



Granville Academy is a program that serves students in grades K-12 with flexible schedules and blended/virtual learning models. Our Blended learning utilizes online, blended, and face-to face instruction. The purpose of Granville Academy is to offer students a world-class education in a flexible format and environment. Granville Academy is designed to provide students with choices and opportunities they may not have previously had through the traditional educational experience. The flexibility of this new choice in instruction would allow students more opportunities to pursue personal hobbies and interests.

Students at Granville Academy are expected to complete their assignments every week between their time at school and at home that have been assigned by their teacher(s). This type of monitoring allows students to work more at their own pace while also allowing teachers to check for regular progress and achievement by each student.

#### **Student Expectations**

- Students will be expected to engage in virtual (and blended) courses either by participating in the course “live” (synchronous) or by viewing content and engaging with educators and peers at a later time (asynchronous).
- Student’s behavior in the class will be appropriate behavior for any class. The student will be focused and working on classwork, respectful to the teacher, respectful to other students, and referred to the principal for inappropriate behavior.
- Students will not be “held harmless” in academics while learning in the virtual environment. Student grades earned in the virtual environment will be added to transcripts and become a part of the permanent record.
- In order to enroll in courses virtually, students must have the necessary computer and technical skills necessary to succeed. Students must also have the ability to stay engaged in the virtual course. By choosing the virtual option, the student/parent is assuring Granville Academy that the student does have such necessary technical skills and the ability to stay engaged.
- Students’ participation in the virtual courses is essential to their success. Students will be expected to participate actively in their courses, and to complete course requirements within the time allotted for each course. After one week of failing\* to turn in assignments, the student will be required to attend a conference with their teacher(s), who will notify the parent/guardian of the results of this meeting. If the student fails to turn in assignments for a second week, a conference\*\* will be scheduled with the parent/guardian. After one week of failing\* to turn in assignments, the student will be required to attend a conference with their teacher(s), who will notify the parent/guardian of the results of this meeting. If the student fails to turn in assignments for a second week, a conference\*\* will be scheduled with the parent/guardian.
- Students in the virtual program will be required to take all Grade Level Assessments and End of Course Examinations as required by state law and District policy. The Grade Level Assessments and End of Course Examinations will be completed at the Mary Potter location.

If students are unable to meet the above expectations, the students will also be required to come in or stay with their teacher one day each week after school for a minimum of 2 hours for 2 weeks. If the student fails to meet the requirement, student and parent/guardian will meet with administration to review all previous action steps and discuss the student’s future at Granville Academy.

#### **Parent/Guardian Expectations**

All parents who have students enrolled in virtual learning will be expected to support both the student and Granville Academy staff by doing the following:

- Ensure that the student has the necessary equipment, internet access/bandwidth, etc., needed to participate in virtual learning.
- Ensuring the student does not attempt to access inappropriate content nor engage in cyberbullying.
- Ensure that the student has sufficient time in his/her schedule each day to do the course work and that such scheduled time will be a priority for the student.
- Encourage the student to ask questions, to participate in class discussions, and to ask for help when the student is stuck or frustrated.
- Making sure that the work turned in by the student is the student’s own work, and that it is not done by or aided by others.
- Keep track of all course deadlines, pacing guides, and other expectations.
- Communicate with the teacher about the student’s progress as needed.

**Teacher Expectation**

Teachers are expected to do the following:

- Set up, and follow, a daily schedule with times for connecting with students engaged in virtual courses.
- Record any videos so students who lack immediate access can access them later.
- Set up, post, and adhere to, daily virtual office hours to provide additional support for students.
- Provide appropriate support and feedback for students on a daily basis.
- Ensure district policy is adhered to at all times.
- Complete progress reports, report cards, etc., per the posted schedule for such reports.

**By signing this contract, both the parent and the student agree that they understand the requirements set forth above; that they will meet the listed expectations; and that they understand that the student's success depends on their meeting the expectations. The parent and student also understand, and agree, that the student's enrollment in the virtual program will remain in place at least through the end of the first semester.**

Student's Name (print): \_\_\_\_\_ Grade Level: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_

Parent/Guardian's Email Address: \_\_\_\_\_

Parent/Guardian's Cell Phone Number: \_\_\_\_\_

Parent/Guardian's Full Address (Street Address, City, State, Zip Code): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student Coach Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Student Coach Cell phone number: \_\_\_\_\_

By signing, parent/guardian agrees school personnel may communicate with Student Coach regarding student work/performance.

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*Failing to complete assignments is defined as not completing at least 60% of the assigned work.*