

Hitchcock Independent School District

Regular Meeting

Tuesday, March 23, 2010

The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, March 23, 2010, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Dianne James called the meeting to order at 7:00 PM.

Present Dianne James, President; Monica Cantrell, Vice President; Pat Turner, Member; Ted Robinson, Jr., Member

Late Arrival Shirley Price, Member, arrived at 7:10 PM; Estelle Holmes, Secretary, arrived at 7:13 PM

Absent Tom Ivey, Member

Others Mike Bergman, Superintendent; Susan Thompson, Assistant Superintendent of Curriculum and Instruction; Nina Conway, Business Manager; Larry Allen, Hitchcock High School Principal; Phyliss Coleman, Hitchcock Primary School Principal; Ethel Gaines, Kids First Head Start Interim Director; Ron Mull, Maintenance Director; Randy Dowdy, Director of Student Support Services; Carl Joiner and Scott Brady, Joiner Partnership; Roland Flores, Chartwells Director; Stephen Dubner, Attorney

Call to Order Dianne James, President, called the meeting to order at 7:00 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Mr. Robinson led the members of the Board and patrons in the Pledge of Allegiance to the U. S. flag and Ms. Cantrell led the members of the Board and patrons in the Pledge to the Texas flag.

Recognitions Melynda Moulden, Girls Varsity Basketball Coach, introduced the members of the 2009-2010 Girls Basketball team. The Board presented Certificates of Recognitions and congratulated the team on going to the Regional Tournament.

Steve Adamson, Boys Varsity Basketball Coach, introduced the members of the 2009-2010 Boys Basketball team. The Board presented Certificates of Recognitions and congratulated the team on going to the Regional Tournament. Coach Adamson announced that the Hitchcock Bulldog Basketball team was ranked 6th in state for 2A schools.

The Above and Beyond Citizen Award for February and March was postponed until the April meeting.

Public Participation

None

010-022

Consent Agenda

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Consent Agenda as presented and as recommended by the administration:

1. Minutes
 - a. Regular meeting of February 16, 2010
 - b. Board Workshop of February 18, 2010
2. Monthly Financial Report, Check Register, and Investment Report for month ending February 28, 2010
3. Monthly Tax Collection Report for month ending February 28, 2010
4. Monthly Kids First Head Start Financial Report (KFHS) and Monthly Check Register for month ending February 28, 2010
5. Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending February 28, 2010
6. Greater Gulf Coast Shared Services Arrangement between member districts: Hitchcock ISD, Needville ISD, Damon ISD, and Danbury ISD [see attached]
7. Governing Body Designation—Hitchcock ISD Nursery [see attached]
8. TASB Localized Board Policy—Update 87 according to the instruction sheet for TASB Localized Policy Manual Update 87 [see attached]
9. Communicate with the Texas Education Agency to express the opinion that the proposed new charter school, Arrow Academy, sponsored by Leadership Education Foundation Charter School, poses a potential for financial difficulty because of loss of enrollment [see attached]
10. TEA Waiver—Low Attendance Days [see attached]
11. Food Service Contract: One year extension of the Food Service Management Agreement with Chartwells for the 2010-2011 school year, which is the second year under a five-year contract. [see attached]

12. Grade Classification 2010-2011 Current 8th credits: Sophomore – 6;
Junior—12.5; Senior—19

Reports/Information

Kids First Head Start Board Liaison Report

Ms. James reported that the Kids First Head Start Policy Council met and the Financial Report and Director's Report was presented and Nesesha Rabb was elected as the new president of the Policy Council.

SHAC Report

The minutes from the February 23, 2010, School Health Advisory Council (SHAC) was presented to the Board for their review and information.

Legislative Actions— Region IV ESC

Ms. Holmes presented her report on legislative actions discussed at the Gulf Coast Area Association of School Board meeting in February at Region IV ESC. Ms. Holmes announced that she was appointed as a representative on the TASB Legislative Action Council (LAC).

2009-2010 HQ Teacher Report—Hitchcock High School

The amended 2009-2010 Annual Survey of Highly Qualified (HQ) Teachers report for Hitchcock High School was presented for the Board's review and information. The HQ report was amended on March 3, 2010 to show Hitchcock High School as 100% Highly Qualified for the 2009-2010 school year.

Student Transfers In/Out of the District

The Student Transfer In/Out of the District Report was presented for the Board's review and information.

