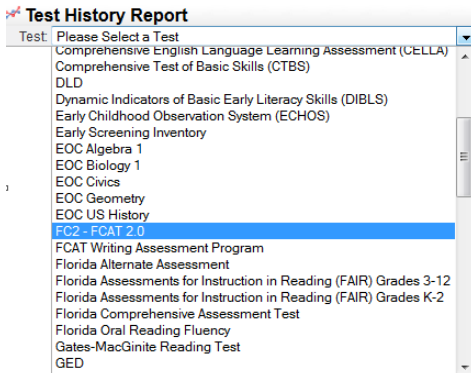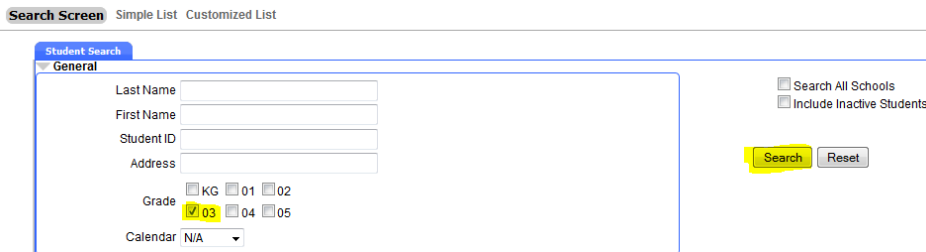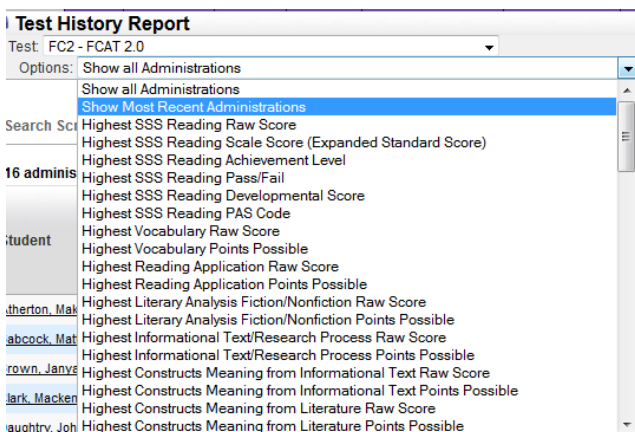# How to View FCAT/EOC Scores

- Click on Assessments
- Click on Test History Report
- From the test menu select the test you want to view (FCAT 2.0, EOC Biology, etc)
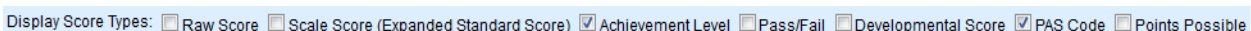

- If you would like, when the student search button comes up click "More Search Options"
- You can then choose to see only students in a certain grade, or any of the other criteria available.
- Then click the search button

- The next screen you will see is a screen with all the students in your search criteria and their scores.
- You can click the column headers to search order the students by any column.
- If the students you are viewing have taken multiple tests (retakes) then you can choose Show Most Recent Administrations which will only give you results for the last time the test was taken by each student.

- You can also use the check boxes to choose which score types you want to see.

How to Filter FCAT Scores

Click the filter button

A group of boxes will appear in the top center of the report.

Choose the column you want to filter from in the first box

Choose "Contains" in the second box

Type the number/letter you want to see in the third box

Then Click Run Filter

*** For some tests you may need to add an additional filter. For instance Biology 1 EOC didn't have pass or fail last year, but it does this year. To add the filter click "Add Rule" and another set of boxes will appear. You use the "AND" "OR" drop down menu to add more flexibility. AND means that results must meet both rules to be displayed; or means that results only have to meet one rule to be displayed.