

WAKULLA COUNTY SCHOOL BOARD JOB DESCRIPTION

TITLE: Activities Leader

EMPLOYEE CATEGORY: 5/Instructional Support Personnel

QUALIFICATIONS:

1. Be at least eighteen years of age.
2. Possess the qualifications established by the Adult/Community Education Program & Second Chance School Principal.

REPORTS TO: Adult/Community Education Program & Second Chance School Principal

JOB GOAL

To accomplish the objectives of the activity assignment in an accurate and efficient manner.
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PERFORMANCE RESPONSIBILITIES:

1. Perform the duties assigned by the Adult/Community Education Program & Second Chance School Principal specific to the activity.
2. Follow set school board policies and rules for use of grounds and facilities.
3. Perform other duties as required by School Board Policy.

PHYSICAL REQUIREMENTS: Medium Work

Exerting 50 pounds or more of force occasionally and/or 20 pounds of force regularly to move objects.

TERMS OF EMPLOYMENT: TBD by school/program need.

Salary shall be paid consistent with the District=s approved compensation plan. Length of employment is no longer than 5 ½ months and is temporary.

EVALUATION: Completion of each temporary employment period

Performance will be evaluated in accordance with provisions of the Board=s policy on evaluation of temporary personnel.

SALARY ITEM NUMBER: 23