



AGENDA FOR THE REGULAR BOARD MEETING
Monday, May 9, 2022 - District Office (2323 E. Farwell Rd., Mead, WA) - 6 pm

Webinar Link: mead354-org.zoom.us/j/83332252572
Or Call 669-900-6833 Webinar ID 833 3225 2572

- I. PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF AGENDA** (Action)
- III. APPROVAL OF MINUTES** (Action)
Approval of the Minutes of the Regular Board Meeting of April 25, 2022
- IV. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment**
- V. CONTINUING BUSINESS - none**
- VI. NEW BUSINESS**
 - A. Consent Agenda**
Vouchers, Personnel Actions, Extra-Curricular and Supplemental Contracts (Action) 1
 - B. Student Travel Proposal** (Action) 2
Mt. Spokane High School FCCLA
(Presented by: *Darren Nelson, Director of Secondary Education*)
 - C. 1st Reading Policy & Procedure 4311 Adoption** (Non-Action) 3
School Safety & Security Services Program
(Presented by: *Josh Westermann, Director Student & Family Services*)
- VII. REPORTS**
 - A. Superintendent's Report**
- VIII. ADJOURN**

Public Participation – Policy 1430

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. Therefore, the opportunity for individuals (staff, guests and/or district residents) to express an opinion is provided at the beginning of School Board meetings. Per Policy 1430 public comment should relate to agenda items. Those wishing to speak must sign-in with: name, address, phone number and topic being addressed. Sign-in must be done prior to the beginning of the meeting before the gavel has dropped. If a group wishes to speak, it is recommended they choose a spokesperson to speak on behalf of the group. The Board President will recognize each speaker and invite him/her to step up to the podium. Comment time is limited to three (3) minutes. Individuals making public comments are asked to refrain from any inappropriate behavior, including but not limited to: clapping, shouting and/or sarcastic, vulgar or disrespectful language or actions. The School Board will not respond to public comments during the meeting. The board may express regret regarding the speaker's concerns and thank them for their contribution. This allows the Board time to confer with district staff and gain valuable knowledge before determining whether or not to more fully respond to a speaker's comments.

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that arrangements for the modification can be made.



**Minutes from the Regular Meeting of the Board of Directors
Monday, April 25, 2022**

The Board of Directors held a Regular Board Meeting on Monday, April 25, 2022. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. Directors Burchard, Denholm, Olson, Cannon and Gray were present. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

I. Pledge of Allegiance

The meeting began with President Burchard asking all to rise for the Pledge of Allegiance.

II. Approval of Agenda

Director Cannon made a motion to approve the meeting agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

III. Approval of Minutes

Director Olson made a motion to approve the minutes of the April 11, 2022, Regular Board Meeting, as presented. Director Denholm seconded the motion. The motion carried unanimously.

IV. Remarks for the Good of the Schools - Public Comment

President Burchard, noting no one from the community signed up to speak, opened the floor for board comments.

Board Comments

Director Olson, who is personally following the Mead High School Boys Golf Team, shared the team recently competed in an 18-school tournament hosted in Pullman at Palouse Ridge Golf Course where, as a team, they placed first with three of the team's four golfers individually placing 1st, 2nd and 3rd. Director Olson additionally reminded that the Mead School District will team with Associated Builders and Contractors Inland Pacific Chapter to host, at Mead High School, a *Trades Night* on May 4th from 5-8 pm. At this event local contractors will be looking to hire part-time student workers.

President Burchard referenced a very nice article in the Journal of Business on the upcoming *Trades Night*. He additionally congratulated the Mead High School Track Team (boys and girls) on a recent meet victory.

Director Gray also expressed appreciation/excitement that the district is hosting the *Trades Night*.

Director Olson, who this past weekend attended a volleyball tournament at the Podium downtown, noted how nice the facility is and, in particular, encouraged folks when they are at the venue to visit the lower level and check out *Hunter's Hall* dedicated to Hunter Ford, a 2020 Mead High School graduate, who died of cancer. His father was the construction superintendent for the Podium. On display in *Hunter's Hall* are pictures of Hunter and his family.

V. Continuing Business - none

VI. New Business

A. Consent Agendas A & B

In response to a question from Director Cannon, Chief Financial Officer Heather Ellingson explained the \$116,696.56 and \$48,741.68 payments to US Bank Corporate Payment System were for purchase card expenditures. One check could not be sent as the first amount was paid out of the General Fund and the second was for ASB expenditures.

Responding to a question from Director Gray, Ms. Ellingson and Maintenance Director Travis Bown shared the \$28,000+ payment to Planet Turf was for grass seed that will be used for field maintenance throughout the district. Because of current supply chain issues the district made a large grass seed purchase taking advantage of the opportunity to buy while the product was available. Director Gray also inquired about a \$1,000 payment to WSSDA. Ms. Ellingson will do some research on this payment and get back with Director Gray.

Director Cannon made a motion to approve Consent Agenda A, as presented. Director Olson seconded the motion. The motion carried unanimously.

Director Cannon made a motion to approve Consent Agenda B, as presented. Director Gray seconded the motion. The motion carried. Director Olson abstained from the vote.

Consent Agenda A

1. Hired Certificated Personnel:

Sarah Mack	Creekside	Cert	.5 FTE Leave Replacement PreSchool Teacher 2 nd Semester 21/22 effective 3/25/22
Cory Ray	Special Services	Cert	1.0 FTE Leave Replacement School Psychologist 2 nd Semester 21/22 effective 4/1/22
Erika Dubinsky	Colbert	Cert	1.0 FTE Leave Replacement DLC Teacher 2 nd Semester 21/22 effective 4/11/22

2. Hired Classified Personnel:

Amy Bruce	Mt. Spokane	Class	5 hrs/day Para Ed effective 4/1/22
Ena O'Connor	Northwood	Class	3 hrs/day Cook III effective 4/11/22
Dianne Figueroa	Evergreen	Class	6.25 hrs/day Para Ed effective 4/14/22
Jennifer Harmon	Prairie View	Class	6 hrs/day Para Ed effective 4/25/22
Lynzee Swegle	Creekside	Class	6 hrs/day Para Ed effective 4/11/22

3. Hired Classified Personnel:

Shantel Woodland | Erin Cole | Paulette Rhoads | Kelsey Nylund

4. Hired Classified Personnel:

Sven Aaseby	Kimberly Sather	Monica Aukerman	Deborah Hunt
Megan Spier	Dawson Kamalu-Nako	Daniel Langan	

5. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **April 25, 2022**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 105622 to 105797** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 839,242.57
General Fund - PR	169,661.31
ASB Fund	77,987.65
Capital Projects Fund	90,420.47

6. Approved Extra-Curricular, Co-Curricular and Supplemental Contracts.

7. Accepted the Following Donations:

- Mead High School Life Skills \$500 from Mizoguchi Charitable Foundation
- Mead High School Cheerleaders \$ 500.00 from Zachary Rockwell, Assistant Coach Fundraising, LLC

8. Declared the Following Items as Surplus:

Item	Quantity
green cloth chairs	4
blue cloth chairs w/ wheels	4
4 drawer metal filing cabinets	11
misc. matched student desks	20
kidney table	2
rectangular table	3
rolling coat carts	4
isolation desk	1
Algebra II/Trig books	161
old library book shelf	1
misc. band equipment	
Tables	2
VCRs	2
wooden teacher desks	9
round tables	5
book shelves (cream color)	6
metal stools	18
misc. chairs	5
misc. stools	7
book rack	2
rectangular tables	6
Desks	8
tables	10
book shelves	4
book shelf	1
metal file cabinets (4 drawer)	24
computer desks	4
6' rectangular tables	3
popcorn machine	1
small round tables	2
octagon table	1
magazine/book shelves	2
black carts w/ wheels	5
rolling coat rack	1
pink/white book cases	4
metal file cabinets (2 drawer)	3
trapezoid tables	2

9. Approved Requests for Retirement/Resignation:

Brett Hale	Mt. Spokane	Cert	Resignation effective 6/30/22 (Asst. Principal)
Marcus Syzemore	Mt. Spokane	Class	Resignation effective 4/12/22 (Custodian)
Brian Liberg	Transportation	Class	Resignation effective 6/13/22 (Director)
Kristen Vincent	Farwell	Cert	Resignation effective 3/31/22 (Teacher - currently on leave)
PJ Carlson-Hafner	Prairie View	Class	Resignation effective 4/13/22 (Para Ed)
Barb Pybus	Highland	Cert	Resignation effective 6/30/22 (Principal)

Consent Agenda B

1. Approved Extra-Curricular Contract:

Yukon Degenhart Track & Field Mountainside \$1,767.00

B. Resolution 22-04

2022-2023 Modified Educational Program

Superintendent Woodward presented Resolution 22-04, 2022-2023 Modified Educational Program, for board consideration. The Mead School District Board of Directors, on January 24, 2022, adopted Resolution 22-02, 2022-2023 Financial Emergency and Budget Uncertainty, that directed Superintendent Woodward to develop and recommend to the board a Modified Educational Program to address and resolve this budget uncertainty.

Resolution 22-04 includes items representing reduced expenditures ranging from \$2 million to \$3.3 million to address and resolve the district's financial emergency and general uncertainty for the 2022-2023 school year. The presented reductions impact certified and classified staff, as well as programs.

To provide historical context on factors leading to the need to reduce expenditures in the 2022/2023 school year Superintendent Woodward shared the following:

2019/2020 Modified Educational Program - The board approved a Modified Educational Program representing approximately \$11 million in reductions for the 2019/2020 school year. Some of those reductions represented one-time savings and others, such as general education para educator reductions, were reinstated because of the impact the reduction had on student learning. Approximately \$6 million of the original 2019/2020 reductions are ongoing.