Line item comparison— Annual Financial Audit for period 08/31/2008 and 08/31/2009

A comparative report for audited expenditures for the 2008 and 2009 school year was presented for the Board's review and information.

Grant Information— Texas Fitness Now and Math Instructional Coaches

Hitchcock ISD is the recipient of the Texas Fitness Now grant from TEA in the amount of \$7,715. This is a non-competitive grant that allows middle schools (grades 6-8) to purchase physical education equipment and nutrition education items. It cannot be used for the purchase of athletic equipment.

Hitchcock ISD is also the recipient of a competitive Math Instructional Coaches grant from TEA. The District will receive a total of \$90,000 for a two year period to “support intensive instructional coaching and professional development for secondary mathematics teachers by mathematic experts from an approved provider, i.e. Region 4 or Rice University.”

Supplementary Educational Services (SES) Report

The Supplementary Education Services Report was presented to the Board for their information and review.

Action

010-023

Architect’s presentation on Hitchcock Primary School Closeout

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the closeout documentation presented by Joiner Partnership on Hitchcock Primary School and to approve the \$81,001 change order to reflect a savings to the district. [see attached]

Motion carried with all in favor.

010-024

Set date for Board Workshop—
Construction bids for new high school

A motion was made by Estelle Holmes and seconded by Ted Robinson to let the date of April 27, 2010, 6:30 PM, for a Board Workshop to discuss the construction bids for the new high school.

Motion carried with all in favor.

010-025

Early Voting Ballot Board

A motion was made by Estelle Holmes and seconded by Shirley Price to contact Ella Brooks Scott, Sharon Thibodeaux, Vander Haynes, and Sam

Wyche to ask if they would serve on the Early Voting Ballot Board for the May 8, 2010 Board Election.

Motion carried with all in favor.

010-026

Notice of Election—Region IV
Board of Directors

The members of the Board of Trustees cast their ballots for the Region IV Board of Directors. The ballots were returned to Ms. James for Ms. Taylor to mail.

010-027

Reconfiguration of grades
for a fourth campus

A motion was made by Monica Cantrell and seconded by Ted Robinson to reconfigure the schools as follows:

Hitchcock Primary School: Grades PK-3

Stewart Elementary School: Grades 4-6

Crosby Middle School: Grades 7-8

Hitchcock High School: Grades 9-12

Members in favor: Dianne James, Monica Cantrell, Estelle Holmes, Ted Robinson

Members opposed: Shirley Price

Members abstained: Pat Turner

Motion carried with the majority in favor.

Discussion

010-028

Cheerleader sponsorship

Discussed the following:

1. Statement made by the cheerleader sponsor regarding cheerleading or being in athletics—The high school principal will speak to the sponsor.
2. Cheerleader camp—possibility of having the camp here or going to an out-of-town camp. Nothing has been set in stone, just being discussed at the point.

The Board requested that they be informed in writing when the plans are formalized.

010-029

Maintenance issues at
Crosby Middle School

Discussed the following:

1. Responsibility—working together to correct problems
2. Routine reports
3. Protocol
4. Scheduled maintenance, check list/punch list, and walk-through of facilities
5. Custodians' responsibility to report problems

A motion was made by Ted Robinson and seconded by Estelle Holmes to direct the superintendent, maintenance director, and campus principals to do an action plan to address the problems and to present the plan to the Board prior to the next Board meeting.

Motion carried with all in favor.

010-030

Set dates for Board Training

A motion was made by Estelle Holmes and seconded by Shirley Price to set June 26, 2010, 9:00 AM - 3:30 PM, as the date for the Board Training.

Motion carried with all in favor.

Closed Session

Dianne James, President, called the members of the Board of Trustees into Closed Session at 8:34 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code:

551.071 Consultation with District's Attorney Stephen Dubner of the Law office of Stephen Dubner on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings specifically including the legal issues related to at-will employees, employee drug testing, and teacher proposed nonrenewals

551.074 Personnel

- Discuss employment of Kids First Head Start Director

- Discuss proposed Chapter 21 contract renewals for teachers, speech and hearing, nurses, counselors, librarians, coordinators, administrators, and Non-Chapter 21 professionals
 - Probationary One-Year Contracts
 - Probationary One-Year Contracts + Certification Addendum
 - One-Year Term Contracts
 - One-Year Term Contracts + Retire/Rehire Addendum
 - Multi-Year Term Contracts
 - Continuing Contracts
 - Non-Chapter 21 Contracts
- Discuss proposed Chapter 21 contract nonrenewals/ terminations for teachers, speech and hearing, nurses, counselors, librarians, coordinators, administrators, and Non-Chapter 21 professionals
 - Probationary One-Year Contracts
 - Probationary One-Year Contracts + Certification Addendum
 - One-Year Term Contracts
 - One-Year Term Contracts + Retire/Hire Addendum
 - Multi-Year Term Contracts
 - Continuing Contracts
 - Non-Chapter 21 Contracts

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 12:11 AM, March 24, 2010, for action, if any, from Closed Session.

