

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Approved Minutes of the Regular Meeting of June 10, 2021
Junior/Senior High Performing Arts Center
953 High Street
Victor, New York 14564**

- CALL TO ORDER** President Kristin Elliott called the meeting to order at 5:35 PM.
Members Present Karen Ballard, Tim DeLucia, Chris Eckhardt, Kristin Elliott, Christopher Parks, Trisha Turner (arrived at 5:46 PM), Michael Vetter
- ENTER EXECUTIVE SESSION** A motion was made by M. Vetter, seconded by C. Parks, to enter executive session at 5:36 PM to discuss the employment history of specific individuals. The motion was carried. 6 yes 0 no
- T. Turner and C. Eckhardt left the meeting at 7:10 PM.
- REGULAR SESSION** A motion was made by C. Parks, seconded by T. DeLucia to return to regular session at 7:20 PM. The motion was carried. 5 yes 0 no
- T. Turner and C. Eckhardt returned to the meeting at 7:24 PM.
- APPROVE AGENDA** A motion was made by T. DeLucia, seconded by C. Parks, to approve the agenda.
- A motion was made by M. Vetter to amend the agenda and pull item 6J, Approve Facilities Committee Recommendation on the remaining use of the \$1,500,000 of the capital project funds as submitted, as a separate item for discussion. The motion was seconded by T. DeLucia. The motion was carried 7 yes 0 no.
- A motion was made by C. Parks, seconded by T. Turner to approve the amended agenda. The motion was carried 7 yes 0 no.
- SUPERINTENDENT'S UPDATE** Dr. Terranova talked about graduation on Sunday, June 13th at Frontier Field. He recognized a variety of music concerts around the District. Some have been outside and some are live streamed. He provided an update on the Unified Sports Programs and congratulated Coach Vistocco on wonderful bowling and basketball seasons. Superintendent Terranova said he participated in the last meeting of the year for the Young Women's Leadership Club in the Junior High School. These young women work collaboratively together to make the world a better place. Lastly, today he went around and gave the teachers who are receiving tenure corsages and boutonnieres. They will be approved on the personnel agenda this evening. They will be recognized at the September Board meeting.

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RECOGNITIONS DECA International Career Development Conference (ICDC) Medallion Winners

DECA Co-Advisor Sue Utz recognized three outstanding DECA members. Catie Ginther was in attendance at the Board meeting and received a silver medallion for being “top ten role play” and a blue medallion for being an ICDC finalist. She competed with Sophia Damico in the Buying and Merchandising Team Decision Making event. Abiha Rahman also earned a silver medallion for being a “top ten test” in her event in the Restaurant and Food Services Management Individual Series event. ICDC is the culmination of a year of DECA competition. The best of the best compete around the globe. Mrs. Utz said she and Co-Advisor Mr. Cutaia are very proud of them.

2020-2021 Retirees

In recognition of their years of service to the District, the following retirees attended the Board meeting and were personally recognized: Teacher Aide Sue Delmonico, Teacher Aide Michele Driscoll, Elementary Teacher Dawn Landes, Spanish Teacher Colleen Dix, Music Teacher Eric Everhart, Social Studies Teacher Mark Cain, and a posthumous recognition of Bus Driver Barry Johnson. Retirees who were unable to attend but will also be receiving recognition are Food Service Helper Mary Merlo, Library Clerk Regina Bush, Teacher Aide Deborah Dunn, District Treasurer Lynne Lubaszewski, Food Service Supervisor Anne Whalen, Teacher Aide Diane Osterling, Art Teacher Tracy Briggs, Elementary Teacher Doug Schmidt, Elementary Teacher Claire Noonan, Elementary Teacher Tom Ryan, Teacher Aide Paula Hills, Special Education Teacher Julie O’Neill, Elementary Teacher Joy Boyd, Cleaner Rancy Becker, Teacher Aide Glenn Anderson, and Department Secretary Linda Dillman. Board President, Kristin Elliott thanked all of the retirees for their service to the District and to the students.

Board of Education Recognition

Mrs. Elliott recognized Mr. Vetter for his year of service on the Board of Education. He came on board a year ago and stepped in seamlessly filling the end of a term that was vacated by a previous Board member. She told him he had made a great contributions in a very difficult time and hopes he will continue the great work he has started on committees.

PUBLIC PARTICIPATION

Michele Moore-Haarr, a parent, talked about her mission to save the children. She raised a concern about vaccines and children wearing masks. She feels the District is afraid of the state.

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Mike Modleski, VTA President, thanked the Board of Education for honoring the retirees each year. He thanked Michael Vetter for stepping in and being on the Board of Education during the most crucial time in School Board history. He congratulated Karen Ballard and Elizabeth Mitchell on their election. Mr. Modleski said he is proud of the work the administration and the Victor Community has done together to navigate all that they could during the pandemic. He said he looks forward to the strategic planning process.

