VOLUSIA COUNTY SCHOOLS

Title I, Parent & Family Engagement Plan
2020-2021

VOLUSIA Title I, Part A Parent & Family Engagement Plan (PFEP)

I, Dr. Carmen Balgobin, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

9/28/2020

Signature of Superintendent or Designee **Date signed**

Mission Statement

Parent & Family Engagement Mission Statement (Optional)

Response: Volusia County Schools LEA will collaborate with schools and the community to increase parent and family engagement in our student's education.

Engagement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide Parent & Family Engagement Plan (PFEP);
- LEA plan; -and
- How the funds reserved for parent and family engagement will be spent.

- **Response:** The principal's parent nominations from each school will be used to recruit no fewer than ten parents to serve on the Title I District Parent Advisory Committee (DPAC). These parents, along with the Title I Parent Education Facilitation team, meet to develop, implement, and evaluate the Parent and Family Engagement Plan (PFEP). Each section of the PFEP is reviewed by the DPAC. Documentation of parent input is recorded in meeting minutes and is used in the development of the PFEP. The DPAC representatives act as a liaison between the DPAC committee and the Title I school community.

  The LEA's PFEP and each school's PFEP is available to parents through the district website and upon request. The Title I Parent Handbook and summary brochure is sent home to all families at the beginning of the year in English and Spanish. The LEA notifies parents about the "Parents Right to Know" requirement through the Title I Parent Handbook and the district website.

  DPAC meetings will include discussion on how funds reserved for LEA Parent & Family Engagement will be spent. The funds reserved for

Parent & Family Engagement are used to provide a variety of activities or projects based on the needs of the schools. These activities include the following:

- Back to School Events
- FSA Information
- Literacy Family Nights
- Preparation for Conferences focusing on SEL, ESE, 504, IEP and expectations for parents
- Math Family Nights
- Introduction to Kindergarten
- Transitioning from Middle to High School
- Title I, Toolkit Information
- Financial Literacy
- Growth Mindset
- Climate/ Culture
- Stetson Homeless Conference
- Technology Information Classes
- F.A.C.T. Fairs (Family & Community Togetherness Fairs)
- Community Involvement Events
- PTA/SAC Events
- PTK (Parent to Kids)

Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance. Including a description of the process, the LEA will use to review the school-level PFEP to ensure compliance with all requirements and on how the LEA will provide other reasonable support for parent and family engagement activities.

Response: The LEA provides technical assistance and collaboration with school leadership to ensure the requirements for the district and schools are met. The LEA staff is available for technical assistance to schools throughout the school year and can provide trainings for school PTA's and/or School Advisory Committees (SAC). At Title I Parent Liaison meetings, the LEA provides trainings to increase Parent and Family Engagement thereby improving the academic achievement of their students. The Parent Liaison meetings serve as a main forum for sharing information, best practices, resources, questions, concerns and peer collaboration. The LEA also shares information through informal means such as school visits, e-mails, phone calls, publications, and postings on the Title I Parent & Family Engagement website. The LEA solicits suggestions for parent and family engagement activities from Parent Liaisons and other school staff.

The LEA reviews each Title I school's PFEP annually to ensure that each school's plan provides meaningful opportunities for parents to learn how to help their children academically and be involved in their education. The LEA monitors the implementation of the school's parent and family engagement program using surveys and participation at school events.

The LEA provides other support for parent activities by funding a family literacy program (in English and Spanish). The LEA also provides four regional Families and Community Together (F.A.C.T) Fairs that provide families with both school resource information and community resource information. The main goal of these F.A.C.T Fairs is to support parents' ability to help their children academically. Faculty trainings are provided based on the needs of the school.

Coordination and Integration

Describe how the LEA will coordinate and integrate parent and family engagement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A).

count	Program	Coordination
1	Head Start	The LEA collaborates with Head Start Parent Involvement Coordinator to provide information to parents about how to assist their child academically. The LEA collaborates with Head Start in the development of the VCS F.A.C.T Fairs.
2	Title I, Part D	The LEA invites all alternative schools and Charter Schools to attend parent programs held at public schools, district sponsored VCS F.A.C.T Fairs, Parent Liaison meetings and DPAC.
3	Title I, Part C (Migrant)	The LEA collaborates Migrant Services in the development of the VCS F.A.C.T Fairs and district activities. A LEA representative attends the migrant parent advisory meetings. Additional information is provided to assist parents with helping their child achieve academic success and assist with attendance issues.
4	Non – Public Schools	The LEA invites all non-public schools to attend parent programs held at public schools. A non-public school meeting will be held in the spring to discuss ESSA, grants, and parent and family engagement.
5	Voluntary Pre-Kindergarten (VPK)	The LEA collaborates with VPK to provide information to parents of preschool children at VCS F.A.C.T Fairs.
6	Title IX Homeless	The LEA collaborates with Title IX in the development of the VCS F.A.C.T Fairs and the district activities.
7	Title III (ESOL)	The LEA collaborates with ESOL in district activities and is a member of the ESOL Advisory Committee meetings. LEA provides information to assist parents with helping their child receive academic success and assist with attendance issues.

Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement plan in improving the academic quality of the Title I, Part A schools.

Response: The Title I District Parent Advisory Committee (DPAC) is designed to review the Title I, Part A set-asides for Parent and Family Engagement, provide input to the district Parent and Family Engagement Plan (PFEP), and propose activities. The committee members will represent Title I schools and will report committee activities to their School Advisory Council (SAC) as well as to solicit feedback and input for proposed activities throughout the school year.

The LEA and the District Parent Advisory Committee (DPAC) will solicit feedback from parents/guardians. Results are incorporated into an annual evaluation to determine effectiveness of Title I Parent & Family Engagement programs. The surveys will be used to capture parent input. Evaluation indicators include school environment, communication, flexible meeting times, school-parent compact, PFEP, The Title I Annual Meetings, parent and family engagement activities, faculty trainings, barriers and suggestions.

Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective engagement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parents-to-Kids Literacy Program	Parent & Family Engagement Team.	Increasing parent's ability to help their student(s) with literacy at home will improve academic success	September - May	Invitation flyer, sign-in sheets, evaluations pre/post assessment
2	Volusia County Schools Families And Community Together (F.A.C.T) Fairs	Parent & Family Engagement Team.	Increase parent involvement and educate parents about community resources, curriculum and opportunities available to students to increase student achievement	October - April (four fairs)	Diversified publicity and advertisements, flyers, sign-in sheets, exit survey
3	Presentations / Workshops	Parent & Family Engagement Team	Provide parents with information in technology access in parent portal, gradebook, and various school based information. In addition to presenting various educational information sessions in order to increase awareness and increase student achievement	Throughout the school year	sign-in sheet, agenda, exit survey
4	Volusia County Fair	Parent & Family Engagement Team	Increase parents' knowledge of Title I resources thereby increasing student achievement	November	parent input cards
5	High School Showcase	Parent & Family Engagement Team	Provide parents with information thereby increasing student achievement	December	sign-in sheets
6	Virtual Kindergarten Round-Up	Parent & Family Engagement Team	Provide parents an opportunity to register their kindergarten student to increase student achievement	April- May	Online registration Phone logs, emails and Person/Person.
7	Title I Toolkit Information	Parent & Family Engagement Team / School Principals	To provide information to parents about Title I.	August - October	Surveys
8	Events	Parent & Family Engagement Team	Provide parents with various events that support Parent & Family Engagement and Academic Achievement.	August – May	Sign in sheets, Surveys, etc.

Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Provide a toolkit to facilitate coordination of the Annual Title I Meeting	Parent & Family Engagement Team	The knowledge teachers/support personnel gain about Title I will help them impact their students academic success positively by making parents, students and community aware of Title I.	August	staff input forms
2	Parent Liaison meetings to disseminate best practices related to parent and family engagement	Parent & Family Engagement Team.	Improve the ability of staff to build effective parent and family engagement programming to increase student achievement.	September, January, May	sign-in sheets, agenda, survey
3	Provide support/materials to facilitate the Parent-to-Kids Literacy Program	Parent & Family Engagement Team	Increase staff's ability to help families build literacy skills at home to increase student achievement.	Ongoing	facilitator and parent evaluations
4	Faculty Trainings / Workshops	Parent & Family Engagement Team	To educate staff on the value of parent engagement, how to reach out to, communicate with and work with parents as to positively impact student achievement	Ongoing	agenda, sign-in sheets, surveys
5	Poverty & Homelessness Conference: Mindset & Student Success	Parent & Family Engagement Team.	Share information with staff on how to work with homeless families and those living in poverty that will positively impact student achievement.	2021	Sign-in sheets, surveys
6	Poverty Simulation	Parent & Family Engagement Team	Participants exposure to the realities faced by homeless/low-income families will increase awareness and help teachers when working with students experiencing poverty.	2020-2021	Sign-in sheets, surveys

Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response: Full opportunities for participation in parent and family engagement activities will be provided for all parents, including parents with limited English proficiency, disabilities, and migratory children. Events, meetings, and trainings will be offered throughout the school year and will be scheduled to accommodate individual Title I schools' calendars.