010-031

Proposed changes to DC (LOCAL)
Employment Practices

No action taken.

010-032

Random Drug Testing of
Employees

No action taken.

Contract Renewals/Nonrenewals
2010-2011

Kids First Head Start Director

A motion was made by Estelle Holmes and seconded by Monica Cantrell to employ Ethel Gaines as Director of the Kids First Head Start Program under a Non-Chapter 21 Professional Contract for the 2009-2010 school year, as recommended by the administration.

Motion carried with all in favor.

**Consideration of Renewal
Probationary One-Year Contract – Teacher**

A motion was made by Estelle Holmes and seconded by Monica Cantrell to approve the Probationary One-Year Contract—Teacher for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Stephen Steinbauer	Sarah Fillingame	Shawn Williamson
Diana Fernandez	Patricia Rasmussen	Leslie Goodin

Motion carried with all in favor.

**Consideration of Renewal
Probationary One-Year Contract—Teacher plus Certification Addendum**

A motion was made by Estelle Holmes and seconded by Ted Robinson to approve the Probationary One-Year Contract—Teacher plus Certification Addendum for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Pamela Baccinelli	Robert Neelon	DiNona McCray
Jerome Cargile	Joy Benso	Julie Gregory
Angelica Perlman		

Motion carried with all in favor.

**Consideration of Renewal
Probationary One-Year Contract—Teacher + Certification Addendum to
Probationary One-Year Contract—Teacher**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the Probationary One-Year Contract—Teacher for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Theresa Marney	Cynthia Frye	Melynda Moulden
Tobey Gage	Lisa Dupla	Irma Paris

Motion carried with all in favor.

**Consideration of Renewal
Probationary One-Year Contract—Teacher**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the Probationary One-Year Contract—Teacher for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Ty Janik

Motion carried with all in favor.

**Consideration of Renewal
Probationary One-Year Contract—Teacher to
One-Year Term Contract—Teacher**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Teacher for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Anna Moya
Koreen Palmer

Hope Jackson
Amy Rosenberger

Tracy Erbes
Amanda White

Motion carried with all in favor.

**Consideration of Renewal
Probationary One-Year Contract – Teacher to
One-Year Term Contract – Teacher**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Teacher for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Jela Davis
Ravinder Pandey

Carol Magin

Jennifer Logsdon

Members in favor: Monica Cantrell, Estelle Holmes, Pat Turner, Ted Robinson,
Shirley Price

Members opposed: Dianne James

Motion carried with the majority in favor.

**Consideration of Renewal
Probationary One-Year Contract—Coordinator to
One-Year Term Contract—Coordinator**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Coordinator for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Evangelina Guerra-Zermeno

Motion carried with all in favor.

**Consideration of Renewal
One-Year Term Contract—Nurse**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Nurse for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Cheryl Moffett

Motion carried with all in favor.

**Consideration of Renewal
One-Year Term Contract – Teacher**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Teacher for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Wensel Aoughsten	Elizabeth Bilek	Roland Bilek
Janet Carney	Denise Charlston	Michael Charlston
Sharon Denison	Charla Hollingsworth	Susie Knust
Paula Lamb	Charles Libbey	Michael Vossler
Steven Adamson	Michael Brandenburg	Christopher Cliburn
Barbara George	Charlotte Greineisen	Robert Greineisen
Carmen Hidalgo-White	Glen Newsom	Forrest Parker
Ronald Sheffield	Craig Smith	Morris Tuck
Vicki Yang	Ronald Belcher	Jacqueline Henderson
Darlene Urquiaga	Christie Arsenis	Cathy Bonner
Darlene Booker	Alicia Brooks	Trini Castro
Belinda Chambers	Sherri Hanisco	Pamela Jones
Terri Jones	Teresa Laubscher	Mary McDavid
Joanna Mora	Melinda “Kay” Sanchez	Rachael Stephenson
Rita Tatum	Jennifer Tauch	Melessa Trevino
Terry Uhlman	Kathryn Higginbotham-Jones	Lisa Moody

Marie McNeil

Richard Anderson

Motion carried with all in favor.