CONSENT ITEMS

A motion was made by K. Ballard, seconded by T. Turner to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the regular Board Meeting on May 13, 2021, the Special Board Meeting on May 18, 2021;

FINANCIAL STATEMENTS

Treasurer's Report for the month ending April 30, 2021;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

Probationary Appointments:

The probationary appointment of **Jacob Dirkx**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective September 1, 2021, with partial year Jarema Credit for 2020/2021 LTS assignment, at an annual salary of \$45,100 (Step 2M+15), leading towards tenure in Special Education.

The probationary appointment of **Jennifer Ocello**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective September 1, 2021, at an annual salary of \$53,400 (Step 11M+6), leading towards tenure in Special Education.

The probationary appointment of **Robin Thompson**, who has certification in English to Speakers of Other Language, to a probationary position as an ENL Teacher, effective September 1, 2021, at an annual salary of \$47,300 (Step 6M), leading towards tenure in ENL Education.

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The probationary appointment of **Keenan Cardona**, who has certification in English to Speakers of Other Language, to a probationary position as an ENL Teacher, effective September 1, 2021, at an annual salary of \$43,300 (Step 1B+30), leading towards tenure in ENL Education.

The probationary appointment of **Marysue Hobika**, who has certifications in Spanish Grades 7-12, Spanish Grades 1-6 extension, and Early Childhood Education Birth-Grade 2, to a probationary position as a Foreign Language Teacher, effective September 1, 2021, at an annual salary of \$50,625 (Step 7M+31), leading towards tenure in Foreign Language Education.

The probationary appointment of **Jacquelyn Walker**, who has certifications in Literacy Birth-Grade 6 and Pre-Kindergarten, Kindergarten, and Grades 1-6, to a probationary position as a Reading Teacher, effective September 1, 2021, at an annual salary of \$71,208 (Step 19M+29), leading towards tenure in Reading Education. Seniority in Elementary Education will be frozen effective June 30, 2021.

The probationary appointment of **Stacey Born**, who has certifications in Students with Disabilities Grades 5-9 English, Students with Disabilities Grades 7-12 English, and English Language Arts Grades 7-12, to a probationary position as a Special Education Teacher, effective September 1, 2021, at an annual salary of \$50,225 (Step 7M+24), leading towards tenure in Special Education.

The probationary appointment of **Danielle DiSabato**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective September 1, 2021, at an annual salary of \$42,300 (Step 2B), leading towards tenure in Special Education.

The probationary appointment of **Karen Finter**, who has certifications as a School District Leader, and in Biology Grades 7-12 and General Science Grades 7-12, to a probationary position as the Director of PreK-12 Science and Mathematics, effective July 12, 2021, at an annual salary of \$108,000, leading towards tenure as the Director of PreK-12 Science and Mathematics.

The probationary appointment of **Kristin Williamson**, who has certifications as a School District Leader and School Building Leader, and in Childhood Education Grades 1-6 and Early Childhood Education Birth-Grade 2, to a probationary position as the Director of PreK-12 Humanities, effective July 12, 2021, at an annual salary of \$106,000, leading towards tenure as the Director of PreK-12 Humanities and Professional Learning.

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Appointments:

The appointment of **Caitlin Mack-Elliott**, Summer Academy Administrator (Kindergarten-Grade 3), from July 1, 2021 through August 31, 2021, at a daily rate of \$350. Due to this appointment, she will no longer be appointed as a Special Education Teacher for the Extended School Year program.

The appointment of **James Mauro**, Summer Academy Administrator (Grades 4-6), from July 1, 2021 through August 31, 2021, at a daily rate of \$350.

The appointment of **Charles Loray**, Summer Academy Administrator (Grades 7-8), from July 1, 2021 through August 31, 2021, at a daily rate of \$350. Due to this appointment, he will no longer be appointed as a Special Education Teacher for the Extended School Year program.

The appointment of **Rodney Engels**, Summer Academy Administrator (Grades 9-12), from July 1, 2021 through August 31, 2021, at a daily rate of \$350.

The appointment of the following as Extended School Year Teachers at an hourly rate of \$40.00: **Danielle DiSabato, Jacob Dirkx, Dawn Landes, Elizabeth McLean, and Lisa Whipple**

The appointment of **Erin Hysick**, who holds Certifications in Special Education and Pre-Kindergarten, Kindergarten, and Grades 1-6, as a Mentor Teacher, effective July 1, 2021, and ending June 30, 2022.

The appointment of **Jan Soucier**, who holds Certifications in Special Education and Nursery, Kindergarten, and Grades 1-6, as a Mentor Teacher, effective July 1, 2021, and ending June 30, 2022.

The appointment of **Gina Peterson**, from .5FTE Reading Teacher and .5FTE Elementary Teacher to 1.0FTE Reading Teacher, effective September 1, 2021. Seniority in Elementary Education will be frozen effective June 30, 2021.

