

Glenbrook Off-Campus Student Handbook

The Glenbrook Off-Campus community believes in the potential of each student to go beyond obstacles and challenges. We are committed to engaging individuals to attain personal success through transition planning; social-emotional skill building; and academic instruction.

INTRODUCTION

The Glenbrook Off-Campus program is built on supportive and trusting relationships where expectations are clear and mutual respect is practiced. It needs to be a safe, drug- and alcohol-free environment where students can progress academically and socially. Cooperation and full support of these expectations allows for trusting relationships that result in the need for fewer rules, fewer conflicts, and more positive experiences and opportunities for students and staff.

ACADEMIC DISHONESTY (Board Policy 8440)

The Board of Education of District #225 believes that academic dishonesty by students degrades character and reputation and impedes individual learning. The Board believes that the staff has a professional obligation to encourage honesty, to instruct students in the distinction between honest and dishonest work, create conditions that hinder attempts to cheat, utilize instructional strategies that encourage honesty, and to penalize dishonest behavior.

Academic dishonesty includes infractions such as:

1. obtaining a copy of tests or scoring devices
2. accepting a copy of tests or scoring devices
3. copying another student's answers during an examination
4. providing another student answers to or copies of examination questions
5. having another person impersonate the student to assist the student academically
6. impersonating another student to assist the student academically
7. representing as one's own work the product of someone else's creativity
8. using, or having available for use, notes, electronic or telecommunication devices, or other unpermitted materials during "closed book" examinations
9. duplicating any portion of another student's homework, paper, project, laboratory report, take-home examination, electronic file, or application for submission as one's own work, other than for a teacher-approved collaborative effort
10. having someone other than the student prepare any portion of the student's homework, paper, project, laboratory report, take-home examination, electronic file, or application, other than for a teacher-approved collaborative effort
11. permitting another student to copy any portion of another student's homework, paper, project, laboratory report, take-home examination, electronic file, or application, other than for a teacher-approved collaborative effort
12. using any portion of copyrighted or published material, including but not limited to electronic or print media, without crediting the source

13. any other action intended to obtain credit for work not one's own.

BATHROOM USE

Students are expected to utilize the school bathrooms between classes and not during class time. If a student needs to use the bathroom during a class, he or she must get permission from the teacher. Permission will be granted at the teacher's discretion. If a student has a medical need to utilize the bathroom more than is typical, he or she should provide a doctor's note to the school. Only one student may occupy a bathroom at a time. Students are expected to use the bathroom nearest to their classroom unless it is occupied. Before they go to the unoccupied bathroom they must notify their teacher. All student restrooms are gender neutral.

COMMUNICATION AND RELEASE OF PERSONALLY IDENTIFIABLE INFORMATION

Students should have no expectation of privacy where information is concerned among and between staff members, employees and agents of District 225 who have demonstrable educational or administrative interest in the student in furtherance of such interest. Students and their parents/guardians should not expect to be notified when this information will be or has been shared between and among District 225 employees and their agents. Where information needs to be shared outside of the bounds of District 225 and their agents a specific release to exchange information will be obtained.

COMMUNITY-BASED FIELD TRIPS

From time to time students at Glenbrook Off-Campus will leave the building to participate in physical exercise and visit nearby places of business. Transportation will be by foot or shuttle buses and student will be supervised during these walks and activities. These trips will be within the boundaries of Glenview and Northbrook. For field trips outside of our communities, special field trip permission slips will be sent home. Unless a parent or guardian requests in writing to the Program Director that their student not be allowed to participate in community-based field trips students will be allowed to go.

DEFINITION OF SCHOOL GROUNDS AND SCHOOL DAY

For the purposes of these policies, Glenbrook Off-Campus defines the school day as running from 6 a.m. until 5 p.m. on any day school is in session. The school grounds are defined as any place within 1,000 feet of the physical school building on a school day. These rules and policies also apply on school field trips, school provided transportation, such as the bus or cab, and at special programs in the evenings or weekends.

DESTRUCTION OF PROPERTY

Students are expected to treat any and all physical property on school grounds with respect and use it in an appropriate manner. If a student damages property, they will be expected to repair it, replace it, or pay for the repair or replacement. Where deemed appropriate, legal action will be taken against students who willfully damage school property.

DRIVING

Students who wish to drive are required to obtain and follow the Off-Campus driving contract. Students may only drive to school with permission and with a signed driving contract on file. Required criteria must be met and maintained to continue with this privilege.

