

# **WARREN LOCAL SCHOOL DISTRICT**

## **Organizational and Regular Board Meeting**

**January 10, 2022**

## CHAIN OF COMMAND

If you have concerns, problems, or ways to improve our schools, please contact the person in charge of that respective area.

<u>CONCERN</u>	<u>CONTACT</u>	<u>PHONE</u>
TEACHER	Teacher	School
BUILDING	Principal	
Warren High School	Ryan Lemley	678-2393/989-0340
Warren High School	Jeremy Grimm	678-2393/989-0340
Warren Middle School	Brent Taylor	678-2395
Warren Middle School	Shane Freshour	678-2395
Warren Elementary	Joseph Oliverio	445-5300
Warren Elementary	Robert Housel	445-5300
HIGH SCHOOL ATHLETICS	Steven Harold	678-2393/989-0340
ASSISTANT ATHLETICS	Matt Kimes	678-2393/989-0340
ASSISTANT ATHLETICS/JUNIOR HIGH	Rod Padgitt	678-2395
TRANSPORTATION	Driver/Trans. Supv.	678-2368
CAFETERIA	Head Cook/Food Serv. Supv.	678-2366
CLEANING/CUSTODIAL	Head Cust/Prin./Maint.. Supv.	678-2366

Unresolved Concerns or Problems that have been addressed through the proper channels, contact Kyle Newton, Superintendent, at 678-2366. Our website can be accessed via [www.warrenlocal.org](http://www.warrenlocal.org).

## BOARD OF EDUCATION 2022 COMMITTEES

District Operations

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Evaluation of Superintendent

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Finance & Evaluation of Treasurer

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Policy

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Learning, Instruction & Assessment

The Warren Local Board of Education conducts meetings in an effort to comply with Parliamentary Procedure. Robert's Rules of Order are its governance. As a result, it is important to remember the Communication section of the agenda is the appropriate time for audience members to speak. If a situation arises that you, the audience, need to ask a question, the president may elect to call on you at a convenient time.

In an effort to assist in recording the minutes, all audience members, when addressing the Board of Education, are asked to identify themselves by giving their name and subject matter.

**WARREN LOCAL BOARD OF EDUCATION  
ORGANIZATIONAL AND REGULAR MEETING  
JANUARY 10, 2022**

**I. CALL TO ORDER AND ROLL CALL**

The Warren Local Board of Education will meet for the purpose of an Organizational Meeting and a Regular Meeting on January 10, 2022, at 6:00 p.m. at Warren High School, rooms 1710 and 1711, 130 Warrior Drive, Vincent, OH, with the following members answering Roll Call:

\_\_\_\_\_ **Allen**                      \_\_\_\_\_ **Brackenridge**                      \_\_\_\_\_ **Crum**                      \_\_\_\_\_ **Proctor**                      \_\_\_\_\_ **West**

**II. PLEDGE OF ALLEGIANCE**

**III. INVOCATION**

**IV. \*PUBLIC PARTICIPATION**

**V. ORGANIZATIONAL ITEMS:**

**A. NOMINATIONS FOR THE OFFICE OF BOARD PRESIDENT**

\_\_\_\_\_ nominated \_\_\_\_\_ for the Office of Board President.

\_\_\_\_\_ nominated \_\_\_\_\_ for the Office of Board President.

*Close Nominations*

1. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

To move that the nominations for the Office of Board President be closed.

\_\_\_\_\_ **Allen**                      \_\_\_\_\_ **Brackenridge**                      \_\_\_\_\_ **Crum**                      \_\_\_\_\_ **Proctor**                      \_\_\_\_\_ **West**

*Vote on Nominations of Board President: **(If more than one person is nominated, Roll Call will be by nominee name.)***

Vote on \_\_\_\_\_ (or) \_\_\_\_\_ for the Office of Board President.

\_\_\_\_\_ **Allen**                      \_\_\_\_\_ **Brackenridge**                      \_\_\_\_\_ **Crum**                      \_\_\_\_\_ **Proctor**                      \_\_\_\_\_ **West**

\_\_\_\_\_ was elected President of the Board for 2022.