**Tenure
Appointments:**

The appointment to tenure of **Emily Schosek**, who is certified as a School Counselor, upon the successful completion of her probationary period as a School Counselor, effective June 30, 2021.

The appointment to tenure of **Kara Kupinski**, who is certified as a School Counselor, upon the successful completion of her probationary period as a School Counselor, effective June 30, 2021.

The appointment to tenure of **Amy Noye**, who is certified as a School Counselor, upon the successful completion of her probationary period as a School Counselor, effective August 31, 2021.

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The appointment to tenure of **Tara Hopson**, who is certified as a School Psychologist, upon the successful completion of her probationary period as a School Psychologist, effective June 30, 2021.

The appointment to tenure of **Amy Shannon**, who is certified in School Building Leader, School District Leader, English Grades 7-12, Special Education, and Pre-Kindergarten, Kindergarten, and Grades 1-6, upon the successful completion of her probationary period as a High School Assistant Principal effective July 11, 2021.

The appointment to tenure of **Catherine McCarthy**, who is certified in the areas of Students with Disabilities Grades 1-6, Childhood Education Grades 1-6, and Students with Disabilities Birth-Grade 2, upon the successful completion of her probationary period as a Special Education Teacher, effective August 31, 2021.

The appointment to tenure of **Elizabeth Payment**, who is certified in the areas of Childhood Education Grades 1-6, Literacy Birth-Grade 6, and Early Childhood Education Birth-Grade 2, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2021.

The appointment to tenure of **Lauren Freitas**, who is certified in the area of Early Childhood Education Birth-Grade 2, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2021.

The appointment to tenure of **Sarah Stockman**, who is certified in the areas of Childhood Education Grades 1-6, Literacy Birth-Grade 6, and Literacy Grades 5-12, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2021.

The appointment to tenure of **Victoria Russotti**, who is certified in the area of Art, upon the successful completion of her probationary period as an Art Teacher, effective August 31, 2021.

The appointment to tenure of **Dominic Marini**, who is certified in the area of Music, upon the successful completion of his probationary period as a Music Teacher, effective August 31, 2021.

The appointment to tenure of **Sarah Nelson**, who is certified in the areas of Students with Disabilities Grades 1-6, Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, and Students with Disabilities Birth-Grade 2, upon the successful completion of her probationary period as a Special Education Teacher, effective August 31, 2021.

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The appointment to tenure of **Jaelyn Hollis**, who is certified in the areas of English Grades 7-9 extension, Students with Disabilities Grades 1-6, Childhood Education Grades 1-6, Literacy Birth-Grade 6, and Literacy Grades 5-12, upon the successful completion of her probationary period as an English Teacher, effective August 31, 2021.

The appointment to tenure of **Thomas Zaccardo**, who is certified in the area of Mathematics Grades 7-12, Mathematics Grades 5-6 extension, and Students with Disabilities Grades 7-12 Mathematics, upon the successful completion of his probationary period as a Mathematics Teacher, effective August 31, 2021.

The appointment to tenure of **Anthony D'Agostino**, who is certified in the area of Music, upon the successful completion of his probationary period as a Music Teacher, effective August 31, 2021.

The appointment to tenure of **Hannah Morris**, who is certified in the areas of English Grades 7-9 extension and Childhood Education Grades 1-6, upon the successful completion of her probationary period as an English Teacher, effective August 31, 2021.

The appointment to tenure of **Benjamin Veit**, who is certified in the areas of Biology Grades 7-12, Biology Grades 5-6 extension, and General Science Grades 7-12 extension, upon the successful completion of his probationary period as a Science Teacher, effective August 31, 2021.

The appointment to tenure of **Laura Avissato**, who is certified in the areas of English Grades 7-12 and Literacy Grades 5-12, upon the successful completion of her probationary period as an English Teacher, effective August 31, 2021.

The appointment to tenure of **Mallory Horsfall**, who is certified in the areas of English Grades 7-12 and English to Speakers of Other Languages, upon the successful completion of her probationary period as an English Teacher, effective August 31, 2021.

The appointment to tenure of **Michelle Mahoney-Merkley**, who is certified in the areas of Special Education, Social Studies Grades 7-12, and Nursery, Kindergarten, and Grades 1-6, upon the successful completion of her probationary period as a Special Education Teacher, effective August 31, 2021.

The appointment to tenure of **Tyler Roberts**, who is certified in the area of Social Studies Grades 7-12, upon the successful completion of his probationary period as a Social Studies Teacher, effective August 31, 2021.

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The appointment to tenure of **Eric Waples**, who is certified in the areas of Social Studies Grades 7-12, Social Studies Grades 5-6 extension, and Students with Disabilities Grades 7-12, upon the successful completion of his probationary period as a Social Studies Teacher, effective August 31, 2021.

The appointment to tenure of **Lisa Phillips**, who is certified in the areas of Assessment and Advisement, Mathematics Grades 7-12, and Nursery, Kindergarten, and Grades 1-6, upon the successful completion of her probationary period as a Data Coordinator, effective August 31, 2021.

