

# Hitchcock Independent School District

## Regular Meeting Tuesday, November 13, 2007

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The Hitchcock Independent School District Board of Trustees met at a Regular meeting on , at Tuesday, November 13, 2007, the Boardroom/ Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Monica Cantrell called the meeting to order at 7:00 PM.

Present Monica Cantrell, President; Tom Ivey, Vice President; Pat Turner, Member; Ted Robinson, Jr., Member; Shirley Price, Member

Late Arrival Estelle Holmes, Secretary, arrived at 7:04 PM

Absent Mark Morgan, Member

Others Mike Bergman, Superintendent; Susan Bowles, Special Education Director; Barbara Trahan, Stewart Elementary School Principal; John Wells, Maintenance Director; Gerald Hughes, Technology Director; Randy Dowdy, Hitchcock High School Principal; Pat Fox, Crosby Middle School Principal; Angela Hawkins, KFHS Director

Call to Order Monica Cantrell, President, called the meeting to order at 7:00 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Shirley Price and Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag and Texas flag.

Recognitions Pam Jones, Stewart Elementary School teacher, was recognized a Teacher of the Month for November 2007. A certificate of recognition was presented to Ms. Jones by Ms. Trahan, Principal.

At the November meeting, members of the 2007 Football team and the December Teacher of the Month for Stewart Elementary School will be recognized.

007-094  
Consent Agenda

A motion was made by Estelle Holmes and seconded by Ted Robinson to table action on the October Board minutes until the Board meeting in December.

Motion carried with all in favor.

A motion was made by Estelle Holmes and seconded by Shirley Price to approve Consent Agenda items B – F, as presented and as recommended by the Administration.

- Financial and Investment Report for month ending October 31, 2007
- Monthly Tax Collection Report for month ending October 31, 2007
- Change in date from January 14, 2008, to January 21, 2008, for the observance of Martin Luther King Day on the 2007-2008 school calendar
- TASB Localized Policy Manual Update 81 according to the Instruction Sheet
- Response to TEA to express the opinion that the proposed expansion of geographic boundaries by Responsive Education Solutions Charter Schools poses a potential for financial difficulty because of loss of enrollment.

Motion carried with all in favor.

#### Reports/Information from the Superintendent

#### KFHS Monthly Financial Report and Director's Report for month ending October 2007

The KFHS Financial Report was presented to the Board for their review and information. Angela Hawkins, Director, presented the Monthly Report and gave a summary of Children by School District and Transportation Report by Bus Routes. [See Transportation Report]

#### GGCC/SHARS Financial Report and Monthly Check Register for Month Ending October 31, 2007

The Greater Gulf Coast Cooperative and SHARS Financial Report and Monthly Check Register for month ending October 2007, was presented to the Board for their review and information.

#### Delinquent Tax Collection Update

The Delinquent Tax Collection Update by Mark Ciavaglia, Tax Attorney, was presented to the Board for their review and information. [See attached]

R-4 Program Update

Dr. Bergman requested that this item be tabled until the December 2007 board meeting.

Curriculum Director's Report  
on the CCAP Program for  
HISD

The Curriculum Director's Report on the CCAP Report was presented to the Board for their review and information. [See attached]

1. Data management program
2. Technology Director is working on loading the utilities
3. Region 4 is updating the data
4. Program should be completed updated in the very near future
5. Elementary school created their first test today, worked well, easy to use

Discussion with  
Possible Action

007-095

Northside Campus Improvement

John Wells, Maintenance Director, presented a report of in-kind hours for maintenance and lawn care provided to KFHS to date.

Also reported:

1. Front walkway at the front of the school was repaired.
2. A sidewalk was also installed at the rear of the campus that leads to the Curriculum and Technology offices.
3. Outdoor lighting was installed around the campus
4. Northside signage has been removed from the building (Ms. Hawkins will address the signage with the Policy Council to determine what they would like to have on the building)
5. Need additional maintenance workers to maintain KFHS campus along with other schools.

A motion was made by Estelle Holmes and seconded by Pat Turner to assign two additional workers to Maintenance.

Dr. Bergman stated that a half-time employee would be assigned to full time status and that KFHS would replace the two employees who were terminated.

After discussion, the motion was tabled.