Unassigned Fund Balance Year-By-Year - A graph showing the district's unassigned fund balance percentage from 2014 to 2022 was shared. This ranged from a low of .1% in 2014 to a high of 7.4% in 2021, with a predicted fund balance percentage of 4.8% at the end of the current, 2021/2022 school year (could range from a low of 4% to a high of 5.4%). In April 2017 the state capped the local levy rate at \$1.50, in June 2018 the McCleary Decision was upheld by the Supreme Court, in April 2019 the state increased the local levy rate to \$2.50 and in 2020, 2021 & 2022 the district received additional revenues from ESSER funds, as well as Enrollment Stabilization and Regionalization. The district's fund balance policy includes an unassigned fund balance goal of 8.3%, which is something the district will need to work toward over time.

Enrollment - A table showing enrollment from 2015-2021 (October of each year), as well as Davis Demographics enrollment projections for 2019, 2020 & 2021, was shared. From 2015-2018 enrollment increased by 778 students, from 2018-2019 enrollment was flat most likely because of low housing inventory, and enrollment dropped off sharply (loss of 449 students) in 2020 due to the pandemic. In 2021 enrollment rebounded slightly (increase of 109 students) but remains 360 students below the 2018 high of 10,550 students. Davis Demographics in 2018 (prior to the pandemic) projected 2021 enrollment (current school year) to be 11,928.

In response to a question from Director Cannon, Superintendent Woodward shared district funding is based on FTE not head count. A full-time student generates a 1.0 FTE. Part-time students generate FTE based on the number of hours they attend. For example, a high school student who takes two classes generates .4 FTE.

New Facility Operational Costs - In 2018 the community approved a bond to build Highland Middle School and Creekside Elementary to address current and projected enrollment increases. Voters also approved funds to build Union Stadium. All three facilities opened in the fall of 2020. State match funds were used to build Skyline Elementary that opened in the fall of 2021. In opening three new schools and Union Stadium the district was counting on the monies generated from increasing enrollment to help cover operational costs (administration, office staff, custodians, kitchen staff, specialists, counselors/social workers, utilities, maintenance, etc.). With enrollment, impacted by the pandemic, currently lower than in 2018 the operational costs of approximately \$3,624,079 annually (Creekside \$770,517, Skyline \$797,465, Highland \$1,756,097, Union Stadium \$300,000) for these four facilities has had, and in the near future will have, a more than anticipated impact on the district's budget.

Director Denholm referenced the state's Prototypical School Funding Model and how, in many areas, the formula does not adequately fund critical positions, noting in particular nurses, social workers/counselors and para-educators. This lack of funding has a direct impact on the district's budget. Acknowledging this underfunding, Superintendent Woodward noted the district, during the upcoming legislative session, will need to lobby/request additional monies be added to the Prototypical School Funding Model.

2022/2023 Changes in Revenue/Expenditures - Also impacting the 22/23 budget are the following expiring funding sources: ESSER (\$1.5 million), Enrollment Stabilization (\$1.3 million) and Regionalization (\$.5 million). Additionally, the amount of money needed to cover the 5.5% IPD (similar to a Cost of Living Adjustment) for positions not funded by the state via the Prototypical School Funding Model is \$1.35 million. (The annual IPD is typically around 2% resulting in a cost of approximately \$500,000 to cover locally funded positions.) Offsetting these three revenue losses, and the IPD expenditure increase, are additional Prototypical School Funding Model funds in the amount of \$844,000, resulting in a net decrease from 21/22 to 22/23 of \$3,806,000.

2022/2023 Position/Budget Adjustments - The following positions/budget adjustments are proposed for the 2022/2023 school year:

• District Administrative Positions	\$325,500
• District Office Staff	\$300,000
• Building Administration	\$215,000
• Ed Specs Program Elimination - Net Savings 25%	\$250,000
• SPED Para Reallocation - Net Savings up to 40%	\$0-\$640,000
• Maintenance Budget	\$360,500
• Wastewater Plant Changeover	\$70,000
• Transportation (Rt. Elimination/Subscriptions)	\$165,000
• Mead Virtual Program	\$200,000
• District Materials, Supplies & Operating Costs (MSOCs)	\$300,000
• Certificated Teaching positions	\$400,000
<i>Approximate Net Savings</i>	<i>\$3,226,000</i>

Regarding the Special Education Para Reallocation line item, Superintendent Woodward read the section of the Mead Education Association contract that allows for, in the event of a financial emergency, the authority to eliminate and/or reduce the amount of para educator support provided. Superintendent Woodward expressed support for the services provided by Special Education para educators and clearly stated the district's commitment to develop a program that includes the number of para educators necessary to meet student needs. This program will be developed by Assistant Superintendent Jared Hoadley in conjunction with the district's Special Education Director. The reason a reallocation range (\$0-\$640,000) was presented allows for flexibility. It could be 60% of the current Special Education para educator allocation will meet student needs or, based on program design, additional para educator staffing may need to be added. Superintendent Woodward stated the district is committed to making sure student needs are met.

The transportation line item represents a continuation of route adjustments made earlier in the 21/22 school year.

The Mead Virtual Program reduction represents a projected decrease in program enrollment for next year. The program will continue in the 2022/23 school year but will serve fewer students.

In conclusion, Superintendent Woodward shared the presented budget modifications were made with the goal of keeping the impact of reductions away from students as much as possible. He additionally shared further reductions may be necessary in 23/24 if enrollment does not rebound and/or the state does not make adjustments to the Prototypical School Funding Model. The district is also hopeful the state will consider going back to a state-wide teacher salary schedule that includes a staff mix factor. Currently, because Mead has a high percentage of experienced teachers, there is a short-fall in the amount received for state funded certificated staff members and the actual cost to the district.

In response to a question from Director Olson, Superintendent Woodward shared the 2022/23 budget assumes flat enrollment. The hope is that enrollment will increase resulting in a positive impact on the district's bottom line. Superintendent Woodward reminded if no cuts are made, and enrollment does not increase, the district will essentially end the 22/23 school year with an exhausted fund balance. Even with \$3 million in cuts the fund balance will be reduced by 50%.

Director Denholm inquired about employee attrition and out-of-district students. Superintendent Woodward assured the district will, whenever possible, move current employees into vacated positions. He additionally shared the district currently serves a substantial number of out-of-district students.

In response to a question from Director Olson regarding enrollment, Superintendent Woodward shared the district will, at an upcoming board meeting, provide an update on Kindergarten enrollment for 2022/2023. Kindergarten enrollment is a good indicator of overall fall enrollment.

In response to a question from Director Gray, Superintendent Woodward shared the proposed Special Education para educator adjustment will not be implemented until next year. In preparation for next year the district will proactively develop several para educator service models before eliminating any positions. Superintendent Woodward additionally stated if the Special Education para educator staffing plan in place at the start of the school year does not meet student needs adjustments will be made and staff rehired.

Director Cannon inquired about a potential board work session to talk through the current budget situation in more detail. Superintendent Woodward indicated he is happy to address concerns/questions at the next board meeting or, if warranted, at a work session.

In response to a question from President Burchard regarding the range of reductions set forth in the resolution (\$2 million to \$3.3 million), Superintendent Woodward shared the range provides some flexibility particularly with regard to Special Education para educators. He additionally shared the list of proposed reductions was a collaborative effort involving district level administration.

Director Cannon expressed confidence in the information presented and noted the importance of context when working with big budgets. He personally prefers looking at the presented line items as reprioritizations rather than cuts. In any business there are lots of variables to consider. Regarding the operational costs associated with opening new schools, he shared if he had been on the board, given the information available at the time, he would have been in favor of building these facilities. The current budget situation is something he considers to be a normal circumstance experienced by businesses from time to time.

Director Cannon additionally spoke of the need to think in terms of maintaining and maximizing value. In his conversations with members of the community a reoccurring theme is the strong desire that the district maintain the "Mead Experience" for all students.

President Burchard noted reductions need to be made to avoid a substantial hit to the fund balance and acknowledged this could be step one in a potential two-step process.

In response to a question from Director Olson, Chief Financial Officer Heather Ellingson shared the 22/23 budget the board approves in August will include broad expense categories. The overall budget amount will be higher than in 21/22 primarily because of the additional monies provided by the state for the 5.5% IPD.

Director Denholm made a motion to adopt Resolution 22-04, 2022-2023 Modified Educational Program, as presented. Director Cannon seconded the motion. The motion carried unanimously.

A copy of the resolution, as well as the PowerPoint shared by Superintendent Woodward, are attached.

VII. Reports

A. Financial Report for the Month of March 2022

Noting the substantial amount of financial information provided earlier in the meeting, Chief Financial Officer Heather Ellingson provided a brief financial report for the month of March 2022. Enrollment is down slightly. This is attributed to fewer Running Start students enrolled for spring quarter classes. Expenditures at the seven-month mark are 57.1% of budget with revenues at 55.4%. At this time Ms. Ellingson estimates district expenditures will come in right on budget. If that is not the case, she will bring forward a budget extension resolution. Regarding revenues, Ms. Ellingson expressed confidence they will be higher than budgeted.

B. Superintendent's Report

Superintendent Woodward, referencing the information previously shared in conjunction with the Modified Educational Program resolution, stated he had nothing further to report.

VIII. Adjourn

The meeting was adjourned at 7:20 pm.

President

Secretary



**RESOLUTION 22-04
2022-2023 Modified Educational Program**

WHEREAS, as a result of Board Resolution 22-02, the Superintendent was directed to develop and recommend to the Board a Modified Educational Program to address and resolve the District's financial emergency and general budget uncertainty.

WHEREAS, the Superintendent has developed and recommends the attached Modified Educational Program for the 2022-23 school year, representing reduced expenditures ranging from \$2 million to \$3.3 million, to address and resolve the District's financial emergency and general uncertainty. These reductions impact certificated and classified staff, as well other program costs.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors, that the Superintendent's recommended Modified Educational Program is and shall be hereby accepted and adopted by the Board of Directors.

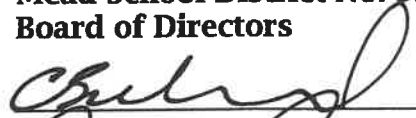
Adopted this 25th day of April 2022.

