

Hitchcock Independent School District

Public Hearing to Discuss the District's
2006-2007 Annual Performance Report
and
Regular Meeting
of
Tuesday, January 15, 2008

The Hitchcock Independent School District Board of Trustees met at a Public Hearing to Discuss the District's 2006-2007 Annual Performance Report and Regular meeting on, at Tuesday, January 15, 2008, the Boardroom/ Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Monica Cantrell called the meeting to order at 6:30 PM.

Present Monica Cantrell, President; Tom Ivey, Vice President; Estelle Holmes, Secretary; Pat Turner, Member; Mark Morgan, Member; Ted Robinson, Jr., Member; Shirley Price, Member

Others Mike Bergman, Superintendent; Nina Conway, Business Official; Gerald Hughes, Technology Director; Randy Dowdy, Hitchcock High School Principal; Barbara Trahan, Stewart Elementary School Principal; Jane Ankney, Director of Student Support Services

Call to Order Monica Cantrell, President, called the meeting to order at 6:30 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Monica Cantrell led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag and Texas flag.

Recognitions

School Board Appreciation

1. Stewart Elementary School—High Five Recognition: Presented Bulldog Pups shirts to the Board.
2. Crosby Middle School: Presented recipe book prepared by the 5th grade and a memorial book (Kailynn Boclair).
3. Hitchcock High School: Presented box of chocolates, rose pens, and cards from the students.
4. Nursery: Chocolate kiss
5. District Recognition: Dr. Bergman presented a Proclamation declaring January as School Board Appreciation Month and presented individual plaques to the Board recognizing their service to the district and community.

Stewart Teacher of the Month

Ms. Trahan recognized Mary McDavid as Stewart Elementary School's January Teacher of the Month.

Public Hearing

Annual Performance Report
2006-2007

The Annual Performance Report for 2006-2007 was presented to the Board by Dr. Bergman. Information is available on the TEA website and a link is on the Hitchcock ISD website:
www.hitchcockisd.org.

Audience with Patrons

No questions.

Regular Meeting

Public Participation

Dianne James addressed the Board concerning agenda item VI-F and item VIII-E.

Item VI-F: Asked that the item be pulled from the consent agenda and discussed separately. Asked the question: What benefit will Merrill Lynch be to the district, and taxpayers?

Item VIII-E: Stated that some citizens are not pleased with what we have received in the past in regards to new construction. Stated that the citizens would be watching to be sure that the district does not incur problems again with the new facilities.

Consent Agenda

Motion 1

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the consent agenda as presented and as recommended by the administration.

Members in favor: Pat Turner, Estelle Holmes, Shirley Price

Members opposed: Monica Cantrell, Tom Ivey, Mark Morgan, Ted Robinson

Motion failed for lack of a majority.

Motion 2

A motion was made by Mark Morgan and seconded by Ted Robinson to pull and discuss separately consent agenda item E:

Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending December 31, 2007; item F: Consider approval to place Merrill Lynch on the list as a approved Broker for Hitchcock ISD; and Item G: Consider approval of Resolution Expressing Intent to Finance Expenditures to be Incurred.

Members in favor: Monica Cantrell, Tom Ivey, Mark Morgan, Ted Robinson

Members opposed: Estelle Holmes, Shirley Price

Members abstained: Pat Turner

Motion carried with the majority in favor.

Motion 3

A motion was made by Estelle Holmes and seconded by Mark Morgan to approve consent agenda item E: Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending December 31, 2007, as presented and as recommended by the administration.

Motion carried with all in favor.

Motion 4

A motion was made by Estelle Holmes to table consent agenda Item F: Approval to place Merrill Lynch on the list as an approved Broker for Hitchcock ISD, and to bring back to the Board in the same way that Ms. Holmes presented to the Board in December.

Motion failed for lack of a second.

Motion 5

A motion was made by Estelle Holmes and seconded by Shirley Price to place Sam Collins on the list as an approved broker for the district.

Members in favor: Monica Cantrell, Estelle Holmes, Pat Turner, Shirley Price

Members opposed: Mark Morgan, Tom Ivey, Ted Robinson

Motion carried with the majority in favor.

Motion 6

A motion was made by Mark Morgan and seconded by Estelle Holmes to approve consent agenda Item G: Resolution Expressing Intent to Finance Expenditures to be Incurred [see attached] as presented and as recommended by the administration.

Motion carried with all in favor.

Motion 7

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the remaining consent agenda items as presented and as recommended by the administration.

- Minutes: Regular meeting of December 18, 2007
- Monthly Financial Report, Check Register, and Investment Report for month ending December 31, 2007
- Monthly Tax Collection Report for month ending December 31, 2007
- Kids First Head Start Financial Report, Monthly Check Register, and Monthly Report for month ending December 31, 2007
- Reaffirm that the last formal day of instruction is May 29, 2008, and approved Monday, April 14, 2008, as the deadline for giving notice of proposed non-renewal of a teacher's contract.
- Approved the following dates for review and approval of contracts.
 - February 19, 2008—Administrators and Directors
 - March 11, 2008—Teachers, Others

Motion carried with all in favor.