007-096

Pre-K Program

1. HISD offers full day Pre-K program.
2. PPCD cannot go over 22 eligible students

3. This is the last year for the Pre-K Expansion Grant program. If the district wants to continue with the program, they will need to reapply for the grant. If not, the district will continue to offer a half day program. Half day AM, half day PM
4. All Pre-K program students must be income eligible and must follow federal program and guidelines.
5. HISD students would be given priority preference.

Additional information will be presented at the December Board meeting.

No action taken.

007-097

Legal Services Agreement with  
Stephen Dubner, Attorney at Law

A motion was made by Estelle Holmes to approve the Legal Services Agreement for an initial term of one (1) year effective January 1, 2008. This agreement may be extended for additional terms of one (1) year by mutual agreement of the parties.

Motion carried with all in favor.

007-098

Designation of Representative to  
the H-GAC 2008 General Assembly

A motion was made by Estelle Holmes and seconded by Ted Robinson to nominate Shirley Price as delegate and Estelle Holmes as alternate to the H-GAC 2008 General Assembly.

Motion carried with all in favor.

007-099

Resolution for Election of Directors  
for Galveston Central Appraisal District

A motion was made by Estelle Holmes and seconded by Tom Ivey to cast Hitchcock ISD 67 votes for Gary Jones. [See attached Resolution]

Motion carried with all in favor.

007-100

Dating Violence Program

A motion was made by Estelle Holmes and seconded by Ted Robinson to approve the Dating Violence Program Procedure that the district will follow in conjunction with BQ (LEGAL) and FFH (LEGAL/LOCAL), as reviewed by the district's attorney, Stephen Dubner. [See attached]

Motion carried with all in favor.

007-101

NCLB "HQ" Teacher Recruitment Plan and Retention Plan + updated "HQ" Report for 2006-2007 and 2007-2008

The "HQ" Teacher Recruitment Plan and Retention Plan + updated "HQ" Report for 2006-2007 and 2007-2008 were presented to the Board for their review and information.

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the District's Continuous Improvement Plan and the Campus HQT Continuous Improvement Plan to be submitted to TEA by December 15, 2007. [See attached]

Motion carried with all in favor.

007-102

Revisions to District and Campus Improvement Plans for 2007-2008

A motion was made by Shirley Price and seconded by Estelle Holmes to approve the revisions to the 2007-2008 District and Campus Improvement Plans.

Motion carried with all in favor.

Closed Session

President Monica Cantell called the members of the Board of Trustees into Closed Session at 8:24 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code Sections:

551-082 Purchase, exchange, lease, or value of property for new school

551-074 Personnel:

1. Discuss the employment of new professional(s) for the 2007-2008 school year.
2. Discuss Band Director at Hitchcock High School
3. Discuss Greater Gulf Coast Cooperative personnel

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closes Session at 9:35 PM and took the following action:

Motion 1

A motion was made by Estelle Holmes and seconded by Ted Robinson to authorize the Superintendent to pursue negotiation on the purchase of property for an elementary school.

Motion carried with all in favor.

Motion 2

A motion was made by Estelle Holmes and seconded by Shirley Price to employ Sonja Janysek under a Probationary One-Year Contract—Teacher for the 2007-2008 school year, as presented and as discussed in executive session.

Motion carried with all in favor.

- Motion 3      A motion was made by Estelle Holmes and seconded by Ted Robinson to employ Kimmela Steed under a One-Year Contrat—Health Occupations Teacher for the 2007-2008 school year, as presented and as discussed in executive session.  
Motion carried with all in favor.

Future Agenda Items

1. R-4 Report by Bob Brezina
2. Pre-K Program – additional information
3. Greater Gulf Coast Cooperative
4. Cameras in parking lot at Hitchcock High School
5. Need for additional AED's for Girl's Athletics and AED policy by Carmen Campbell, School Nurse
6. Possibility of donating lights to Red Raider field

Announcements

1. Pat Turner thanked everyone for their prayers before and after her surgery.
2. Estelle Holmes requested that every teacher and every student do a project for Black History Month in February.

Adjournment

A motion was made by Pat Turner and seconded by Shirley Price to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:43 PM.

Respectfully submitted,

Brenda J. Taylor  
Recording Secretary

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Monica Cantrell, President

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Estelle Holmes, Secretary