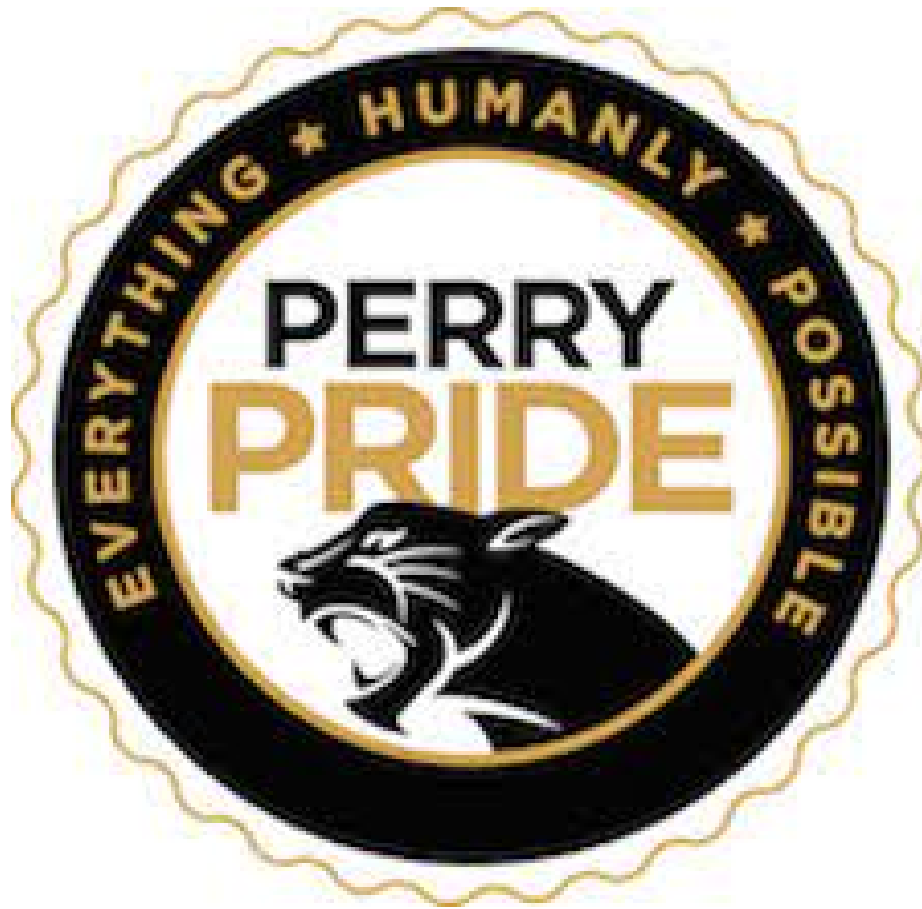


# <sup>1</sup> Perry High School

## Parent-Student Handbook

3737 13th St. SW, Massillon, OH 44646



High School Phone: 330-477-3486  
High School Fax: 330-478-6160

Athletic Department: 330-478-6159  
Athletic Fax: 330-478-6182

High School Attendance: 330-477-3486 ext. 2007

District Website: <https://www.perryclschs.oh.schools.bz/perrylocal.org>

### **WELCOME**

The policies and procedures in this handbook reflect the collective efforts of the faculty and administration at Perry High School. The information has been carefully prepared to support you and your family by providing a concise source of information.

The primary goal of education is to support each student across all academic settings and the multitude offerings throughout the high school setting to become effective citizens and leaders within their community upon graduation. We sincerely hope you will take advantage of the many opportunities that occur, both in and out of the classroom setting, as you prepare to move forward with your future endeavors. Your success at Perry High School will always be directly proportional to the efforts you consistently display.

We have a long standing tradition of success and a tremendous amount of pride in all that we do. Your efforts as a student body are what makes our school outstanding. We wish you the best of luck and look forward to recognizing all of the amazing accomplishments that you will encounter throughout the upcoming year.

### ***Perry Alma Mater***

*To Perry High, Thy honored name,  
Brings loyalty and cherished fame.  
Tears may fall and memories fade,  
But friendships true will long remain.  
For the knowledge that you gave,  
The path of life has brightly made.  
Raise in chorus, loud and clear,  
To Alma Mater oh, so dear.*

## PERRY HIGH SCHOOL BELL SCHEDULE

6:55 AM- Detention Bell

7:20 AM- Warning Bell

Mod	Start	End
1	7:25 AM	7:44 AM
2	7:47 AM	8:05 AM
3	8:08 AM	8:27 AM
4	8:30 AM	8:48 AM
PACK	8:51 AM	9:14 AM
5	9:17 AM	9:36 AM
6	9:39 AM	9:57 AM
7	10:00 AM	10:18 AM
8	10:21 AM	10:40 AM
9	10:43 AM	11:01 AM
10	11:04 AM	11:23 AM
11	11:26 AM	11:44 AM
12	11:47 AM	12:06 PM
13	12:09 PM	12:27 PM
14	12:30 PM	12:49 PM
15	12:52 PM	1:10 PM
16	1:13 PM	1:32 PM
17	1:35 PM	1:55 PM
18	1:58 PM	2:15 PM

## PERSONNEL

### Perry High School Administration:

Mr. Hildebrand - Principal  
Mr. Jenkins-Associate Principal  
Mr. McDougal-Associate Principal  
Mr. Jeffries-Assistant Principal

Mr. Rembielak- Athletic Director  
Mr. Fox- Faculty Director

### Dean of Students:

Mr. Kagy, A - L  
Mrs. C. Fisher, M - Z

### Counseling Dept.

Mrs. Ebert	A - Da
Mrs. Crim	Db - Ho
Ms. Mazzafari	Hp - Mh
Mrs. Miller	Mi - Sh
Mr. Diccico	Si - Z

Student Services: Perry High School provides a complete guidance program to meet the students' individual needs and to help them develop the skills necessary to formulate realistic educational and career goals.

These assignments are made for each counselor for guidance activities: interviews, scheduling, work permit, teacher referrals, test interpretation, home instruction, tutoring, Community Intervention, G.E.D., summer school, final transcripts, and records. Please visit the high school counseling website: <https://sites.google.com/perrylocal.org/perry-high-counseling/home>

How can students see their counselor? Students are asked to make an appointment to see their counselor by completing the online student request form. Students have an icon on their school laptop that will take the student to the form or students may come to the counseling office and complete the form. Every effort will be made to call students down during a study hall. If the student has no study hall, please inform the Counseling Office secretary. Your counselor will call you at an appropriate time during the day. Parents are encouraged to call the counseling office at any time to make an appointment or speak to a counselor.

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# 1: General Information

## 1.1 Medical/Accident/Illness

- A. **Accidents at School:** When a student is hurt at school, his or her injury must be reported to the office by the teacher in charge, and an accident report should be filled out and filed with the office. Bills incurred as a result of the accident should be turned in to your parents' insurance company for payment. If a student has school insurance he should remember this is an excess policy and will pay only the amount not covered by his/her parents' insurance plan. School insurance is optional for students to purchase.
- B. **Clinic:** Students are to notify their teacher if they become ill. The teacher will give them a pass to the attendance office to be admitted to the clinic. **NO STUDENTS ARE TO REPORT TO THE CLINIC WITHOUT FIRST REPORTING TO THE ATTENDANCE OFFICE UNLESS IT WOULD BE AN EMERGENCY. STUDENTS ARE TO BE IN THE CLINIC NO MORE THAN ONE MOD.** If after one mod, the student does not feel well enough to report back to class, his/her parents will be notified to take the student home.
- C. **Emergency Medical Authorization:** The Perry Board has established a policy that every student must have an Emergency Medical Authorization Form completed and signed by his/her parents in order to participate in any activity off school grounds. The school has made the form available to every parent at the time of enrollment. Failure to return the completed form to the school will jeopardize a student's educational program and could subsequently result in disciplinary action.
- D. **Medication Policy:** School personnel may not administer any medication which has not been prescribed by a physician. This includes all over-the-counter medications, such as aspirin, Tylenol, cough syrup, etc. At Perry High School, students will not be prohibited from carrying and self-administering non-prescription medications. However, these medications may not be left in the school office and administration may not be supervised by school personnel. If you as a parent do not feel that your secondary level student can adequately self-administer the medication, please do not send it.
- E. **Prescription Medications:** School personnel are permitted to administer medication prescribed by a physician if the following steps are followed:
  - 1. A form obtained in the attendance office must be completed and given to the attendance office before medication may be administered- all the information on this form is required by law.
  - 2. The medication must be in the original container in which it was dispensed by the doctor or pharmacist.
  - 3. All prescribed medications brought into the building must be brought to the attention of school personnel.

## 1.2 Building Information

- A. **Buses:** Students must ride the buses to which they have been assigned. If a student must ride another bus, the following procedure must be followed:
  - 1. A note from the student's parents granting permission to ride another bus.
  - 2. A signed bus pass from the assistant principal will be required.
  - 3. The parent permission note must be given to the assistant principal prior to riding the bus.
- B. **Closed Campus:** The Perry Board of Education and the administration have adopted the regulation stating that no student will be permitted to leave school property during the school day without prior written approval of the principal or assistant principal and permission from a student's guardians.
- C. **Emergency Closing:** In the event of a potential school closing as the result of an unexpected emergency, listen to your local radio station, download the Perry Local Schools App, or long onto <https://www.perryclschs.oh.schools.bz/> for any information.
- D. **Entering and Exiting School:** Buses will unload at the back of the building, and at the end of the day will load at both the front and the back of the building. The building opens at 7 A.M. **A student may not leave school property after being dropped off by the bus.**
- E. **Financial Assistance:** Students who need assistance to pay fees, purchase lunch and/or necessary school supplies should contact their guidance counselor.
- F. **Lockers:** Each student will be assigned a locker at the beginning of the school year. This locker is provided to store books, supplies, and clothing during the school year. Students will be given the combination to their lock. Since the combination is the student's safeguard against loss of school property and personal belongings, he/she is not expected to share it with friends. Students are not allowed to switch lockers or partner with another student unless given permission by an assistant principal. **The lockers are property of the Perry Local Board of Education and, as such, are subject to inspection at any time by school personnel.**
- G. **Lost & Found:** Students who find lost articles are asked to take them to the front lobby before or after school. Students may ask the front desk attendant for the location. Lost articles that are not claimed within a reasonable time will be given to the Perry Clothes closet or to the Goodwill Industries.
- H. **Lunchroom Standards:**
  - 1. The United States Department of Agriculture standards for a Type A lunch will be a requirement for all lunches to be served in Perry schools.
  - 2. Food will be served in cafeterias in each of the schools at the normal lunch times, which are between 10:21 A.M. and 12:27 P.M.
  - 3. Food is not to be taken out of the cafeteria without permission.
  - 4. If you are given a lunch period, you are to report to the cafeteria even if you do not eat. You are to visit your locker/restroom prior to lunch.



5. Take-out orders from restaurants are not permitted.

Free and Reduced Lunch Program: Children from families whose income is at or below the levels established by a governmental agency are eligible for meals free or at a reduced price. Applications are distributed to all students at the beginning of each school year. Return the application with your child's school. Applications may also be found in the Main Office and the School Counseling Office.

