



BOARD MEETING MINUTES

Board Members in Attendance:

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|--|--|---|
| <input checked="" type="checkbox"/> Ryan Cotterman, President | <input checked="" type="checkbox"/> Yuliya Morris, Treasurer | <input type="checkbox"/> Diego Torres |
| <input checked="" type="checkbox"/> Roland Lewis Jr., Vice President | <input checked="" type="checkbox"/> Shon Mallory | <input checked="" type="checkbox"/> A. Monica Cutno |
| <input type="checkbox"/> Holly Miller, Secretary | | |

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:32 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the November 15, 2021 regular board meeting were presented by Ryan Cotterman.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

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|------------------------------|----------------------------|
| Motion: | A. Monica Cutno |
| Second: | Roland Lewis Jr. |
| Discussion: | None |
| Conflict of Interest: | None |
| Vote: | Unanimously approved (5-0) |

III. Public Comments

- A. None presented.

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 1. The state provided a final ADM of 732 for fiscal year 2021-2022.
 2. An update on the progress of the website revamp project was given by Mrs. Bradley.
 3. Staff Morale Committee, with the support of the administration, requests adding 3 early release days to the spring semester to allow for more planning and collaboration time.
 4. The initial 2022-2023 calendar was presented and discussed. The administration was asked to provide historical data to review at the next board meeting to ensure that all learning requirements are met.
 5. The General Assembly approved bonuses to be distributed prior to January 31, 2022.
 6. The weighted lottery is almost ready and is set to be implemented during the next lottery.
 7. Proposed the disposition of approximately 100 chromebooks that were pulled out of circulation and donating them to S.A.B.A., a new charter school.
 8. COVID-19 Update:
 - a. Administration recommended that ESA follow NCDHHS recommendations and continue the mask requirement for all students, staff and any person that enters the School’s building.
 - b. A vaccination clinic was held on December 1, 2021 and has received positive feedback.
 - c. On campus COVID-19 testing/screening has been going well.

Motion to approve the addition of 3 early release days for the 2021-2022 school year.

Motion: Shon Malory
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)

Motion to approve the donation of approximately 100 chromebooks to S.A.B.A.

Motion: A. Monica Cutno
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)

B. Finance Committee report was given by Yuliya Morris.

1. Reviewed the 2021-2022 working Budget. Coverage ratio is expected to increase to 1.22 with ADM of 732 instead of the 722 initially utilized.
2. Discussed the potential increase of the hourly rate of classified employees and increasing the pay for substitute teachers. Additional information will be provided during next month's board meeting.
3. Vendor contracts were presented and discussed.

C. Development Committee report was given by Roland Lewis Jr.

1. Clean up around tennis courts continues to be an issue to finalizing the athletic fields. A meeting was held with the developers, which resulted in confirmation that the remaining site improvements will be our responsibility.

D. Governance Committee report was given by Ryan Cotterman.

1. Reviewed the mandatory mask policy.

Motion to continue the Mandatory Mask Policy as revised.

Motion: Yuliya Morris
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)

V. Closed Session

A. The Board moved into closed session at 7:35 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6).

Motion to approve entering closed session.

Motion: Shon Mallory
Second: A. Monica Cutno
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)

B. The Board exited closed session at 7:54 PM and resumed regular board meeting.

Motion to approve ending closed session.

Motion: A. Monica Cutno
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)

VI. Actions

Motion to accept the School's HR recommendations as discussed in closed session.

Motion: Monica Cutno
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)

VII. Adjournment

- A. Next regular board meeting is on Monday, January 10, 2021 from 6:30 PM - 8:00 PM via Zoom conference call.
- B. Board meeting was adjourned at 8:05 PM.

Motion to adjourn the meeting.

Motion: Ryan Cotterman
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)