

Pre - Setup

It is highly recommended for you to install the Microsoft Authenticator App to your phone.



Microsoft Authenticator 4+

Protects your online identity

Microsoft Corporation

#3 in Productivity

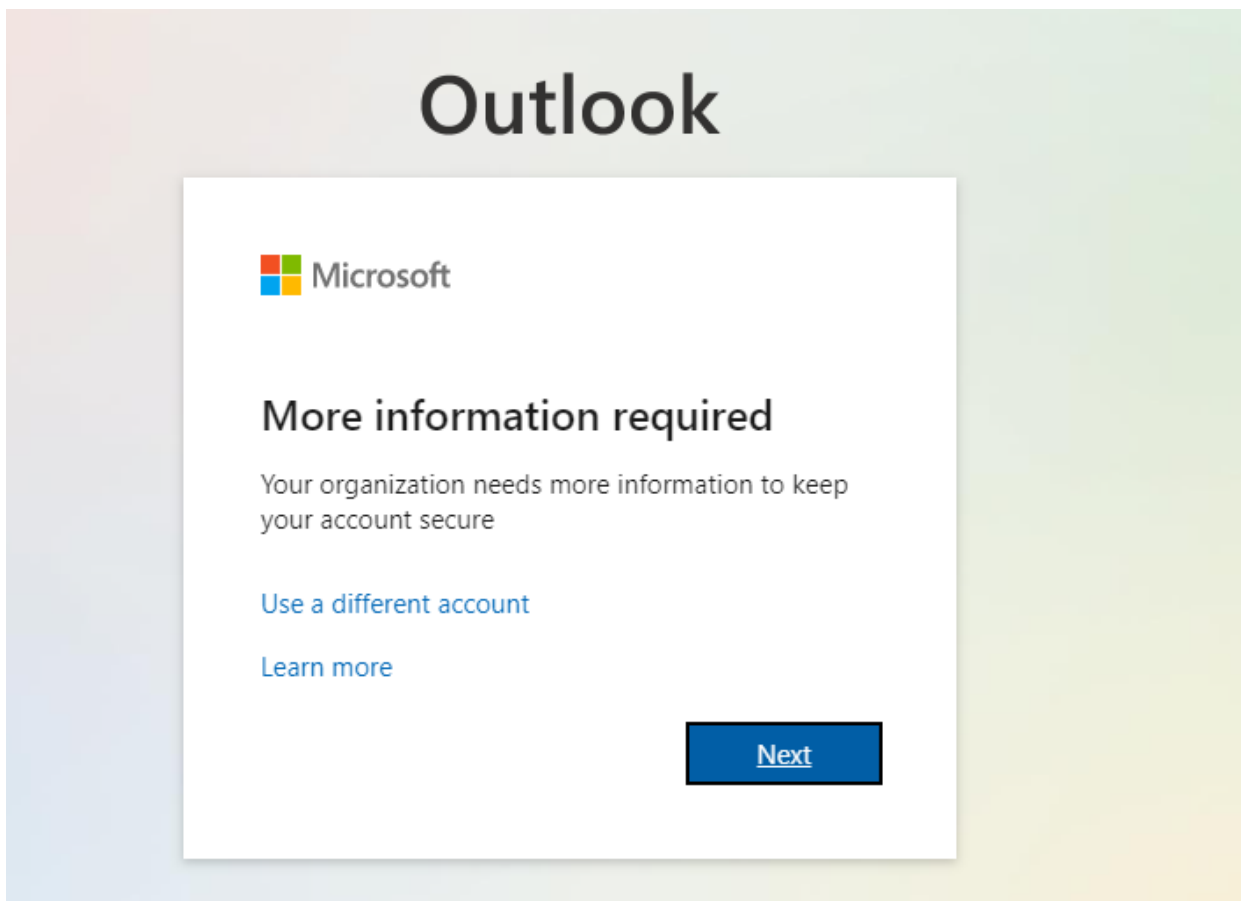
★★★★★ 4.8 • 177.3K Ratings


Free

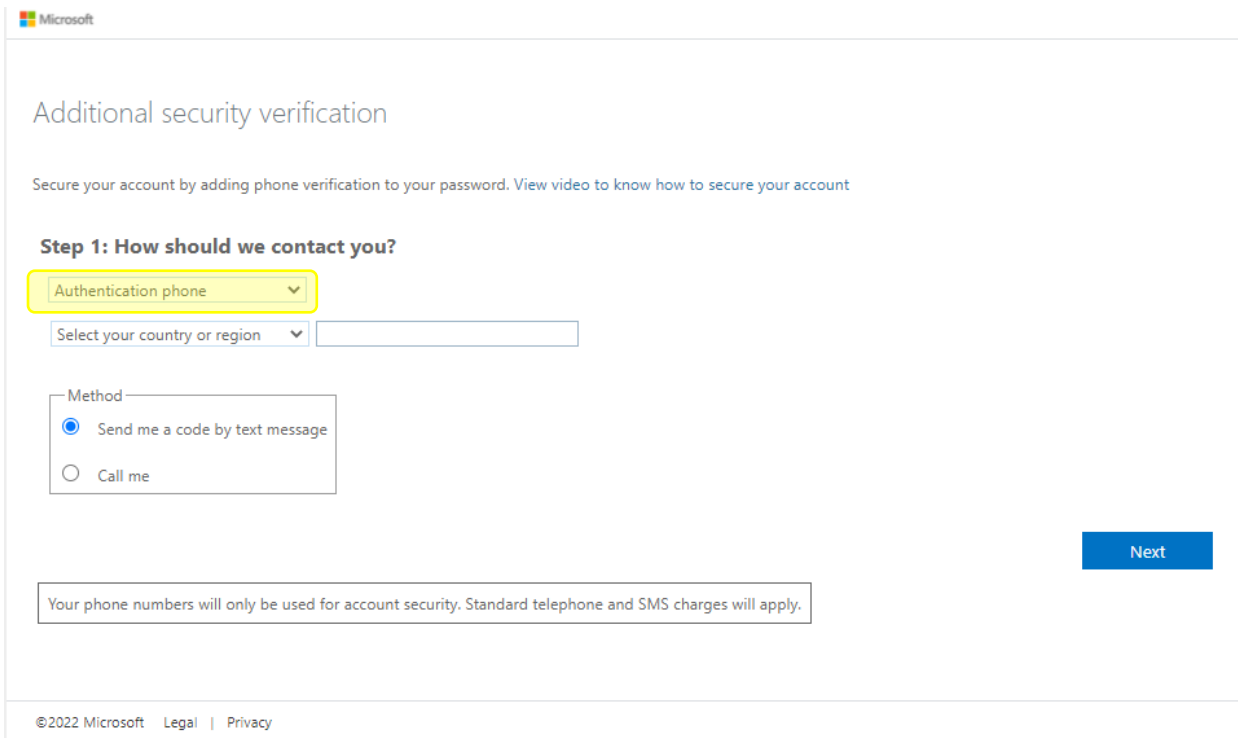
You will have the option to receive text messages to be compliant with MFA but in my experience the app is more reliable because it uses an internet connection and not a cellular connection to authenticate your login.

Setup

When your account has MFA (Multi – Factor Authentication) enabled. The next time you try logging into your account you will be prompted to provide more information.



The drop down box will give you the option to receive a text message or a prompt from the  app



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Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

Step 1: How should we contact you?

