

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

July 18, 2022

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

**Alternative Location:
1921 4th Avenue East
Dickinson, ND 58601**

**4:00 p.m.
MINUTES**

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Karyll Smith Quinn, called the meeting to order at 4:00 p.m.

Board Members Present:

Karyll Smith Quinn, President
Brad Bergstrom, Clerk
Constance Lunde, Member (Attended Meeting By Teleconference at the Alternative Location)
Shane Murray, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Matt Stovall, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Bergstrom; Seconded: Mr. Yanes, to approve the July 18, 2022, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.2. There have been 30 employee promotions or transfers within the District since mid-year last year.

- 5.3. The Back to School Night flyer was handed out. Mrs. Ballard will provide site maps at the next meeting, when staff is finalized.
 - 5.4. Dr. Sever recently attended the Small School District Association's Superintendents' and High School Leaders' Summit.
 - 5.5. The District Opening Session will be held at the Rafer Gym on August 8th from 7:30 am (breakfast) to approximately 10:00 am. ALL employees are welcome. Mr. Yanes and other guest speakers will be presenting at the event.
 - 5.6. KEE Klub awarded \$4,000 in scholarships to employees' children who graduated in June.
6. Assistant Superintendent's Report
- 6.1. The EL Summer School Program began July 11th and will continue through July 22nd. So far, it is going well, and students and staff are enjoying the activities.
 - 6.2. One hundred ninety-five students attended Summer School in June. Many students showed growth in ELA, math, and history. PRESS has been very successful. A staff survey following summer school indicated strengths and opportunities for change in future years.
 - 6.3. EL Summer School ends this Friday. It has been well-organized, and students are having fun and learning a lot.
 - 6.4. A new After School Program will begin August 29th and run through May 31st from after school until 6 pm for Lincoln and Reagan Schools students. This program is free to families, and transportation is available. The Expanded Learning Opportunities Program provides funding. Priority registration will be given to Foster and Homeless Youth. Information will be sent to families on August 2nd.
 - 6.5. Mr. Stovall discussed the upcoming staff training, including Guided Reading, New Teacher SIOP Training, PRESS Paraprofessional Training, and the District Kick-Off PD available to teachers on August 8th.
7. Chief Business Official's Report
- 7.1. Mr. Rodriguez shared a presentation of recent projects and news from around the District.
 - 7.1.1. The shade structure was placed at CVHS today.
 - 7.1.2. Amparan Flooring is installing new vinyl flooring in the restrooms at Lincoln School.
 - 7.1.3. The Rafer shade structure in the quad area is almost complete. New concrete was poured, and a tree was removed that was buckling the concrete. New tables will be in that area as well.
 - 7.1.4. The custodial staff has been busy with shampooing carpets and waxing floors. They are making the sites look great for when students return.
 - 7.1.5. The grounds are looking very healthy. We are further ahead of where we were at this time last year. We are keeping the grass green and ensuring everything looks great for back to school.
 - 7.1.6. The new mental health offices will be done at Rafer this week. Maintenance is very proud of the work they have done.
 - 7.1.7. The ice machine at Roosevelt just broke down, and we will need to purchase a new one. The cost will be about \$5,000.
 - 7.1.8. The District won a free Boardloch for Rafer. We will install it to see how much it is used and will possibly purchase more for Rafer and Reagan.
 - 7.1.9. The MOT Appreciation BBQ is on July 29th at Burriss Park at 8:30 am.
8. Board Member Reports
- 8.1. Nothing to report.
9. First Reading: Board Policies/Administrative Regulations/Exhibits
- 9.1. BP 1312.3: Uniform Complaint Procedures
 - 9.2. AR 1312.3: Uniform Complaint Procedures

- 9.3. E(1) 1312.3: Uniform Complaint Procedures
- 9.4. E(2) 1312.3: Uniform Complaint Procedures
- 9.5. AR 3515.6: Criminal Background Checks for Contractors
- 9.6. BP 4112.8: Employment of Relatives
- 9.7. AR 5125: Student Records
- 9.8. AR 5145.3: Nondiscrimination/Harassment
- 9.9. BP 5148.2: Before/After School Programs
- 9.10. AR 5148.2: Before/After School Programs
- 9.11. BP 6158: Independent Study
- 9.12. AR 6158: Independent Study
- 9.13. BB 9250: Remuneration, Reimbursement and Other Benefits
- 9.14. BB 9320: Meetings and Notices

No changes were made to the policies and regulations as submitted. They will be presented for approval at the next Board meeting.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints
No complaints were received during the last quarter.