**B. NOMINATIONS FOR THE OFFICE OF BOARD VICE PRESIDENT**

\_\_\_\_\_ nominated \_\_\_\_\_ for the Office of Board Vice President.

\_\_\_\_\_ nominated \_\_\_\_\_ for the Office of Board Vice President.

*Close Nominations*

2. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

To move that the nominations for the Office of Board Vice President be closed.

\_\_\_\_\_  
**Allen                      Brackenridge                      Crum                      Proctor                      West**

*Vote on Nominations of Board Vice President: **(If more than one person is nominated, Roll Call will be by nominee name.)***

Vote on \_\_\_\_\_ (or) \_\_\_\_\_ for the Office of Board Vice President.

\_\_\_\_\_  
**Allen                      Brackenridge                      Crum                      Proctor                      West**

\_\_\_\_\_ was elected Vice President of the Board for 2022.

**C. OATH OF OFFICE – PRESIDENT AND VICE PRESIDENT**

The Oath of Office to be administered to the President and Vice President of the Board by the Treasurer, Melcie Wells.

\_\_\_\_\_ assumed the Chair of President of the Board of Education and the meeting continues.

**D. SET REGULAR MEETING DATE AND TIME**

4. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

To set the Regular Meetings of the Warren Local Board of Education for 2022 on the \_\_\_\_\_ of each month at \_\_\_\_\_ p.m. at \_\_\_\_\_, Vincent, OH, unless it is a Federal holiday or non-teacher holiday. In this case, the meeting will be held on the \_\_\_\_\_ following the regular scheduled meeting.

\_\_\_\_\_  
**Allen                      Brackenridge                      Crum                      Proctor                      West**

## E. SERVICE FUND

5. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

To establish a Service Fund for the Warren Local Board of Education of \$8,000 for the year 2022.

\_\_\_\_\_  
**Allen**

\_\_\_\_\_  
**Brackenridge**

\_\_\_\_\_  
**Crum**

\_\_\_\_\_  
**Proctor**

\_\_\_\_\_  
**West**

## F. STANDING AUTHORIZATIONS

6. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

To approve the following standing authorizations for 2022:

- a. Advance on tax settlement by the Treasurer.
- b. Investment, including in commercial paper, of inactive funds by the Treasurer.
- c. Pay all bills, provided that funds are available, and to report monthly to the Board of Education those bills that are paid by the Treasurer.
- d. Superintendent to employ, by letter of intent, certified and non-certified employees subject to Board approval at the next regular or special meeting.
- e. Superintendent authorized to approve professional meetings.
- f. Superintendent authorized to approve professional development.
- g. Superintendent authorized to approve volunteers.
- h. Authorize the Administration Office staff to purchase consumable items such as certificates, plaques, flowers, etc. These expenditures for board related matters are to be made from the Board Service Fund; Central Office expenditures from the Superintendent's and Treasurer's Supply Accounts.
- i. Appoint the Superintendent as the Purchasing Agent from the January 2022 Warren Local Organizational meeting to the January 2023 Warren Local Organizational Meeting.
- j. Authorize the Superintendent and the Treasurer to utilize the services of Scott Scriven LLP, Bricker & Eckler Law Firm, and other law firms as deemed appropriate to serve the district.
- k. Approve classified employees above their contracted salary to perform other approved work assignments, as needed, at the employee's current pay rate.
- l. Approve faculty members to attend meetings, classroom coverage, class overload, Remediation/Testing, Summer School Teachers, and Instructional and Homebound Tutoring as per the Master Agreement between the Warren Local Education Association and the Warren Local Board of Education.
- m. Approve faculty members to host college education students to be a cooperating teacher for field experience students and professional internships and to be site coordinators for field experience. Teacher compensation is calculated based on the actual amount received from the University less any expenses to the district for required benefit.
- n. Approve faculty members to host other support related interns seeking hours and/or field experience for licensure or certification.
- o. Approve all OHSAA (Ohio High School Athletic Association) required overnight trips and out of state trips for athletic events that are scheduled for consecutive days by the OHSAA. This includes, but not limited to, conference, district, regional, and state competitions.
- p. Approve all co-curricular and extra-curricular overnight and out of state field trips.