Authentication phone ▾

Select your country or region ▾

Method

Send me a code by text message

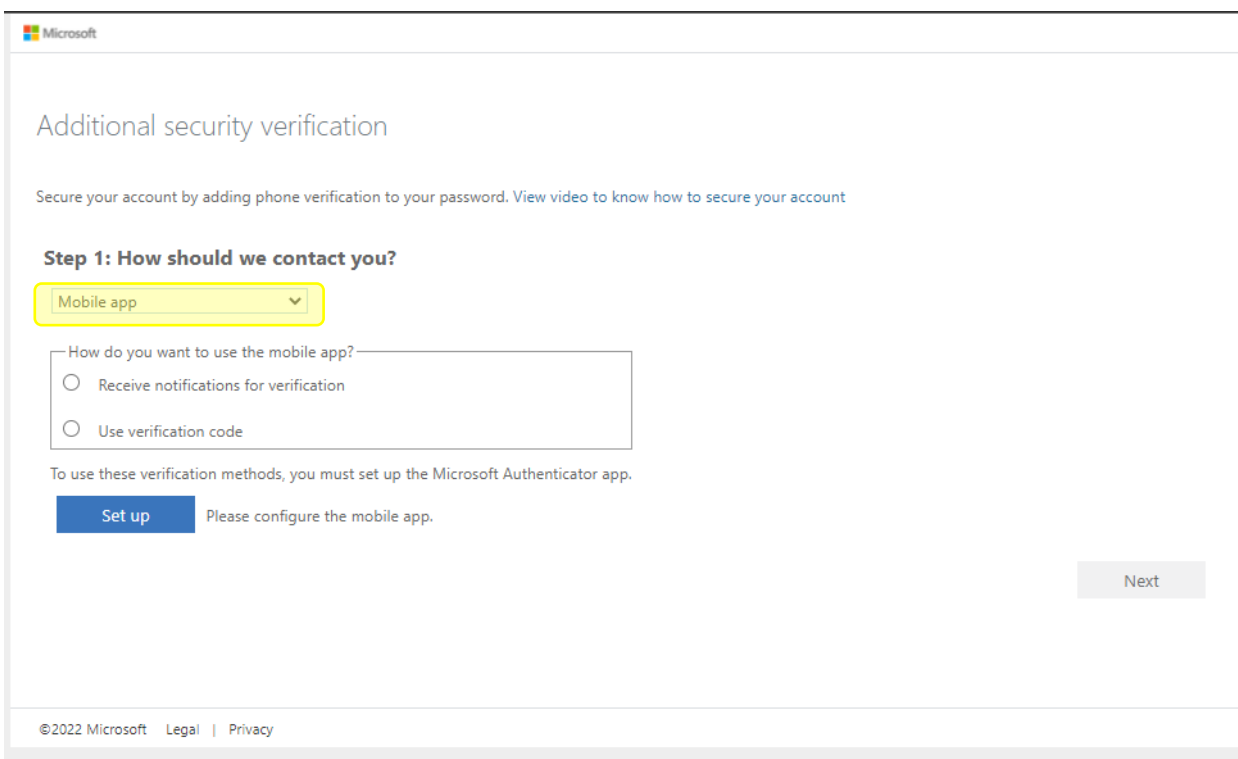
Call me

[Next](#)

Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.

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While using the app you can decide if you want a code to type in for authentication or the app will send you a notification.



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Step 1: How should we contact you?

Mobile app ▾

How do you want to use the mobile app?

Receive notifications for verification

Use verification code


To use these verification methods, you must set up the Microsoft Authenticator app.

[Set up](#) Please configure the mobile app.

[Next](#)

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To connect your app to your School Account you will need to use the  App to scan the QR code provided when completing the MFA Setup. **Do NOT use the code in this document you will be provided one when setting up your MFA.**

Security verification

Configure mobile app

Complete the following steps to configure your mobile app.

1. Install the Microsoft authenticator app for [Windows Phone](#), [Android](#) or [iOS](#).
2. In the app, add an account and choose "Work or school account".
3. Scan the image below.



If you are unable to scan the image, enter the following information in your app.
Code: 900 955 092
Uri: <https://mobileappcommunicator.auth.microsoft.com/activate/493165066/EUS>

If the app displays a six-digit code, choose "Next".

[Next](#) [cancel](#)

And just in case! If something was to happen you can still put your phone number in and receive a text message for authentication purposes.

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Step 3: In case you lose access to the mobile app

Select your country or region

[Done](#)

Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.

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