

**MEDFORD PUBLIC SCHOOLS**  
**Department of Health Services**

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Director of Health Services  
781-393-2292

Dear Parent/Guardian,

The Medford Public School district abides by Massachusetts Department of Public Health regulations for the safe administration of medications during the school day. The following forms must be completed and returned to your child's school nurse before medications can be administered at school.

1. Medication consent form, signed by the parent/guardian to authorize administration of medication.
2. Medication order form, signed by a licensed healthcare provider (such as physician, nurse practitioner) prescribing administration of medication at school. This form must be renewed at the beginning of each school year and when changes are made for the medication prescription.

Medications must be delivered to the school nurse in a pharmacy or manufacturer-labeled container by the parent, guardian or parent-designated adult. Please ask your pharmacy to provide separate bottles for school and home. No more than a thirty day supply of the medication should be delivered to the school.

Thank you for complying with district regulations. If you have any questions, please contact your child's school nurse.

Sincerely,

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School Nurse/s

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Phone