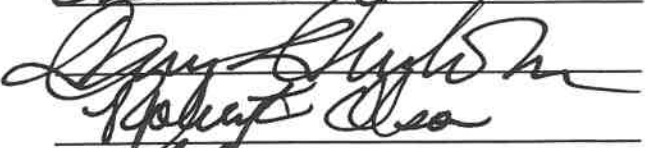
Attest:




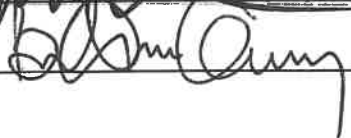
Secretary to the Board

**Mead School District No. 354
Board of Directors**







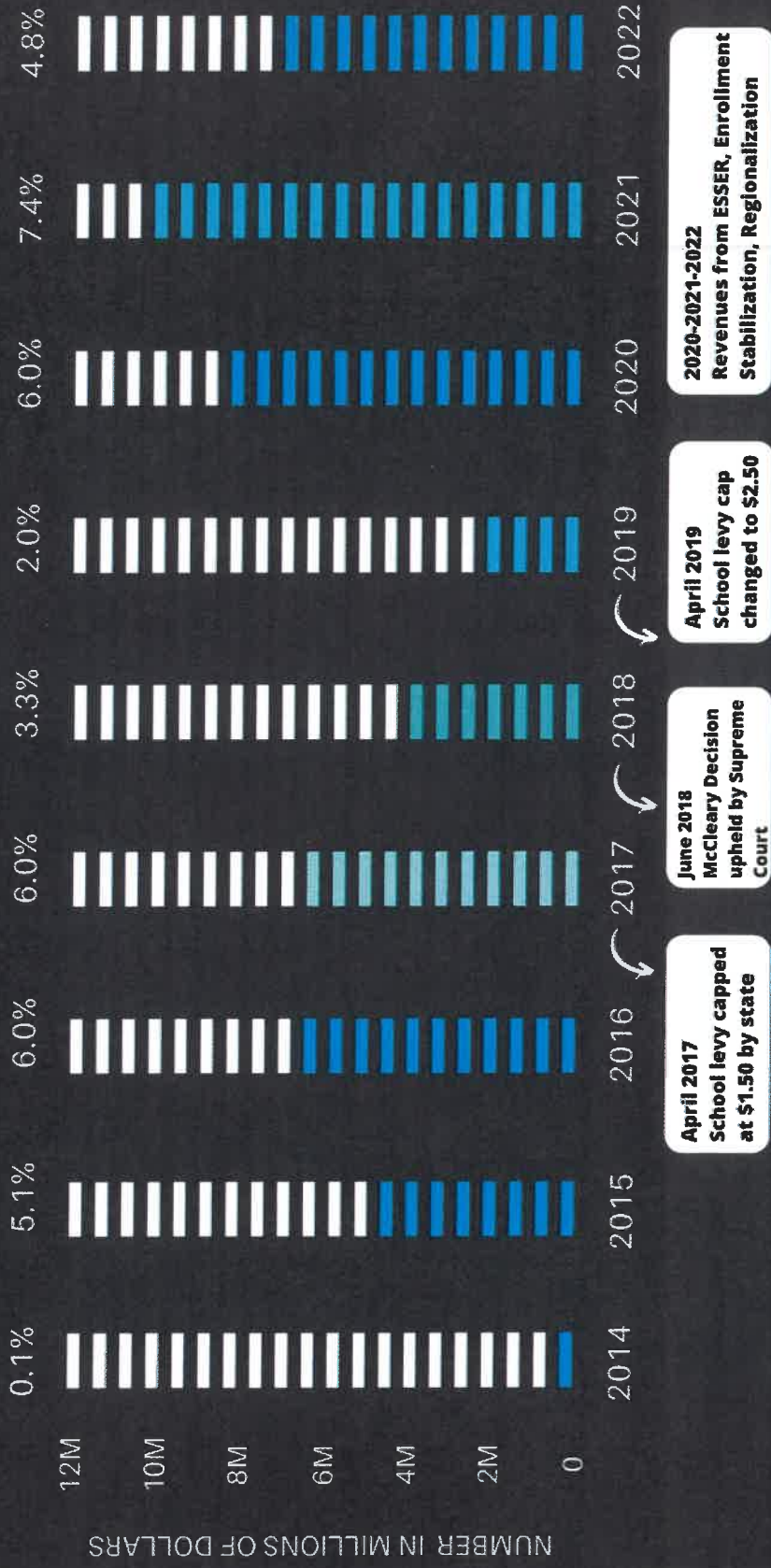


2022/2023 Position/Budget Adjustments

District Administrative Positions	\$325,500
District Office Staff	\$300,000
Building Administration	\$215,000
Educational Specialists Program Elimination – Net Savings 25%	\$250,000
Special Education Para Ed Reduction – Net Savings 40%	\$640,000
Maintenance/Custodial Budget	\$360,500
Wastewater Plant Changeover	\$70,000
Transportation (Route Elimination/Subscriptions)	\$165,000
Mead Virtual Program	\$200,000
District Materials, Supplies & Operating Costs (MSOCS)	\$300,000
Certificated Teaching Positions	\$400,000
Total	\$3,226,000

Note: The exact reduction in expenditures, estimated to be between \$2 million and \$3.3 million, will be finalized prior to the adoption of the 2022/2023 budget in August.

UNASSIGNED FUND BALANCE YEAR-BY-YEAR



Enrollment

	Head Count	FTE	*Predicted
2015	9,772	9,278.63	
2016	9,972	9,442.74	
2017	10,265	9,895.07	
2018	10,550	10,157.21	
2019	10,530	10,181.70	11,043
2020	10,081	9,722.86	11,497
2021	10,190	9,874.14	11,928

*According to the Student Population Projections Study performed by Davis Demographics in 2018.





New Facility Operational Costs

Creekside Elementary	\$770,517
Skyline Elementary	\$797,465
Highland Middle School	\$1,756,097
Union Stadium	<u>\$300,000</u>
Approx. annual operating cost	\$3,624,079





2023 Changes in Revenue/Expenditures

ESSER	-\$1,500,000
Enrollment Stabilization	-\$1,300,000
Regionalization	-\$500,000
IPD/COLA Increase	-\$1,350,000
Prototypical Model Increase	<u>+\$844,000</u>
Net change	-\$3,806,000





2022-2023 Position/Budget Adjustments

District Administrative Positions	\$325,500
District Office Staff	\$300,000
Building Administration	\$215,000
Ed Specs Program Elimination - Net Savings (25%)	\$250,000
SPED Paras Reallocation - Net Savings (40%)	\$0 to \$640,000
Maintenance Budget	\$360,500
Wastewater Plant Changeover	\$70,000
Transportation (Route Elimination/subscriptions)	\$165,000
Mead Virtual Program	\$200,000
District Materials, Supplies & Operating Costs (MSOCs)	\$300,000
Certificated Teaching Positions	<u>\$400,000</u>
Approx. Net Savings	\$3,226,000



MEAD SCHOOL DISTRICT

Board Meeting of May 9, 2022

New Business

VI.A.

Agenda Item: Consent Agenda

Background:

The Consent Agenda contains items that are normal and customary in the operation of the school district.

Fiscal Impact:

The Consent Agenda items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

Staffing Implications:

None, other than the personnel recommendations, as presented.

Other Considerations:

None

Recommendation:

Approval of the Consent Agenda, as presented, is recommended.

Consent Agenda
Regular Board Meeting of May 9, 2022

1. Hire Certificated Personnel:

Erin O'Connor	Meadow Ridge	Cert	1.0 FTE Leave Replacement (Interim) Principal 3/21/22 - 6/30/22
Kimberly Jensen	Mead High	Cert	1.0 FTE Continuing Principal effective 7/1/22

2. Hire Classified Personnel:

Mary Finch	Midway	Class	4 hrs/day Cook II effective 5/9/22
Tamara Zufall	Shiloh Hills	Class	6.25 hrs/day Para Ed effective 4/28/22
Thomas McNamee	Warehouse	Class	8 hrs/day Custodian II effective 4/20/22

3. Hire Certificated Substitutes:

Maria Friesen	Barbara Bezdicek	Jenna Cosgrove
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4. Hire Classified Substitutes:

Edwin Roose	Hailee Muller
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5. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.

6. Accept the Following Donation:

- Midway Elementary \$1200 from Kalispel Tribe/Northern Quest to purchase 5th grade rocket kits

7. Approve Mt. Spokane & Mead High Athletic Summer Camp fees (attached).

8. Approve Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):

Yolanda Valenzdez	Evergreen	Class	5/27/22 (4.5 hrs)
Maddison Merrill	Prairie View	Class	5/26/22 (3 hrs)
Tiffany Baisch	Mt. Spokane	Class	6/27/22 - 7/1/22
Tina Solomon	Creekside	Class	5/5/22 - 6/20/22
Bruce Hagstrom	Creekside	Cert	22/23 School Year (1.0 FTE)

9. Approve Retirements and Resignations:

Chris Backman	Meadow Ridge	Cert	Resignation effective 8/31/22 (Principal)
Monica Piergallini	Creekside/Learning Services	Cert	Position Elimination effective 6/30/22 (Asst. Principal/Learning Services EL Admin)
Scott Tubbs	Creekside	Class	Resignation effective 5/6/22 (Para Ed)
Christine Brown	Midway	Class	Resignation effective 6/25/21 (Para Ed - was on leave for 21/22 school year)
Glenda Pearson	Brentwood	Class	Resignation effective 4/22/22

General Fund

MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1188

Voucher Date: 04/29/2022 Prepared By: _____

Printed: 04/27/2022 10:47:26 AM

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$247,729.18 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