In the operation of child lunch programs, no child will be discriminated against because of race, sex, color or national origin.

- I. **Open Beverages**: Students are not permitted to bring in outside beverages other than water which is to be in a CLEAR, CLOSABLE CONTAINER.
- J. **Parent Conferences**: Parents/Guardians may make appointments for conferences with teachers, counselors, or the principal by calling the school office.
- K. **Posters & Signs**:
  - 1. No poster may be placed in the building without the approval of the principal or assistant principal.
  - 2. Posters may be placed on the bulletin boards or on the glazed tile surfaces.
  - 3. Posters must be taken down by the club, organization, or individual immediately after the activity.
  - 4. Procedures for Displaying Posters- Any student wishing to distribute or display unauthorized material must first submit for approval a copy of the material to the principal twenty-four hours in advance of desired distribution/display time, together with the following information:
    - a. Name of student or organization
    - b. Date(s) and time(s) of day of intended display or distribution
    - c. Location where material will be displayed or distributed
    - d. The grade(s) of students to whom the display or distribution is intended

The principal should either approve the material or indicate how it violates the guidelines listed above or the time, place, and manner restrictions listed below. If permission to distribute or display the material is denied, the students shall have the opportunity to make the necessary revisions and/or deletions.

**Permission to distribute or display material does not imply approval of its content by either the school, the administration of the school, or the Board.**

5. Time, Place, and Manner of Distribution or Display: The distribution or display of written material shall be limited to a reasonable time, place, and manner as follows:

- a. No material may be distributed or displayed during the time or the pace of a school activity if it is likely to cause a substantial disruption of that activity.
- b. No material may be distributed or displayed if it blocks the safe flow of traffic within corridors and entrance ways of the school.
- c. Obscene to minors is defined as:

- i. The average person, applying contemporary community standards, would find that the written material, taken as a whole, appeals to the unhealthy interest of minors;
- ii. The material depicts or describes conduct that is clearly offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors;
- iii. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- iv. A minor means any person under eighteen (18) years of age.

6. Disciplinary Action: Distribution or display by any student of non-school sponsored material prohibited by these guidelines will be halted and disciplinary action will be taken in accordance with the procedures contained in administrative guidelines 5600/5610. Any other party violating this guideline will be requested to leave the school property immediately and, if necessary, the police will be called.

- L. **Residency of Students** Legal Residence of Students (defined by Ohio Law Sections 3317.08 and 3327.06) The legal residence is determined by the address of the legal residence of the custodial parent(s) or the court-appointed legal guardian. If custody of this student has changed from one parent to the other, a copy of the filed court order must be presented for records before the student can be enrolled.
- M. **School Insurance**: Students will have the opportunity to join a school student accident program. It should be noted that a student claim under the present insurance program is null and void if the claim is paid by another company.
- N. **Students Rights of Expression**: In accordance with Board policies 5722 and 9700, students have the right, protected by the First Amendment to the U.S. Constitution, to exercise freedom of speech.
  - 1. This includes the right to distribute or display, at reasonable times and places, unauthorized written material, petitions, buttons, badges, or other insignia, except expression which:
    - a. s obscene to minors;
    - b. Is libelous;
    - c. Is pervasively indecent or vulgar;
  - 2. Advertises any product or service not permitted to minors by law;
  - 3. **Constitutes insulting or fighting words, the very expression which injures or harasses other people** (e.g. threats of violence, defamation of character or of a person's race, religion, or ethnic origin);
  - 4. Presents a clear and present likelihood that, either because of its content or the manner of distribution or display, it will cause a

material and substantial disruption of school or school activities, a violation of school regulations, or the commission of unlawful act.

- O. **Surveillance Cameras:** This facility is equipped with a surveillance system. This system may be used to monitor student conduct and to assist in disciplinary action. The system also provides security to our facility, staff and students.
- P. **Ticket Sales:** Students will be notified by announcement when tickets will be available for purchase for various school events.
- Q. **Visitors:** All visitors, regardless of their purpose, must enter at Door #1, sign in at the lobby desk and receive a visitor's pass. This is in accordance with Ohio R.C. 3313.20 (trespass law) and R.C. 2909.09 (offenses against property).
- R. **Work Permits:** Applications for work permits are available in the main office.  
Procedures: Students are given the following:
  - 1. Pledge of Employer-to be filled out and signed by employer.
  - 2. Physician's Certificate- to be filled out and signed by physician.
  - 3. Application for Employment Certificate- to be signed by a parent/guardian.***After this is filled out and signed***, the student returns it to the attendance office with a copy of the birth certificate. The birth certificate is returned to the student. The information is entered into the computer and the student then receives their work permit.

### 1.3 Class Level Specific Information

#### A. **SENIORS:**

- 1. **Adult Students- Eighteen Years Old:** All Board of Education policies, school rules and regulations apply to adult students in the same manner that they apply to all other students. While an 18-year-old student (or older) is living with a parent or court-appointed guardian who is the primary means of support of the adult student, the parents/guardians have not only the right, but the total responsibility, to receive school grades, sign excuses, and be responsible for their child. Adult students are not considered independent unless they are self-supporting. Evidence must be shown to the assistant principal and school counselor to acquire this status.
- 2. **Senior Announcements:** Seniors may order their senior announcements sometime in December. Delivery of the announcements is made in April.
- 3. **Senior Pictures:** Senior portraits for the yearbook are to be professional portraits done in a studio of only a "head and shoulder photo." Pictures must be submitted electronically to the yearbook advisor by November 1st. James Wood Photography (Perry's contracted yearbook photographer) may be available on site to take pictures at a reduced cost. In order to have your portraits taken, it is advisable to keep the Perry Dress Code in mind. All portraits returned to the school for use in the annual must be head and shoulder portraits and must comply with the dress code standards; those portraits that do not meet the school dress code must be retaken at the senior's expense or omitted from the yearbook.

#### **4. Prom and Homecoming:**

- a. Invitations issued to specific individuals must be presented the night of the Prom. Admission could be refused if you do not have your invitation.
- b. GUESTS MUST HAVE A SOPHOMORE RANK, JUNIOR RANK, SENIOR RANK AND/OR BE GRADUATED FROM A HIGH SCHOOL. Students are ineligible who have dropped out of school with less than a junior rank, or have chronic discipline problems. Only students having seven or more credits, not including physical education, are eligible to attend. Anyone who does not receive approval of his high school will be rejected. Students who are under suspension/expulsion, or have been chronic discipline problems will be rejected. Registration of guests should be made in the Perry High School Main Office.
- c. School rules for behavior and dress code also apply while attending the Prom and Homecoming.
- d. The Prom is usually the first formal adult function for high school students. We hope that you dress and conduct yourselves with the dignity this event deserves. This is an evening for formal dress; extremes will not be permitted. Gentlemen are to keep their shirts on, buttoned, and tucked in. Please be considerate of our out-of-school guests and inform them of our school's dress, dancing, and conduct expectations. No extreme forms of public displays of affection. No sexually explicit or similar type of dancing will be permitted. If you leave, you will not be allowed back in.

#### **B. Juniors/Sophomores/Freshmen:**

1. **Pictures:** The underclassmen pictures will be taken at the beginning of each school year. Any school picture taken during the school year must comply with the Perry Local Board of Education Dress Code standards. Any student who has paid for the pictures and does not meet the Perry Local Dress Code will have the pictures removed from the yearbook and the money refunded.

#### **C. SOPHOMORES:**

1. **Class Rings:** Students may order their class rings early in their sophomore year; delivery of the rings is made in a couple of months after ordering the rings.

## 2: Academics

### 2.1 Graduation

- A. **Graduation Requirements & Commencement:** It shall be the policy of the Board of Education to acknowledge each student's successful completion of the instructional program appropriate to the achievement of District goals and objectives as well as personal proficiency by the awarding of a diploma at graduation ceremonies. The Board shall award a regular high school diploma to every student enrolled in this District who meets the requirements of graduation established by this Board.

An honor diploma shall be awarded to any student who meets the Board established requirements for graduation and meets the criteria for honors as provided in paragraph (J) of rule 3301-13-07 "Establishing Criteria for Awarding the Diploma with Honors."

Commencement exercises will include only those students who have successfully completed requirements for graduation. **Participation in graduation ceremonies may be denied at the discretion of administration due to violations of the Student Code of Conduct, including dress code. Parents and students need to be aware that marching at graduation is a privilege and can be taken away at any time at the discretion of the building administration. Additionally, all school financial obligations and returning of technology equipment must occur prior to graduation. The final transcript will be held until all outstanding fees are paid in full. Students must attend graduation practice in order to be a part of the graduation ceremony. Students completing coursework in PACE and/or E-learning may be denied participation in graduation ceremonies for coursework not completed in a timely manner, including recovering credits, excessive attendance infractions, and violations of the Student Code of Conduct.**

- B. **Graduation Required Credits:** The Perry Board of Education requires a minimum of twenty-one credits for graduation with no more than one-half ( $\frac{1}{2}$ ) credit earned in courses that give one-quarter ( $\frac{1}{4}$ ) credit.

1. The following are required courses for all students:

- |                       |  |
|-----------------------|--|
| a. English            | 4 credits  |
| b. Social Studies     | 3 credits (must include American History, Integrated American Government, and World Studies)                   |
| c. Science            | 3 credits (must include 1 biological science and 1 physical science)   |
| d. Mathematics        | 4 credits ( must include Algebra 1, Geometry, Algebra 2)   |
| e. Health             | $\frac{1}{2}$ credit   |
| f. Physical Education | $\frac{1}{2}$ credit (or 2 PE waivers such as 2 high school sports, 2 years of Marching band, 2 years of ROTC) |
| g. Fine Art           | 1 credit (or a fine art waiver)  |

2. Electives must include one (1) credit or two (2) one-half ( $\frac{1}{2}$ ) credits in business/technology or world language.

3. All students must carry a minimum of six academic credits each year.

4. Academic credit is given for all courses. However, courses with less than ½ credit are not counted in the grade point average. Beginning with the class of 2023, PE will be counted in the GPA.
5. Band and choir courses meeting an equivalent of 120 hours will count as one (1) credit each. However, only two (2) credits in band or choir can count toward graduation requirements.
6. Physical education is a requirement and students must enroll in the course, unless excused in writing by a doctor. A student excused from physical education must make up the credit in another approved subject.
7. Students will need to pass or be exempted from the requirement to pass the Ohio State Tests (2018 and beyond).
8. Perry Local Schools will permit students below ninth grade to take advanced work for credit if the course includes the following:
  - a. It is taught by a person who possesses a license or certificate issues under Section 3319.22 or 3319.222 of the Revised Code that is valid for teaching high school, and
  - b. Designed by the Board as meeting the high school curriculum requirements.

Credits earned in English Language Arts, Mathematics, Science and Social Studies that are delivered through integrated academic and technical instruction are eligible to meet the graduation requirements of section (A) above.