- q. Authorize Building Administrators, Special Education Coordinator, and/or Director of Curriculum and Instruction to provide teacher evaluations via Ohio Teacher Evaluation System (OTES), and school counselor evaluations via Ohio School Counselor Evaluation System (OSCES).

\_\_\_\_\_  
**Allen**

\_\_\_\_\_  
**Brackenridge**

\_\_\_\_\_  
**Crum**

\_\_\_\_\_  
**Proctor**

\_\_\_\_\_  
**West**

**G. APPOINTMENTS**

7. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

To approve the following for 2022:

- a. Appoint \_\_\_\_\_ as the Legislative Liaison Board Member for Ohio School Boards Association from the Warren Local School District.
- b. Appoint \_\_\_\_\_ and \_\_\_\_\_ as the Hall of Honor Committee representatives, two (2) Board Members.
- c. Appoint \_\_\_\_\_ and \_\_\_\_\_ as the Building Project Leadership Committee representatives, two (2) Board Members.

\_\_\_\_\_  
**Allen**

\_\_\_\_\_  
**Brackenridge**

\_\_\_\_\_  
**Crum**

\_\_\_\_\_  
**Proctor**

\_\_\_\_\_  
**West**

**H. COMMITTEES**

8. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

To establish 2022 Committees as follows (in accordance with Board Policy BCE):

District Operations \_\_\_\_\_ Chairperson

\_\_\_\_\_  
 \_\_\_\_\_ Alternate

Evaluation of Superintendent \_\_\_\_\_ Chairperson

\_\_\_\_\_  
 \_\_\_\_\_ Alternate

Finance & Evaluation of Treasurer \_\_\_\_\_ Chairperson

\_\_\_\_\_  
 \_\_\_\_\_ Alternate

Policy \_\_\_\_\_ Chairperson

\_\_\_\_\_  
\_\_\_\_\_  
Alternate

Learning, Instruction & Assessment \_\_\_\_\_ Chairperson

\_\_\_\_\_  
\_\_\_\_\_  
Alternate

\_\_\_\_\_  
**Allen**                      **Brackenridge**                      **Crum**                      **Proctor**                      **West**

**VI. TREASURER’S REPORT**

**A. TREASURER’S BUSINESS**

9. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

The Treasurer recommends approving the following:

- a. Minutes of the December 20, 2021, Regular Meeting.
- b. Payment of bills for December 2021 as presented in the amount of \$2,784,266.31.
- c. Financial Reports for December 2021 as presented: Investment Balances and Rate of Return, Financial Report by Fund/SCC, Revenue Account Summary, All Checks dated between December 1 and December 31, 2021, and Appropriation Account Summary.
- d. Investment Record in the amount of \$883.04. This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of December 2021.
- e. Payment of an invoice in accordance with ORC 5705.41 (d) A, Then and Now Invoice, for META Solutions, invoice dated December 29, 2021, in the amount of \$33,377.63.
- f. Payment of an invoice in accordance with ORC 5705.41 (d) A, Then and Now Invoice, for Navigate 360, invoice dated December 25, 2021, in the amount of \$3,000.
- g. Payment of an invoices in accordance with ORC 5705.41 (d) A, Then and Now Invoice, for Marietta Truck Sales and Service, invoices dated December 8 - December 21, 2021, in the amount of \$5,078.75.
- h. Copier rental agreement with CWS, for 60 months, for 6 copiers, at a price of \$975 per month, unlimited b/w copies.

\_\_\_\_\_  
**Allen**                      **Brackenridge**                      **Crum**                      **Proctor**                      **West**

**VII. SUPERINTENDENT’S REPORT**

- a. School Board Recognition Month
- b. Bullying Report

**A. SUPERINTENDENT’S BUSINESS**

10. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

The Administration recommends approving the following:

- a. 2022-2023 school calendar, as presented.