SHAWN WOODWARD BOARD SECRETARY

CHAD BURCHARD BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

Fund	Amount
1 GENERAL FUND	\$247,729.18
	\$247,729.18

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1188

Starting Check Number: 105840

Check #	Date	Payee	Amount
105840	04/29/2022	A M LANDSHAPER INC	\$3,678.64
105841	04/29/2022	ABSCO SOLUTIONS	\$48,244.89
105842	04/29/2022	ACCESS INFORMATION PROTECTED	\$24.25
105843	04/29/2022	ACE HARDWARE	\$4.99
105844	04/29/2022	ACKERMAN, MANDI	\$22.90
105845	04/29/2022	ADREM SOFTWARE INC	\$1,400.00
105846	04/29/2022	AI-MEDIA TECHNOLOGIES LLC	\$780.00
105847	04/29/2022	ALCOBRA METALS	\$28.29
105848	04/29/2022	ALPHA OMEGA TOURS & CHARTERS	\$4,451.00
105849	04/29/2022	AMAZON	\$1,451.22
105850	04/29/2022	AMERIGAS PROPANE LP	\$3,097.14
105851	04/29/2022	AVAIL HOME HEALTH INC	\$1,072.50
105852	04/29/2022	BOOKS FOR KIDS	\$720.00
105853	04/29/2022	CENTURY LINK - SEATTLE	\$135.72
105854	04/29/2022	CINTAS	\$986.58
105855	04/29/2022	CITY GLASS	\$183.12
105856	04/29/2022	CLARIS INTERNATIONAL INC	\$4,756.40
105857	04/29/2022	CLIFTON, KIMBERLY	\$76.25
105858	04/29/2022	CO ENERGY	\$3,758.95
105859	04/29/2022	COMMERCIAL TIRE INC	\$1,439.60
105860	04/29/2022	COMPUNET INC	\$18,950.81
105861	04/29/2022	CULLIGAN SOFT WATER SERVICE	\$325.39
105862	04/29/2022	CUMMINGS, JACLIN ROSE	\$100.00
105863	04/29/2022	CUTLER, DAN J	\$140.00
105864	04/29/2022	DAVIS DEMOGRAPHICS & PLANNING INC	\$2,848.00
105865	04/29/2022	DEPT OF LABOR & INDUSTRIES - BOILER	\$227.20
105866	04/29/2022	DEPT OF LABOR & INDUSTRIES - ELEVATOR	\$550.00
105867	04/29/2022	DEPT OF LICENSING	\$286.00
105868	04/29/2022	DEVRIES MOVING & PACKING STORAGE	\$13,394.35
105869	04/29/2022	DORIAN STUDIO	\$124.32
105870	04/29/2022	DRAMATIC PUBLISHING CO	\$79.88
105871	04/29/2022	EDNETICS INC	\$1,481.04
105872	04/29/2022	ESD 101	\$1,100.00
105873	04/29/2022	EVCO SOUND & ELECTRONICS	\$680.63
105874	04/29/2022	EXCELSIOR HOLISTIC SCHOOLS LLC	\$13,000.00
105875	04/29/2022	FISHER CONSTRUCTION GROUP INC	\$1,297.10
105876	04/29/2022	FISHER'S TECHNOLOGY	\$83.66
105877	04/29/2022	FOCUSED FITNESS	\$243.23

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1188

Starting Check Number: 105840

Check #	Date	Payee	Amount
105878	04/29/2022	GADY PUMP AND ELECTRIC COMPANY INC	\$2,983.33
105879	04/29/2022	GOLD STAR FOODS INC	\$16,310.63
105880	04/29/2022	GREATAMERICA FINANCIAL SERVICES	\$802.93
105881	04/29/2022	HEGGERTY PHONEMIC AWARENESS	\$323.95
105882	04/29/2022	HOME DEPOT CREDIT SERVICES	\$37.71
105883	04/29/2022	HOME DEPOT PRO	\$2,696.34
105884	04/29/2022	IML SECURITY SUPPLY	\$33.31
105885	04/29/2022	INTERSTATE ALL BATTERY CENTER	\$253.97
105886	04/29/2022	JOHNSTONE SUPPLY	\$1,428.12
105887	04/29/2022	JOSTENS PETER BAUERNFEIND	\$471.26
105888	04/29/2022	KCDA	\$3,397.94
105889	04/29/2022	LAWSON PRODUCTS INC	\$1,915.12
105890	04/29/2022	LES SCHWAB TIRE	\$2,137.18
105891	04/29/2022	M & L SUPPLY	\$177.56
105892	04/29/2022	MAINTENANCE SOLUTIONS INC	\$2,316.10
105893	04/29/2022	MARENEM INC	\$733.70
105894	04/29/2022	MAXIM STAFFING SOLUTIONS	\$1,855.15
105895	04/29/2022	MCGUIRE BEARING CO	\$796.79
105896	04/29/2022	MILLER PAINT CO INC	\$3,617.06
105897	04/29/2022	MOTION AUTO SUPPLY	\$366.98
105898	04/29/2022	MOUNT SPOKANE HIGH SCHOOL	\$967.00
105899	04/29/2022	MT BALDY COMMUNICATIONS SITE LLC	\$491.72
105900	04/29/2022	MULTICARE CENTERS OF OCCUPATIONAL MEDICI	\$749.70
105901	04/29/2022	NAPA AUTO PARTS	\$466.62
105902	04/29/2022	NATIONAL COLOR GRAPHICS, INC	\$135.16
105903	04/29/2022	NEEL, AVERY	\$6.90
105904	04/29/2022	NORTHWEST TECH PRODUCTS INC	\$199.29
105905	04/29/2022	OXARC	\$7.25
105906	04/29/2022	OXFORD SUITES HERMISTON	\$1,202.83
105907	04/29/2022	PACIFIC NORTHWEST BEHAVIOR LLC	\$1,760.00
105908	04/29/2022	PICKA TIME	\$265.00
105909	04/29/2022	PLANET TURF/JCC LTD	\$476.98
105910	04/29/2022	PTERA INC	\$85.00
105911	04/29/2022	PURE FILTRATION PRODUCTS INC	\$4,306.06
105912	04/29/2022	RAINBOW RESOURCES	\$63.48
105913	04/29/2022	RED LION - PASCO	\$1,603.80
105914	04/29/2022	ROTARACT CLUB OF SPOKANE	\$200.00
105915	04/29/2022	RWC INTERNATIONAL	\$6,816.86

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1188

Starting Check Number: 105840

Check #	Date	Payee	Amount
105916	04/29/2022	SAFETY-KLEEN	\$388.35
105917	04/29/2022	SCHOOLS INSURANCE ASSOC OF WA	\$200.00
105918	04/29/2022	SHERWIN WILLIAMS	\$4,738.57
105919	04/29/2022	SITEONE LANDSCAPE SUPPLY LLC	\$2,198.18
105920	04/29/2022	SNYDER, AMBER	\$32.25
105921	04/29/2022	SPOKANE INTERNATIONAL TRANSLATION	\$202.50
105922	04/29/2022	SPOKANE TESTING SOLUTIONS	\$1,448.92
105923	04/29/2022	STATE AUDITOR'S OFFICE	\$10,498.00
105924	04/29/2022	STEVENS, CLAY PS	\$21,686.00
105925	04/29/2022	STEVENS, LARALYNN	\$15.50
105926	04/29/2022	STONEWAY ELECTRIC	\$2,165.41
105927	04/29/2022	THERAPEUTIC ASSOCIATES	\$676.65
105928	04/29/2022	US FOODS INC	\$1,061.40
105929	04/29/2022	WAXIE SANITARY SUPPLY	\$5,250.57
105930	04/29/2022	WENDLE @ THE Y	\$281.02
105931	04/29/2022	WESTERN EQUIPMENT	\$2,597.64
105932	04/29/2022	WOOD, KRYSTAL	\$10.00
105933	04/29/2022	WOOTEN, KARA	\$43.75
105934	04/29/2022	WURTH USA INC	\$551.64
Total Amount:			\$247,729.18

End of Report

MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1189

Voucher Date: 04/29/2022

Prepared By: _____

Printed: 04/27/2022 10:56:18 AM

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$395.30 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

SHAWN WOODWARD

BOARD SECRETARY

CHAD BURCHARD

BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

Fund		Amount
1	GENERAL FUND	\$395.30
		<hr/> \$395.30

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1189 04/29/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Baldwin, Rebecca L		1.0.530.0100.27.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$18.31
			Vendor Total:	\$18.31
Kenney, Sara Teresa		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$59.44
			Vendor Total:	\$59.44
Madsen, Laurel J		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$1.35
			Vendor Total:	\$1.35
Smith-Wallis, Tija Winslow		1.0.530.0100.27.8581.22.03.000.0000	TRAVEL-IN DISTRICT	\$39.93
		1.0.530.0100.27.8581.26.03.000.0000	TRAVEL-IN DISTRICT	\$39.93
			Vendor Total:	\$79.86
Wendle, Ned Patrick		1.0.530.9700.61.8582.07.34.000.0000	TRAVEL-OUT OF DISTRICT	\$236.34
			Vendor Total:	\$236.34
			Grand Total:	\$395.30

End of Report

Capital Projects Fund

MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1190

Voucher Date: 04/29/2022

Prepared By: _____

Printed: 04/27/2022 11:00:35 AM

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$348,623.12 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

SHAWN WOODWARD

BOARD SECRETARY

CHAD BURCHARD

BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

Fund		Amount
2	CAPITAL PROJECTS FUND	\$348,623.12
		\$348,623.12

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1190

Starting Check Number: 105935

Check #	Date	Payee	Amount
105935	04/29/2022	NORTHWEST FENCE COMPANY	\$3,992.74
105936	04/29/2022	OAC SERVICES INC	\$393.12
105937	04/29/2022	STANDARD PLUMBING & HEATING	\$344,237.26
Total Amount:			\$348,623.12

End of Report

ASB

MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1191

Voucher Date: 04/29/2022

Prepared By: _____

Printed: 04/27/2022 11:00:58 AM

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$24,688.55 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