**C. Cum Laude Honors**

Honor Level	Unweighted GPA	Other Requirement(s)
Summa Cum Laude	3.8 - 4.0	10 points of AP and/or CCP courses* -OR- Completion of 2 yr. CT program**
Magna Cum Laude	3.65 - 4.0	5 points of AP and/or CCP courses* -OR- Completion of 2 yr. CT program**
Cum Laude	3.5 - 4.0	Complete non-modified curriculum

Students must have passed all end of course exams or have equivalent AP/CCP/grades.

\* 1 point will be earned for each semester of an AP or CCP class. Any combination of AP and CCP classes can be used to earn enough points for Magna and Summa designation.

\*\* CT requirement may be met with 4 credits in PLTW Engineering Pathway or Business/Financial Pathway as well as any of the other 2 year programs.

#### **D. Diploma w/ Honors 3301-13-07 ORC:**

1. The School District shall award the diploma with honors to any student who is determined to be eligible in accordance with the guidelines as posted by the Ohio Department of Education. More information can be found at the following link: <http://education.ohio.gov/Topics/Ohio-s-Graduation-Requirements/Honors-Diplomas>
2. Please meet with your school counselor at the beginning of the school year for all requirements and details.

**E. Early Graduation Program:** The Early Graduation Plan, which allows, for completion of high school in less than (four) 4 years, is designed for students who have been retained one (1) or more years, or for those students who are academically advanced (3.5 GPA and above).

1. Students desiring to graduate from Perry High School in three (3) years rather than four (4) must declare their intent no later than the end of second semester their freshman year; it is recommended that intent be declared as early as possible.
2. The student and parent(s), with the assistance from the Perry school counselor(s), must agree upon a definite written course of study which lists the courses which will satisfy graduation requirements and details.
3. The Early Graduation Plan must be approved by the building principal.

## **2.2 Scheduling Information**

### **A. Scheduling: Administrative Procedures**

1. Registration for courses is the most important part of a student's educational experience. Much care and consideration was given to selecting the schedule that would best prepare the student for post-high school plans.
2. Each student prepares his or her own schedule. Since the student has decided what courses he/she will be taking, there should be little reason for a change of schedule.
3. Allocation of personnel and resources at Perry High School is based on the students' registration process.
4. A minimum of 6 credits per year is required of all Perry students. Parents and students should be aware of this when considering a class change.

**B. Student Class Schedule:** Students are required to take at least 6 credits per year. Students are encouraged to take six (6) classes per semester. No student should have more than 4 mods of study hall per day. Freshmen and sophomores are urged to have at least 2 mods of study hall per day.

**C. Schedule Changes:** Registration for courses is the most important part of a student's educational experience. Constant care and consideration must be given to selecting the schedule that will best prepare the student for post-high school plans-- whether to enter college, seek employment, or pursue further training. Students should consult with parents, teachers, and counselors before making final course decisions. Considerations should be:

- Specific courses and number of credits for graduation
- Prior successes and failures
- Special interests and aptitudes
- Future college and/or career plans
- NCAA and/or high school athletic eligibility

It is the student's responsibility to verify his/her course selections before school dismisses in the spring. From the beginning of the scheduling process (approximately February) through the month of June, ample opportunities are provided for the student to take an active part in the development of his or her schedule. This being the case, a limited amount of time is provided for schedule changes.

**D. Class Drop Policy:**

1. Required courses for graduation may not be dropped from a student's schedule.
2. Students may drop an elective full year or first semester course before August 26, 2022. Second semester course before January 20, 2022. Courses dropped after the deadline will carry a final grade of 'F'. The student must meet with his/her counselor and teacher for any extenuating circumstances.
3. All schedule change requests require a Schedule Adjustment form to be completed and signed by the student, parent and teacher. Students must maintain 6 credits. Requests are subject to course availability.
4. Students registering for college preparatory (CP), honors, CCP courses, or advanced placement (AP) courses should take note that once classes begin, drops to lower level classes will be made at the end of the first grading period. When a student changes from one level of a class to another level, the grade(s) earned will travel with the student to the new class placement. A teacher recommendation and parent conference is required prior to any drop down adjustment. Students taking a CCP class follow the college's timeline and scheduling policies. Dropping after the college's deadline will result in the student paying for the college course and textbook and receiving a 'W' on his/her college and high school transcript.
5. Teacher changes will not be considered unless the student is repeating a class that they have failed with the same teacher during the previous year.
6. Seniors will not be permitted to drop courses in order to schedule senior option.

Note: Requests will only be considered if openings are available in the level/class requested.



**E. Scheduling Timeline:**

Date	Action
January - February	Students choose classes for the following school year; parents sign schedule cards, and students return cards. Students will meet with counselors to finalize selections.
March - April	Students receive a verification sheet of his/her course selections. Students are to make any necessary corrections to the verification sheet; the parent must sign the sheet. Sheet is returned to the Counseling Office.
May - August (2nd Fri. in Aug.)	Students may make schedule adjustments with parental and counselor approval. Teacher recommendations must be followed.

**F. Withdrawal of Students:** Students are to report to their school counselor on the day they are leaving school. A slip will be signed by each teacher concerning fees, grades, books, class materials, etc. ANY BOOKS NOT TURNED IN AND FINES UNPAID WILL RESULT IN RECORDS BEING HELD. A student will not be OFFICIALLY withdrawn until the School Counseling Office Secretary has received a Student Records Request from the new school. The student is still considered a Perry High School student until the request is received. It is up to the student/family to make certain the new school sends the Student Records Request to the Perry High School, School Counseling Office Secretary.

**2.3 Grading**

- A. **Grading Policy:** The purpose of grades is to inform the students of their scholarship progress, to acquaint parents with the achievement of their children, to enable teachers to evaluate the effectiveness of their instruction and provide administration with adequate, accurate records of pupil progress and achievement.
- B. **Grading Procedure:** A letter grade for the nine (9) weeks at grade levels will be assigned to indicate the level of student progress in each subject. The grading criteria for the school district is as follows:

A	94 - 100	4.0
A-	91 - 93	3.7
B+	88 - 90	3.3
B	84 - 87	3.0
B-	81 - 83	2.7
C+	78 - 80	2.3
C	74 - 77	2.0
C-	71 - 73	1.7
D+	68 - 70	1.3
D	64 - 67	1.0

D-	61 - 63	0.7
F	60	0.0

The percentages above will be used in grades 6 - 12 to define the limits for a grade. The total points accumulated within a grading period by the student will be used to calculate the grade for each nine weeks.

For grades 6 - 12 students moving into the district: Grading will be handled on a case by case basis using the chart below to convert grades. Teachers/counselors should confer with the building administrator when concerns or questions exist. Students transferring into Perry with completed AP courses, which are not available to Perry students, will receive standard weight for AP grades previously earned.

**C. Transferring students:**

A = 96%	A- = 92%	B+ = 89%	B = 86%	B- = 82%	C+ = 79%
C = 76%	C- = 72%	D+ = 69%	D = 66%	D- = 62%	F = 60%

A final point distribution to determine a letter grade will be used. Because student understanding and parental support is essential to a successful grading system, teachers should be able to justify the grade and describe the evaluation process that was used in determining the grade.

**D. Changing Courses grades 6 - 12:** If students change from one course to another in the same discipline, the grade to date will be averaged into grades in the new course. The student will get the grade earned considering both old and new. Because there is a large variation in the standards that each teacher applies to the same grading system, requiring a set standard or procedure for establishing grades is not possible or practical. Therefore, the following guidelines should be used:

- In order for students to be able to monitor their own achievement, tests or major assessments should report the overall percentage.
- Incomplete: A student who has an incomplete on his/her final report card fails the course if the incomplete is related to not completing a course requirement.

**E. Grade, GPA Value and Percentage for Grade Distribution:** All grades will be reported as letter grades using plus and minus for each grading period and exam. The GPA value is based on the letter grade in each class which has a corresponding numeric value given to each letter grade. Based on the credits earned, the numeric values are added and then divided by the total credits earned to arrive at the GPA. At Edison and Perry High School, students must achieve two passing grades in the second semester and a passing final average to earn credit for a year course and must achieve two passing grades and a passing semester average to earn credit for a semester course. For courses at Perry and Edison, where a final exam is not given, students will need to earn one passing grade the second semester and have a passing final average for the year. **Honor Roll:** All students with a 3.5 academic average or better will qualify for the Honor Roll, which is published at the end of each nine-week period.

**Merit Roll:** All students with a 3.0 academic average or better will qualify for the Merit Roll.

**Failures:** A student failing a required subject should repeat it the following year or take it in summer school, if it is provided. Both semesters of a course must be repeated to obtain a unit of credit for a course which a student fails.

**Incompletes:** A student has many days to make up work as they were absent. A student with an extended illness will be given every opportunity to make up all work missed and will have to be done on an individual basis with each individual instructor. A student who has an "Incomplete" on his report card for a course requirement will fail the course. An individual assignment, test, or semester exam is not considered a course requirement. Therefore, failure to complete one of these items will result in an "F" being given for the assessment, not the course. Parents are encouraged to speak to their students' counselor & dean of students in cases of extended illness and/or extenuating circumstances.

**Juvenile Attention Center:** Students detained will be considered truant until the Juvenile Attention Center informs the school. After the notification, students will receive credit for their attendance and grades if they attend classes.

- F. **Make-Up Testing Procedure:** Due to the large amount of make-up tests taken during the day and the enormous amount of class time missed to take a make-up test, the following make-up test procedure will be followed:
1. All make-up tests should be given after school beginning at 2:25 PM. If a student is unable to attend, teachers may make other arrangements with the student to administer the tests during the school day.
  2. Students will be given at least the same number of days to make up a test as they were absent. Common sense should prevail.
  3. Teachers and students need to communicate during the year with regard to make-up work. Make-up work is the responsibility of all concerned.
  4. Teachers must inform students of the time frame and/or deadline in which an exam should be made up.
  5. If a student is absent from school the day he is to make up a test, the test will be made up the first day back to school or receive an "F" for the test.
  6. If a student has two or more tests to make up due to an absence, consideration needs to be given by all parties.

G. **Physical Education Policy:** Dress for Class- Students must wear appropriate clothing. A student not dressing will receive a failing grade for that day. Physical education rules will be given to the student on the first day of class.

H. **Semester/Final Exams:** Semester exams will be given to students in grades 8 through 12. The semester/final exam is to be a minimum of one (1) class period in length and equal to 10% of the final grade. For a semester class, the exam is given the value of 20% of the final grade, and each nine weeks has a value of 40% of the final grade. The building administrator will establish the exam schedule. All exams are to be given during the last five (5) days of each semester and principals will designate specific days for tests in various subject areas. Failure to take the exam will result in an "F" for the exam,

not an incomplete for the course. Students who choose not to take a final exam will receive a zero point as their grade on the exam.

### **3: Attendance**

The educational program offered by this District is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session or during the attendance sessions to which s/he has been assigned.

