



Harrington High School

of Lower Merion School District

August 17, 2022

Dear Parents, Guardians, and Caregivers of incoming New Students:

Welcome to Harrington High School. The one-to-one laptop program is an integral part of the classroom experience at Harrington High School. Enclosed you will find specific information regarding guidelines, laptop insurance, and laptop distribution procedures for the 2022-2023 school year.

In order for students to receive their laptop, they must:

1. Have proof of insurance premium payment (\$70.00).
2. Have successfully completed the Laptop Quiz on Safe Use and Policy 137. (Directions for completing the Laptop Quiz on Safe Use and Policy 137 are attached.)
3. Have provided a **parent/guardian and student electronic agreement** (via PowerSchool eCollect) granting the student permission to take the LMSD laptop off of school grounds (AUPA). Directions for electronically signing the appropriate agreement are attached. Please note, both the parent/guardian and the student must electronically sign the appropriate agreement in their respective PowerSchool Portal accounts.

Please submit the \$70.00 insurance premium payment in one of the two following ways:

1. We **strongly** encourage you to pay by using My School Bucks online. Please click on this link <https://www.lmsd.org/parents/myschoolbucks> to make your payment.
2. If you are unable to pay using My School Bucks you may send the \$70.00 check/money order to Harrington High School. The check/money order should be payable to the **Lower Merion School District**. Please include your **student's full name** and **student ID number** in the memo line of the check/money order.

If students do not have computer access at home to complete the laptop quiz, it may be taken at school when they come in to pick up their laptop. **Laptops will only be distributed to the individual student.** Parents and family members will not be able to pick up the laptop for the student. The student must be present at the time of distribution.

Families who receive notification that they qualify for the Free and Reduced Lunch Program for the 2022-2023 school year will have the option to forgo the insurance cost yet still have their student's/students' laptop covered under this insurance agreement and do not need to provide payment. Families will only have this option if they have received notification from the school district that they qualify for the Free and Reduced Lunch Program either by completing a new application online each school year and receive a letter from the School District that they qualify or have been notified by the School District that they are predetermined eligible. In addition to the qualification of the program each school year, each family needs to sign the *Waiver for Sharing Information with Other Programs* that accompanies the Free and Reduced/Direct Certification Eligibility Letters. The Free and Reduced Application and the Waiver for Sharing Information with Other Programs are available on the LMSD.org Nutritional Services Page (<https://www.lmsd.org/departments/nutritional>) of the website.

Families who participate in the Free and Reduced Lunch Program will be required to pay the deductible charge for each theft, loss, or damage claim. A payment plan for the insurance deductible can be established with school administration. **Families wishing to participate in this program must apply or re-apply and be approved** for the program yearly at www.schoolcafe.com. Information regarding the Free and Reduced Lunch Program can be found on the Lower Merion School District website by going to www.LMSD.org/fandr. **Families who don't apply (or re-apply), or who are denied eligibility to participate in this program will be required to pay the \$70 insurance premium.** Other helpful information regarding the One-to-One Laptop Initiative is available on the School District's website at www.lmsd.org/1to1. If you have any questions or concerns, please feel free to contact Assistant Principal Will Williams (williaw@lmsd.org) at 610-658-3950.

Sincerely,



Scott Weinstein
Principal