SHAWN WOODWARD

BOARD SECRETARY

CHAD BURCHARD

BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

Fund	Amount
4 ASB FUND	\$24,688.55
	\$24,688.55

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1191

Starting Check Number: 105938

Check #	Date	Payee	Amount
105938	04/29/2022	ACTION SPORTSWEAR	\$1,233.98
105939	04/29/2022	ASSISTANT COACH FUNDRAISING LLC	\$3,180.00
105940	04/29/2022	BERGMANN, TAMI	\$140.00
105941	04/29/2022	CAMPBELL, CASSI	\$110.00
105942	04/29/2022	COACHSED	\$249.00
105943	04/29/2022	COLVILLE HIGH SCHOOL	\$540.00
105944	04/29/2022	DORIAN STUDIO	\$23.41
105945	04/29/2022	ENGRAVER	\$529.74
105946	04/29/2022	FAULK, DEBORAH	\$40.00
105947	04/29/2022	FLANIGAN, KELLEN	\$20.00
105948	04/29/2022	HOLIDAY INN - RICHLAND RIVERFRONT	\$1,293.44
105949	04/29/2022	KCDA	\$463.83
105950	04/29/2022	KIMPEL, SHANNON	\$20.00
105951	04/29/2022	KOSTELECKY, TRIA	\$50.00
105952	04/29/2022	LAMAR COMPANIES	\$1,300.00
105953	04/29/2022	LEARNING FOR LIVING INC	\$2,000.00
105954	04/29/2022	LEWIS & CLARK HS	\$645.00
105955	04/29/2022	LEWIS, DUSTIN	\$25.00
105956	04/29/2022	MEAD HIGH SCHOOL	\$300.00
105957	04/29/2022	MEAD HIGH SCHOOL ASB	\$125.00
105958	04/29/2022	MEAD SCHOOL DISTRICT	\$722.78
105959	04/29/2022	MOMENTUM INC	\$356.73
105960	04/29/2022	NELSON, KRISTI	\$140.00
105961	04/29/2022	PALOUSE RIDGE GOLF CLUB	\$180.00
105962	04/29/2022	PASCO HIGH SCHOOL	\$120.00
105963	04/29/2022	POOLE, NANCY	\$800.00
105964	04/29/2022	ROGERS HIGH SCHOOL	\$150.00
105965	04/29/2022	ROGUE FITNESS	\$5,880.95
105966	04/29/2022	ROMANIUK, SHERYL	\$20.00
105967	04/29/2022	SEVY, SHERRY	\$140.00
105968	04/29/2022	THOMAS, JENNIFER	\$311.00
105969	04/29/2022	US FOODS INC	\$1,152.48
105970	04/29/2022	WAHSET	\$750.00
105971	04/29/2022	WASHINGTON OFFICIALS ASSOCIATION	\$1,676.21
Total Amount:			\$24,688.55

End of Report

MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1192

Voucher Date: 04/27/2022

Prepared By: _____

Printed: 04/27/2022 11:01:51 AM

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$500.00 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

SHAWN WOODWARD

BOARD SECRETARY

CHAD BURCHARD

BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

Fund		Amount
4	ASB FUND	\$500.00
		\$500.00

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1192 04/27/2022

Fiscal Year: 2021-2022

Vendor Remit Name Emery, Dale Eugene	Vendor #	Account	Description	Amount
		4.0.530.3110.00.0000.28.00.000.0000	ORCHESTRA	\$150.00
			Vendor Total:	\$150.00
Thomas, Luke E		4.0.530.4035.00.0000.27.00.000.0000	HISTORY CLUB	\$350.00
			Vendor Total:	\$350.00
			Grand Total:	\$500.00

End of Report



MT. SPOKANE



DRAFT 2022 ~ Mt Spokane High School ~ WILDCAT SPORTS CAMPS ~ 2023

Online Registration via Family ID

<https://mtspokanehs.mead354.org/> → Athletics → Family ID Registration → “2022 Wildcat CAMPS”

All events are subject to change or cancellation.

PROGRAMS ~ TBD	GRADE 2022-2023	DATES ~ TBD	DAYS & TIMES ~ TBD	COST
<i>Sports Conditioning Programs</i>				
<i>PAYMENT DUE PRIOR TO</i>		<i>START OF CAMP</i>		<i>NO PRORATING OR REFUNDS</i>
<i>Girls Conditioning for Fall Athletes Donnie Santos with “Gas House Gym”</i>	9 th - 12 th	June 21 st - July 28 th	Mon - Thurs 7:30am - 8:30am	\$150
<i>Lifting & Agilities Camp Luis Brito with “Vital Force”</i>	11 th - 12 th	June 21 st - August 11 th	Mon - Thurs 8:30am - 10:00am	\$125
<i>Lifting & Agilities Camp Luis Brito with “Vital Force”</i>	7 th - 10 th	June 21 st - August 11 th	Mon - Thurs 10:00am - 11:00am	\$125
SPORTS CAMPS				
No Baseball, Soccer, Softball, Tennis, or Girls Basketball Camps				
<i>Boys Cross Country Coach Scott Daratha</i>	7 th - 12 th	June 1 st - July 31 st	Mon - Fri 3:00pm - 4:15pm	FREE
<i>Girls Cross Country Coach Andy Sonneland</i>	9 th - 12 th	June 21 st - July 29 th	Mon - Wed - Fri 8:30am - 10:30am	FREE
<i>Football - Spring/Summer Training Coach Terry Cloer</i>	9 th - 12 th	June 1,2 6,7,8 13,14 July 13,14	3:00pm - 5:00pm	\$50
<i>Football - Youth Camp Coach Terry Cloer</i>	3 rd - 8 th	July 11 th - July 14 th	Mon - Thurs 5:00pm - 6:30pm	\$40
<i>Football Camp in Wenatchee</i>	9 th - 12 th	July 18 th - July 21 st	Mon - Thurs	\$185
<i>Volleyball Coach Laurie Quigley</i>	9 th - 12 th	June 27 th - June 30 th	Mon - Thurs 8:30am - 10:30am	\$65
<i>Volleyball Coach Laurie Quigley</i>	7 th - 8 th	June 27 th - June 30 th	Mon - Thurs 10:30am - 12:00pm	\$50
<i>Volleyball Coach Laurie Quigley</i>	4 th - 6 th	June 27 th - June 30 th	Mon - Thurs 12:00pm - 1:30pm	\$50
<i>Boys Basketball Camp Coach David Wagenblast</i>	1 st - 5 th	June 21 st - June 24 th	Tues - Fri 8:00am - 10:00am	\$50
<i>Boys Basketball Camp Coach David Wagenblast</i>	9 th - 12 th	June 21 st - June 24 th	Tues - Fri 10:00am - 12:00pm	\$50
<i>Boys Basketball Camp Coach David Wagenblast</i>	6 th - 8 th	June 21 st - June 24 th	Tues - Fri 12:00pm - 2:00pm	\$50
<i>Wrestling Coaches Jacob Fry & Todd Slatter</i>	K - 8 th	May 31 st - June 3 rd	Tues - Fri 6:00pm - 8:00pm	\$50
<i>Gymnastics - B/G Coach Dana Hunt</i>	9 th - 12 th	July 5 th - July 28 th	Tues & Thurs 5:30pm - 7:30pm	\$50
<i>Gymnastics - Grade School Camp Coaches Dana, Jordyn, & Kelly</i>	1 st - 8 th	June 27 th - June 30 th	Mon - Thurs 5:00pm - 7:30 pm	\$50
<i>Gymnastics - Little Kids Camp Coaches Dana, Jordyn, & Kelly</i>	PS - K	June 27 th - June 30 th	Mon - Thurs 3:00pm - 4:30 pm	\$45





2022 MEAD HIGH SCHOOL SUMMER CAMPS

Camp	Grades	Dates	Days & Times	Cost
MEAD BOYS BASKETBALL	6 th – 12 th	June 21 - 24	6 th – 8 th grade 8:00 am – 10:30 am 9 th – 12 th grade 2:00 pm – 4:30 pm And Summer Open Gym Opportunities – Schedule is TBA.	\$50.00
Boys & Girls Elementary Basketball Camp	K – 5 th	June 13 – 17	4:00 pm – 6:00 pm	\$50.00
MEAD GIRLS BASKETBALL	6 th – 12 th	June 20 – 23	Monday – Thursday 12:00 pm – 1:30 pm	\$50.00
Boys & Girls Elementary Basketball Camp	K – 5 th	June 13 – 17	4:00 pm – 6:00 pm	\$50.00
MEAD FOOTBALL TEAM CAMP	9 th – 12 th	May 31, June 1, 2 June 6 – 9 June 13 – 16	10 th – 12 th Grade 3:00 pm – 5:30 pm 9 th Grade 3:30 pm – 5:30 pm	\$100
SUMMER SPEED & STRENGTH – MEAD HIGH SCHOOL	9 th – 12 th	Monday – Thursday June 27 – August 11	11 th – 12 th Grade 8:00 am – 10:00 am 9 th – 10 th Grade 9:00 am – 11:00 am	\$150.00
EWU TEAM CAMP	9 th – 12 th	June 22 – 25	9 th – 12 th Grade on the EWU Campus	\$315
PANTHER FOOTBALL YOUTH CAMP	3 rd – 8 th	July 11 – 14	10:00 am – 11:30 am	\$40
MEAD GYMNASTICS TEAM CAMP	9 th – 12 th	June & July	TBA	\$50.00
Kids Camp & Middle School Camp	K – 8 th grade	June 27 – July 1	Mon - Fri 10:00 am - 12:00 pm	\$75.00
Tiny Tumblers	2 & 3 years old 4 & 5 years old	June 21 – June 24 June 21 – June 24	Tue – Fri 8:00 am – 9:00 am Tue – Fri 9:00 am – 10:00 am	\$40.00
GIRLS SOCCER	9 th - 12 th	July 11 – July 14	Mon - Thurs 9:00 am – 11:00 am	\$50
MEAD VOLLEYBALL TEAM CAMP	9 th - 12 th	July 18 - 21	Mon - Thurs 12:30 pm – 3:00 pm	\$90.00
Panther Elementary/MS Camp	4 th – 8 th	July 18 - 21	Mon - Thur 9:00 am – 11:00 am	\$60.00
WRESTLING	Elementary, Middle & High School Ages	June 6 - 10	5:45 – 7: 30 pm	\$50
	Ages 9 - 18	June 29 – July 3	All American Bread & Butter Camp Riverviewbiblecamp.com	\$255
BOYS CROSS COUNTRY TEAM CAMP	9 th – 12 th	July 19 – July 22	Day Camp runs at Mt. Spokane, Farragut St. Park & Riverside State Park	\$75
GIRLS CROSS COUNTRY TEAM CAMP	9 th – 12 th	July 11 – July 14		\$75
CHEER		July 26 – 29	UCA Camp – Coeur d'Alene Resort	
2022 – 23 Cheer Squad		August 2 – 4	Elite Camp – Dynamic Gymnastics	
		August 8	Practices - Mead High School	
Mini Panther Cheer Camp	1 st – 6 th	June 21 - 24	8:00 am – 11:00 am	\$150
DANCE	TBA			

To Register for 2022 Mead Summer Camps, create an account with Family ID using the website - <https://www.familyid.com/mead-high-school> .



