



## 2022-23 Crandall ISD Safety and Security Committee; Summer Meeting

Wednesday, August 3, 2022 8:30 AM

### I. Call to order

Keith Chapman, Director of Emergency Operations called to order the regular meeting of the Crandall ISD Safety & Security Committee at 8:31am on August 3, 2022 at the LF Rayne's Administration Building.

### II. Roll Call

The following members were present for the meeting:

Bill Taylor, CISD Police Chief  
Chris Moore, CISD Communications Chief  
Keith Chapman, CISD Director of Emergency Operations  
Amanda Hebisen, Communications/CISD PD Admin Assistant  
Amanda Roberts, CISD Administrator & Parent  
Susana Rogers, CISD Teacher & Parent  
Kristi Craft, CISD Teacher & Parent  
Eric Covington, CISD Security Specialist  
Shawn Cooke, CISD Campus Security Monitor  
Tiffani Followwell, Kaufman County OEM  
Larry Settles, Combine Fire Chief  
Steven Ramirez, US DHS & Parent  
Adam Holden, City of Crandall Council Member  
Carl Sheller, Crandall Assistant Fire Chief  
Dr. Wendy Eldredge, Superintendent  
Forrest Frierson, City of Crandall Police Chief

### III. Agenda

- Topics for the meeting made mandatory by direction of the Governor of Texas.
- **Drill schedule: (Action Item)**
  - (10) Evacuations scheduled (1 drill held within first 10 instructional days)
  - (3) Lockdown drill (1 teacher only prior to start of school, then 1 per semester)
  - (1) Evacuation/Relocation drill (discussion only)
  - (2) Secure Drills (1 per semester)
  - (2) Shelter Drills (1 per semester)
  - (2) Hold Drills (1 per semester)
  - CISD completes more drills than dictated by statute
  - Motion to pass drill schedule - First motion Fire Chief Settles-Combine, second Amanda Roberts, all members in attendance voted yes.



- **Emergency Operations Plan and Audits**
  - Reviewed requirements of TEC 37.108
  - Reviewed table of contents and structure of CISD EOP
  - Plan has been reviewed and accepted by TXSSC
  - Plan follows (5) phases of Emergency Management
  - The plan addresses identified district hazards in the Annexes (with appendices)
  - Email going out from Keith Chapman with EOP – requests review of EOP (confidential), over the next few months. Next meeting will be in October. Please email Keith with your feedback
- **Active Threat (Annex K)**
  - Reviewed Active Threat Annex with the committee
  - All the Governor’s summer requirements have been planned or completed
  - Dr. Eldredge- Shared how important this committee is and having teachers on the committee. She also shared that a public information release about the committee and a brief summary of the responsibilities be shared with staff and parents to reassure them we are doing our best to keep them safe
  - Preparedness:
    - Behavioral threat assessment - no questions or concerns
    - Adding 3 more CISD Police Officers- Interviewing 8 people for the 3 positions; Plan to have 1 officer at every campus
    - TIPS 411: Need to push more information, reports criminal activity to officers. QR code (Pirate alert): pushed out to every campus and kids can use anonymously. Required by statute to follow up on concerns
    - Campus Security Monitors added 3 positions (2 @ HS, 1 @ FC)
  - Added 11 portable buildings:
    - Committee member suggested fencing at Martin have some kind of visual block added so portables cannot be seen from the highway.
    - In addition to fence block, Eagle Crest Parkway construction could be a concern for Martin. Will have cameras on viewing the area around the fence and portables.
    - Question about using cameras on cell phone, potential issues due to network, smaller screen. Could set up a pilot school to test cell phones.
    - Receptionist have camera access but do not always keep them on.
    - Texas School Safety Center best practices followed for all portables.
    - Portables are ADA compliant.
    - Full-time police officer at Martin.
    - Question from committee; any previous issues with portables? Response from Keith... Kids leaving portables and wandering away
  - Crandall ISD has MOUs with city and county to have command over specific events. The District uses the Incident Command System



- Phases of Emergency Management and specific strategies used to address active threats reviewed
- Appendices and Attachments reviewed
- Staff CRASE training next week: Avoid, Deny, Defend
- Active shooter- follow up with campus administrators concerning window covers during normal operations, to ensure all campuses follow the same policy. Protocol during active attack is to shut blinds.
- Campus Need:
  - The three-year security audit required by the Texas Education Code was complete in the 2021-2022 school year.
  - The committee reviewed all campus needs found in the Safety and Security Audit and was updated on the progress.
  - Lockboxes (Knox Box- black square box by front door- FD have keys to get in) Keys given to Crandall PD for all doors at campuses, so first responders can get in without waiting on a key. Keith to get with Pete Delgado to review keys in boxes or a key card
  - Committee should review audit needs and respond to Keith with any additional items.
- Comments from committee:
  - Question...Stuff going out to public, are we doing a Spanish version. (Yes)
  - Detailed maps, clear bags not required for events (first football game, 8/26)
  - Alpha-Best (after-school care): Keith working on security training for employees

#### **IV. Adjournment**

Keith Chapman Adjourned at 9:28am