



We encourage all parents to sign up for a PaySchools account. By setting up a PaySchools account you can:

- Set up to receive alerts when their student's balance is low.
- **Monitor your child's account**
 - Did they remember to turn in their money?
 - Review your children's purchases
- For parent's convenience lunch money or school fees can be paid online. (The only time a fee involved is involved for using a PaySchools account is paying online. Cash/Check is always accepted at school.)
- **Apply for free/reduced Meal Application**
 - Submit one application for the household
 - Immediate notification on approval status
 - Approved students start receiving free or reduced meal the next day
 - All of the information you provide in the application is secure and private. And in the lunch line, no one can tell who is receiving a free-or-reduced cost meal and who is not.
 - Paper applications are per request only or can be found on the district webpage.

To set up a PaySchools Central Account:

- This can do done from your phone, tablet or computer at: www.payschoolscentral.com or download the PaySchools Central app on the Apple App Store or Google Play.
 - You can also find the link on Elida's District webpage, under the Food Service tab.
- To set up and account using your student's ID # and full name, for example, Elijah, not Eli. If there is a symbol in the student's name, leave a space, for example, D'Angelo, register as D Angelo. If you don't know your students ID #, email snewland@elida.k12.oh.us or your building secretary.
- In the registration process for a PaySchools Central account, it will ask you if you want to add a debit or credit card, you can skip/decline this step. This is only necessary if you plan on paying for meals/fees online.
- It will also ask you if you want to fill out the Free/Reduced Meal Application. If you feel you are eligible, fill out the form. Or you can skip this process.
- If you need help with your PaySchools Central Account, Email psc_help@payschools.com or call 877-393-6628 Support Hours 8:30 a.m. -7:30 pm ET (M-F)
- If you have questions filling out an application or you need assistance with your child's information , contact Sara Newland, Food Service Supervisor, Email snewland@elida.k12.oh.us or call 419-338-6847.

This institution is an equal opportunity provider.