Contact us! support@familyid.com
888.800.5583

Information is also provided on our Mead High School website under News & Announcements and on our Athletics Page by choosing Online Registration - Summer Camps. Additional forms can also be found on our Athletics Page by choosing Health Care Plans and Medication Forms.

MEAD SCHOOL DISTRICT

Board Meeting of May 9, 2022

New Business

VI.B.

Agenda Item: **Student Travel Proposal**
 Mt. Spokane High School FCCLA

Background:

Two Mt. Spokane High School FCCLA students and teacher Maureen Collins request permission to travel to San Diego, California, June 28 - July 4, 2022, to participate in the FCCLA National Leadership Competition. Both student attendees have earned top Gold status, which qualifies them for this national leadership competition.

No school will be missed as the competition takes place after school is out for the summer.

Fiscal Impact:

The estimated per student cost to attend the competition is \$300-350. ASB funds in the amount of \$1,750 will be used to cover remaining student travel costs. District CTE monies will cover Ms. Collins expenses. Ms. Collins will fly to San Diego, one of the students will fly with parents and the other student will travel by car with parents.

Recommendation:

Approval of the request for Mt. Spokane High School FCCLA students to travel to San Diego, California, to participate in the FCCLA National Leadership Competition, June 28 - July 4, 2022, is recommended.

Attachment(s): Student Travel Proposal



STUDENT TRAVEL PROPOSAL

Print

School: Mt, Spokane

Group: FCCLA

Trip Name: FCCLA National Leadership/Competition Submission Date: 3/19/2022

For every student who travels as part of this activity I will have in my possession:

- A signed Student Travel Permission Form
- A Medical Emergency Information Form

Maureen Collins
Teacher/Coach/Advisor

3/22/22

Date

Extended Field Trip (Overnight)

Trips related to club, leadership or academic activities that involve overnight stays (e.g. overnight leadership camps). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

Special Event Trip (Overnight)

Co-curricular or extra-curricular trips that are not part of sanctioned regular or post-season schedules and involve overnight stays and substantial cost to the student (e.g. band trip to bowl parade and trips to national or regional student leadership conference). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

Academic Study Trip (Overnight)

School sponsored academic trip that is supervised by school staff and results in educational credit for the student (e.g. government class trip to Washington, D.C., etc.). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

Day Trip

No overnight stay . . . Requires building principal authorization only.

Date(s) of Trip: June 28-July 4 Person in Charge: Maureen Collins

Destination(s) San Diego, CA

Approvals

Principal *[Signature]* Activities/Athletic Director _____

Student Services _____ Nurse _____

School Board _____ Final Approval Date _____

[Signature]

Trip Educational Benefit and Planned Activities:

Each student has earned the top Gold to attend at the national level. These competitions are skills they have learned and developed in CTE Classes. Zach Cornthwaite has been elected as a Washington State officer and will be representing our State and School at this Leadership conference as well as developing leadership skills for future Community and School interactions

Cost & Funding Sources:

Building Budget Covering:	\$ 0
ASB Funds Covering: State officer Travel and food. Will cover as much as available for other competitors (2 students)	\$ 500+ each = \$1,750 ⁰⁰ Total
District Funds Covering: CTE Funds for Advisor	\$ \$2,000 ⁰⁰ (Approx)
Student/Parent Cost (per student) Covering - Please Itemize: Parents will cover the remaining travel, hotel and <u>meals</u> , that will not be covered by our chapter funds,	\$ \$300-\$350 (Approx) each student

Fundraising Opportunities:

Our chapter has been catering various events to raise money for our program

Participants:

Estimated # of Students 2 Estimated # of Adults (Chaperons & Staff) 1

of School Days Missed: 0 # of Sub Days Needed: 0 Student/Chaperone Ratio: 1-2

Additional Information:

1. Does the trip involve any of the following ... please circle:

- **Swimming and/or Boating**
- **Remote Locations/Hiking**
- **Outdoor Education**
- **Animals**
- **Air Travel**
- **Motorized Activities**

2. Lodging: San Diego

3. Transportation: Advisor will fly, Student 1 will fly with parents and Student 2 will travel by car with parents

4. Supporting Documents:

Preliminary Trip Itinerary attached? x Yes No

Related brochures/information attached: x Yes No

Student Trip Expectations attached: x Yes No



2022 National Leadership Conference

At-A-Glance Schedule (Subject to Change)

As of 2/28/2022

Monday, June 27

START	END	EVENT	AUDIENCE
2:00 PM	6:00 PM	Competitive Events Advisory Team Meeting	By Appointment
3:00 PM	6:00 PM	Executive Committee Meeting	National Board of Directors
6:30 PM	8:30 PM	Board/NEC/Staff Dinner	National Board of Directors

Tuesday, June 28

8:00 AM	6:00 PM	Conference & Competitive Events Registration	Advisers
9:00 AM	10:00 AM	National Officer Candidate Test	Members
9:00 AM	10:30 AM	Board Committee Meetings	National Board of Directors
10:30 AM	12:00 PM	Board of Directors Meeting	National Board of Directors
2:00 PM	4:00 PM	National Officer Candidate Adviser Orientation	Advisers
2:00 PM	4:00 PM	National Officer Candidate Nominating Committee Orientation & Meeting	Members
2:00 PM	4:00 PM	National Officer Candidate Orientation & Project Center	Members
3:30 PM	4:30 PM	New State Advisers Training* <i>This session is open to state advisers with 0-3 years' experience.</i>	State Advisers
5:00 PM	6:30 PM	State Advisers NLC Launch	State Advisers
6:00 PM	8:30 PM	National Officer Candidate Nominating Committee Interviews	Members
6:30 PM	8:00 PM	State Advisers Welcome Reception	State Advisers

Wednesday, June 29

STAR EVENT COMPETITIONS:

Baking and Pastry (Date Subject to Change)

Culinary Arts (Date Subject to Change)

8:00 AM	6:00 PM	Conference & Competitive Events Registration	Advisers
8:30 AM	11:30 AM	National Officer Candidate Nominating Committee Interviews (Lunch on Own)	Members
11:30 AM	1:30 PM	Hall of Fame Awards Luncheon*	Members / Advisers / Guests
12:00 PM	3:00 PM	Fashion Show Jury of Selection <i>A panel of judges will select the student designers who will be featured at the FCCIA Fashion Show during the Recognition Session.</i>	Members
2:00 PM	5:00 PM	EXPO Exhibitor Move-In	Exhibitors
1:00 PM	3:00 PM	National Officer Candidate Fishbowl	Members
1:00 PM	2:00 PM	Youth Networking – Mission Mayhem	Members
2:00 PM	3:00 PM	First Time NLC Attendee Orientation* <i>If this is your first time attending NLC this is the session for you! Members, advisers and guests are encouraged to sign up for this informative session for tips to help you navigate your way through NLC.</i>	Members / Advisers / Guests
2:30 PM	4:00 PM	STAR Events Lead / Assistant Lead Consultants Organizational Meeting	Advisers
3:00 PM	4:00 PM	State Officer Training*	Members
3:15 PM	4:15 PM	First Time NLC Attendee Orientation* <i>If this is your first time attending NLC this is the session for you! Members, advisers and guests are encouraged to sign up for this informative session for tips to help you navigate your way through NLC.</i>	Members / Advisers / Guests
6:00 PM	8:00 PM	General Session: Opening General Session (Doors Open at 5:00 PM) -Welcome/Greetings -Award Presentations -Keynote Address	Members / Advisers / Guests
8:30 AM	9:30 PM	VIP Reception	By Invitation
8:30 PM	9:30 PM	State Meetings	Members / Advisers / Guests
9:45 PM	10:45 PM	State Meetings	Members / Advisers / Guests
12:00 AM		Student Curfew	Members

STAR EVENT COMPETITIONS: (Subject to Change)

Chapter in Review Display
Chapter in Review Portfolio
Chapter Service Project Display
Chapter Service Project Portfolio
Culinary Math Management
Entrepreneurship
Event Management
Fashion Design

FCCIA Chapter Website
Focus on Children
Job Interview
National Programs in Action
Parliamentary Procedure
Public Policy Advocate
Say Yes to FCS Education

7:30 AM	5:00 PM	Conference Registration/Information	Advisers
7:30 AM	8:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Meeting	As Assigned - Members / Advisers / Guests
8:00 AM	9:15 AM	Voting Delegate Orientation	Members
8:00 AM	4:00 PM	EXPO	Members / Advisers / Guests

