

# Tacoma Public Schools

## Head Start Policy Council



### Policy Council Meeting Minutes – June, 2022

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**Meeting called to order at 11:30 a.m.**

**Roll Call** - The following sites were represented at the meeting:

*13 sites with elected members, 4 sites in attendance*

- Madison (Alt.)
- Manitou (Rep.)
- Mann (Rep.)
- Willard (Vice-Chair)

#### **May Meeting Minutes**

The minutes from the May meeting were approved.

#### **Director's Report**

McCarver position is still vacant. Hiring will occur over the summer. Enrollment for the 22-23 school year is going well. Advocates have been busy contacting families and assisting them in completing the necessary paperwork. We anticipate starting the school year with all 400 spots filled.

#### **Budget Report**

The budget technician was not available to present at the meeting. This year's budget will end on August 31. A credit card report showing all purchases made May 1 - 31 was included in the handout packet. There were no questions regarding credit card purchases.

#### **Component Reports**

**Health** - Parents were reminded again about upcoming changes to immunizations required for four-year olds attending preschool. Four-year olds will now need the same immunizations that are typical for kindergartners. Families were encouraged to schedule well-child exams for the summer. As of this meeting, the mask requirement for Head Start is still in the standards and has not been changed.

**Education** – Component lead was unavailable to present at the meeting.

**Family-Community** – Classrooms will return to having in-person family gatherings in the upcoming school year. The program looks forward to welcoming back volunteers in the classroom. Volunteers will need to be immunized against Covid 19.

#### **Continuation Grant Application**

Documents included in the Continuation Grant application were shared with members, this included Program Goals and Objectives, Training Plan, Program Annual Report, School Readiness Goals, and the Self-Assessment report.

#### **Program Feedback**

Members were asked to give feedback on the program, especially around the day and time of the Policy Council meetings for next year. Feedback was positive.

**Meeting adjourned at 12:15 p.m.**