EMERGENCY PROCEDURES

When situations arise that, in the professional judgment of Glenbrook Off-Campus staff, have the potential to rise to the level of harming a student's own self or others, appropriate agencies will be notified such as the police or fire/rescue departments usually through a 9-1-1 call. These agencies will take their guidance from GBOC staff but may take any action they deem necessary as the situation warrants. Parents will be notified after any emergency calls have been made. This call to parents will be made as quickly as the situation allows.

FALSE FIRE ALARMS--BOMB THREATS—9-1-1 CALLS

False fire alarms, bomb threats, and 9-1-1 calls are a threat to the safety of the school and community. Legal action will be taken as appropriate.

FIELD TRIP PARTICIPATION REQUIREMENTS

In order to participate in a field trip Off-Campus students must behave in an appropriate manner for the five school days immediately before the trip.

This means:

- No major behavior incidents at Off-Campus, mainstream school, or on the bus.
- No more than two SSRs or detentions and they must be served successfully.
- No losing more than one break or lunch.
- No unexcused absences or tardiness.

GAMBLING/CONTESTS FOR MONEY

Gambling for money, goods, or services is not allowed on school grounds

GANG BEHAVIOR

No form of gang related behavior will be tolerated at Glenbrook Off-Campus. Gang related behavior includes, but is not limited to, such things as.

- Making gang signs
- Drawing gang symbols
- Looking at gang related sites on the internet except as required for a class by a teacher
- Representing gangs with one's dress or personal appearance
- Making gang related statements.

GRADUATION

All GBOC students may attend the graduation ceremony at their home high school. It is the student's responsibility to secure cap and gown and to notify the school of their intention to participate in their home school graduation. GBOC graduation is open to any student who is receiving services through GBOC at the time of his or her graduation. GBOC students may opt to participate in either their home school graduation or both ceremonies. In order to participate in the GBOC graduation it is a requirement to attend and successfully participate in the GBOC graduation rehearsal. Any student who does not attend graduation rehearsal may not attend the graduation ceremony.

HARASSMENT (Board Policy 8470)

It is the policy of the Board of Education of District #225 to foster an environment that maximizes student learning and employee performance, and a climate of civility among students and employees of the

district. Harassment by any student or employee of any other student or employee for whatever reason is inimical to the environment and climate desired by the Board and, therefore, will not be permitted. No person, including a district employee or agent, or student, shall harass or intimidate another employee, student, or another person based upon a person's sex, color, race, religion, creed, ancestry, national origin, physical or mental disability, sexual or gender orientation, other legally protected group status or, pertaining to students, based upon their class standing, activities, or affiliations. The district will not tolerate harassing or intimidating conduct, whether verbal, physical, or visual, that affects material benefits of employment or education, that interferes with a student or employee's educational or work performance, that denigrates the reputation of the individual or school district, or that creates an intimidating, hostile, or offensive educational or work environment.

The provisions of this policy shall be in force:

1. in any physical area of the school or District-sponsored or related activities, whether or not such area is on school or District property (including but not limited to, school buildings and lands, District offices), or at any school-sponsored or related activities, performances, extracurricular and athletic events, school-sponsored travel at other venues; and
2. on means of school-supplied or sanctioned transportation to or from any of the above; and
3. with respect to activities or events at other locations, if the administration determines that the incident bears a nexus (i.e. impact or connection) to the school, safety at school, or is disruptive to the educational environment.

Harassment is defined as any unwelcome and personally offensive conduct (including, but not limited to, advances, gestures, or words of a sexual, intimidating, or threatening nature) that:

1. unreasonably interferes with an individual's work or performance; or
2. creates an intimidating, hostile, or offensive work/school environment; or
3. implies that submission to such conduct is made an explicit or implicit term of employment; or
4. implies that submission to, or rejection of, such conduct will be used as a basis for decision making affecting the individual.

Examples of prohibited conduct include, but are not limited to, name calling, using derogatory slurs, wearing or possessing items depicting or implying hatred, ridicule, or prejudice of one of the characteristics or protected classes stated in paragraph 1 of this section. Examples of sexual harassment include, but are not limited to, unwelcome, or unpermitted touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, demands or requests for sexual favors, spreading rumors related to a person's alleged sexual activities, and subjecting individuals to embarrassment, hostility, humiliation, or intimidation because of their gender.