**Long Term
Substitute
Appointments:**

The appointment of **Alexandra Lambert**, who has certification in Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2021, and approximately ending February 28, 2022, at an annual salary of \$45,500 (Step 2M+21) which will be prorated based on the length of the assignment.

The appointment of **Kealan Devanny**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as a Special Education Teacher, effective September 1, 2021, and ending June 30, 2022, at an annual salary of \$45,500 (Step 2M+18).

Leaves of Absence:

The granting of an unpaid childcare leave of absence for **Meghan Mietelski**, Elementary Teacher, effective July 1, 2021, through June 30, 2022.

The granting of an extension of .3FTE unpaid leave of absence for **Joanne Lowe**, Music Teacher, through June 30, 2021.

Resignations:

The resignation of **Melissa Goho**, Assistant Principal, effective June 30, 2021.

The resignation of **Catherine McCarthy** from her previously approved Special Education Teacher position of the Extended School Year program.

The resignation of **Liudmyla Polotai**, Teacher Assistant, effective June 24, 2021.

Clubs & Advisors

<u>Clubs & Advisors</u>	<u>Name</u>	<u>Group</u>
Jr. High Positive Connections Club (PCC) Co-Advisor	Kristin Renkert	1
Jr. High Student Council Advisor	Betty Post	3
Jr. High Student Council Advisor	Christie Gordon	3

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Co-Curricular Resignations:

The resignation of **Tara Hopson** from the previously approved Jr. High Positive School Climate Committee Co-Advisor position for the 2021/2022 school year.

The resignation of **Haley Erwin** from the previously approved Math Building Level (4-6) - Shared Co-Advisor position for the 2021/2022 school year.

Amendments:

The probationary appointment of **Heidi Robb**, Primary School Principal, effective July 6, 2021.

The extended appointment of **Tayler Kochan**, who holds certification in Music, from a part-time (.4fte) to a part-time (.8fte) position as a Music Teacher through June 30, 2021, at an annual salary of \$34,160 (Step 2B+7).

The probationary appointment of **Kerry Pender**, Early Childhood School Principal, effective July 6, 2021.

Benefits:

Benefits for non-affiliated District Office Managerial Staff members as described in the Managerial Staff Handbook as submitted.

Benefits for non-affiliated District Office Confidential Staff as described in the Confidential Staff Handbook as submitted.

Salaries:

The following salaries for non-affiliated district office staff will be effective for the 2021-2022 school year:

Managerial Staff	Dorothy DiAngelo	Assistant Superintendent for Personnel	\$144,480
	Derek Vallese	Assistant Superintendent for Business	\$132,096
Confidential Staff	Matthew DeAmaral	District Treasurer	\$90,300
	Maureen Goodberlet	District Clerk/Secretary to the Superintendent	\$91,077
	Lisa Hagen	Payroll Clerk, Part Time	\$19.74/hour
	Katie Lew	Employee Relations Assistant	\$52,462
	Sheila Rittenhouse	Payroll Clerk	\$64,952
	Jill Smith	Deputy District Treasurer	\$46,212
	Linda Tice	Employee Relations Assistant	\$58,813

Per Diem Substitutes:

<u>Candidate</u>	<u>Area of Certification</u>
Alexandra Blazey	Uncertified
Melissa Benulis	Spanish
Julie O'Neill	Special Education/ Art
Eleanor Brooks	Uncertified
Alexandra Buhrle	Uncertified

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Jenna Dettore	Uncertified
Marysue Roth	Uncertified
Marney Womble	English
Timothy DiSanto	Administrator
Heidi Nelson	School Counselor

**Non-Instructional
Appointments:**

The appointment of **Misha Patel**, Part Time Teacher Aide, effective May 27, 2021, at an hourly rate of \$12.50.

The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 6, 2021 and ending August 3, 2021, at their 2021/2022 rate of pay: **Kristy Folkerth** and **Adriana Rudy**

The recall and re-appointment after furlough of **Sarwat Saleem**, Part Time Food Service Helper, effective April 26, 2021.

The recall and re-appointment after furlough of **Patricia Anderson**, Part Time Food Service Helper, effective April 26, 2021.

The recall and re-appointment after furlough of **Judy Casey-Weld**, Part Time Food Service Helper, effective April 26, 2021.

The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 6, 2021 and ending August 3, 2021, at the rate of \$12.50 hourly: **Alexandra Buhrlé** and **Mckenzie Hart**

The re-appointment of **Chuck Callari** as Records Clerk Part-Time, effective July 1, 2021, at an hourly rate of \$20.73.

The re-appointment of **Susan Reed** as School Auditor, effective July 1, 2021, at an annual rate of \$5,892.

The re-appointment of **Sherri Lasky** as Continuing Education Instructor Part-Time, effective July 1, 2021, at an hourly rate of \$31.06.

