carried 5-0.

Mr. Mamrak moved, and Mr. Whitmoyer seconded the motion to approve Wayne Hyde as the construction technology assistant for the remainder of the 2018-19 school year at a rate of \$15.50, pending clearances, as presented. The motion carried 5-0.

## **ADMINISTRATIVE REPORTS**

### **Facilities/Operations:**

Mr. Maciejewski briefly reviewed the proposed budget for the 2019-20 school year. It will be on the agenda next month for approval.

### **Curriculum/Programs/Enrollment:**

Mr. Butler discussed changes we are looking to make next year in the LycoCTC Café. In order to get all three Culinary Arts sessions involved, we are considering adding some new dining opportunities for the public in addition to the lunches we currently provide. There was a mention of reaching out to Wolfe Run Village and the Muncy Skilled Nursing Unit to make them aware of the Café, in hopes that they will bring their residents on regular outings if they are so inclined.

Mr. Butler described the recruiting process and said that by the time we have finished recruiting for this year, that we will have had interaction with about one thousand students. This number includes 6<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> grade levels. There was a suggestion made that Lyco should make a video to show at the recruitment presentations. It was also discussed that maybe the counselors should talk about Lyco at the sixth-grade transition meetings. Mr. Pawlik encouraged Lyco to check with the member districts to see how we can incorporate social media in our recruiting process in the future.

The deadline for our enrollment applications from the sending districts is Friday, April 5th.

The NOCTI testing for this year is just about complete. We have finished all the hands-on tests and are getting ready to start the written portions. We had twenty- five local industry employers donate their time to judge the hands-on portion this year.

### **Communications/ Public Relations:**

West Pharmaceutical will be visiting on Tuesday, April 16<sup>th</sup> to tour our facility and talk to students about possible job opportunities.

## **ADDITIONAL INFORMATION**

The next Joint Operating Committee Meeting will be held Thursday, April 18, 2019 at 7:00 pm at the Lycoming Career & Technology Center Café.

## **ADJOURNMENT**

With no further business, Mr. Whitmoyer moved and Mr. Mamrak seconded the motion to adjourn at 8:11 pm. The motion carried 5-0.

Respectfully submitted,  
Lycoming Career & Technology Center

*Patricia Kepner*

Patricia Kepner: Board Secretary