HAZING, BULLYING, OR AGGRESSIVE BEHAVIOR

It is the policy of the Board of Education to foster an environment that maximizes student learning and employee performance, and a climate of civility among students and employees of the district. The Board recognizes that there are certain behaviors and types of conduct that, if tolerated, would have a significant negative impact upon the learning environment and to complete effective teaching and learning. These behaviors, characterized as hazing, bullying, or aggressive behavior, will not be tolerated.

The provisions of this policy shall be in force:

1. in any physical area of the school or District-sponsored or related activities, whether or not such area is on school or District property (including but not limited to, school buildings and

lands, District offices), or at any school-sponsored or related activities, performances, extracurricular and athletic events, school-sponsored travel at other venues; and

2. on means of school-supplied or sanctioned transportation to or from any of the above; and
3. with respect to activities or events at other locations, if the administration determines that the incident bears a nexus (i.e. impact or connection) to the school, safety at school, or is disruptive to the educational environment.

Definitions:

1. Hazing shall be defined as:

- a. any form of initiation and/or right-of-passage, whereby the perpetrator(s) applies physical, psychological, emotional, and/or mental threats or actions against another, customarily in an initiation setting, which often self perpetuates. The intent of such behavior is to aggrandize the perpetrator(s) within a vertical authoritarian hierarchy, and to degrade, humiliate, harass, harm, or intimidate the recipient; or
- b. when any student is subjected to verbal or physical harassment, mental or physical discomfort, intimidation, embarrassment, ridicule, bullying, or demeaning activity by any individual, student, or staff member, or by a group of students.

2. Bullying shall be defined as:

when one or more individuals inflict physical, verbal, or emotional abuse on another individual or individuals, including, but not limited to: physical violence and attacks; verbal taunts, name calling and putdowns; threats and intimidation; extortion or unpermitted taking of money or possessions; ostracization and exclusion from the peer group.

3. Aggressive behavior shall be defined as:

any expression, direct or indirect, verbal or behavioral, or intent or threat to inflict harm, injury, or damage to persons or property.

ILLEGAL SUBSTANCES AND PARAPHERNALIA (Board Policy 8460)

The Board of Education of District #225 views the presence and use of illegal substances as a significant impediment to student learning, positive social development, responsible citizenship, and safety.

Furthermore, the Board believes that parents and students should expect a school environment free of illegal substances and influences of illegal substances and related paraphernalia, which is conducive to teaching and learning. The purpose of this policy is to foster an environment that is conducive to learning and free of illegal substances within the jurisdiction of the school.

The provisions of this policy shall be in force:

1. in any physical area of the school or District-sponsored or related activities, whether or not such area is on school or District property (including but not limited to, school buildings and lands, District offices), or at any school-sponsored or related activities, performances, extracurricular and athletic events, school-sponsored travel at other venues; and
2. on means of school-supplied or sanctioned transportation to or from any of the above; and
3. with respect to activities or events at other locations, if the administration determines that the incident bears a nexus (i.e. impact or connection) to the school, safety at school, or is disruptive to the educational environment.

The term "illegal substance" as used herein is defined to include:

- a) all alcoholic liquor (as defined in 235 ILCS 5/1-3.05),

- b) all controlled substances under the Controlled Substances Act (as defined in 720 ILCS 570/100-603) except when prescribed for the student by a licensed prescriber provided said prescription drugs are used consistent with the licensed prescriber's instructions,
- c) all drugs, when such drug is sold, distributed, purchased, possessed, and/or consumed by the student in a manner inconsistent with the prescription and/or the prescribed purpose (including situations where a student sells, or distributes his or her prescription drugs to another and/or where a student sells, distributes, possesses or consumes another individual's prescription drugs),
- d) cannabis under the Cannabis Control Act (as defined in 720 ILCS 550/1-19),
- e) any "look-alike" substance (as defined in 720 ILCS 570/102),
- f) any drug paraphernalia (the term "drug paraphernalia," as used herein, is defined to include, but is not limited to, devices that are, or can be, used or are peculiar for use to ingest, inhale, or inject cannabis or controlled substances into the body. Also, included are all devices that are, or can be, used or are peculiar for use in growing, processing, possessing, storing, or concealing cannabis or controlled substances),
- g) any anabolic steroid (as defined in 720 ILCS 570/102) not administered under, or consistent with, a licensed prescriber's care and supervision, and
- h) any compound, liquid, or chemical that is ingested, breathed, inhaled, or consumed for the purpose of inducing a condition of intoxication, stupefaction, depression, giddiness, paralysis, or irrational behavior or in any manner changing, distorting, or disturbing the auditory, visual, or mental process (as defined in 720 ILCS 690/1).