Collaboration between Title I Parent & Family Engagement, the Migrant Education Program, VPK and ESOL will be an integral part of the planning and presentation of the activities. The LEA plans to share information related to school and parent programs, meetings, school reports, surveys and other activities in an understandable and uniform format in a language parents can understand by utilizing LEA translators and bilingual staff when needed.

The LEA will advertise events and meetings for parents using communication methods such as "school to home" messaging system, social media, flyers, press releases, brochures/handbooks sent home with students and school and Title I websites. Workshops/trainings may be recorded for posting on school and district websites so that parents can access the information at their convenience. The LEA asks, Title I schools to advertise events and meetings for parents through school newsletters, websites, marquees and calendars. Translation will be offered in other languages, as needed (for example, Spanish and Chinese). The LEA will use surveys to monitor that information is provided to parents and guardians in a language they can understand. All schools/facilities are ADA compliant. Accommodations for families will be made as needed.

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the PFEP.
Uploaded Document

Evaluation of the previous year's Parental & Family Engagement Plan

Building Capacity Summary

Provide a summary of the activities offered to help build the capacity of parents improve their children academic achievement.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parents-to-Kids Literacy Program	2	21	To teach literacy skills to parents so that they can help their children become better readers to increase student achievement
2	Volusia County Schools Families and Community Together (F.A.C.T) Fairs	3	659	Increase parental involvement and educate parents about curriculum and community resources available to increase student achievement
3	Presentations/workshops	12	1151	Provide parents with information to help increase student achievement
4	Volusia County Fair	1	200	Increase parents' knowledge of Title I resources thereby increasing student achievement
5	District Parent Advisory Committee (DPAC)	3	114	Increased parental involvement improves student achievement
6	High School Showcase (unmanned table provided)	1	3000	Increase parents' knowledge of Title I programs/resources thereby increasing student achievement
7	Welcome Back Breakfast PTA, Title 1, Parent & Family Engagement	1	125	Increase knowledge of Title 1 Resources and Parent & Family Engagement
8	ESOL & District Parent Leadership	10	120	Increase knowledge of Title I Resources and Parent & Family Engagement.
9	Puerto Rico Information Session	1	15	Increase knowledge of resources and increase parent engagement.
10	Kindergarten Roundup	1	1000	Provide Parents with information on resources, transportation, school way café, and register their child for Kindergarten.
11	Welcome Back to School (Deltona)	1	400	Provide parents and community members with resources and free services with partnership through City of Deltona.

Staff Training Summary

Provide a summary of the professional development activities provided by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Provide a toolkit to facilitate coordination of the Annual Title 1 Meeting	1	46 Schools	Provide information to parents and receive feedback on Title I

				services to increase student achievement
2	Parent Liaison meetings to disseminate best practices related to parent and family engagement	3	114	Improve the ability of staff to build effective parent and family engagement programs to increase student achievement
3	Provide toolkit/materials to facilitate the Parents-to-Kids Literacy Program	5 (k-2) 4 (3-5)	53 41	Increase staff's ability to help families build literacy skills at home to increase student achievement
4	Workshops/Trainings	8	256	Provide information on building relationships with parents.

Private School Summary

Provide a summary of the parent and family engagement activities provided for private schools implementing a Title I, Part A Program.

count	Content and Type of Activity	Number of Participants	Schools Participating	Anticipated Impact on Student Achievement
1	Non-Public Spring Meeting	1	17	Empower staff to use Title I resources to increase parent engagement thereby increasing student achievement
2	Regional F.A.C.T Fairs	0	0	Increase parent engagement and educate parents about curriculum and opportunities available to students through the school district and community resources thereby increasing student achievement
4	District Parent Advisory Committee (DPAC)	4	9	Parent input will increase parent and family engagement and student achievement

Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the previous school year. Include the steps the LEA will take during the upcoming school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background).

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work Schedule	Parent and family engagement activities are offered at flexible times
2	Lack of access to childcare	Use Title I funds to provide childcare
3	Transportation	Use title I funds to provide transportation
4	Time conflicts	Parent and family engagement activities are offered at varied times, record and post trainings on approved platforms for parents to view at their convenience on school/district websites or social media.

Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the previous school year that the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Presentations	During Pandemic, our remote presentations to meet our families.
2	Information obtained through social media contact and direct contact via phone.	During our Kindergarten Roundup reaching out to each of our families via direct phone contact and speaking with them.