Resignations:

The resignation of **Shelly Martin**, Full Time Teacher Aide, effective June 30, 2021.

The resignation of **Matthew Shaffer**, Cleaner, effective June 3, 2021.

The resignation of **Konstantin Avramoski**, Cleaner, effective May 28, 2021.

The resignation, due to retirement, of **Linda Dillman**, Department Secretary, effective July 30, 2021.

The resignation of **Jennifer Allis**, Full Time Teacher Aide, effective May 27, 2021.

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The resignation of **Christin Crossing** from her previously approved Teacher Aide position for the 2021 Extended School Year program.

Amendments: The appointment of **Alicia Langton**, from Senior Typist to Typist, effective July 1, 2021, at an hourly rate of \$14.66.

Position Action: The Board of Education authorizes the following action to be effective on July 1, 2021:

- Create a position of Human Resources Clerk, Part Time. This position is assigned to the Civil Service Employees Association unit.

Per Diem and Substitute Positions:	<u>Candidate</u>	<u>Position</u>
	Pamela Havill	Teacher Aide
	Danielle von Hahmann	Teacher Aide
	Lesley Rider	Teacher Aide

BOARD MEMBER COMMITTEE MEETINGS Board members to attend standing committee meetings;

CSE/CPSE RECOMMENDATIONS Recommendations of the Committee on Special Education from the meetings of February 22, 2021, March 5, 26, 2021, April 5, 6, 7, 8, 9, 12, 14, 15, 20, 21, 22, 26, 27, 28, 29, 30, 2021, May 3, 4, 6, 10, 12, 13, 14, 17, 18, 19, 20, 21, 24, 25, 2021, June 1, 3, 4, 7, 8, 9, 10, 2021 and from the Committee on Preschool Special Education from the meetings of April 6, 27, 2021, and May 4, 11, 17, 25, 2021;

SCHOOL PHYSICIAN AND MEDICAL DIRECTOR Appoint Dr. Robert J. Tuite as Victor Central School District’s School Physician and Medical Director for the 2021-2022 school year;

DONATIONS Accept the following donations:

- 30 cases of Rubbermaid 32 ounce bottles of Hand Sanitizer to the Victor Central School District from Hillyard;
- Personal Protective Equipment from Staples to the Victor Central School District with an undetermined dollar value;

SAFETY PLAN Approve the District-wide Safety Plan and the Building Level Emergency Management Plan for the 2021-2022 school year;

SURPLUS Declare the following as surplus:

- Desktop Monitors with VCS Tag #s010465, 010477, 010578, 011591, 011592, 011593, 011603, 011604, 011609, 011613, 011615, 011640;

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- Apple iPad with VCS Tag #s 014733, 014809, 015933, 388042;
- Hewlett Packard LaserJet Printer with VCS Tag #s 011723, 012141;
- Elmo Document Cameras with VCS Tag #s F00383, 010383, 010725, 012348;
- SMART Document Camera with VCS Tag #s 012323, 013154;
- Minolta Micro File Reader with VCS Tag # 001319;
- Smartboards with VCS Tag #s 010533, 010554, 010561, 010580, 101558;
- Smart Response PE with VCS Tag # 013896;
- Hewlett Packard Chromebook with VCS Tag # 015412;
- NEC Projectors with VCS Tag #s 010068, 010086;
- Hitachi Projector with VCS Tag # 015124;

**CONFERENCE
ATTENDANCE**

Board members to attend the following conferences:

- K. Ballard and K. Elliott to attend the Monroe County School Boards Association Annual Meeting in Rochester, NY on 5/26/21;
- K. Ballard and Board Member Elect E. Mitchell to attend the Monroe County School Boards Association Governance Training in Rochester, NY on 6/12/21;

BOND RESOLUTION

The attached Bond Resolution authorizing borrowings for the purchase of various school buses for use by the District;

**INTERNAL AUDIT
AND CORRECTIVE
ACTION PLAN**

Accept the Internal Audit Report and the Corrective Action Plan for year ended June 30, 2021;

**EMPLOYEE
RETIREMENT
SYSTEM RESERVE**

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Retirement Contribution Reserve, as authorized by Section 6-r of the general municipal law, up to a maximum of \$500,000 from unappropriated fund balance as of June 30, 2021.

**EMPLOYEE
RETIREMENT
SYSTEM RESERVE –
TRS – SUB FUND**

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Retirement Contribution Reserve TRS Sub Fund, as authorized by Section 6-r of the general municipal law, up to a maximum of \$500,000 from unappropriated fund balance as of June 30, 2021.

CAPITAL RESERVE

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Capital Reserve, as authorized by Section 3651 of the New York State Education Law, up to a maximum of \$3,000,000 from unappropriated fund balance as of June 30, 2021.