The term "possession" as used herein is defined to include: the use of the student's person, clothing, personal property supplies, automobile, school lockers, desks, or other parts of the school environment for the storage of illegal substances. The term "possession" as used herein is also defined to include any presence of an illegal substance in any amount on the student's person, or in clothing, personal property supplies, automobile, school lockers, desks, or other parts of the school environment for the storage of illegal substances, including vehicles on school property or at school events.

The term "consumption" as used herein is defined as within the jurisdiction, having used or consumed, exhibited any evidence of use or consumption, or participated in a plan to use or consume (whether or not consumed in the school environment) any illegal substance, as defined in paragraph #1 of this section.

The term "Illegal Substance Transaction" as used herein includes the sale, purchase, or distribution of, or participation in a plan or intent to sell, purchase, or distribute, any illegal substance as defined in paragraph #1 of this section.

INSUBORDINATION

Students have a firm obligation and responsibility to follow verbal and written instructions from any faculty or staff member regarding all aspects of their behavior and conduct at school.

LANGUAGE

Students at Off-Campus are able and should be expected to show respect and consideration for others. Use of appropriate and respectful language in school offers more opportunities for students to be successful in school, at home, in the community, and in the workplace. Students at Off-Campus are to use appropriate language for a school environment that promotes responsible, respectful, and caring interactions. Inappropriate language includes, but is not limited to the following:

1. any derogatory or put down comments or references to racial or religious groups
2. any references to drug or alcohol terms or use

3. any references to sex or sexual acts

ORDERING LUNCH FROM NEARBY RESTAURANTS

Lunches must be ordered before school or during break by 9:40 am. Cash payments need to be at the front desk and must include a minimum tip of \$2. Credit Card payments must include the tip already. Lunches should be scheduled for delivery by 12:30pm. Students will come to the front entrance window at the start of lunch period to pick up their food. If their lunch comes later than 1pm, the student will be required to wait until 2:30pm to eat it.

PASSIVE VIDEO SURVEILLANCE MONITORING

Glenbrook High School District 225 uses overt video surveillance cameras and monitors on district property, which includes school buildings, parking lots and grounds. These cameras are designed to promote the health, safety and welfare of all students, staff and visitors. Video cameras will be located in areas of the school where there is no reasonable expectation of privacy. These areas may include hallways, cafeterias, parking lots, administrative offices, exits, entrances and other locations deemed appropriate by the building principal. Video cameras will not be used in washrooms, locker rooms, changing areas or showers.

PERSONAL APPEARANCE (Board Policy 8100)

It is the intention of the Board of Education of District #225 to provide a learning environment which promotes self-respect, balances social responsibility with self-expression, and is free of distracting, disruptive, threatening, or offensive diversions from the educational process. Clothing worn during the school day must provide reasonable coverage. Students at Off-Campus are faced with a variety of obstacles that make learning a challenge. Therefore, the school environment should be free of distractions caused by inappropriate school dress and/or accessories in order to provide for optimum learning experiences. Students at Off-Campus are expected to dress appropriately for a school environment. Students' personal appearance must meet the following criteria:

1. It is not in violation of any statute.
2. It does not constitute a threat to the safety or health of self or others.
3. It does not reference alcohol, drugs, tobacco, or violence.
4. It is not offensive by the wording or design, or suggestive of a double meaning.
5. It is not gang related in any form or manner. (Head coverings may be worn but any head covering with a bill must be worn with the bill or ties straight back or straight forward. Only one head covering may be worn at a time, i.e. a baseball cap or a bandanna or a doo rag, but not more than one.)
6. It is not overly revealing or otherwise distracting.

PERSONAL PROPERTY

The school district does not cover, in any way, personal items brought on school grounds.

PHOTOGRAPHY

In order to preserve the confidentiality of students at Glenbrook Off-Campus, students are not allowed to use cameras, of any sort, in the school. Students who need to use a camera for school-related work, such as a photography class, may do so under the supervision and with the permission of their case manager.

