

Intervention Support Team (IST) Meeting Invitation

Date Sent:

Method of Delivery:

To the Parent/Guardian of:

Teacher:

The Intervention Support Team is a committee of people at our school that meets on a regular basis to help teachers find new or different ways to help specific students achieve academic or behavioral success at school. Your child has been referred to the team by the classroom teacher.

Meetings are held to develop Intervention Plans for specific students and also to discuss how the student is responding to the implemented interventions.

You are invited to attend and participate in these important meetings. You will have an opportunity to express any concerns you have or ask questions you may have regarding your child's education. Your participation is valuable and welcomed. However, if you are unable to attend you may follow up with your child's teacher.

Meeting Information:

Date:

Time:

Location:

If you have any questions or need more information please do not hesitate to contact _____ At _____ (phone number).

Detach and Return this Portion

PLEASE CHECK THE APPROPRIATE RESPONSE, SIGN AND RETURN TO YOUR CHILD'S TEACHER PRIOR TO THE SCHEDULED MEETING.

Yes, I will attend the meeting. In Person Phone Conference
 I do not plan to attend the meeting. Please contact me at _____ to discuss the results of the meeting.

Student Name

Parent/Guardian Signature

Date