

**Hitchcock ISD School Health Advisory Council  
Meeting of April 8, 2014, 2014  
QT III 2013-14- Minutes**



TIME	AGENDA TOPIC	TOPIC LEAD
4pm	<p><b>I. Welcome and Opening Remarks</b></p> <p>A. Call to order            B. Welcome and introductions of members, guests and staff            C. Approval of agenda            D. Approval of minutes from the February 4, 2014 meeting</p> <p><b>Expected outcome:</b> Informational and approval of the February 4, 2014 meeting minutes</p>	<p><b>Cheryl Moffett, RN-SHAC Presiding Officer</b></p>
4:05pm	<p><b>II. Nutrition Updates: Chartwells</b></p> <p><b>Expected outcome:</b> Informational and procedure changes for 2014-15 with medical notifications of special diets: MD must document what the student can have for substitution of restrictions.</p>	<p><b>Valencia Jefferson</b></p>
4:10pm	<p><b>III. HISD protocol for Bed bugs</b></p> <p><b>Expected outcome:</b> Review of HISD policy- does not have one, will implement protocol for next school year. Informational on training will update after Nurse Advisory Conference in Qt IV.</p>	<p>Cheryl Moffett, RN            Ongoing-2014-15</p>
TIME	AGENDA TOPIC	TOPIC LEAD
	<p><b>Agenda Topics/Projects for SHACs</b></p> <ul style="list-style-type: none"> <li>• Jump Rope for Heart-Primary and Stewart</li> <li>• Backpack program –Headstart, Primary, Stewart &amp; Crosby</li> </ul> <p>Medical reports</p> <p><b>Expected outcome:</b> Informational, agreement on topics for SHACs, -look at CPR training for 6-12 for school year 2014-15</p>	<p>Ginger, Krystal, &amp; Moffett-ongoing</p>
	<p><b>Work Plan</b></p> <p>Members will be asked to identify and assign work groups for priority tasks. Future objectives will be discussed.</p> <p><b>Expected outcome:</b></p> <ul style="list-style-type: none"> <li>• Suicide prevention and training for HISD 2014-15 working with Gulf Coast Center Pat Wearing for staff training</li> </ul>	<p><b>Ongoing for 2014-15</b></p>

4:30 p	<p><b>Next Meetings</b></p> <p>A. Next meeting – March 25, 2014</p> <p>B. Announce meeting dates for 2014:</p> <ul style="list-style-type: none"> <li>• May 20</li> </ul> <p>C. Call for agenda topics for the meeting</p> <p><b>Expected outcome:</b> Determine agenda topics as needed for rest of school year or 2014-15</p>	
4:45 p	<p><b>Public Comment</b></p> <p>Call for public comments</p> <p><b>Expected outcome:</b> Record of public comments</p>	
5:00 p	<p><b>Adjourn</b></p>	