#### **3.1 State & School Attendance Policy:**

- A. A student in grades 9 through 12 may be considered a full-time equivalent student provided the student is enrolled in at least five (5) units of instruction, as defined by State law, per school year.
- B. In accordance with statute, the Superintendent shall require, from the parent of each student of compulsory school age or from an adult student who has been absent from school or from class for any reason, a written statement of the cause for such absence. All notes need to be turned into the attendance office within seventy-two (72) hours. The Board of Education reserves the right to verify such statements and to investigate the cause of each single absence or prolonged absence.
- C. Repeated infractions of Board policy on attendance may result in truancy charges being filed, in addition to school discipline.

#### **3.2 Legitimate Excuses:**

- A. The Board considers the following factors, which are based on the R.C. 3301-69-02 and R.C. 3321.04 , to be reasonable excuses for time missed at school:
  - 1. personal illness/professional appointments (a written physician's statement verifying the illness or professional appointment is required)
  - 2. illness in the family necessitating the presence of the child
  - 3. quarantine of the home
  - 4. death of a relative
  - 5. necessary work at home due to absence or incapacity of parent(s)/guardian(s)
  - 6. observation or celebration of a bona fide religious holiday
  - 7. out-of-state travel (up to a maximum twenty-four (24) hours per school year that the student's school is open for instruction) to participate in a District-approved enrichment or extracurricular activity (Any classroom assignment missed due to the absence shall be completed by the student.)
  - 8. emergency or another set of circumstances
  - 9. medically necessary leave for a pregnant student in accordance with Policy 5751

10. service as a precinct officer at a primary, special or general election in accordance with the program set forth in Policy 5725

### **3.3 Attendance Exceptions:**

- A. Attendance does not always have to be within the school facilities, a student will be considered to be in attendance if they are present at any place where school is in session that has been authorized by the Board.
- B. The Board shall consider every student assigned to such programs in regular attendance, as long as the program has proper supervision, and s/he demonstrates progress toward the objectives of the course of study.
- C. The Superintendent may excuse a student over fourteen (14) years of age from attendance at school for a future limited period for the purpose of performing essential work directly or exclusively for his/her parents or guardians. Such excuse should not exceed five (5) days and may at the discretion of the Superintendent be renewed for five (5) additional days. At no time, however, shall such excuse cause a student to be absent from school for a period of more than ten (10) consecutive days.
- D. At the discretion of the Superintendent or his/her designee, a student may be excused for a longer period of time than ten (10) days if a child's parent or guardian has recently died or become totally or partially incapacitated and there is no older brother or sister living in the home who is out of school. (The Superintendent may request a certificate of a physician attesting to the physical condition of the parent or guardian.)

### **3.4 Habitually Truant:**

- A. A student will be considered habitually truant if the student is absent without a legitimate excuse for thirty (30) or more consecutive hours, for forty-two (42) or more hours in one (1) school month, or for seventy-two (72) or more hours in one (1) school year.
- B. Legitimate excuses for the absence of a student who is otherwise habitually truant include but are not limited to:
  - 1. the student was enrolled in another school district;
  - 2. the student was excused from attendance in accordance with R.C. 3301- 69-02 and R.C. 3321.04 ; or
  - 3. the student has received an age and schooling certificate. If a student is habitually truant and the student's parent(s)/guardian has failed to cause the student's attendance, the Board authorizes the Superintendent to file a complaint with the Judge of the Juvenile Court and/or to take any other appropriate intervention actions as set forth in this Board's policy.
- C. If a student who is habitually truant violates the order of a Juvenile Court regarding the student's prior adjudication as an unruly child for being a habitual truant, s/he may further be adjudicated as a delinquent child.
  - 1. In order to address the attendance practices of a student who is habitually truant, the Board authorizes the Superintendent to take any of the following intervention actions:
    - a. assign the student to a truancy intervention program
    - b. provide counseling to the student

- c. request or require the student's parent to attend a parental involvement program
  - d. request or require a parent to attend a truancy prevention mediation program
  - e. notify the Registrar of Motor Vehicles of the student's absences
  - f. take appropriate legal action
  - g. assignment to an attendance/alternative recovery program
2. The Superintendent is authorized to establish an educational program for parents of truant students which is designed to encourage parents to ensure that their children attend school regularly. Any parent who does not complete the program is to be reported to law enforcement authorities for parental education neglect, a fourth class misdemeanor if found guilty. Review Panel: Building Administrator(s). All appeals will go to the Superintendent or his designee.

### **3.5 Make-up Work Opportunities:**

- A. A student may make up units of study if prior approval has been granted by the principal or given an excused absence.
- B. Students will be given the opportunity for making up work missed due to approved absences. The length of time for completion of make-up work shall be commensurate with the length of the absence.

### **3.6 Tardiness:**

#### **A. Class or Study Hall :**

- 1. Students not in class when the late bell rings are considered tardy & teachers may assign detentions.
- 2. When a teacher detains a student after class, s/he shall issue a late pass for the student's next class.
- 3. Teachers are to refer cases of chronic tardiness to the Dean of Students.

**B. Tardiness to School:** All students late to school shall report to the front desk in the main lobby. After three (3) days' tardy to school for the grading period, detention will be given, regardless of notes.

- 1. Four (4) days' tardy will result in one (1) day's detention.
- 2. Five (5) days' tardy will result in one (1) extended detention
- 3. Six (6) days' tardy will result in two (2) extended detentions
- 4. Seven (7) days will result in detention, extended detentions (ED's), Saturday School, or in-school-suspension.
- 5. Eight (8) days will result in progressive discipline and a parent conference with administration.
- 6. Nine (9) days or more will result in mandatory Saturday School along with progressive discipline.

## **4: Student Code of Conduct**

The Perry Board of Education believes that good discipline is best thought of as being positive, not negative; of helping a student to adjust, rather than as punishment; of turning unacceptable conduct into acceptable conduct. It is important that each individual assumes responsibility for his/her own action in accordance with socially acceptable conduct and the rules, regulations, and policies for the school setting. Behavior exhibited must be within the bounds of law and order and must respect the rights of others as individuals .

We will make a conscientious effort to keep the student body aware of school rules and regulations. Students will be dealt with respectfully and with dignity and nothing less in return will be tolerated. Suggested procedures and methods have been adopted for the benefit of the majority and to ensure that an educational atmosphere exists. The basic philosophy is that each student is an individual and the procedures and methods vary from a verbal warning to an expulsion from school. It is impossible to state flatly what will or will not work with each individual. The majority of the students abide by reasonable regulations. These regulations are to ensure that a safe, educationally sound environment exists for all students.

### **4. 1 Codes of Behavior:**

Order and discipline are largely a matter of morale, of positive classroom atmosphere, and interpersonal relationships, and of self-discipline and pride.

The following are violations of school rules and are subject to disciplinary action; such as, (a) Suspension, (b) Expulsion, (c) Removal from classes or removal from extracurricular activities, (d) Detention, (e) Alternative Education Program or other measures that may give proper weight to the following violations:

- A. Cause or attempting to cause disruption or obstruction of curricular or extracurricular activities.
- B. Damaging or attempting to damage school or private property.
- C. Stealing or attempting to steal school or private property.
- D. Fighting
- E. Using, handling, concealing firearms, knives, explosives, other dangerous objects, or instruments of any kind.
- F. Using, possessing, concealing, or under the influence of marijuana, narcotic drugs, hallucinogens, illegal amphetamines or barbiturates, alcoholic beverages, or intoxicants of any kind.
- G. Smoking or possession of tobacco and/or lighters and other materials.
- H. Use of vapes, Juuls or electronic devices and/or possession of artifacts associated with these devices.
- I. Defying the authority of school personnel.
- J. Failure to observe the health, safety, and dress standards of our school.

- K. Failure to comply with rules and regulations of student activity groups.
- L. Altering school records or removing the same without permission.
- M. Purposely setting a fire or other such behavior that endangers school property and its occupants will not be tolerated. Arson is a felony and will subject the student to suspension or expulsion.
- N. Physical assault of a staff member, student or other person associated with the district, which may or may not cause injury may result in charges being filed and subject the student to expulsion.
- O. Failing to comply with existing rules which include rules on truancy, cutting classes, tardiness to school and class, loitering, parking lot infractions, leaving school grounds, profanity and obscenities, refusal to identify self, or to intimidate or degrade others, and cheating.

*This is not all-inclusive, but gives a general idea of offenses.*

## **4.2 Academic Dishonesty**

Academic dishonesty undermines the ethical standards and accurate evaluation of student performance and knowledge. Any form of academic dishonesty is an attack on the learning community and demeans the education aims of Perry High School. Students involved in academic dishonesty or misconduct will be penalized which could include failure of coursework, loss of academic awards or distinctions, and retractions of letters of recommendation, as well as, any school disciplinary action that is warranted.

What is academic dishonesty or misconduct? Academic dishonesty or misconduct includes but is not limited to the following:

- A. **Cheating**: Any dishonest or deceptive act in fulfilling an academic requirement.
  1. Providing or receiving information, verbal or written, during quizzes or tests.
  2. Providing or using unauthorized assistance in the class, lab, or at any computer
  3. Alteration of grades or marks on a test or assignment in an effort to change an earned grade. This includes tampering with a test after it has been corrected and then returning it for more credit.
  4. Use and/or possession of unauthorized material or technology during a test such as notes, calculators, or computer programs.
  5. Possessing, copying, using, distributing, or selling unauthorized copies of a test.
  6. Giving or receiving, prior to a test, any unauthorized information concerning the content of a test.
  7. Submitting the same written work to fulfill the requirements for more than one course; however, there may be times where this practice is acceptable. Students should receive prior approval from the teacher(s) giving the assignment if he/she wishes to use the same written work to meet the requirements of both classes.
- B. Fabrication** : Intentional falsification or invention of research data, citations, or other information.
  1. Citing of information not taken from the source indicated.
  2. Including in a Works Cited list sources, which have not been consulted.



**C. Plagiarism:** The use of ideas, words, phrases, or writings of others without giving proper credit. See section Extended Definition for a more thorough discussion.

1. Submitting another's published or unpublished work, in whole, in part, or paraphrased, as one's own without fully and properly crediting the author.
2. Submitting the ideas of another as one's own original thinking without fully and properly crediting the author.
3. Submitting the work of another student, in whole or in part, and representing it as one's own. This includes copying another student's work or using material, in whole or in part, from another student's computer file.
4. Providing any work for a class assignment or requirement for another student to copy, in whole or in part. This includes but is not limited to work saved on a computer disk, a written assignment, or a computer program.
5. Using the services of a commercial term paper company or Internet site, which furnishes term papers and representing the written material, in whole or in part, as one's own.

**D. Extended Definition and Explanation of Plagiarism**

1. Plagiarism is the theft of intellectual property and therefore is a dishonest act.
2. Plagiarism defeats the purpose of the educational system and challenges its integrity. If students were given grades for work they didn't do, then a destructive cycle would be set in motion: course grades would become meaningless, conscientious students would unfairly suffer the negative consequences of honesty, and a diploma would become only a worthless sheet of paper.
3. To guarantee that all students have the opportunity for a quality education, plagiarism will not be tolerated.

As outlined in Writer's Guide and Index to English by Porter G. Perrin, plagiarism is a serious offense and is a student's responsibility to understand, to recognize, and to avoid. If students are unsure about how to avoid plagiarism or about what to cite in a paper, they should seek the guidance of their teacher.