8:00 AM	4:00 PM	FCCLA Store	Members / Advisers / Guests
8:30 AM	9:15 AM	FCCLA/LifeSmarts Knowledge Bowl Volunteer Orientation	As Assigned - Members / Advisers / Guests
9:00 AM	11:45 AM	Red Talks Presentations <i>Two 15-minute workshops will run concurrently led by exhibitors and partners. Red Talks workshops will focus on one or more of FCCLA's Career Pathways</i>	Members / Advisers / Guests
9:00 AM	11:30 AM	Youth Workshops	Members / Advisers / Guests
9:00 AM	4:00 PM	STAR Event Competitions	Members
9:30 AM	10:00 AM	FCCLA/LifeSmarts Knowledge Bowl Team Orientation	Members
10:00 AM	12:00 PM	National Officer Candidate Nominating Committee & Deliberation	Members
10:00 AM	12:30 PM	FCCLA/LifeSmarts Knowledge Bowl Pool Play	Members / Advisers / Guests
11:00 AM	2:00 PM	Lunch Concessions	Members / Advisers / Guests
1:30 PM	3:15 PM	FCCLA/LifeSmarts Knowledge Bowl Quarterfinals, Semifinals, and 3rd Place Match	Members / Advisers / Guests
2:00 PM	4:00 PM	Best Practice Exchange <i>Round table networking sessions on various topics facing advisers today</i>	Advisers
2:30 PM	3:45 PM	Red Talks Presentations <i>Two 15-minute workshops will run concurrently led by exhibitors and partners. Red Talks workshops will focus on one or more of FCCLA's Career Pathway</i>	Members / Advisers / Guests
3:00 PM	3:30 PM	Youth Workshops	Members / Advisers / Guests
4:00 PM	4:30 PM	Voting Delegate Check-In	Members
4:30 PM	5:30 PM	General Session: Business Session (Doors Open at 4:15 PM) -Voting on Bylaw Amendment -Business Report -FCCLA/LifeSmarts Knowledge Bowl Finals	Members/Advisers/Guests
5:30 PM	6:30 PM	National Officer Candidate Letter Drop #1	Members
7:30 PM	10:00 PM	Special Event: Run4Red 5K Run/Walk*	Members / Advisers / Guests
12:00 AM		Student Curfew	Members

Friday, July 1

STAR EVENT COMPETITIONS: (Events subject to change)

Career Investigation

Digital Stories for Change

Early Childhood Education

Fashion Construction

Food Innovations

Hospitality, Tourism, Recreation

Interior Design

Interpersonal Communications

Leadership

Professional Presentation

Nutrition and Wellness

Promote and Publicize FCCLA

Recycle and Redesign

Sports Nutrition

Sustainability Challenge

Teach and Train

7:30 AM	5:00 PM	Conference Registration/Information	Advisers
7:30 AM	8:30 AM	STAR Events Room Consultants, Evaluators and Volunteers Meeting	As Assigned - Members / Advisers / Guests
8:00 AM	8:45 AM	National Officer Candidates Meet & Greet (All are Welcome)	Members / Advisers / Guests
8:00 AM	4:00 PM	EXPO	Members / Advisers / Guests
8:00 AM	4:00 PM	FCCLA Store	Members / Advisers / Guests
9:00 AM	10:30 AM	Youth Workshops	Members / Advisers / Guests
9:00 AM	10:45 AM	Red Talks Presentations <i>Two 15-minute workshops will run concurrently led by exhibitors and partners. Red Talks workshops will focus on one or more of FCCLA's Career Pathways (Human Services, Hospitality and Tourism, Education & Training, Visual Arts & Design, Real World Skills).</i>	Members / Advisers / Guests
9:00 AM	11:00 AM	Best Practice Exchanges <i>round table networking sessions on various topics facing advisers today</i>	Advisers
9:00 AM	11:00 AM	National Officer Candidate Networking (Voting Delegates Only)	Voting Delegates
9:00 AM	4:00 PM	STAR Event Competitions	Members
11:00 AM	2:00 PM	Lunch Concessions	Members / Advisers / Guests
12:00 PM	12:30 PM	Voting Delegate Check-In	Members
12:30 PM	1:45 PM	National Officer Candidate Speeches – Group A	Members / Advisers / Guests
12:30 PM	1:45 PM	National Officer Candidate Teambuilding – Group B	Members
2:00 PM	3:15 PM	National Candidate Speeches – Group B	Members / Advisers / Guests
2:00 PM	3:15 PM	National Candidate Teambuilding – Group A	Members
2:30 PM	3:45 PM	Red Talks Presentations <i>Two 15-minute workshops will run concurrently led by exhibitors and partners. Red Talks workshops will focus on one or more of FCCLA's Career Pathways</i>	Members / Advisers / Guests
3:00 PM	3:30 PM	Youth Workshops	Members / Advisers / Guests
4:00 PM	7:00 PM	EXPO Exhibitor Move-Out	Exhibitors
4:00 PM	4:45 PM	State Meetings	Members / Advisers / Guests
5:00 PM	5:45 PM	State Meetings	Members / Advisers / Guests
5:00 PM	6:30 PM	National Executive Council Elections	Members

Night Open for Dinner, Sightseeing and Tours

12:00 AM	Student Curfew	Members
Saturday, July 2		
7:00 AM	7:30 AM National Officer Candidate Letter Drop #2	Members
7:30 AM	5:00 PM Conference Registration/Information	Advisers
8:00 AM	8:30 AM Spotlight on Projects & STAR Events - Participant Check-In	Members
8:00 AM	11:00 AM FCCLA Store	Members / Advisers / Guests
8:30 AM	10:30 AM Youth Spotlight on Projects & STAR Events -View program award winning projects and highlighted STAR Event projects	Members
8:30 AM	10:30 AM Youth Workshops Four 30-minute workshops geared to youth members	Members
8:30 AM	10:30 AM State Officer Networking*	Members
8:30 AM	10:30 AM State & Chapter Adviser Networking Roundtables - Roundtable discussions led by advisers and partners - Chapter Adviser Board of Directors Representative Vote	Advisers
11:00 AM	1:00 PM General Session: Recognition Session (Doors Open at 10:30 AM) -Say Yes to PCS Signing Ceremony -Fashion Show -Award Presentations (Adviser, Membership, etc.) -Introduction of 2022-2023 National Executive Council	Members / Advisers / Guests
1:00 PM	3:00 PM Lunch On Own	
3:00 PM	9:00 PM Special Event: San Diego Zoo*	Members / Advisers / Guests
12:00 AM	Student Curfew	Members
Sunday, July 3		
7:30 AM	8:30 AM 2021-2022/2022-2023 National Executive Council Advisers Breakfast	Advisers
7:30 AM	5:00 PM Conference Registration/Information	Advisers
7:45 AM	8:30 AM Competitive Events Awards Ceremony - Volunteer & Finalists Report to Holding Room	Members / Advisers
8:30 AM	9:30 AM State Competitive Events Session Pickup (State Advisers Only)	State Advisers
10:00 AM	12:00 PM Competitive Events Awards Ceremony (All Regions)	Members / Advisers / Guests
11:30 AM	2:00 PM Lunch Concessions	Members / Advisers / Guests
12:30 PM	1:30 PM Competitive Events State Recognition Sessions: Group A	Members / Advisers / Guests
2:00 PM	3:00 PM Competitive Events State Recognition Sessions: Group B	Members / Advisers / Guests
5:00 PM	6:30 PM General Session: Closing General Session (Doors Open at 4:15 PM) -Scholarship Presentations -Farewell to 2021-2022 National Executive Council -Conference In Review	Members / Advisers / Guests
7:30 PM	10:30 PM FCCLA NLG After Party* -Casual Attire, Games, Dinner, and Dancing	Members / Advisers / Guests
12:00 AM	Student Curfew	Members

*Preregistration is required and additional registration fees may be charged.

MEAD SCHOOL DISTRICT

Board Meeting of May 9, 2022
New Business

VLC.

Agenda Item: **1st Reading Policy & Procedure 4311 Adoption
School Safety & Security Services Program**

Background: Policy & Procedure 4311, School Safety & Security Services Program, would be a new policy/procedure for the Mead School District. WSSDA Sample Policy 4311 & Sample Procedure 4311 are templates for the presented drafts. The presented policy and procedure comply with state/federal statutes and formalize district protocols with regard to School Resource Officers.

Summary: The presented policy sets forth the purpose of the School Safety & Security Services Program, which includes the improvement of safety and the educational climate at school.

In the *Limitations* section, the policy states “the primary responsibility of maintaining proper order and conduct in the schools resides with school principals or their designee, with support of other school staff.” The School Resource Officer (SRO) is prohibited from being involved in formal school discipline situations that are the responsibility of school administrators.

Other sections of the policy address *Requests for Intervention and Law Enforcement Activity & Immigration Enforcement*, as well as *Annual Review & Adoption of Agreements with Law Enforcement Agencies or Security Guard Companies*. Any agreement must include: 1) a clear statement regarding SRO duties and responsibility as they relate to student behavior and discipline; 2) a jointly determined hiring and placement process and a performance evaluation process; and 3) an avenue to confirm the SRO has completed an appropriate training series. The agreement review and adoption process must involve parents, students and community members.

The presented procedure includes sections on *Safety & Security Staff Training, Complaint Resolution Process* and *Annual Data Collection & Reporting*. A comprehensive list of data to be collected is set forth in the procedure. This data, along with a copy of any signed agreements between the district and a law enforcement agency or security guard company, must be submitted annually to OSPI.

Staffing Implication: None

Other Considerations: None

Recommendation: This is the 1st reading of a policy/procedure adoption. No action is requested.

Attachments:

- Draft Policy 4311
- Draft Procedure 4311

SCHOOL SAFETY & SECURITY SERVICES PROGRAM

At the beginning of each school year, if the district has safety and security staff working on school property, the district must present to and discuss with students, and distribute to families, information about the role and responsibilities of safety and security staff.