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**TECHNOLOGY
RESERVE**

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Capital Reserve, as authorized by Section 3651 of the New York State Education Law, up to a maximum of \$250,000 from unappropriated fund balance as of June 30, 2021.

**EMPLOYEE BENEFIT
ACRUED LIABILITY
RESERVE**

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Employee Benefit Accrued Liability Reserve, as authorized by Section 6-p of the general municipal law, up to a maximum of \$250,000 from unappropriated fund balance as of June 30, 2021.

**WORKERS
COMPENSATION
RESERVE**

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Workers Compensation reserve, as authorized by Section 6-j of the general municipal law, up to a maximum of \$250,000 from unappropriated fund balance as of June 30, 2021.

**TAX CERTIORARI
RESERVE**

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Tax Certiorari Reserve, as authorized by Section 3651 of the New York State Education Law, up to a maximum of \$1,250,000 from unappropriated fund balance as of June 30, 2021.

**EXTRACLASS
ACCOUNT**

The creation of an ExtraClass Account identified as the Young Women's Leadership Club (YWLC).

The motion to accept the foregoing consent items was carried.
7 yes 0 no *(end of consent items)*

**FACILITIES
COMMITTEE
RECOMMENDATIONS**

A motion was made by C. Parks, seconded by K. Ballard to approve the Facilities Committee Recommendation on the remaining use of the \$1,500,000 of the capital project funds as submitted.

Mr. Vetter said he has a question around replacing the heating system in the current bus garage. He is looking for the rationale around that as we are building a new transportation building. It is still going to be used. Mr. Vallese said that facilities and the copy center will be moved over there. The existing bus garage will still be in use. The current heating system now as gas flow and lights up with and open flame. Just the idea that this is gas flowing without a pilot light on is not safe. This is the perfect opportunity to correct the heating system. Mr. Vetter asked, is it deemed that you have to replace it or can it be repaired? The space is more meant for working on buses and given that the future use is still being determined wouldn't it be more prudent to wait until the purpose is decided? Mr. Vallese said when the Facilities Committee met they determined the priority of the items on the list. Mr. Vetter said around the line for the PA system, clock and lockdown replacement it is written that the remainder of the money will go to those items. Mr. Vallese said

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**FACILITIES
COMMITTEE
RECOMMENDATIONS
Continued**

it is approximately \$900,000 for that system. Currently the clocks that the District has right now have to manually be adjusted and the PA announcements do not work adequately. The new PA clock systems will have a new LCD screen that will indicate when the building is in a lockdown or a fire drill. Until bids are received the cost is not finalized. Mr. Vetter said so we don't have current bids. Mr. Vallese said when the capital project is brought to the Board to vote it is a total dollar value. You go out for bids after the Board and the community approve the project. Mr. Vetter asked if they have to vote on everything on the list at one time or can the PA, clock and lockdown system be pulled out. Dr. Terranova said he would recommend the Board vote on either all or none. Mr. Delucia said this information came out of a committee discussion based on criteria mentioned earlier. He said he feels the Board should vote on the entire list at once as described. Mrs. Elliott said given Dr. Terranova's recommendation they will vote on the collective list as one.

The motion to accept the Facilities Committee recommendations was carried. 6 yes 1 no (Vetter), 0 abstentions

CAMPUS NEWS

VCS administrators summarized campus news and events.

**SUMMER
PROGRAMMING**

Associate Superintendent of Educational Services, Kristin Swann, provided the Board of Education with an update on Summer Programming. She said the District is very excited to be able to offer a wide variety of summer programming to the students and the community. The intent around all of the programs are to first make sure to keep students engaged in a positive and meaningful way this summer, help students who have experienced learning loss and support the emotional and physical health of students. The summer programs include Extended School, Specialized Reading Courses, Summer Academy and Summer Academy for English Language Learners (ELLs) as well as Summer Enrichment. The Extended School Year classes are offered to students with disabilities that demonstrate substantial regression over breaks. These students are identified by the Committee on Special Education. Specialized Reading classes are offered to students with disabilities that receive specialized reading throughout the year. These students are also identified by the Committee on Special Education. Specialized reading instruction will be for grades 4-6 serving 26 students. Mrs. Ballard asked if there was no need for K-3 students to receive the specialized reading. Mrs. Swann said students receive the specialized reading later in their third academic year. Mrs. Turner asked if students that already receive Wilson Reading will receive the program or will new students be introduced into the program? Mrs. Swann said this will be for students that have already been receiving that program, so it is an extension. Summer Academy is a three week intensive boost to help support students' learning in English Language Arts (ELA) and math. Classes are offered to students who experienced learning loss