**E. Penalties for Academic Dishonesty:** The teacher will evaluate each case of academic dishonesty with the support of the Perry High School administration. The guidelines for discipline are available in the administrative offices and have a varying degree of consequences based on each circumstance.

**4.3 Behavior:**

- A. The Board of Education acknowledges that conduct is closely related to learning - an effective instructional program requires an orderly school environment and the effectiveness of the educational program is, in part, reflected in the behavior of students.**
- B. The Board has zero tolerance of violent, disruptive or inappropriate behavior by its students.** The Board shall require each student of this district to adhere to the Student Code of Conduct/Student Discipline Code adopted by the Board and to submit to such disciplinary measures as are appropriately assigned for infraction of those rules.
- C. Such rules shall require that students:**

1. Conform to reasonable standards of socially acceptable behavior
    - a. Respect the person and property of others.
    - b. Preserve the degree of order necessary to the educational program in which they are engaged.
    - c. Respect the rights of others.
    - d. Obey constituted authority and respectfully respond to those who hold that authority.
- D. The Student Code of Conduct/Student Discipline Code** designates sanctions for the infractions of rules, excluding corporal punishment, which shall:
1. Relate in kind and degree to the infraction.
  2. Help the student learn to take responsibility for his/her actions.
  3. Be directed, where possible, to reduce the effects of any harm which may have been caused by the student's misconduct.
  4. Students may be prohibited by authorized school personnel from participating in all or part of co-curricular and/or extra-curricular activities without further notice, hearing or appeal rights. A student who has been disorderly on a school bus may be suspended from transportation services consistent with Board policy and the Student Code of Conduct/Student Discipline Code.
- E. Aggressive Behavior:** A student shall not cause or attempt to cause physical injury or threaten to cause physical injury to another person or persons. A premeditated fight or a violent attack on another student will result in an automatic 10 days' out-of-school suspension and recommendation for expulsion (grades 6-12). The administration will investigate each incident and give the students involved the appropriate discipline based on the results of the investigation. Discipline could range from ED, AEP, and OSS and could lead to expulsion.
- F. Cell Phones:** Students are NOT permitted to use cell phones during the school day unless directed by staff members. Students are not permitted to record audio or video images without prior approval. Students are NOT permitted to take and receive phone calls and/or video calls, text messages and access social media at any time during the school day. If a student needs to communicate with a parent or guardian they must use the phones in the attendance or main office.
- G. Class Truancy :** Students who skip school or individual classes will be given consequences based on the amount of school time missed and the number of offenses for the individual. Students who leave school without permission from the attendance office will be considered truant. Consequences will range from detentions to OSS.
- H. Disrespect and Disobedience :** When addressing a teacher/staff member, students should use the courtesy prefix of Mr., Mrs., or Miss in combination with the teacher's or staff member's last name. Students should expect corrections by staff members in those situations where conduct warrants it. Students are to give teachers their undivided attention in class. Verbal disrespect or obscene gestures of disrespect toward teachers and/or other school operational personnel will not be tolerated. The penalty may range from public apology, detention, Alternative Education Program, dropped from class, or up to 10 days' suspension and could lead to expulsion.

- I. **Food and Drink**: Students are not permitted to bring in outside beverages other than water which is to be in a clear, closeable container. Students are only permitted to eat food in the cafeteria.
- J. **Profanity** : Students using profanity or obscene gestures will receive detention, extended detention, Alternative Education Program, or out-of-school suspension depending on the severity of the incident.
- K. **Stealing** : Taking something that does not belong to you will result in severe consequences. Generally, theft is considered an out-of-school offense and could lead to expulsion.
- L. **Student Relationships** : School is not the proper place for public display of affection. Students should refrain from embracing and other acts of endearment while at school. Violations are subject to disciplinary actions (detentions to AEP) and parent notification.
- M. **Vandalism** : Willful marking or defacing any part of the building or destroying school or personal property is the joint liability of student and parent. Persons responsible will pay for the repair or replacement of damaged property and may be suspended or expelled and/or prosecuted.
- N. **Walking out of Class** : Students who walk out of class without permission will receive disciplinary action either from the teacher or administration.
- O. **Weapons** : The Board of Education will not tolerate the possession of weapons or other devices designed to inflict serious bodily harm. No student shall, on school property, in any school vehicle, at any interscholastic competition, extracurricular event, or at any other program or activity sponsored by the school district or in which the district is a participant (regardless of location), bring, transport, possess, handle, carry, use, or conceal any firearm, knife, or dangerous weapon. Whoever violates this policy shall be subject to discipline, including suspension, expulsion, removal and/or permanent exclusion from school. This prohibition shall also encompass such actions as look-alike items, false fire alarms, bomb threats, or intentional calls to falsely report a dangerous condition.
- P. **Zero Tolerance** : Students are expected to conduct themselves in such a way that they respect and consider the rights of others. Students of the district must conform to school regulations and accept directions from authorized school personnel. The board has zero tolerance of violence, threatening to commit an offense of violence, and disruptive or inappropriate behavior and excessive truancy by its students.

#### **4.4 Bullying & Harassment:**

- A. **Racial Slurs – Name Calling** : This type of behavior will not be tolerated and consequences will range from an apology, to out of school suspension, to possible expulsion for students who do not respect other students' right to be in a tolerant, learning environment.
- B. **Sexual Harassment** : Sexual harassment will not be tolerated at Perry High School. Sexual harassment has an emotional impact on the individuals involved and can cause embarrassment, a feeling of self consciousness, loss of self esteem, fear, and confusion over one's identity. Unwelcome sexual advances, requests for sexual favors, and other

verbal or physical conduct of a sexual nature that creates a hostile learning environment constitute sexual harassment and should be reported immediately.

Conduct that constitutes sexual harassment includes:

1. Touching, fondling, grabbing, and/or pinching in a sexual way
2. Suggestive and/or sexually-oriented comments or gestures
3. Having clothing pulled at, off, down
4. Sexual messages, graffiti written about a person
5. The spreading of sexual rumors about a person
6. Being flashed or mooned
7. Request for sexual favors and other such behaviors

Each case of reported harassment will be handled on its own merit, a threat assessment may be used, and disciplinary action may include a verbal warning, parent contact, detention, Alternative Education Program, suspension, removal from an extracurricular activity or other measures that may give proper weight to this violation.

- C. **Student Hazing/Bullying** : Here at Perry, we are committed to providing a safe learning environment for all students. If you have been a victim of bullying, or witnessed another student being bullied, please contact your school counselor. You may fill out a bully survey and drop it off in the School Counseling office or set up an appointment to see your school counselor.

*Sections 2307.44, 2903.31, 3313.661 of the R.C. of Ohio provides that "no person in attendance at a public school shall conspire to, or engage in, hazing, committing an act that injures, frightens, degrades, disgraces or intends to injure, frighten, degrade or disgrace a fellow student or person attending such institution." This is a serious matter and students will be disciplined accordingly. In addition, according to Ohio R.C. 3313.66 the school may investigate incidents and issue appropriate discipline to students who make threats on cell phones, social networking sites, etc., that occur off school grounds but the threats cause a "disruptive" atmosphere at school.*

#### **4.5 Dress Code Guidelines**

- A. Students shall comply with the following dress code that reflects the standards of our school and community. Freedom to express one's individuality exists through participation in the many activities associated with our educational programs. School dress, like all modes of dress, should be appropriate for the environment and the activity in which the individual is involved. Anything deemed to be distracting or detrimental to the education process will not be permitted.
- B. The following restrictions are in effect in the interest of safety, cleanliness, neatness, and appropriateness; however, due to styles and fads changing, it is impossible to anticipate and list all areas where a decision of acceptability must be made. The final determination about whether an item or style is objectionable under the student dress code is left to the judgment of building administration. In the event a student injury requires modification of the dress code, parents or students are expected to contact an administrator for approval before the student returns to school.

- C. Violation of dress code: Students who violate the dress code will be referred to the office and asked to change or have appropriate clothing brought from home. Students can and may be placed in A.E.P. until their clothing is dress code compliant. Our goal is to return students to class as soon as possible. A warning is not required for a student to receive consequences for dress code violations. Students who continually violate the dress code may receive more severe consequences. General guidelines are as follows:
1. Apparel advertising activities considered illegal to young people that are related to drugs, alcohol, and tobacco use, promiscuity and/or sexual implications are not permissible. Likewise, any garment or style of dress or hair designs, which display any obscene word, symbol, racial slur, ethnic epithets, gang affiliations, weapons, sexist attitudes, offensive illustrations, terrorist or violent messages is inappropriate and not permitted.
  2. All clothing is to be clean and worn appropriately.
  3. Attire that may create a distraction to the educational process is not permitted, including but not limited to tank tops, spaghetti straps, midriffs, halter tops, chains attached to wallets or any apparel, revealing necklines, low-cut/off-the-shoulder tops, and backless clothing. Shirts must have at least a 3" wide strap on the shoulder. **Fishnets are not permitted. Accessories that feature sharp or dangerous objects are prohibited.**
  4. Skirts/dresses/shorts must be no shorter than fingertip length (in its entirety).
  5. Leggings/tights/spandex/yoga pants or other tight fitting and/or revealing pants must be worn with a top, skirt or dress that is fingertip length or longer in its entirety.
  6. Ear and nose piercings are permitted; however, gauges are not permitted.
  7. No other visible piercings are permitted (including facial, tongue or any covered piercings).
  8. Tattoos that are inappropriate, vulgar, or obscene must be covered.
  9. Pants must be worn appropriately at waist height with no undergarment or skin exposed (even when sitting).
  10. Sleepwear (pajamas, slippers) are not permitted.
  11. Sheer garments must be worn with appropriate clothing underneath.
  12. Inappropriate and/or unnatural hair coloring, hairstyles, and extreme accessories are not permitted. Hair must be out of a student's face and eyes.
  13. Facial hair must be neatly trimmed and must not be an unnatural color or style.
  14. Items which obscure your identity such as hats, bandannas, sunglasses, sweatbands, hoods on the head and headwear are not permitted to be worn in the building during the school day. Head coverings for religious purposes are permissible.
  15. Outdoor apparel, including but not limited to coats and gloves are not permitted.
  16. Shoes or sandals must be worn at all times.
  17. The administration will support advisors of extra-curricular, co-curricular, Career Technical programs, athletic teams, and special programs who may establish

dress and grooming requirements outside those listed above. Such requirements are to be in the interest of efficient performance and uniform appearance.

