

A parent of an ILTexas student may formally challenge library material used in the Charter's educational program on the basis of appropriateness. The school receiving a complaint about the appropriateness of a library material shall try to resolve the matter informally through a telephone conference or meeting between the complainant and the school librarian, designated campus administrator, or ILTexas library supervisor. The conference may also include other necessary staff members as deemed appropriate by the ILTexas library supervisor.

If the complainant wishes to file a formal request for reconsideration, a copy of the "Request for Reconsideration of Library Materials" form shall be provided to the complainant by the ILTexas library supervisor or appropriate administrator. The following shall apply:

1. All formal concerns regarding library materials shall be submitted on the [form](#) provided by the Charter. The completed and signed form shall be submitted to the Charter-level library supervisor or designated administrator.
2. The Charter level Director of Instructional Technology and Library Services shall appoint a reconsideration committee, within ten business days, that shall review the challenged material and determine whether it conforms to the principles of selection set out in this policy.
3. The reconsideration committee shall include both Charter and campus-level professional staff, including at least one member who has experience using the challenged resource with students or is familiar with the content of the challenged material, and two parents of students. The Superintendent or designee shall chair the committee.
4. The total voting committee membership shall be an uneven number. The complainant will not be a member of the committee, but the complainant's written submission will be thoughtfully considered by the committee.
5. Prior to the committee meeting, each committee member will read a copy of the library material in question.
6. All committee members shall review the submitted written concern.
7. The committee will review all items on the [checklist](#) for reconsideration of Library Materials.
8. After working through the checklist for reconsideration of library materials and any deliberations the committee feels necessary, committee members will vote on the disposition of the library material being considered.

The major criterion for the final decision on challenged library material is the appropriateness of the resource for its intended educational use. The plurality opinion in *Bd. of Educ. v. Pico*, 457 U.S. 853 (1982) uses the standard that no challenged instructional resource shall be removed solely because of the ideas expressed therein. The opinion allows the removal of materials because they are pervasively vulgar or based upon the lack of educational suitability of the library material in light of the instructional curriculum. Further, a determination of appropriateness will include a review of and compliance with 47 U.S.C. §254(h)(5), Texas Penal Code §43.24(a)(2), and Texas Penal Code §43.24(b).

When the committee has reached a decision, the appropriate Charter-level administrator shall notify the complainant. The decision shall be in written form, dated, and provided to the complainant within ten (10) Charter business days of the committee's meeting. All other appropriate staff members will be informed of the reconsideration and the outcome. A specific library material that completes the formal challenge process and remains in the library will not be reconsidered within one year of final determination, and any material removed

will not be eligible for consideration to be added again for at least 10 years. The Charter shall verify previous decisions prior to convening a reconsideration committee. As noted above, TSLAC administers all aspects of the TexQuest program and has adopted policies for the selection and management of TexQuest resources. Challenges to material provided through the program would follow the TSLAC TexQuest Content review process.

Appeal of Reconsideration Committee. The complainant may appeal the decision of the reconsideration committee by filing the appropriate Charter grievance form.