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SUMMER PROGRAMMING Continued

throughout the school year. Students are identified by building instructional support teams, Pupil Personnel Service Departments and/or classroom teachers. Mrs. Swann said at the K-3 level they are hoping to be able to support around 40 students per grade level. For grades 4-6 they are hoping to service 30 students per grade level, again with a focus on ELA and math. And at the Junior High/Senior High level they will focus on math and ELA labs along with foundational ELA skills, Algebra I, Algebra II and Geometry. Students will attend for two hours. Summer Academy will be offered for ELL students. This is a three week intensive boost to help support English Language Learners. The classes are offered to students with ENL Services during the school year. Students are identified by building instructional support teams, Pupil Personnel Service Departments and/or classroom/ENL teachers. They did reach out to ELL students at the secondary level, however they did not receive a commitment from any. Summer Enrichment are classes offered to students with all developmental levels. This is free to all students and students must register for classes. Courses will be small to encourage connection with the teacher and with peers. Mrs. Elliott asked if there was a cap on enrichment classes. Mrs. Swann said there is a great diversity of classes and the range is from about 10-15 students per class. There is also a minimum of 8 students required to run the class. Mrs. Swann said the course catalog will hopefully be going out at the end of the week as numbers have to be finalized by June 28th. Mrs. Turner said the work is excellent and there is an incredible need for all of it right now. Mrs. Ballard asked if the District provides bussing. Mrs. Swann said transportation is provided for the academic based programs. For Summer Enrichment courses we are asking for parents to drop the students off. Mrs. Ballard asked if the link will go out on the District's Facebook page and through the principals. Mrs. Swann said it will go out in the traditional ways and through social media. Dr. Parks asked for clarification on the grade levels. Would that be the students' current grade level or their grade level for next year? Mrs. Swann said it would be the grade level they were in this year. Dr. Parks asked if the teachers are being paid or are they volunteering. Mrs. Swann said they are all being paid. This programming falls under the federal stimulus money.

TRANSITIONAL ACADEMIC PILOT PROGRAMMING

Senior High School Counselor Mary Banaszak, Social Worker John Ryan and Senior High School Assistant Principal Amy Shannon presented a Transitional Academic Pilot Program to the Board of Education. Mrs. Shannon provided the framework for guiding them through and implementing the Guidance Implementation Plan. Tier 1 is the core curriculum and the intervention for all students. Tier 2 is small group interventions and tier 3 is individual supports. During the pandemic students are not doing as well as they were. This was a non-traditional year, a different year and as part of Tier 1 the Senior High School worked to get students back from the 100% remote learning model. As of June 9th 128 students came back from the 100% learning model to the hybrid model. Peer tutoring for all students was

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TRANSITIONAL ACADEMIC PILOT PROGRAMMING Continued

implemented as well as on-line tutoring. For Tier 2, Small Group Interventions, Wednesdays opened up for student help there were 9 students who initially signed up. As of now there are between 120-150 students who come in on Wednesdays. Individual Supports for Tier 3 include smaller classrooms in the library nook and then push-in support into the classrooms for additional support. Mrs. Shannon said they need to look at what can be done differently in the fall. Mr. Ryan said they will be piloting the Transitional Academic Pilot Program (TAPP). The proposed entrance criteria includes students entering grades 9, 10, 11 or 12, significant attendance concerns, emotionally fragile with complex mental health issues such as anxiety, panic disorders and/or depression. He said they are looking at starting with a group size of 12-20 students. This is a temporary transitional academic support to help build confidence in returning to school. It will be located in the High School Library classroom called the Nook. This is a program that is transitional and flexible. Students can come in and move out and if they start to struggle again they can drop back in as needed. Mrs. Banaszak talked about the resources needed. These include special transportation as needed, 1 FTE math or science teacher, 1 program aide, and classroom supplies. The program goal is to have students demonstrate reduced anxiety by increased self-advocacy skills and increased coping skills, resulting in improved classroom attendance. The program objectives is to improve attendance, improve grades and credits earned, improve student advocacy and confidence, progress monitoring both student and program progress, identification of next steps for continued support and the goal of re-entering into the classroom 100% of the time. Mrs. Turner asked how many students they would identify as currently 100% remote. Mr. Siesto said less than 100. Mrs. Turner said there is a very critical need for this and she appreciates the work. Mrs. Elliott asked if they would take donations of classroom supplies. Mrs. Shannon said the program is in its infancy but it is something they can consider in the future. Mr. Ryan said the other piece is to successfully engage the parents to make sure they are feeling comfortable. Mr. Vetter said this is so impressive. Such an important program. The ability to be flexible to meet the needs of kids and the families where they are at is so important. Mr. Eckhardt thanked them for doing this incredible work. Dr. Terranova said this program will also come from some of the stimulus money.