RECONVENE PUBLIC SESSION

ACTION

10. Consent Agenda
 - 10.1. Consider Approval of Minutes – June 20, 2022 Board Meeting
 - 10.2. Consider Approval of Cash Balances
 - 10.3. Consider Approval of Budget Report
 - 10.4. Consider Approval of Accounts Payable Report
 - 10.5. Consider Approval of Surplus Equipment
 - 10.6. Consider Approval of Professional Learning Agreement with Fresno County Superintendent of Schools
 - 10.7. Consider Approval of Contract Renewal with Frontline Education for Personnel and Payroll Software
 - 10.8. Consider Approval of Contract Renewal with Frontline Education for AESOP Absence and Substitute Management System
 - 10.9. Consider Approval of Contract with Bob McCloskey Insurance to Provide Student Accident Insurance
 - 10.10. Consider Approval of Agreement with Fagen Friedman & Fullfrost LLP for Legal Services
 - 10.11. Consider Approval of Internal Purchasing Policy for 2022-2023
 - 10.12. Consider Approval of Contract with LinQ Inc. for Point of Sale Program and Services
 - 10.13. Consider Approval of Contract Renewal with Gaggle for Student Safety Management Solution
 - 10.14. Consider Approval of Membership and Services with the California School Boards Association
 - 10.15. Consider Approval of Proposal from Dell Technologies for Reagan Elementary Staff Laptop Replacements
 - 10.16. Consider Approval of Memorandum of Understanding Between Valley ROP and KECSD for the 2022-2023 Career Technical Education Incentive Grant (CTEIG) – Round 8

Items 10.1. – 10.16.:

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

BUSINESS SERVICES

11. Consider Approval of Increase to the 2022-2023 Salary Schedules to Reflect an 8% Total Increase Over 2021-2022, retroactive to July 1, 2022. (This is a 3% increase over the previously approved 5%.)

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

12. Consider Acceptance of Request for Statements of Qualifications for Construction Management Services with Mark Wilson Construction, Inc.

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

13. Consider Approval of Silent Auction for Non-Operational Equipment (KECSD Employees Only)

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

14. Consider Approval of Commercial Services Agreement with COIT Cleaning and Restoration to Fireproof Drapes at All School Sites

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

15. Consider Approval of Review by SpyGlass for Cost Savings with AT&T

Moved: Mr. Yanes; Seconded: Mr. Bergstrom to approve the item with the stipulation that AT&T is contacted first to have the representative look for savings.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

16. Consider Approval of Quote from Amplified IT for Google Workspace for Education Plus Licensing

Moved: Mr. Murray; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

17. Consider Acceptance of K12 Strong Workforce Program (SWP) Grant Through Valley ROP

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

18. Consider Approval of Purchase for Classroom Furniture at Roosevelt School

Moved: Mr. Murray; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

CURRICULUM AND INSTRUCTION

19. Consider Adoption of Resolution 23-01: Approval of Sole Source Contract for Staff and Training for the Afterschool Program with the California Teaching Fellows Foundation

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

20. Consider Approval of Quotes from Teaching Fellows to Provide an Afterschool Program at Lincoln and Reagan Schools for the 2022-2023 School Year

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

21. Consider Approval of Memorandum of Understanding with UCSF Dyslexia Center for Screening and Early Intervention Pilot Program

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

22. Consider Approval of Purchase for Transitional Kindergarten (TK) Classroom Materials and Supplies

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

SPECIAL EDUCATION/STUDENT SERVICES

23. Consider Approval of Contract with The Talk Team for Student Speech Therapy Services

Moved: Mr. Bergstrom; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

ADMINISTRATIVE SERVICES

24. Consider Approval of Quarterly Report on Williams Uniform Complaints – No complaints were received last quarter.

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

25. Consider Approval of Board Policies/Administrative Regulations/Exhibits

25.1. BP 0470: COVID-19 Mitigation Plan

25.2. BP 3516.5: Emergency Schedules

25.3. BP 4131: Staff Development

25.4. AR 4217.3: Layoff/Rehire

25.5. AR 5132: Dress and Grooming

25.6. BP 5132: Dress and Grooming

25.7. BP 6120: Response to Instruction and Intervention

25.8. BP 6164.4: Identification and Evaluation of Individuals for Special Education

25.9. AR 6164.4: Identification and Evaluation of Individuals for Special Education

25.10. AR 6164.41: Children With Disabilities Enrolled By Their Parents In Private School

25.11. BP 6164.41: Children With Disabilities Enrolled By Their Parents In Private School

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

PUBLIC COMMENT

26. Public Comment on Agendized and Non-Agendized Items

26.1. No comments were received from the public.

27. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, August 8, 2022, 4:00 p.m., Professional Development Building