*Perry Local School District Bylaws & Policies 5511 – DRESS AND GROOMING*

*The Board of Education recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools. Accordingly, the Superintendent shall establish such grooming guidelines as are necessary to promote discipline, maintain order, secure the safety of students, and provide a healthy environment conducive to academic purposes. Such guidelines shall prohibit student dress or grooming practices which:*

*A. present a hazard to the health or safety of the student himself/herself or to others in the school; B. materially interfere with school work, create disorder, or disrupt the educational program; C. cause excessive wear or damage to school property; D. prevent the student from achieving his/her own educational objective because of blocked vision or restricted movement.*

*The Superintendent shall establish the dress requirements for members of the athletic teams, bands, and other school groups when representing the District at a public event. The Superintendent shall develop administrative guidelines to implement this policy which:*

*A. designate the building administrator as the arbiter of student dress and grooming in his/her building; B. instruct staff members to demonstrate by example and precept wholesome attitudes toward neatness, cleanliness, propriety, modesty, and good sense in attire and appearance.*

*R.C. 3313.20, 3313.60, 3313.661, 3313.665 Adopted 1/17/17*

#### **4.6 Possession of Illegal Substances, Alcohol, Tobacco and Vapes**

- A. **Alcohol and Drugs** : The law prohibits students from possessing or using alcoholic beverages and prohibits everyone from possession, use, or sale of drugs. Perry Local School District rules reflect and support county, state, and federal laws related to this subject. Possession and/or use of alcoholic beverages, drugs, or narcotics by students during the school day, or during any school related activity, on or off school grounds are forbidden. Violations of this rule will result in immediate suspension from school and possible recommendation for expulsion.

It is recommended that students suspended, arrested or detained by the police or apprehended at school for violations of this part of the code will be referred to a treatment and prevention program. These programs are found throughout our community either free of charge or for a nominal fee paid for by the parent or student. School officials may require a certification of completion of these programs for the student's re-admittance to school.

- B. **Counterfeit Drugs** : The Perry Local Schools, in accordance with House Bill 535 and Section 2926.01 of the Revised Code, includes counterfeit controlled substances or look-alike drugs in the discipline code dealing with drugs and alcohol.

1. A counterfeit controlled substance is defined as:
  - a. Any drug that bears, or whose container or label bears, a trademark, trade name, or other identifying mark used without authorization of the owner or rights to such trademark, trade name, or identifying mark

- b. Any unmarked or unlabeled substance that is represented to be a controlled substance manufactured, processed, packed, or distributed by a person other than the person that manufactured, processed, packed, or distributed it.
  - c. Any substance that is represented to be a controlled substance but is not a controlled substance or is a different controlled substance.
  - d. Any substance other than a controlled substance because of its similarity in shape, size and color, or its markings, labeling, packaging, distribution, or the price for which it is sold or offered for sale.
2. No student shall knowingly possess any counterfeit controlled substance, nor shall any student knowingly make, sell, offer to sell, give, package, or deliver a counterfeit controlled substance.
  3. No student shall directly or indirectly represent a counterfeit controlled substance as a controlled substance by describing, either with words or conduct, its effects as being the same or similar to the physical or mental effects associated with uses of a controlled substance.
- C. **Drug Free Schools** : In accordance with Federal Law, the Perry Board of Education prohibits the use, possession, concealment, or distribution of drugs by students on school grounds, in school, or in vehicles on school grounds, or at any school-related events. Drugs include any alcoholic beverage, anabolic steroid, and dangerous controlled substance as defined by State statute or substance that could be considered a look-a-like controlled substance. Any student who violates this policy will be subject to disciplinary action up to and including expulsion from school. When required by State law, the district will also notify law enforcement officers.
- D. **Smoking or Possession of Smoking Materials** : The consequences for smoking or in possession of smoking materials will vary based on the number of offenses. It can/will include multiple ED's and/or AEP, suspension, and or possible expulsion.
- E. **Use of Tobacco** : The Board of Education recognizes that use of tobacco products presents a health hazard that can have serious consequences both for the user and nonuser and is, therefore, of concern to the Board.
1. For purposes of this policy, possession, consumption, distribution, purchase or attempt to purchase, and/or use of tobacco products or electronic cigarettes or similar look alike devices in school, on school grounds, on school buses, and at any interscholastic competition, extra-curricular event, or other school-sponsored event. Tobacco products include, but are not limited to cigarettes, cigars, pipe tobacco, chewing tobacco, snuff or any other matter or substance that may contain tobacco. Smoking of electronic cigarettes, vapor devices, and other substitute forms of cigarettes whether they contain nicotine or not, are also prohibited.
  2. Per Board of Education policy 5512, tobacco and any tobacco substitute products, including e-cigarettes and "vaping" devices, are considered contraband and will be confiscated and destroyed. Board Policy

## 4.7 Transportation

- A. **Bicycles and Motorcycles** : All bicycles and motorcycles must be parked in the north parking lot in front of the main gym. An area has been marked off for the purpose of parking bicycles and motorcycles.
- B. **Bus Behavior** : Parents will receive a written notification that their child has misbehaved or violated a bus rule. The driver will fill out a Bus Conduct Report Form and give it to the student's principal. Riding the bus is a privilege, which can be taken away when students do not follow rules. This privilege may be denied temporarily or permanently based on violations of any of the rules pertaining to acceptable behavior on a Perry bus.
1. In general, students should behave on a bus as they would in a classroom.
  2. Reasonable conversation is permitted; however, noise should be kept to a minimum.
  3. All students should enter and exit by the front door.
  4. State law requires complete silence at railroad crossings and other points of danger.
  5. Students shall remain seated while the bus is in motion.
  6. Students should hold their belongings or place them on the floor below their seat. The aisle must be kept clear.
  7. No part of the body or any object should be placed out of the windows.
  8. Animals, sharp objects, explosives, or other dangerous materials or objects shall not be transported on a school bus.
  9. Students will be requested to sit three to a seat, when necessary.
  10. No eating or drinking is permitted on the bus.
  11. Tobacco, alcoholic beverages, and drugs will not be permitted on the bus.
  12. Profane language or gestures will not be permitted on the bus.
  13. Students are expected to help keep the bus clean by placing paper and trash in the containers provided.
  14. In accordance with state law, parents will be held fully responsible for any damage done to the bus by their children.

*The above items are a general rule, but not a complete listing of expected behavior.*

- C. **Driving to School** : Since the Perry Local Board of Education provides transportation for students, the use of an automobile for the purpose of traveling to and from school is a privilege granted by the Board and not a student right. Students with excessive tardies to school can have their driving privileges removed. These students will need to take the bus to school or make other arrangements.

Any vehicle brought on district premises by a student may be searched when the administrator has reasonable suspicion to justify the search. If you provide your own transportation, you do so at your own risk. The school is not responsible for damage and/or theft to your vehicle or its contents. In compliance with State law, student drivers under the age of 17 years old are not permitted to transport more than one person who is not a family member unless the driver is accompanied by his/her parent, guardian or custodian. Students are to follow all driving laws such as but not limited to wearing a seat belt as well as not texting and driving.



#### **D. Parking Lot Guidelines:**

1. Fire lanes must be kept open at all times.
2. Students must use caution while driving on school property
3. No student parking is permitted in the bus areas.
4. The parking lot to the north and east of the athletic wing are the only authorized parking areas for students.
5. Applications for parking permits are available at the main Lobby desk. Cost of a parking permit is \$10. This applies to all vehicles, including motorcycles.
6. All vehicles in the student parking lot must have a current school year parking permit displayed in the front windshield hanging from the inside rear-view mirror. Permits are not transferable from one vehicle to another. If you have a new vehicle report the change to the office.
7. Once you enter the parking lot, you cannot leave without permission until dismissal time.
8. No reckless operation on Perry Local School property (speed limit is 10 miles per hour).
9. The angle parking in front of the boys' gym is off limits as well as the handicapped parking in front of the stadium and practice fields. J. No loitering or littering in the student parking lots.
10. Illegal Parking: Any vehicle blocking other vehicles, making a third row, parking in restricted areas or parking at angles is illegally parked. An illegally parked car may be towed at the student's expense.
11. All school rules are also in effect in the Perry High School parking lot-Board policy. (no smoking, fighting, etc.) Consequences vary for violations to the parking lot rules: Detention, multiple detentions, ED, AEP, suspension of driving privileges, suspension from school could be possible consequences. An illegally parked car may be towed at the student's expense.

- E. **Staff Parking/Cosmetology Lot:** No student may park in the staff parking lot during school hours. No parking by the bus garage or behind the career technical wing. In addition, no parking in the cosmetology lab parking lot without proper authorization and pass.

#### **4.8 Discipline: Consequences**

- A. **Student Search and Seizure :** The school administration may conduct the personal search of a student when he/she has reasonable suspicion for a search of that student. Authorized searches of the student's person are:
1. The student's pockets/socks/shoes
  2. Purses, book bags, or any other object in the possession of the student including cell phones and other electronic devices.
  3. The search of the exterior of the student's clothing and the removal of any item identified
  4. Removal of an article of exterior clothing such as a jacket.
  5. If the administrator feels there is criminal conduct involved, they may call the local police to assist in the search and parents will be notified.

6. Items Found : Anything found in the course of a search that could be used as evidence of a student violation of school rules or Federal/State laws may be turned over to any law enforcement officer.
7. Method of Search : The scope of any search should be limited by the reasonable suspicion that motivated the search. If an item is found that leads to reasonable suspicion that additional, correlated items may also exist, the search may be extended. If the initial search produces no evidence of contraband, there should be no extension of the search based on simple curiosity.
8. Use of Dogs : The Board has authorized the use of specially trained dogs to detect the presence of drugs and devices such as bombs on school property.
9. Use of Breath-Test Instruments : The principal may arrange for a breath test for blood-alcohol to be conducted on a student whenever he/she has reasonable suspicion to believe the student has consumed an alcoholic beverage

**Under the Maximum Accumulation Policy of the district, a student can accumulate no more than 15 days' of morning detention and/or 15 days' of extended detention, 10 days' AEP and 10 days out-of-school suspension for the school year without special circumstances being involved.**

**When a student has accumulated 15 days' detention, any offense that results in the penalty of detention now becomes extended detention or AEP. The same applies when the maximum is reached with extended detention, the penalty moves to Alternative Education Program then out-of-school suspension.**

**B. Detention:**

1. Students are responsible for their own transportation.
2. Students should report directly to Room 203 and be seated by 6:55 a.m. Detention will begin at 6:55 a.m. and end at 7:20 a.m.
3. Once entering a building for detention, a student will not be permitted to leave the building for any reason.
4. During detention, all students are responsible for providing schoolwork and are to remain quiet.
5. Tardiness, unruliness, sleeping or other inappropriate behavior will result in further discipline by the administration.
6. Those students who are late or cut detention will be issued further discipline.

**C. Extended Detention (ED):**

1. Students must report to the Ext. Det. room promptly by 2:25 p.m.
2. Absolutely no talking by students.
3. Students should be working on school related material.
4. Students should not be given bathroom privileges except for emergencies. Use the restroom before you go to detention.
5. Students are not permitted to use the phone or to be excused from extended detention early without permission from an assistant principal.
6. Extended detention is an extension of the school day and all the rules of the school are to be enforced.
7. Extended detention will last until 4:25 p.m.

