

# Copiah County Schools

## Student Device User Agreement

### As a borrower of a CCSD device:

- I have signed and will follow the policies established in the CCSD Student Handbook.
- I will follow the guidelines listed below for proper care of the device.
- I will report to school authorities any problems/issues I discover while using the device.
- I understand that resetting the device to factory settings may occur as a result of any repairs or modifications on the device, and this reset may result in the loss of data.
- I understand that it is my responsibility to turn in my device for periodic updates throughout the school year.
- I understand that the primary use of the device is as an instructional tool.

### Guidelines for Proper Care of the Device:

- I shall not loan the device to anyone.
- I will not remove labels, stickers, or screen protectors already placed on the device by the technology department.
- I will not write on or place any labels or stickers on the device.
- I shall give proper and due care to the device at all times, including but not limited to the following:
  - a. Keeping food and drink away from the device.
  - b. Not exposing the device to extreme heat or cold.
  - c. Not attempting to repair a damaged or malfunctioning device.
  - d. Not upgrading the device operating system unless directed by District IT staff.
  - e. Using the appropriate device A/C adapter to charge the device.
  - f. Not installing any software on the device unless directed by District IT Staff
- I shall provide proper security for the device at all times including, but not limited to, the following:
  - a. Not leaving the device unattended in an unlocked classroom or extra-curricular activity.
  - b. Not leaving the device in an unlocked vehicle.

### Device Management

- District purchased software will be installed on the student device.

**Copiah County School District  
Student/Parent/Guardian Technology Agreement  
2022-2023**

Student Name: Last \_\_\_\_\_ First \_\_\_\_\_

Parent Name: Last \_\_\_\_\_ First \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Parent Email Address: \_\_\_\_\_

Parent Phone Number: \_\_\_\_\_

The Copiah County School District’s Responsible Use Policy allows students to use technology inside and/or outside of the classroom. Copiah County Schools may provide Internet access, desktop computers, mobile devices, videoconferencing capabilities, online collaboration capabilities, message boards, email, and more.

I have reviewed the CCSD Student Handbook and understand the rules and guidelines for the following:

- 1. District Technology Goals
- 2. Responsible Use Policy
- 3. Use of District Mobile technology

**Terms of Agreement**

The student is responsible at all times for the care and appropriate use of technology. I understand if my student violates the guidelines agreed to in the CCSD Student Handbook, his/her privilege to use technology may be restricted or removed and he/she may be subject to disciplinary action.

I understand that I may be held responsible for reimbursement for loss, damage, or repair of my student’s mobile device, which may have occurred at school, at home, or while the mobile device was being transported. The device remains the property of the district. In the event that the assigned device listed below cannot be repaired, CCSD has the right to assign a replacement device. Replacement device notification will be sent home with the student. At the end of the school year or upon transfer from the district, parents and students agree to return the device to the district in the same condition it was issued to the student less reasonable wear.

**Signatures**

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**School**

\_\_\_\_\_  
**Grade Level**

\_\_\_\_\_  
**Asset #**