
Special Instructions:

POLICY

The following procedure will be used for all donations of computer equipment, software, and peripherals to Northmont City Schools:

- For current Minimum Equipment Standards for Northmont Donation Program, refer to Northmont's website at <http://www.northmont.k12.oh.us/tech/donate.html>

CPU's accepted: Macintosh* G3 400MHz/64MB/8.6 or better
PC* Pentium III 450MHz/128MB/Win98 or better
(Dumb terminals will not be accepted)

Printers accepted: Call the Technology Department with specifications
(Dot matrix printers will not be accepted)

***All components must be in working order**

- Alert the director of technology at the Northmont Service Center (832-5056), via telephone call or donation form. Other district personnel soliciting donations should complete a donation form and forward to the director of technology for review and scheduled pick up.
- Director of technology will coordinate with warehouse manager to schedule pick up of donated items.
- The donation(s) and form(s) will be reviewed for accuracy by the director of technology and forwarded to the assistant superintendent for business where it shall be presented to the Board of Education for final approval.
- Donation equipment will be placed according to current building and program needs.