\_\_\_\_\_  
**Allen**                      **Brackenridge**                      **Crum**                      **Proctor**                      **West**

11. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

The Administration recommends approving the following:

**RESOLUTION  
WARREN LOCAL SCHOOL DISTRICT TO ENTER THE  
TWIN STATE LEAGUE (TSL) ATHLETIC CONFERENCE**

**WHEREAS**, the Warren Local School District desires to enter into the Twin State League (TSL) Athletic Conference, concurrent with the league bylaws, as presented;

**NOW THEREFORE BE IT RESOLVED** that the Warren Local School District agrees to abide by all rules, regulations, and formats of the Twin State League (TSL) Athletic Conference.

\_\_\_\_\_  
**Allen**                      **Brackenridge**                      **Crum**                      **Proctor**                      **West**

**B. SECOND AND FINAL READING**

12. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

The Administration recommends approving the following:

**NEW AND REVISED POLICIES AS LISTED BELOW AND ATTACHED SEPERATELY**

- |                       |   |
|-----------------------|---|
| 1. AC                 | Nondiscrimination   |
| 2. ACAA               | Sexual Harassment   |
| 3. ACAA-R             | Sexual Harassment Grievance Process   |
| 4. AFC-2 (Also GCN-2) | Evaluation of Professional Staff (Administrators both Professional and Support) |
| 5. CCA                | District Organizational Chart   |
| 6. EF/EFB             | Food Services Management/Free and Reduced-Price Services                        |
| 7. GBK                | No Tobacco Use on District Property by Staff Members                            |
| 8. GBQ                | Criminal Records Check  |
| 9. GCD                | Professional Staff Hiring   |
| 10. GDC/GDCA/GDD      | Support Staff Recruiting of Vacancies/Hiring                                    |
| 11. IGAG              | Drugs, Alcohol and Tobacco Education  |
| 12. IGBE              | Remedial Instruction (Intervention Services)                                    |
| 13. IGBEA             | Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)     |
| 14. IGBEA-R           | Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)     |



- 15. IGCH-R (Also LEC-R) College Credit Plus
- 16. IGCK Blended Learning
- 17. IKF Graduation Requirements
- 18. IL-R Testing Programs
- 19. JHCB Immunizations
- 20. JHCC Communicable Diseases
- 21. JP Positive Behavioral Interventions and Supports (Restraint and Seclusion)
- 22. KGC No Tobacco Use on District Property

Allen
Brackenridge
Crum
Proctor
West

**VIII. PERSONNEL**

13. Motion by \_\_\_\_\_ Second by \_\_\_\_\_

**a. Certified Personnel Recommendations**

**Employ** (*pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position*): **None at this time.**

**Resignation**

Johnson, Stephanie – Elementary school, department chair supplemental position for the 2021 – 2022 school year, effective January 1, 2022.

**b. Classified Personnel Recommendations**

**Employ** (*pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position*):

Baldwin, Sherri - Elementary school cook, C-I classification, three and one half (3.5) hours per day, 191 contract days, limited one-year contract, effective January 3, 2022.

**Retirement**

Testerman, Robin - Network and Technical Administrator, effective July 1, 2022.

**Transfer**

Church, Randy – From bus route #43, to bus route #47, effective January 3, 2022.

Allen
Brackenridge
Crum
Proctor
West

**IX. BOARD’S COMMUNICATION**

**X. RE-AFFIRM TIME AND PLACE OF NEXT MEETING**

- The next Regular Meeting will be held February \_\_\_\_, 2021, at \_\_\_\_ p.m. at \_\_\_\_\_, Vincent, Ohio.

**XI. ADJOURNMENT**

14. Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

To adjourn the meeting at \_\_\_\_\_ p.m.

\_\_\_\_\_  
**Allen**

\_\_\_\_\_  
**Brackenridge**

\_\_\_\_\_  
**Crum**

\_\_\_\_\_  
**Proctor**

\_\_\_\_\_  
**West**

File: KD and BDDH

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: July 31, 1995]

[Re-adoption date: December 30, 2002]

[Re-adoption date: May 24, 2012]

[Re-adoption date: October 21, 2019]