

# WARREN LOCAL SCHOOLS

**Kyle R. Newton, Superintendent**

220 Sweetapple Road  
Vincent, Ohio 45784



**Melcie A. Wells, Treasurer**

740-678-2366  
[www.warrenlocal.org](http://www.warrenlocal.org)

Dear Parent/Guardian:

You have the right to know about the teaching qualifications of your child's classroom teacher in a school receiving Title I Funds.

The Federal No Child Left Behind (NCLB) Act requires that any local school district receiving Title I Funds must notify parents that they may ask about the professional qualifications of their child's teacher.

These qualifications include:

1. Whether the teacher has met the Ohio teacher licensing criteria for the grade level and subject areas in which the teacher provides your child instruction.
2. Whether the teacher is teaching under emergency or temporary status that waives state licensing requirements.
3. The undergraduate degree major of the teacher and any other graduate degree or certification held by the teacher and the field of discipline of the certification or degree.
4. Whether your child is provided services by instructional paraprofessionals and, if so, their qualifications.

You may ask for the information by returning this letter to the address listed above. Or, you may email your request to: [wj\\_khayden@warrenlocal.org](mailto:wj_khayden@warrenlocal.org) or fax (740) 678-8275. Be sure to provide the following information with your request:

- Child's Full Name
- Parent/Guardian Full Name
- Address
- City, State, Zip
- Teacher' Name

Sincerely,

*Kellie L. Hayden,*

Director of Curriculum and Instruction

740-678-2366, ext. 120