**Consideration of Renewal
One-Year Term Contract—Librarian**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Contract—Librarian for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Tammy Bradbury

Motion carried with all in favor.

**Consideration of Renewal
One-Year Term Contract—Counselor**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Counselor for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Rona Smith

Latisha Goudeau

Mary Wagener

Members in favor: Monica Cantrell, Estelle Holmes, Pat Turner, Ted Robinson, Shirley Price

Members abstained: Dianne James

Motion carried with all in favor.

**Consideration of Renewal
One-Year Term Contract—Teacher with Retire/Rehire Addendum**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Teacher with Retire/Rehire Addendum for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Michael Dillon

Charles Williams

Brenda Caletka

Motion carried with all in favor.

**Consideration of Renewal
One-Year Term Contract—Administrator**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Administrator for the following employee(s) as recommended by the Superintendent and as discussed in executive session.

Donette Line

Motion carried with all in favor.

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Administrator for the following employee(s) as recommended by the Superintendent and as discussed in executive session.

Chris Cox

Motion carried with all in favor.

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Administrator for the following employee(s) as recommended by the Superintendent and as discussed in executive session.

Blanca Ochoa

Motion carried with all in favor.

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Administrator for the following employee(s) as recommended by the Superintendent and as discussed in executive session.

Marshall Caplan

Members in favor: Estelle Holmes, Pat Turner, Ted Robinson, Shirley Price

Members opposed: Dianne James, Monica Cantrell

Motion carried with the majority in favor.

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Administrator for the following employee(s) as recommended by the Superintendent and as discussed in executive session.

Larry Allen

Members in favor: Estelle Holmes, Pat Turner, Ted Robinson, Shirley Price

Members opposed: Dianne James, Monica Cantrell

Motion carried with the majority in favor.

A motion was made by Estelle Holmes and seconded by Pat Turner to approve a One-Year Term Contract—Administrator for the following employee(s) as recommended by the Superintendent and as discussed in executive session.

Phyliss Coleman

Motion carried with all in favor.

**Consideration of Renewal
One-Year Term Contract to
Non-Chapter 21 One-Year Contract—Professional**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve a Non-Chapter 21 One-Year Contract—Professional for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Deborah Barrett

Motion carried with all in favor.

**Consideration of Renewal
Non-Chapter 21 One-Year Contract—Professional**

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the Non-Chapter 21 One-Year Contract—Professional for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Jeanne Conway
Ann Bergen
Edith Schneider
Amy Young

Kimmela Steed
Myron Dianiska
Alva Skinner

Ron Mull
Teresa McLaughlin
Elaine Thomson

Motion carried with all in favor.

Consideration of Proposed Nonrenewal

A motion was made by Estelle Holmes and seconded by Ted Robinson to accept the Superintendent's recommendation and to propose the nonrenewal of the One-Year Term Contract of Keith Kelley and to direct the superintendent to issue notice to Keith Kelley.

Members in favor: Dianne James, Monica Cantrell, Estelle Holmes, Ted Robinson, Shirley Price

Members abstained: Pat Turner

Motion carried with all in favor.

A motion was made by Estelle Holmes and seconded by Ted Robinson to accept the Superintendent's recommendation and to propose the nonrenewal of the One-Year Term Contract of Coy Martin and to direct the superintendent to issue notice to Coy Martin.

Members in favor: Monica Cantrell, Estelle Holmes, Pat Turner, Ted Robinson, Shirley Price

Members opposed: Dianne James

Motion carried with the majority in favor.

Announcements

1. Hitchcock Chamber of Commerce Scholarship deadline is May 7, 2010.
2. Hitchcock Chamber of Commerce will host a Teacher Appreciation Social on May 12, 2010 at the chamber office.

Adjournment

A motion was made by Pat Turner and seconded by Ted Robinson to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 12:30 AM, Wednesday, March 24, 2010.

Respectfully submitted,

s/s Brenda J. Taylor
Brenda J. Taylor
Recording Secretary

s/s Dianne James
Dianne James, President

s/s Estelle Holmes
Estelle Holmes, Secretary