CLOSED SESSION

28. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

29. Anticipated Litigation (Government Code Section 54956.9(b))

30. Public Employee Employment

30.1. Certificated Personnel

30.1.1. Consider Approval of Student Teachers for the 2022-23 Fall Semester

30.1.2. Consider Acceptance of Resignation: 4th Grade Teacher, Reagan Elementary School

30.1.3. Consider Acceptance of Resignation: 6th Grade Teacher, Reagan Elementary School

30.1.4. Consider Acceptance of Resignation: RSP Teacher, Rafer Johnson Jr. High

30.1.5. Consider Approval of Request to Hire: ELA Teacher, Rafer Johnson Jr. High

30.1.6. Consider Approval of Request to Hire: Music Teacher, Grades 2-6, Lincoln and Reagan Elementary Schools

30.1.7. Consider Approval of Request to Hire: 4th Grade Teacher, Reagan Elementary School

30.1.8. Consider Approval of Request to Hire: 6th Grade Teacher, Reagan Elementary School

30.1.9. Consider Approval of Request to Hire: Academic Learning Director, Lincoln Elementary School

30.2. Classified Personnel

30.2.1. Consider Acceptance of Resignation: Assistant Secretary, Lincoln Elementary School

30.2.2. Consider Acceptance of Resignation: Office Clerk, Rafer Johnson Jr. High

30.2.3. Consider Acceptance of Resignation: Health Aide, Washington Elementary School

30.2.4. Consider Acceptance of Resignation: Paraprofessional- Categorical, Reagan Elementary School

30.2.5. Consider Approval of Request to Hire: Paraprofessional- Categorical, Washington Elementary School

30.2.6. Consider Approval of Request to Hire: Paraprofessional- General Fund, Washington Elementary School

30.2.7. Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education

30.2.8. Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education

30.2.9. Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education

30.2.10. Consider Approval of Request to Hire: Health Aide, Washington Elementary School

31. Pupil Personnel

31.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

31.1.1. Consider Approval of 2022-23 New Attendance Requests – Site-Based Program

31.1.2. Consider Approval of 2022-23 New Attendance Requests – Central Valley Home School

31.1.3. Consider Approval of 2022-23 Renewal Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

32. Report of Actions Taken in Closed Session

Action taken on agenda item 30.1.1. – 30.1.9.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- Approved Student Teachers for the 2022-23 Fall Semester

- Accepted Resignation: Andrew Peterson, 4th Grade Teacher, Reagan Elementary School
- Accepted Resignation: Kristen Frankmore, 6th Grade Teacher, Reagan Elementary School
- Accepted Resignation: Mae Tejada, RSP Teacher, Rafer Johnson Jr. High
- Approved Request to Hire: Jeff Sibley, ELA Teacher, Rafer Johnson Jr. High
- Approved Request to Hire: Joseph Bermudez, Music Teacher, Grades 2-6, Lincoln and Reagan Elementary Schools
- Approved Request to Hire: Leigh Champlin, 4th Grade Teacher, Reagan Elementary School
- Approved Request to Hire: Sarah All, 6th Grade Teacher, Reagan Elementary School
- Approved Request to Hire: Ashley Valdez, Academic Learning Director, Lincoln Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 30.2.1. – 30.2.10.:

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to take the following action:

- Accepted Resignation: Tina Moreno, Assistant Secretary, Lincoln Elementary School
- Accepted Resignation: Lisa Beck, Office Clerk, Rafer Johnson Jr. High
- Accepted Resignation: Nancy Veater, Health Aide, Washington Elementary School
- Accepted Resignation: Guadalupe Camarillo, Paraprofessional- Categorical, Reagan Elementary School
- Approved Request to Hire: Dana Edrozo, Paraprofessional- Categorical, Washington Elementary School
- Approved Request to Hire: Emily Ocampo, Paraprofessional- General Fund, Washington Elementary School
- Approved Request to Hire: Frances Donabedian, Paraprofessional- RSP, Special Education
- Approved Request to Hire: Natalie Church, Paraprofessional- RSP, Special Education
- Approved Request to Hire: Alexandra Gardner, Paraprofessional- RSP, Special Education
- Approved Request to Hire: Jennifer Cunningham, Health Aide, Washington Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 31.1.1 – 31.1.3.:

Moved: Mr. Murray; Seconded: Mr. Bergstrom, to take the following action:

- 2022-23 New Attendance Requests – Site-Based Program – Approved all requests.
- 2022-23 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2022-23 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

33. Adjourn

Meeting was adjourned at 5:22 p.m.