“Safety and security staff” means a school resource officer, a school security officer, a campus security officer, and any other commissioned or noncommissioned employee or contractor, whose primary job duty is to provide safety or security services for a public school.

“School resource officer” (SRO) means a commissioned law enforcement officer in the state of Washington with sworn authority to make arrests, deployed in community-oriented policing, and assigned by the employing police department or sheriff’s office to work in schools to build positive relationships with students and address crime and disorder problems, gangs, and drug activities affecting or occurring in or around K-12 schools. School resource officers should focus on keeping students out of the criminal justice system when possible and should not be used to attempt to impose criminal sanctions in matters that are more appropriately handled within the educational system.

Purpose

The purpose of the Mead School District safety and security services program is to improve school safety and the educational climate at the school. The safety and security staff shall be integrated into the school community through participation in faculty and student meetings and assemblies as appropriate. They shall support a positive school climate by developing positive relationships with students, parents and staff, and by helping to promote a safe, inclusive and positive learning environment. Safety and security staff are valuable team members of School Based Threat Assessment Teams, which are preventative in purpose. They are encouraged to participate consistent with Policy/Procedure 3225, School Based Threat Assessment.

Limitations

The primary responsibility for maintaining proper order and conduct in the schools resides with school principals or their designee, with the support of other school staff. Principals or their designee maintain order and handle all student discipline matters consistent with Policy/Procedure 3241, Classroom Management, Discipline & Corrective Action. A school resource officer is prohibited from becoming involved in formal school discipline situations that are the responsibility of school administrators.

Requests for Intervention

Teachers and school administrators may ask safety and security staff to intervene if a student’s presence poses an immediate and continuing danger to others or an immediate and continuing threat of material and substantial disruption of the educational process or in other emergency circumstances consistent with Policy 3432, Emergencies. Safety and security staff do not need to be asked before intervening in emergencies.

Law Enforcement Activity & Immigration Enforcement

As a general rule, law enforcement activity should take place at a location other than school premises. However, there are circumstances where law enforcement intervention/activity on school premises is warranted and may be conducted by an SRO. These law enforcement activities by an SRO may include interviews and interrogations; search of a student's person, possessions, or locker; citations, filing of delinquency petitions, referrals to a probation officer, actual arrests, and other referrals to the juvenile justice systems, consistent with Policy/Procedure 3226, Interviews & Interrogations of Students on School Premises and Policy/Procedure 3230 Student Privacy & Searches, and consistent with state law regarding a juvenile's access to an attorney when contacted by law enforcement.

The SRO duties do not extend to immigration enforcement and the SRO will not inquire into or collect information about an individual's immigration or citizenship status, or place of birth. Neither will the SRO provide information pursuant to notification requests from federal immigration authorities for the purposes of civil immigration enforcement, except as required by law.

Annual Review & Adoption of Agreements with Law Enforcement Agencies or Security Guard Companies

If a law enforcement agency or security guard company supplies safety and security staff to work on school property when students are expected to be present, the district must annually review and adopt an agreement with the law enforcement agency or security guard company. The agreement must:

- A. Include a clear statement regarding safety and security staff duties and responsibilities related to student behavior and discipline that: prohibits a school resource officer from becoming involved in formal school discipline situations that are the responsibility of school administrators; recognizes that a trained safety and security staff knows when to informally interact with students to reinforce school rules and when to enforce the law; clarifies the circumstances under which teachers and school administrators may ask safety and security staff to intervene with a student; explains how safety and security staff will be engaged in creating a positive school climate and positive relationships with students; and describes the process for families to file complaints with the school and, when applicable, the local law enforcement agency or the company that provides the safety and security staff on contract related to safety and security staff and a process for investigating and responding to complaints;
- B. Include a jointly determined hiring and placement process and a performance evaluation process; and
- C. Either confirm that the safety and security staff have completed training series documentation provided by the education service district or describe the plan for safety and security staff to complete the training series required by law.

The agreement review and adoption process must involve parents, students and community members.

The superintendent or designee will develop additional procedures to implement this policy.

Cross References

- 2121 – Substance Abuse Program
- 2161 – Special Education and Related Services for Eligible Students
- 3143 – District Notification of Juvenile Offenders
- 3225 – School-Based Threat Assessment
- 3226 – Interviews and Interrogations of Students on School Premises
- 3230 – Student Privacy and Searches
- 3432 – Emergencies
- 3241 – Classroom Management, Discipline & Corrective Action
- 3246 – Restraint, Isolation & Other Uses of Reasonable Force
- 4210 – Weapons on School Property

Legal References:

- RCW 10.93.160 – Immigration and Citizenship Status
- RCW 26.44.030 - Interviews of children
- RCW 26.44.050 – Abuse or neglect of child – Duty of law enforcement agency or department of social and health services – Taking child into custody without court order
- RCW 26.44.110 – Information about rights – Custody without court order – Written statement required – Contents
- RCW 26.44.115 – Child taken into custody under court order – Information to parents
- RCW 28A.300.640 – 645 – School based threat assessment program
- Chapter 28A.320.124 – School resource officer programs
- 20 U.S.C. 1232g Family Education Rights and Privacy Act
- SHB 1140, Chapter 328, Laws of 2021
- Law Enforcement Contact with Juveniles – Access to Attorney

Adopted:

SCHOOL SAFETY & SECURITY SERVICES PROGRAM

Safety and Security Staff Training

The district recognizes that trained safety and security staff know when to informally interact with students to reinforce school rules and when to enforce the law. Prior to assigning safety and security staff to work on school property when students are expected to be present, the district and its contractors must either:

- A. Confirm that the safety and security staff have completed training series with documentation provided by the educational service district; or
- B. Require the safety and security staff to complete the following educational service district training series: two components for school resource officers and three components for other safety and security staff, which must meet the following requirements:
 - i. All safety and security staff must complete classroom training on the subjects listed below, within the first six months of working on school property when students are expected to be present:
 - Constitutional and civil rights of children in schools, including state law governing search and interrogation of youth in schools;
 - Child and adolescent development;
 - Trauma-informed approaches to working with youth;
 - Recognizing and responding to youth mental health issues;
 - Educational rights of students with disabilities, the relationship of disability to behavior, and best practices for interacting with students with disabilities;
 - Collateral consequences of arrest, referral for prosecution, and court involvement;
 - Resources available in the community that serve as alternatives to arrest and prosecution and pathways for youth to access services without court or criminal justice involvement;
 - Local and national disparities in the use of force and arrest of children;
 - De-escalation techniques when working with youth or groups of youth;
 - State law regarding restraint and isolation in schools, including RCW 28A.600.485;
 - Bias free policing and cultural competency;
 - The federal Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. Sec. 1232g) requirements, including limits on access to and dissemination of student records for non-educational purposes; and
 - Restorative justice principles and practices.

- ii. All safety and security staff must complete two days of on-the-job training with experienced safety and security staff, at the school of the experienced staff, within the first year of working on school property when students are expected to be present; and
- iii. Safety and security staff who are not school resource officers must complete at least six check-in trainings with experienced staff within the first year of working on school property when students are expected to be present.

Complaint Resolution Process

The district recognizes the importance of establishing a simple and effective means for resolving concerns that may arise related to safety and security staff. The following complaint resolution system will address concerns regarding safety and security staff, provide for the investigation of complaints, and provide for timely communication of the resolution of the complaint to the complainant.

The complaint resolution system shall allow parents and guardians and adult students to submit complaints. A complaint shall mean a written claim by a parent or guardian or adult student that alleges improper conduct by safety and security staff that has directly aggrieved them.

The following procedure has been established for resolving a written complaint filed by a parent or guardian or adult student.

Step One

The parent or guardian or adult student will present the complaint in writing to the school principal or their designee within ten calendar days of the action or incident that gave rise to the complaint. The written statement of the complaint will contain:

- a. The facts upon which the complaint is based as the parent or guardian or adult student who is filing the complaint sees them;
- b. A reference to the policies/procedures of the district which have allegedly been violated; and
- c. The remedies sought.

Failure to submit a written complaint within the timeline specified will result in waiver of the complaint.

If a written complaint is filed in compliance with the timeline specified above, the parent or guardian or adult student will discuss this complaint with the school principal or their designee. A sincere effort will be made to resolve the complaint at this level. If the parent or guardian or adult student does not appeal the complaint to the superintendent or their designee in writing within ten calendar days of the parent or guardian or adult student's meeting with the school principal or their designee, the complaint will be waived.

Step Two

If the parent or guardian or adult student does appeal the complaint to the superintendent or their designee in writing within ten calendar days of the parent or guardian or adult student's meeting with the school principal or their designee, the superintendent or their designee will, within ten calendar days of the receipt of the complaint's written appeal, meet with that parent or guardian or adult student to hear their claim.

The superintendent or their designee will render a decision regarding the appeal within ten calendar days of the parent or guardian or adult student's meeting with the superintendent or their designee. The superintendent or their designee's decision will be considered final.

Annual Data Collection and Reporting

The district must annually collect the following information on safety and security staff:

- A. The total number of safety and security staff working in the district and in each school building, and number of days per week that each staff works;
- B. The name of any law enforcement agency or private organization with which the district has an agreement for safety and security services;
- C. A description of each incident where safety and security staff were involved that resulted in student discipline, use of force against a student, or a student arrest. For each student involved in the incident, the description must include:
 - (i) The student's race, ethnicity and other demographics; and
 - (ii) Whether the student has an individualized education program or plan developed under section 504 of the rehabilitation act of 1973.
- D. The number of complaints related to job duties and student interactions filed against safety and security staff; and
- E. Other school safety and security information required by the Office of the Superintendent of Public Instruction.

The district must annually submit any agreements with a law enforcement agency or security guard company and the information collected above in the time and in the manner required by the Office of the Superintendent of Public Instruction. The Office of the Superintendent of Public Instruction will make the submitted agreements and information publicly available. To the extent possible, information collected under "C" above must be disaggregated as provided in RCW 28A.300.042.

Adopted: