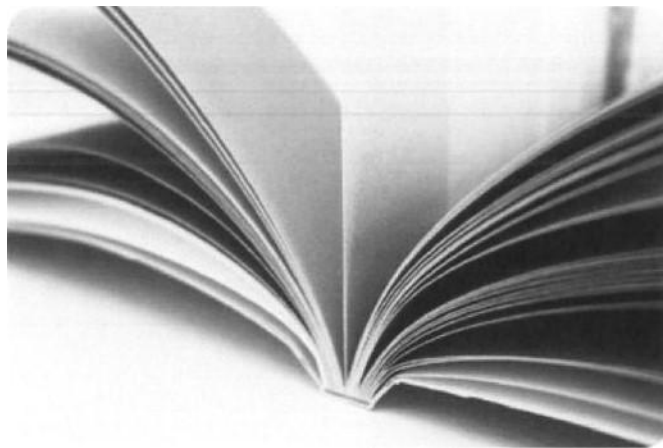


## ***GREEN HIGH SCHOOL CREDIT FLEXIBILITY APPLICATION***

# ***Personalized Learning Plan***



### **Steps for the application process:**

1. Discuss possible learning plans with your guidance counselor and parents.
2. Pick up, read, and complete the application packet. (Application packets are available in the guidance office)
3. Request a copy of your transcript to attach to the application.
4. Turn completed packet into your guidance counselor by the appropriate deadline.
5. Be prepared to attend a meeting to discuss your proposal or to re-submit it as necessary.
6. Once your Personalized Learning Plan (PLP) is approved, the plan must be completed as indicated by the committee. (*NOTE: The PLP must be approved BEFORE student begins coursework.*)
7. Submit your application by the determined deadlines: **June 30th** (if applying for first semester) or **October 31st** (if applying for second semester).



3. After reviewing the syllabus and curriculum guide for this course, state in your own words what content you will need to demonstrate mastery of.

4. What skills do I need to demonstrate *or cite* that I have performed/experienced? (i.e. technology skills, communication skills, etc.)

5. What evidence will I provide to help in the evaluation of my Personalized Learning Plan? (i.e. video, portfolio, letter of evidence, etc.)

## ***GENERAL INFORMATION AND DISTRICT POLICIES***

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_ Current Grade Level: \_\_\_\_\_

### ***TO THE STUDENT:***

Please read the following statements and initial next to the statements indicating that you understand the policies.

I understand that:

- \_\_\_\_\_ If my Personalized Learning Plan is accepted, I will earn a letter grade (A, B, C, D, F) for the course.
- \_\_\_\_\_ The grade that I earn will appear on my transcript, regardless of the final grade, and will be in my GPA.
- \_\_\_\_\_ Credit will be granted at the end of regular Green High School semesters for this flexible credit opportunity.
- \_\_\_\_\_ Weighted credit cannot be obtained through this Personalized Learning Plan.
- \_\_\_\_\_ Academic honesty rules, including plagiarism, apply just as they do in a traditional class setting.
- \_\_\_\_\_ Many traditional classes are offered during select semesters at Green High School and I have discussed with my guidance counselors how the outcome of this flexible credit opportunity will impact any traditional classes I subsequently take and/or my ability to schedule over courses.
- \_\_\_\_\_ I am responsible for meeting graduation requirements.
- \_\_\_\_\_ I am responsible for ensuring that I have met graduation requirements by established deadlines to participate in senior graduation.
- \_\_\_\_\_ I am responsible for maintaining my academic/athletic eligibility.
- \_\_\_\_\_ I am responsible for **any and all fees** associated with my Personalized Learning Plan.

My signature indicates that I have discussed the above statements with my parents, understand the commitment I am endeavoring to make and agree to the policies set forth by Green High School. ***If at any time I do not adhere to these set forth rules and procedures, I understand that I will be withdrawn from my plan and receive a drop-F.***

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*Signature of Student*

*Date*

### **TO THE PARENT/GUARDIAN of the student submitting a Personalized Learning Plan proposal:**

Please read and discuss the above policies with your student. Your signature indicates that you have read the above statements and agree to the policies set forth by Green High School. Your signature also relieves the school of any liability for your son/daughter during times in which your student is not at school due to this flexible credit opportunity, should it be accepted.

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*Signature of Parent/Guardian*

*Date*

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*Signature of Principal*

*Date*

**Personalized Learning Plan Submission**

Content Area of Personalized Learning Plan: \_\_\_\_\_

Begin Date: \_\_\_\_\_

Due Date: \_\_\_\_\_

Drop date for flexible credit opportunity: \_\_\_\_\_

\*Just as with a traditional course, students may not drop a flexible credit course after the drop date\*

Progress Checkpoints:                      3 weeks   6 weeks   9 weeks   12 weeks   Other:

Adult Supervisor(s)/Teacher(s)/ Mentor(s): \_\_\_\_\_

\_\_\_\_ Attach a copy of your transcript to this packet.

**Method of achieving credit (Check All That Apply):**

\_\_\_\_ Independent Study

\_\_\_\_ Internship

\_\_\_\_ Community Program

\_\_\_\_ Educational Travel

\_\_\_\_ Other (Please specify) \_\_\_\_\_

**Explanation of the methods for achieving credit:**

**Timeline for achieving credit and checkpoints (Be specific):**

**Proposed methods for demonstrating mastery of Course Syllabi and/or Curriculum Guide:**

**Resources requested of Green High School:**

**Support services requested of Green High School if on an IEP or 504:**

**FOR OFFICE USE ONLY**

Date Application Submitted: \_\_\_\_\_

Received by: \_\_\_\_\_  
(Administrator/Counselors)

Submission Approval:    \_\_\_ Approved            \_\_\_ Denied

Reason(s) for Denial of Submission:

Resubmission Date: \_\_\_\_\_

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**Approved Personalized Learning Plan Information**

Drop date for flexible credit opportunity: \_\_\_\_\_

\*Just as with a traditional course, students may not drop a flexible credit course after the drop date\*

Completion Date: \_\_\_\_\_

**Final Grade for Personalized Learning Plan - Flexible Credit Opportunity:** \_\_\_\_\_

Please attach all collection of evidence documents for this Personalized Learning Plan.

Notes:

**REQUEST FOR APPEAL**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_ Current Grade Level: \_\_\_\_\_

Date of Application Denial: \_\_\_\_\_

Reason(s) for Denial of Application:

Reason(s) for Appeal:

Appeal Meeting Date: \_\_\_\_\_ Appeal Meeting Time: \_\_\_\_\_

Your signature indicates that you and your parents wish to appeal the denial of your Personalized Learning Plan application. You acknowledge that the process does not guarantee approval, however allows for further application review with the Credit Flexibility Committee. Upon the committee's final decision, you have the right to request further review by the superintendent of Green Local Schools.

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Signature of Student

Date

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Signature of Parent/Guardian

Date