PHYSICAL VIOLENCE

No form of physical violence is tolerated at Glenbrook Off-Campus. Students are expected to keep their hands, bodies, feet, and possessions to themselves. If a student finds him or herself aggressed against, they should seek to preserve their safety only and not seek to do harm to their aggressor. Any physical altercation will result in suspension from school for a minimum of one day.

PUBLIC DISPLAYS OF AFFECTION

Glenbrook Off-Campus students are expected to conduct themselves in an appropriate manner. Students should refrain from excessive public displays of affection. This would include kissing, sitting or lying on another person, prolonged hugging and/or hanging on another person.

RECIPROCAL REPORTING AGREEMENT

District 225 maintains reciprocal reporting agreements with the villages of Glenview and Northbrook. Students and parents are to recognize that information regarding student behavior will be shared between the high schools and the village police departments and may be used in student discipline matters.

STUDENT ATTENDANCE (Board Policy 8420)

In accordance with the requirements of The School Code of Illinois and in recognition of the responsibilities imposed upon parents therein, it is the policy of the Board of Education of District #225 that students shall attend school on a regular basis and be on time for classes. Student attendance in class is not optional; it is a requirement of every class unless specifically otherwise authorized. The Board believes that regular class attendance fosters successful academic performance and development of punctuality, self-discipline, and responsibility. A substantial failure to attend classes seriously prejudices the entire educational program and creates problems for the teacher and other students in the classroom, in addition to the offending student. The Board further believes that the school administration and staff have a duty to rigorously and consistently enforce school regulations dealing with class attendance and punctuality. Those regulations shall require that all student absences shall be verified by telephone by the student's parents or legal guardian. Excessive absences that are non-school related may require further documentation as reasonably requested by the school.

Student absences from class shall be classified as follows:

Excused Absence

Reasons for an excused absence shall include illness of the student, death in the family, religious holidays, participation in election day activities, school-sponsored activities, medical appointments, family emergencies, and School Setting Reassignment (SSR) placement. (The SSR is an in-school placement used for attendance violations and other offenses as determined by the school personnel.) An excused absence shall enable a student to receive credit for work which is made up. The teacher shall make a reasonable effort to assist the student to meet the student's make-up assignments.

Explained Absence

Other parent-approved absences, such as vacations, college visits, and interviews shall be considered by the building administrator for approval as an explained absence, if the request is made by the parent prior to the absence. An explained absence shall enable a student to receive credit for work which is made up, but the time and place of any make-up sessions shall be solely at the initiative of the student and at the reasonable convenience of the teacher.

Unexcused Absence

"Unexcused absence," as used in this policy, shall refer to any unauthorized absence from any class, study hall, homeroom, or activity required by the school.

Tardiness

"Tardiness," as used in this policy, shall refer to any unexcused appearance of a student during the first 5 minutes of a class, study hall, or homeroom. Students who are more than 5 minutes late shall be considered "absent" from that class period unless otherwise excused by the teacher.

STUDENT IMAGES

The school reserves the right to use images, photographs, or likenesses of students, while engaged in school activities, in electronic, video, or printed form. The school also reserves the right to allow members of the press and media into the school to cover non-public events, accomplishments, and news stories; and to use images, photographs, or likenesses of students, while engaged in school activities, in electronic, video, or printed form. Unless parent or guardian requests in writing to the Program Director that identifiable images of his or her child not be used, the school has the right to participate in publicity actions as stated above.

STUDENT SEARCHES

School authorities may search students, their personal belongings, automobile, and lockers, if they have a reasonable suspicion that the student has violated a school rule or the law. Illinois School Code 105: 5/10-22.6 provides the following: To maintain order and security in the schools, school authorities may inspect and search places and areas such as lockers, desks, parking lots, and other school property and equipment owned or controlled by the school, as well as personal effects left in those places and areas by students, without notice to or the consent of the student, and without a search warrant. As a matter of public policy . . . students have no reasonable expectation of privacy in these places and areas or in their personal effects left in these places and areas. School authorities may request the assistance of law enforcement officials for the purpose of conducting inspections, and searches of lockers, desks, parking lots, and other school property and equipment owned or controlled by the school for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs. If a search conducted in accordance with this section produces evidence that the student has violated or is violating either the law, local ordinance, or the school's policies or rules, such evidence may be seized by school authorities and disciplinary action may be taken. School authorities also may turn over such evidence to law enforcement authorities.

