



Lower Merion High School

Excellence in Education

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Jon Fadely
Assistant Principal

June 14, 2022

Dear Parents, Guardians, and Caregivers of incoming 9th Grade Students:

Enclosed you will find specific information regarding guidelines, laptop insurance, and laptop distribution procedures for the 2022-2023 school year.

We are **not** requiring the signing of the Agreement for Laptop Use for students that were enrolled in the Lower Merion School District during the 2021-2022 school year. The signed form we have on file will be used for your child. However, if you choose to change your decision regarding your child's ability to take the computer home, please contact Mr. Fadely at the number below and we will gladly send you a form.

To assist with the early distribution of laptop computers, we are offering students the opportunity to come to Lower Merion High School on specific days with scheduled times by grade level. **Rising 9th grade students will be scheduled to pick up their laptops on Thursday, September 1, 2022 from 8:00 AM – 1:00 PM. More information about each student's individual scheduled time will be shared this summer.** Students will **not** be able to pick up laptops during 9th grade orientation on Wednesday, August 31, 2022.

In order for students to receive their laptop, they must:

1. Have proof of insurance premium payment (\$70.00).
2. Have successfully completed the Laptop Quiz on Safe Use and Policy 137.
(Directions for completing the Laptop Quiz on Safe Use and Policy 137 are attached.)
3. Have provided a **parent/guardian and student electronic agreement** (via PowerSchool eCollect) granting the student permission to take the LMSD laptop off of school grounds (AUPA). Directions for electronically signing the appropriate agreement are attached. Please note, both the parent/guardian and the student must electronically sign the appropriate agreement in their respective PowerSchool Portal accounts.

We are asking that you submit the **\$70.00** insurance premium by **July 29, 2022** in one of the two following ways:

1. We **strongly encourage** you to pay by using **MySchoolBucks** online. Instructions can be found by going to <https://www.lmsd.org/parents/myschoolbucks>.
2. If you are unable to pay using MySchoolBucks you may send the \$70.00 check/money order to Lower Merion High School. The check/money order should be payable to the **Lower Merion School District**. Please include your **child's full name** and **student ID number** in the memo line of the check/money order.

Families who receive notification that they qualify for the Free and Reduced Lunch Program for the 2022-2023 school year will have the option to forgo the insurance cost yet still have their student's/students' laptop covered under this insurance agreement and do not need to provide payment. Families will only have this option if they have received notification from the school district that they qualify for the Free and Reduced Lunch Program either by completing a new application online each school year and receive a letter from the School District that they qualify or have been notified by the School District that they are predetermined eligible. In addition to the qualification of the program each school year, each family needs to sign the *Waiver for Sharing Information with Other Programs* that accompanies the Free and Reduced/Direct Certification Eligibility Letters. The Free and Reduced Application and the Waiver for Sharing Information with Other Programs are available on the LMSD.org Nutritional Services Page (<https://www.lmsd.org/departments/nutritional>) of the website.

Families who participate in the Free and Reduced Lunch Program will be required to pay the deductible charge for each theft, loss, or damage claim. A payment plan for the insurance deductible can be established with school administration. **Families wishing to participate in this program must apply or re-apply and be approved** for the program yearly at www.schoolcafe.com. Information regarding the Free and Reduced Lunch Program can be found on the Lower Merion School District website by going to www.LMSD.org/fandr. **Families who don't apply (or re-apply), or who are denied eligibility to participate in this program will be required to pay the \$70 insurance premium.**

Other helpful information regarding the One-to-One Laptop Initiative is available on the School District's website at www.lmsd.org/1to1.

If you have any questions or concerns, please feel free to contact Assistant Principal Jon Fadely at 610-645-1834.

Sincerely,

Mike Johnson
Principal