8. Tardies will result in an additional day of extended detention.
  9. Failure to attend Extended detention will result in an additional day of ED or Alternative Education Program (AEP) or out-of-school suspension.
  10. Unruliness or other inappropriate behavior will result in Alternative Education Program or out-of-school suspension.
- D. **Alternative Education Program (AEP):** The AEP Program is a privilege extended to some students in lieu of out-of-school suspension. The Alternative Education Program is an attempt to keep more students in school where class assignments and activities can be maintained without a loss of credit. Students who are assigned to the Alternative Education Program attend from 7:25 a.m. to 2:15 p.m. when school is in session. The student will be required to study in a highly supervised environment where learning continues to take place.
- Clearly, students who refuse to attend the Alternative Education Program or cannot follow the rules in AEP will be assigned to out-of-school suspension and may be required to fulfill their Alternative Education Program obligations when they return to school.
- E. **Saturday School :** Saturday School is a detention study hall. Saturday School Detention hours are from 8:00 a.m. to 12:00 p.m. as needed throughout the year. It is to be used in a positive educational fashion. Students are to bring homework and/or study materials with them. Students are expected to have their laptops charged, complete homework, study for tests, and/or complete reading of material that encourages growth as a high achieving student. If unable to meet these expectations, the student will be dismissed at the teacher's discretion and he/she may be faced with further disciplinary consequences.
- F. **Emergency Removal of Student :** If a student's presence poses a continuing danger to persons or property, or an ongoing threat of disrupting the academic process taking place either in a classroom or elsewhere on school premises, then the Superintendent, principal, or assistant principal may remove the student from curricular activities or from the school premises. In an emergency removal, a student can be kept from class until the matter of the misconduct is disposed of either by reinstatement, suspension, or expulsion.
- G. **Out-of-School Suspension :** Students suspended out of school are removed for a period of time up to ten days. A student who is serving an out-of-school suspension shall be permitted to complete any classroom assignments missed because of the suspension. It is the responsibility of the parent/guardian or student to collect assignments. Students will have the same number of days of the suspension to turn in missed work.
1. Students who are suspended out of school may not be present on school property, participate or attend any school activities or contests, or be present at activities or on property controlled by the district.
  2. The standard of proof in suspension hearings (before the principal or assistant principal) is preponderance of the evidence . In other words, the administrator, after talking to witnesses, otherwise investigating the facts and hearing the student's explanation or statements, believes more than disbelieves that the student did it. The student need not confess.

3. Parent(s) and/or the student have the right to:
  - a. appeal the suspension to the Board of Education or its designee,
  - b. a hearing before the Board of Education or its designee,
  - c. request that any hearing before the Board of Education be held in executive session,
  - d. be represented in all appeal proceedings by a person of your choosing.
4. If you wish to appeal this suspension, you must file a written notice of your appeal with the Treasurer of the Board or the Superintendent within five (5) business days after the date of the suspension notice. Note that suspensions for less than one school day are not subject to the appeal procedures in this paragraph.

**H. Removal, Suspension, Expulsion, and Permanent Exclusion:** The Board of Education recognizes that exclusion from the educational program of the schools, whether by emergency removal, out-of-school suspension, expulsion or permanent exclusion, is the most severe sanction that can be imposed on a student in this district and one that cannot be imposed without due process. The Board has zero tolerance of violent, disruptive or inappropriate behavior by its students.

1. Firearm or Knife : Unless a student is permanently excluded from school, the Superintendent shall expel a student from school for a period of one (1) year for bringing a firearm or knife to a school building or onto any other property (including a school vehicle) owned, controlled, or operated by the Board, to an interscholastic competition, an extracurricular event, or to any other school program or activity that is not located in a school or on property that is owned or controlled by the Board, except that the Superintendent may reduce this period on a case-by-case basis in accordance with this policy. Students may also be subject to criminal charges filed through the Perry Police Department.
2. Violent Conduct : If a student commits an act at school, on other school property, at an interscholastic competition, extracurricular event, or any other school program or activity, the superintendent may expel the student for a period of up to one (1) year. The superintendent may extend the expulsion as necessary on a case-by-case basis as specified below. Students may also be subject to criminal charges filed through the Perry Police Department.
3. Bomb Threats : If a student makes a bomb threat to a school building or to any premises at which a school activity is occurring at the time of the threat, the Superintendent may expel the student for a period of up to one (1) year. The Superintendent may extend the expulsion into the next school year or reduce the expulsion as necessary on a case-by-case basis as specified below. The student need not be prosecuted or convicted of any criminal act to be expelled under this provision. Students may also be subject to criminal charges filed through the Perry Police Department.

*The Superintendent shall initiate expulsion proceedings against a student who has committed an act that warrants expulsion under Board policy even if the student withdraws from school prior to the hearing or decision to impose the expulsion. The Board may temporarily deny admittance to any student who has*

*been expelled/and or suspended from the schools of another Ohio district or an out-of-state district, if the student's expulsion period set by the other district has not expired. The Superintendent may require a student to perform community service in conjunction with or in place of a suspension or expulsion. The Board designates the Superintendent as its representative at hearings regarding the appeal of suspension. The Board will hear the appeal of an expulsion.*

## **5 - Use of Technology**

### **5.1 Computer Network and Internet Acceptable Use Policy and Agreement:**

Listed below are the provisions regarding computer network and Internet use. If any user violates this Policy and Agreement, the student's access will be denied, if not already provided, or withdrawn and she/he may be subject to additional disciplinary action.

- A. **Personal Responsibility:** Students will follow the rules in this Policy and Agreement. Misuse means any violations of this Policy or any other use that is not included in the Policy, but has the effect of harming another or his or her property
- B. **Purpose and Use:** The school district is providing access to its computer networks and the Internet for only educational purposes.
- C. **Netiquette.** All users must abide by rules of network etiquette, which include:
  - 1. Be polite. Use appropriate language. No swearing, vulgarities, suggestive, obscene, belligerent or threatening language.
  - 2. Be safe. In using the computer network and Internet, do not reveal personal information such as your home address and telephone number. Do not arrange a face-to-face meeting with someone you meet on the computer network or Internet.
  - 3. Do not offend others! Don't use access to make ethnic, sexual preference or gender-related slurs, jokes, or use for cyber bullying.
  - 4. Uses that violate the law or encourage others to violate the law. Don't transmit offensive or harassing messages; offer for sale or use any substance the possession or use of which is prohibited by the school district's Pupil Conduct Code; view, transmit or download pornographic materials or materials that encourage others to violate the law; intrude into the networks or computers of others; and download or transmit confidential, trade secret information, or copyrighted materials.
  - 5. Uses that cause harm to others or damage to their property. For example, don't engage in defamation (harming another's reputation by lies); employ another's password or some other user identifier that misleads message

recipients into believing that someone other than you is communicating or otherwise using his/her access to the network or the Internet; upload a worm, virus, trojans, time bombs, or other harmful programming or vandalism.

6. Uses that jeopardize the security of student access and of the computer network or other networks on the Internet. For example, don't disclose or share your password with others; impersonate another.
  7. Uses that access controversial or offensive materials. Every user must take responsibility for his or her use of the computer network and Internet and stay away from inappropriate sites
  8. Uses that are commercial transactions. Students may not sell or buy anything over the Internet.
- D. Privacy: Network and Internet access is provided as a tool for your education. The Perry Local School District reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.
- E. Failure to Follow Policy and Breach of Agreement: The user's use of the computer network and Internet is a privilege, not a right. A user who violates this Policy and breaches his/her Agreement, shall at a minimum have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's tenure in the school district. A user breaches his or her Agreement not only by affirmatively violating the above Policy, but also by failing to report any violations by other users that come to the attention of the user. Further, a user violates this Policy and Agreement if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may take other disciplinary action.
- F. Warranties/Indemnification: The school district makes no warranties of any kind either expressed or implied, in connection with its provision of access to and use of its computer network and the Internet provided under this Policy and Agreement. It shall not be responsible for any claims, losses, damages or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user's use of its computer network or the Internet under this Policy and Agreement. Users take full responsibility for their use, and the user who is 18 or older or, in the case of a user under 18, the parent(s) or guardian(s) are agreeing to indemnify and hold

the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers and staff harmless from any and all loss, costs, claims or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user.

**5.2 Electronic Devices:** Perry Local Schools provides an electronic device for students. **Students are NOT permitted to use their own device on the district network.**

- A. In order for the Perry Local School District to supervise use of the computer network and the internet, parents/guardians and students must read and agree to all expectations of the Student Technology Acceptable Use Policy Guideline Agreement. This is found in the Laptop/Chromebook Handbook on Final Forms. Parents/guardians of students under age 18 are required to read and **sign** the agreement. Students 18 or older may sign the document themselves. Signing the document indicates that the student and parent/guardian have read and understand the expectations of the Perry Local School District.
- B. Students may use district-issued devices that fall into the following categories:
  - 1) laptops,
  - 2) chromebooks
  - 3) tablets.In some instances, teachers may allow cell phones/smartphones to be used.
- C. Perry Local Schools provides a wireless network which students may connect to while using their district-issued devices in the building.
- D. Providing a padded bag or protective sleeve is suggested. This will provide more protection for the day to day use of these computing devices. A headset with microphone will be useful when accessing a website with audio and/or video. Please be aware that while carrying a computer in a bag from class to class, no books or other non-technology supplies may be stored in the bag.
- E. **Students may not use personal devices or hot spots at Perry Local Schools.** Personal devices may not be used due to malware or viruses. Hot Spots are not permitted due to safety and security concerns for the students and the district.

***See the Laptop Handbook on Final Forms for more information***

## 6: Athletics

Perry High School is a member of the Federal League. Year in and year out, the Federal League has been one of the most competitive leagues in the state.

Perry High School is also a member of the Ohio High School Athletic Association, which provides sectional, district, regional, and state tournaments. The Ohio High School Athletic Association provides monthly reports, rules interpretation meetings, and answers to specific questions, when necessary.

Perry is also a member of the National Federation of State High School Associations, which governs the rules of all high school athletics in the state of Ohio. We encourage any boy or girl who desires to participate in competitive athletics to become a member of one of Perry's teams. We encourage you to participate in as many sports as possible.

### 6.1 OHSAA Rules [OHSAA Eligibility Rules](#)

- A. **Age Limitations:** Grades 9-12 – If you are 19 years of age prior to August 1, of the ensuing school year you are ineligible to participate. Students with a disability may qualify for an exception to these bylaws. See your principal or athletic administrator for the exceptions to these bylaws.
- B. **Eligibility** – OHSAA Bylaw 4-4 :
  - 1. A student's academic performance at the end of a grading period will determine his/her eligibility or ineligibility for the next grading period.
  - 2. In order to be eligible in grades 9-12, a student must be currently enrolled and must have been enrolled in school the immediately preceding grading period. During the preceding grading period, the student must have received passing grades in a minimum of five one-credit courses or the equivalent, which count toward graduation.
  - 3. Please note: Incoming ninth graders to be eligible for the first grading period of the school year, you must have received passing grades in a minimum of four (4) classes in the immediately preceding grading period.
  - 4. For eligibility purposes, summer school grades may not be used to substitute for failing grades received the final grading period of the regular school year or for lack of enough subjects taken the preceding grading period.
- C. **Transfer Law Residence** A student is eligible in the Ohio school district where the parents or legal guardian resides when all other eligibility standards are met.



