

Hitchcock Independent School District

Special Called Meeting/ Budget Workshop Tuesday, July 31, 2007

The Hitchcock Independent School District Board of Trustees met at a Special Called Meeting/Budget Workshop on Tuesday, July 31, 2007, at the Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Monica Cantrell called the meeting to order at 6:34 PM.

Present Monica Cantrell, President; Pat Turner, Member; Mark Morgan, Member; Shirley Price, Member

Absent Ted Robinson, Jr., Member

Late Arrival Tom Ivey, Vice President, arrived at 6:50 PM; Estelle Holmes, Secretary, arrived at 8:20 PM

Others Mike Bergman, Superintendent; Nina Conway, Business Official; Gerald Hughes, Technology Director; John Wells, Maintenance Director; Barbara Trahan, Stewart Elementary School Principal; Pat Fox, Crosby Middle School Interim Principal; Randy Dowdy, Hitchcock High School Principal; Susan Thompson, Curriculum Director

Reports

ADA Report 1990-2007

A snapshot of student enrollment from 1990-1991 to 2006-2007 was presented to the Board for their review and information. [See attached]

Collegiate High School Student Data 2004-2006

College of the Mainland, Collegiate High School, Hitchcock Student Data 2004-2006 was presented to the Board for their review and information. [See attached]

Update on the District's On-Line Auction

The auction closed out at \$7785 before the Lemons Auctioneers part is paid. All items were sold and all items have been paid for.

Architect Report
Joiner Partners

Carl Joiner, Joiner Partners, presented information to the Board on a proposed Bond Issue Plan "A" and "B". [See attached]

Magellan Demographic
Update

Magellan Demographic update was not available at the time of the meeting. They will do a presentation to the Board in August.

Action

007-061
RFP: Summer Projects
Hughes Gym

A motion was made by Mark Morgan and seconded by Tom Ivey to approve Texas City Construction as the vendor to perform the below listed work at Hughes Gym. [See attached]

Option 1 Alternate 3 to option 1: \$10285.60
Option #2 Ramp Replacement: \$3900.00
Option #3 Cleaning and Painting: \$13462.00
Option #4 Acoustical Tile: \$2100.00

Motion carried with all in favor.

007-062
RFP: Cafeteria Operations
Food and Supplies

A motion was made by Mark Morgan and seconded by Tom Ivey to approve, for the school year 2007-2008, that in addition to any food and supply vendors approved by the Texas Building and Procurement Commission, that HISD add Oak Farm and Dr. Pepper to the approved food and supply vendors in accordance with the bids returned in response to the District's Request for Proposals.

Motion carried with all in favor.

007-063
RFP: Athletic Supplies,
Equipment, and Apparel
2007-2008

A motion was made by Mark Morgan and seconded by Tom Ivey to approve the purchase of athletic equipment, supplies, and apparel

as presented and as recommended by the Athletic Director and the administration. [See attached]

Motion carried with all in favor.

007-064

Set date of Public Meeting on Budget and proposed Tax Rate and to vote on a proposed tax rate to be published in the Notice of Public Meeting

Motion 1 A motion was made by Shirley Price and seconded by Tom Ivey to set the date of the Public Meeting to adopt the 2007-2008 budget and to adopt the 2007 tax rate: Thursday, August 30, 2007, at 7:00 PM to be held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, TX.

Motion carried with all in favor.

Motion 2 A motion was made by Shirley Price and seconded by Tom Ivey to set the proposed tax rate that will be published in the notice of the Public Meeting shall not exceed the following rates:

Maintenance and Operations Rate (M & O)	\$1.04005
Interest and Sinking (I & S)	<u>\$.17500</u>
Total	\$1.21505

Motion carried with all in favor.

006-065

Student Insurance
2007-2008

After discussion, the Board requested that the Athletic Director make sure that the proper protocol is followed if there is an accident, i.e. forms available, list of providers, instructions, etc.

A motion was made by Mark Morgan and seconded by Tom Ivey to authorize the superintendent to execute any and all documents to renew its Student Accident Coverage with Texas Monarch Management Corporation, which has been with the District for over 15 years, in the sum of \$21,680, plus catastrophic coverage in the sum of \$3,265.

Motion carried with all in favor.

Closed Session

President Monica Cantrell called the members of the Board of Trustees into closed session at 7:32 PM for the purposes permitted as authorized by the Texas Open meeting Act, Texas Government Code Sections:

- 551.072: Purchase, exchange, lease, or value of real property
- 551.074 Personnel
Discuss the employment of new professionals for the 2007-2008 school year

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 8:24 PM. The following action was taken:

President Cantrell left the meeting at 8:24 PM and turned the meeting over to Vice President Tom Ivey.

New Hires

A motion was made by Estelle Holmes and seconded by Shirley Price to employ Donette Line under a Probationary One-year Contract—Teacher for the 2007-2008 school year, as presented and as discussed in executive session.

Motion carried with all in favor.

Budget Workshop

Discussion 2007-2008 Preliminary Budget

Ms. Conway presented the following information to the Board:

1. Tax Assessment Roll Grand Totals Report
2. Outline of State Funding and Federal Entitlements
3. Summary of Finances
4. Revenue Projections
5. Summary of Appropriations Excluding Salaries
6. Proposed Teacher, Counselor, Librarian, and RNs Pay Scale, Option 1, 2, and 3.

Adjournment

A motion was made by Pat Turner and seconded by Mark Morgan to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:08 PM.

Respectfully submitted,

Brenda J. Taylor
Recording Secretary to the
Board

Monica Cantrell, President

Estelle Holmes, Secretary