FOOD AND NUTRITION DEPARTMENT UPDATE

Assistant Superintendent for Business, Derek Vallese, introduced the Director of Food Services Alix TePoel-DeWitt who provided a department update to the Board. At the end of the 2019-2020 school year the food services department was projected to end with \$150,000 loss. Mrs. TePoel-DeWitt said currently they are forecasting a \$117,000 loss. The struggles and difficulties around COVID include the increasing costs of food and paper products. This year menu development has been challenging. The department used mostly

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FOOD AND NUTRITION DEPARTMENT UPDATE Continued

commodity items received by-monthly by the government along with what the District had in inventory to minimize expenses. Due to manufacturing shortages and distribution issues of processed government food items, Mrs. TePoel-DeWitt said she had to seek like products from what was available, and usually more expensive. She said the constant evolution of meal service this school year has been challenging to navigate through. They tried all types of steps to increase revenue. Meal distribution sites at the Senior High concession stand were operated twice a week September through January with 75 students participating daily. Starting February 9th they started classroom end of the day meal distribution for both blue and gold cohorts and on February 10th they started a home delivery program for 100% remote students. Mrs. TePoel-DeWitt said the 2021-2022 school year conservative goal is to break even by the end of the school year. The optimistic goal is to end the school year with a positive fund balance. Mr. Eckhardt asked what the loss was last year. Mrs. TePoel-DeWitt said around \$369,000. Mr. Eckhardt said lunch next year is free for all students. Mrs. TePoel-DeWitt said that is correct. Mr. Eckhardt asked what the lunch price is for the Junior and Senior High and the Elementary. Mrs. TePoel-DeWitt said \$2.70 for the Junior and Senior High and \$2.50 for the elementary grades. The reimbursement is quite a bit higher. Mr. Vallese said it is all driven by participation. As long as we get enough participation, with the higher reimbursement rate we could break even. Hopefully we will get back to a model where all of the kids are here five days a week. Mr. Eckhardt thanked Mrs. TePoel-DeWitt for the hard work. He said they tried every way to help reach kids and maintain the program.

STRATEGIC PLANNING PROCESS

Dr. Terranova said the objective of his presentation is to remind the Board of the strategic planning process. His recommendation is to have facilitators, Lynne Erdle and Bob McKeveny conduct the process. This has been a three pronged approach. There was long-term financial planning from December 2020-February 2021, analysis and recommendations for instructional leadership structure from December 2020-March 2021 and the District strategic planning from July 2021-December 2021. He talked about what strategic planning is. It is a school and community partnership that drives all of our work and leads to consistency, alignment and cohesion toward common goals. It is a six to seven month process starting in August of 2021. Facilitators from outside the District are utilized who are trained in strategic planning processes. They will gather input from the school and community, analyze the input, review the current mission and revised it as needed. A Strategic Planning Council will be made up of staff, administration, students, community members, and Board of Education Members, who will craft a Strategic Plan based on the input. A yearly management plan is created that lasts three to five years and is consistently reviewed with

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**STRATEGIC
PLANNING PROCESS
Continued**

benchmarks and accountability as the District makes decision. Dr. Erdle and Mr. McKeveney work through the U of R and the total cost is \$79,100 with an approximate state aid ratio of 64%. The net cost would be roughly \$29,000. Dr. Terranova said they have budgeted for this; however the question is does the Board was to use these facilitators. Mrs. Elliott said the Board has worked with these very talented individuals and they come with a fresh set of eyes and innovation and can be very supportive. Their work is aideable and quite valuable. She said she is in support of it. Mr. DeLucia said so they will be working with us for six months. Dr. Terranova said yes, they will be running the show as far as the focus groups, surveys, collecting the data, and facilitating the Strategic Planning Council. They are the two that will be doing the work. Mr. DeLucia said it seems like a reasonable cost for that kind of effort. Dr. Parks said if they had to, would they increase the cost? Dr. Terranova said the cost would include all of the necessary support they would need. Mrs. Elliott said that leaves our leadership to do their work while they step in to do the strategic planning process. Dr. Terranova said he just needs a verbal agreement from the Board of Education. Mr. Vetter said the Board worked with them during a Board retreat and they brought a wealth of experience and the way they presented themselves was collaborative and will make sure voices are heard. Board President Kristin Elliott told Superintendent Terranova he has their approval.

POLICY REVIEW

The following policy was brought to the Board of Education as a second read:

- Student Gender Identity; Policy 5010

**MEETING REPORTS
Monroe County School
Boards Association**

Mrs. Elliott and Mrs. Ballard attended the Monroe County School Boards Association Annual Dinner Meeting, which brought in the new president and looked at some of the successes for the year.

**Standing Committee
Updates**

Mr. Vetter and Mrs. Ballard attended the Technology Committee meeting. Conversations continued around the use of Chromebooks and the methods to maintain them and purchase additional ones. They also talked about the upcoming pilot programs and the applications the District uses and the proper support, which is how they are funded and utilized.

**PUBLIC
PARTICIPATION**

None at this time.

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UPCOMING EVENTS

**Regular/
Organizational Board
Meeting**

The next Regular/Organizational Board meeting will take place on Thursday, July 8, 2021 at 7:15 PM.

ADJOURN

A motion was made by M. Vetter, seconded by T. Turner, to adjourn the meeting at 10:11 PM.
The motion was carried. 7 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk