

Tacoma Public Schools Head Start Policy Council



Policy Council Meeting Minutes – April 20, 2022

Meeting called to order at 11:05 a.m.

Roll Call - The following sites were represented at the meeting:

15 sites with elected members, 5 sites in attendance – 33% of the sites represented.

- Geiger (Rep. & Alt)
- Madison (Rep.)
- Manitou (Alt.)
- Willard (Rep.)
- School Board (Rep.)
- PC Chair

March Meeting Minutes

The minutes from the March meeting were approved.

Director's Report

Enrollment and IEPs both have increased since the last meeting. Attendance rate is higher than last month.

The McCarver position is vacant, as well as the two Assistant B positions at Madison. Interviews were held for these positions.

Covid updates: The Office of Head Start is still working on the masking requirement in the Performance Standards. The District has three sites currently open for free Covid testing. The sites are Madison, Baker, and Silas.

The Head Start leadership team is working on the continuation grant. The program self-assessment we are conducting tonight is part of that process. Goals and objectives will be reviewed as well as the training plan.

Budget Report

The Director and Budget Technician will be meeting to discuss necessary expenditures for any remaining funds for FY21.

A credit card report showing all purchases made March 1 - 31 was included in the handout packet. There were no questions regarding credit card purchases.

Component Reports

There were no component reports at this meeting due to the Self-Assessment presentation.

Self-Assessment

Policy Council members, community members and Head Start staff participated in the program's Self-Assessment. Data was shared from all components. A self-assessment report will be compiled and shared with the governing body.

Meeting adjourned at 6:20 p.m.