If your parent/legal guardian lives outside of Ohio, you are not eligible unless you meet one of the exceptions to the residency bylaws. When there has been a change of custody, the student must reside in the same school district with the legal guardian. [Transfer Information](#)

D. **Changing Schools - Transfers** : At the beginning of your ninth grade year, you may enroll in and attend any member school that accepts you.

Your eligibility shall then be established by one of two situations:

1. Participating in a contest (scrimmage, preview or regular season contest) prior to the opening day of a school, or
2. Attending the first day of school at any member school. Once eligibility has been established at a member school, you will be ineligible for athletic purposes for one calendar year should you transfer to another school unless one of the exceptions to the transfer bylaw is met. See your principal or athletic administrator for the exceptions to this bylaw. Always check with your school principal or athletic administrator before you change schools to determine whether it will affect your eligibility.

## 6.2 Federal League Rules [Federal League Website](#)

A. **Federal League Sportsmanship Crowd Control Guidelines** : It's the responsibility of the administration to enforce the following guidelines:

1. The Federal League condones and encourages positive cheers that build school spirit through good sportsmanship. Cheers that are vulgar or demeaning to opposing teams or their fans are prohibited.
2. There are to be no gestures or verbal expressions of an obscene, profane, taunting or vulgar connotation directed toward athletes, coaches, officials, or other fans.
3. There are to be no noise makers or signs of any kind at "inside" sports contests.
4. "Costumes" are not permitted to be worn to school activities/events.
5. Recognized law enforcement officials will be present at all boys' basketball and football games, as well as any game at which the administrators of the schools involved deem appropriate.
6. Spectators should be kept from the playing floor or field during the contest. It is recommended that anyone who goes onto the field of play during the contest be immediately removed from the event.
7. Failure to follow these guidelines should result in the removal of the individual from the game at which the infraction occurs, as well as any future games as deemed appropriate by the building principal.

B. **Good Sportsmanship**: All students should uphold the traditions of high sportsmanship and fair play.

1. Respect for one's teams, school, coaches, spectators, officials and opponents, their coaches and fans is expected of Perry High students at all times.
  2. Vulgar language, profanity or harassment of officials, players or coaches is prohibited. Students who violate these rules may be required to leave the building or game site and be subjected to further disciplinary action. Vulgar language or profanity type cheers at ball games will result in various disciplinary actions up to out-of-school suspension. If severe, flagrant or repeated violations occur, students may be denied access to future athletic contests.
- C. **Recruiting of Athletes:** You will be ineligible if you are recruited by a person or group of persons to change schools. It may also affect the eligibility of the school athletic teams.
- D. **Student Conduct Policy:** As a prospective student-athlete, you are expected to seriously accept the responsibility and privilege of representing your school and community while participating in interscholastic athletics.
1. School and athletic department personnel expect you to treat opponents with respect; respect the judgment of contest officials; abide by contest rules;
  2. Display no behavior that could incite fans or other participants in the contest or which is intended to embarrass, ridicule or demean others under any circumstances including on the basis of race, religion, gender, or national origin;
  3. Cooperate with officials, your coaches and other participants to ensure a fair contest, and live up to the high standard of sporting conduct that has been established by your school.
  4. The Ohio High School Athletic Association, of which your school is a voluntary member, has established a sports regulation relative to unsporting conduct that causes an ejection from a contest.
- E. **Student Participation and Physical Forms:** All students in grades 7-12 must submit a completed student participation form and pass a physical examination before they may practice for a school sport. Check with your school principal or athletic administrator for the procedure to follow. Physical examinations are valid for one calendar year.

### **6.3 Perry Athletic Code of Conduct OHSAA [2021-22 Handbook](#)**

The most important goal of the Perry Local Schools' Athletic Program is to provide every participant the opportunity to grow mentally, morally, physically and emotionally.

- A. Self-Discipline: To ensure that the program can provide these opportunities, a degree of self-discipline is required of each participant. Self-discipline involves compliance with rules and regulations concerning personal behavior.
- B. Rules promote order and safety and assist participants in reaching maximum performance potential. Every participant should adhere to the rules of the school and conduct himself or herself as a “good citizen” of that school and the community at all times. Dedication by each participant promotes a sense of group unity and common goals.
- C. Compliance with the rules can help each participant learn values that carry beyond the athletic program and into daily living. In addition, research has shown that use and abuse of banned substances (tobacco, drugs and alcohol) have harmful effects on their mental, physical and emotional health.
- D. It must also be remembered that participation in athletic activities is not a right but a privilege that will be regulated. Therefore, all students who participate in interscholastic athletics at any time must meet the following regulations from date of enrollment or date of participation, whichever comes first.
- E. Regulations concerning banned substances and inappropriate/disruptive behavior will be in effect for all athletes at all times, including summers, while enrolled as students in grades 7 through 12 in the Perry Local Schools.
- F. Conduct of an inappropriate/disruptive or criminal nature that is harmful to the individual and/or others will receive consequences appropriate to the behavior, up to and including full removal from all athletics and appropriate punishments from the school administration.
- G. Athletes of Perry Local Schools are representatives of the school and their respective teams at all times. Therefore, any behavior that is defaming to the school, team, and/or athletes and staff, in action or through digital means (including social media), will be met with punishment fitting the offense.
- H. The adopted policy of the Board of Education regarding drugs, alcohol, tobacco, and criminal behavior as well as the Athletic Code of Conduct shall be distributed so that all students and their parents will be given notice that the unlawful use of drugs, alcohol, tobacco and any unlawful or unethical behavior is prohibited and subject to disciplinary action.
- I. Each participant and parent shall sign a contract and return a copy of it to the athletic department before that athlete may begin practice. Each participant shall abide by the terms and conditions of said contract. Failure to comply with the regulations could jeopardize a student’s athletic career.
- J. Criminal and Inappropriate Behavior and Banned Substances: Students are volunteering to participate in the interscholastic athletic program and are expected to accept the responsibilities granted them.

1. Athletes are expected to be committed to the high degree of conduct outlined by the Athletic Code of Conduct Policy throughout their athletic career. As a representative of Perry Local Schools, an athlete is expected to make the appropriate choices in his/her personal conduct. This code of conduct is applicable for 1 year from the date signed. Violations are cumulative for middle school athletes from grades 7 through grade 8. Violations are cumulative for high school athletes from grades 9 through grade 12. Any unfulfilled suspension at the end of the 8<sup>th</sup> grade year will carry over to high school for fulfillment purposes only.
2. The policy addresses possession, use, selling, offering to sell, delivering or concealing any instruments or paraphernalia for use with drug abuse (including but not limited to use of e-cigarettes and similar delivery devices).
3. Drugs of abuse include, but are not limited to, alcohol, tobacco (including e-cigarettes), steroids, any narcotic hallucinogens, stimulants or depressants, other harmful substances, and look-a-like drugs.
4. Behavior of a criminal or unethical nature could result in loss of participation and/or disciplinary action from school administrators. If offenses occur, the following penalties will be applied.
5. Any violation of Title IX, including sexual harassment, bullying or discrimination would also face disciplinary action based on an investigation by the school and local law enforcement.

A. First Violation:

1. The athlete will be suspended for 30% of the total season's sanctioned athletic contests for drug or alcohol usage and/or criminal/inappropriate behavior; for tobacco infractions, 20% of the total season's sanctioned athletic contests.
2. If said individual is not suspended from school during the 20% or 30% period, the athlete may continue to practice with the team only to prevent them from losing all their physical conditioning.
3. The athlete must attend a professional assessment or drug screening outside of school from a qualified assessment agency. The athlete will remain suspended from competition until the completion of the drug screening and/or assessment. The cost of the drug screening and assessment will be paid by the family.
4. If a violation occurs after the athlete's season ends, the suspension would take place at the beginning of the athlete's next season. For the suspension to be considered fulfilled, the entire season of the sport must be completed.

5. Seasons are determined by the OHSAA.

B. Second Violation:

1. Athletes will be suspended for an additional 50% of all sanctioned contests scheduled. All other requirements will remain the same as the first violation.

C. Third Violation: The athlete will be suspended from all athletic participation for one full year from the date the third violation occurred for the use of banned substances and/or criminal/unethical behavior.

D. Disciplinary Procedure:

1. Any violation by an athlete in grades 7-12 must be reported to the athletic director or other school administrator by the head coach of that particular sport or by the head coach at the grade level of that particular sport where the violation took place.
2. Any remaining percentages of penalties not served in the regular activity duration shall be recalculated by the hearing committee and applied toward the next athletic activity in which the student participates. The hearing committee is made up of the athletic director, principal, and assistant principals.
3. The above regulations for athletic activities are separate, above and beyond any consequences invoked by normal school disciplinary codes.
  - a. When a student is suspected to be in violation of any rules pertaining to the code of conduct, the principal and coach/advisor shall be notified as soon as possible.
  - b. A hearing committee will be established. The current extra-curricular coach/advisor of the student shall not be included on the hearing committee. At least one member of the committee will investigate the violation and report the findings to the other committee members. If the hearing committee feels action is warranted, the principal shall give a parent/guardian and the student written notice of the suspected violation and of the time and place for a hearing, which shall be scheduled within 72 hours of the notification.
  - c. At the hearing, the student will have an opportunity to discuss the circumstances concerning the incident and present his/her version of the incident.
  - d. The hearing committee shall make its recommendation for penalty assessment to the school principal. The principal or his/her designee will notify the parent and student in writing of the decision.

- e. The principal's decision may be appealed to the superintendent or his/her designee. Any appeal must be sent in writing within five calendar days of the decision notification. The appeal should state the exact reason the decision is being appealed.

## **7: Extra-Curricular/Co-Curricular Activities**

All extra-curricular and co-curricular activities are a privilege for students. Students are expected to represent Perry Local Schools with integrity in all activities endorsed by the school. Teachers, coaches, and advisors of all extra-curricular and co-curricular activities have created and will distribute specific rules for their activities with corresponding disciplinary actions. These codes of conduct and rules are outside the B.O.E. adopted Student Code of Conduct and Athletic Code of Conduct. Consequences may vary between activities. Participation is a privilege and removal from these various activities may result as needed.

**Activity Conflicts:** (For students in multiple activities that are scheduled at the same time) The following guidelines should be used to determine a student's participation when a conflict in scheduling arises:

- ~ A performance (athletic event, contest, play, concert, etc.) has priority over any practice or rehearsal. When two events of equal value conflict, the student may participate in the event of his/her choice without fear of penalty or consequence.

- ~ Students are to inform coaches/advisors of conflicts as soon as they become aware of them.

**Yearbook**

**Bible Study**

**Fellowship of Christian Athletes**

**National Honor Society**

**National Technical Honor Society**

**Theatre**

**Perry Service League**

**Prism**

**S.A.D.D.**

**Ski Club**

**Skills USA**

**Student Council**

**Students Learn International**

**Teen Institute**

## **World Language Clubs**

**Other Activities of Interest:** Academic Challenge Team, Buckeye Boys & Girls State, Chess Club, Instrumental Music, and Vocal Music.