STUDENT SMOKING AND TOBACCO USE (Board Policy 8430)

The use of tobacco is prohibited when it occurs:

1. in any physical area related to school or District-sponsored or related activities, whether or not such area is on school or District property (including but not limited to, school buildings and lands, District offices), or at any school-sponsored or related activities, performances, extracurricular and athletic events, school-sponsored travel at other venues; and
2. on means of school-supplied or sanctioned transportation to or from any of the above; and
3. during activities or events at other locations, if the administration determines that the incident bears a nexus (i.e. impact or connection) to the school, safety at school, or is disruptive to the educational environment.

A student shall be considered in violation of this policy when the student is observed:

1. in possession of a lit or unlit cigarette, tobacco product, lighter, matches, vape, e-cigarette, oils, etc;
2. throwing away a cigarette; or
3. exhaling smoke from the mouth or nose; or
4. placing any tobacco products in the mouth or nose; or
5. occupying or exiting a bathroom, cubicle, vehicle, space, or area from which smoke is emanating.

Cigarettes, matches, vapes, e-cigarettes, oils, lighters, and other related items that are seen by staff will be confiscated and not returned. All tobacco products including E-cigarettes and other vaping type devices found in the possession of a minor will be confiscated by the school and turned over to the GBS school resource officer who will take the device to the police station for destruction. Furthermore the student will be issued a village ordinance ticket and a court date.

UNAUTHORIZED LEAVING OF THE SCHOOL BUILDING

For the purposes of this issue, “leaving the school building” would be defined as exiting the physical school building without obtaining permission from an appropriate staff member.

USE OF SCHOOL PHONES

Glenbrook Off-Campus maintains one phone for student use. Students who wish to use this phone may do so only with permission. Students who are angry or yelling will not be allowed to use the phone until they have calmed down. To obtain permission, the student must request it of his or her case manager or other appropriate staff.

WEAPONS POSSESSION (Board Policy 8450)

It is the policy of the Board of Education to provide a safe environment for the students and staff. To that end, any student who has been determined to be in possession of a weapon shall be recommended for expulsion.

The provisions of this policy shall be in force:

1. in any physical area related to school or District-sponsored or related activities, whether or not such area is on school or District property (including but not limited to, school buildings and lands, District offices), or at any school-sponsored or related activities, performances, extracurricular and athletic events, school-sponsored travel at other venues; and
2. on means of school-supplied or sanctioned transportation to or from any of the above; and
3. with respect to activities or events at other locations, if the administration determines that the incident bears a nexus (i.e. impact or connection) to the school, safety at school, or is disruptive to the educational environment.

For the purposes of this policy, a student in possession of a weapon includes any student who is:

1. determined to have brought a weapon within the jurisdiction; or
2. determined to be or have been in possession of a weapon within the jurisdiction; or
3. determined to be or have been in possession of a weapon that was brought within the jurisdiction by another student, by which weapon was given or possessed by the student to be expelled.

The term “weapon” means possession, use, control, or transfer of:

1. any gun, rifle, shotgun, firearm, or weapon as defined by Section 921 of Title 18, United States Code; Firearm as defined in Section 1.1 of the Firearm Owners Identification Act [430 ILCS 65/1.1]; or use of a weapon as defined in Section 24-1 of the Criminal Code [720 ILCS 5/24-1];
or
2. knives, brass knuckles, or billy clubs; or
3. any other object possessed, used, or attempted to be used to cause bodily harm, or modified in a manner that is peculiar for use in causing bodily harm; or
4. “look-alikes” of any weapon as defined in this section
5. objects, such as automobiles, baseball bats, pipes, bottles, locks, sticks, pencils, pens, needles, pins, ice picks, or other pointed or blunt objects for purposes of this section if used, intended or attempted to be used, or threatened to be used to cause bodily harm.

WIRELESS COMMUNICATION DEVICES

Students may possess wireless communication devices in school but these devices are not to be used during class hours except when allowed by the teacher. They may be used during passing periods or during lunch/break so long as their use is not disruptive to the school environment. Students must turn off, put away, or relinquish any device when requested by any District 225 staff member. Failure to follow this policy by students will result in disciplinary action that may include confiscation of the device.

Glenbrook Off-Campus Student Handbook

I have read and understand the *Glenbrook Off-Campus Student Handbook* and agree to abide by its contents.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____