

SCHOOL DISTRICT OF WAKULLA COUNTY

ATHLETIC TRAINER

JOB DESCRIPTION

QUALIFICATIONS:

1. Bachelor’s degree or higher from an accredited education institution.
2. Valid Florida Educator’s Certificate in any subject area
3. Florida Athletic Training License
4. National Athletic Trainers Association Certification
5. Adult Cardiopulmonary Resuscitation (CPR) and automated external defibrillator (AED)
6. Employment as a teacher by the Wakulla County School Board strongly preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

- General knowledge of coaching techniques and procedures
- Knowledge of University Interscholastic League (UIL) rules
- Ability to instruct and supervise student athletes
- Excellent organizational, communication, and interpersonal skills
- Knowledge of therapeutic modalities and injury prevention
- Ability to provide emergency care, treatment and rehabilitation of athletic injuries

REPORTS TO:

Assigned District or School Administrator

JOB GOAL

To prevent students from athletic injuries, implement safe training procedures, and perform duties necessary for the care of injured athletes

SUPERVISES

Athletes involved in high school sports, student athletic trainers, and the athletic training room activities.

PERFORMANCE RESPONSIBILITIES

- Basic knowledge of computer uses for communication, record management and web-based programs.
- Provide physical conditioning training to athletes.
- Coordinate scheduling of athletic pre-participation physical examinations, cardiac screening and neurocognitive screening.
- Provide emergency or continued care and refer athletes to physician for diagnosis and treatment protocols.

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- Establish specific emergency protocols to be carried out in the event of a medical emergency.
- Maintain yearly physical evaluation forms, UIL Rules Form, Medical Emergency Information and Policy Statement regarding EISD insurance coverage for all athletes.
- Work all home athletic events when possible.
- Compile, maintain and file injury reports, records and other documents including concussion return to learn and return to play information.
- Coordinate with the school nurse on all concussion-related documentation and dissemination of information of the status of athletes as they progress through the concussion protocol.
- Document and file daily treatment and injury reports.
- Provide preventive rehabilitation exercises for at-risk athletes.
- Provide appropriate protective taping, bracing and equipment for specific injuries.
- Maintain an inventory of athletic training supplies and equipment and requisition as needed.
- Maintain and budget supplies necessary for proper treatment of all injuries.
- Supervise and manage student athletic trainers to help promote individual growth in first aid skills.
- Maintain proper and appropriate discipline among students in the training room.
- Maintain the confidentiality of the athletes and their conditions.
- Maintain effective communication protocols for students, parents, medical and paramedical personnel, coaches and other staff.
- Work with the football coaches to maintain and manage all related equipment needs.
- Maintain yearly continuing education requirements.
- Maintain a positive and effective relationship with all coaches.
- Demonstrate behavior that is professional, ethical and responsible.
- Maintain a clean, sanitary environment in the training room, all storage areas and wet area.
- Maintain a professional appearance in the training room office

PHYSICAL REQUIREMENTS:

Possible lifting, bending, walking, kneeling, stretching, and stooping. Requires eye-hand coordination and manual dexterity to allow for suture or staple removal. Requires normal hearing and eyesight to allow for patient interaction and transfer of patient information from the patient to pen chart. Need to have the ability to handle high amounts of stress.

TERMS OF EMPLOYMENT:

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Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.