Reports/Information from the Superintendent

2008-2009 Budget Calendar

The 2008-2009 Budget Calendar was presented for the Board's review and information. [See attached.]

Maintenance Facility
Semi-Annual Report

The Maintenance Facility Semi-Annual Report was presented for the Board's review and information.

End of Semester Grade
Distribution Report

The end of the 1st semester Grade Distribution Report was presented for the Board's review and information.

The Board asked that a summary be prepared on how we are addressing failures.

ADA Report

The ADA Report was presented for the Board's review and information.

Impact of Student Absences
on State Funding

Attendance at Stewart and Crosby are mostly good, in the mid-90's. The high school has been doing a good job of contacting parents and notifying them of student absences by phone and by letters in the mail and even following offenders to court for truancy. However, our least desirable attendance rates are in the 11th and 12th grades. See below for example on how attendance affects our financial status:

On the average there are about 30 students per day absent from HS. The Adjusted Basic Allotment= \$3,868
 $3,868 / 180 \text{ days of attendance} = \21.50 minimum per day for each student
 $\$21.50 \times 30 = \$645 / \text{day lost Foundation School Fund money from State}$
 $\$645 \times 79 \text{ days in fall semester} = \$50,955$ lost revenue this fall semester due to absences.

Ms. Holmes asked Dr. Bergman to inform the students of the impact of poor attendance. The students do not understand the value of good attendance.

Discussion with Possible
Action

Conduct Interviews for
Construction Manager-At-Risk

The Board conducted interviews with the three companies that responded to the Request for Proposals for Construction Manager-At-Risk:

1. Brae Burn
2. Brookstone
3. Durotech

Motion 1 A motion was made by Estelle Holmes and seconded by Shirley Price to begin negotiations with Brookstone as 1st choice for Construction Manager-At-Risk.

Members in favor: Monica Cantrell, Estelle Holmes, Pat Turner, Shirley Price

Members against: Mark Morgan, Ted Robinson, Tom Ivey

Motion carried with the majority in favor.

Motion 2 A motion was made by Estelle Holmes and seconded by Pat Turner to negotiate with Durotech as 2nd choice for Construction Manager-At-Risk.

Motion carried with all in favor.

Action

008-006
Construction Manager-At-Risk
Method of Procurement
2008 Bond Program

A motion was made by Mark Morgan and seconded by Tom Ivey to use the Construction Manager-At-Risk method of delivery in order to include all items stated in the election order and to be done at the most economical cost.

Motion carried with all in favor.

008-002
Annual Financial Audit for period
ending August 31, 2008

A motion was made by Mark Morgan and seconded by Shirley Price to approve the annual Financial Audit for period ending August 31, 2008, as presented and recommended by the Administration.

Motion carried with all in favor.

008-003

RFP: Used 8-12 passenger bus
with 4-5 wheelchair stations

A motion was made by Mark Morgan and seconded by Tom Ivey to accept the proposal submitted by NBS National Bus to purchase a used 8-12 passenger bus with 4-5 wheelchair stations in the amount of \$58,500, as presented and recommended by the administration.

Motion carried with all in favor.

008-004

Purchase of a 71-passenger bus

A motion was made by Mark Morgan and seconded by Estelle Holmes to approve the purchase of a 71-passenger bus using H-GAC Cooperative Purchasing method in the amount of \$85,050.00, as presented and recommended by the administration.

Motion carried with all in favor.

008-005

Set date for the February
Town Hall Meeting

A motion was made by Estelle Holmes and seconded by Mark Morgan to set the following meeting dates:

1. Bond Committee Meeting, January 29, 2008, 6:30 PM, Boardroom
2. Special Called Meeting, February 4, 2008, 6:30 PM, First Baptist Church
3. Town Hall Meeting, February 4, 2008, 7:00 PM, First Baptist Church
4. Regular Meeting, February 19, 2008, 7:00 PM, Boardroom
5. Special Called Meeting to call for the Bond Election, March 3, 2008, 6:30 PM, Boardroom

Motion carried with all in favor.

Discussion

Registered Sex Offenders on
District Premises Procedures

A draft of the Registered Sex Offenders on District Premises Administrative Procedures was presented to the Board for

comments, additions, or changes to the document prior to putting the procedures into effect.

No changes were made.

Closed Session

Monica Cantrell, President, called the members of the Board into Closed Session at 9:44 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code Sections:

- 551.072 Discuss the purchase, exchange, lease, or value of property for new school
- 551.074 Personnel:
 - Conduct Superintendent's Evaluation
 - Discuss Band Director position

Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 10:26 PM, for action, if any, from Closed Session.

No action.

Suggested Future Agenda Items

Review number of AEDs throughout the district to go with teams and availability at practices.

Announcements

Take up a collection for the Boclair family to help with funeral expenses.

Adjournment

A motion was made by Mark Morgan and seconded by Pat Turner to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:30 PM.

Respectfully submitted,

Brenda J. Taylor
Recording Secretary

Monica Cantrell, President

Estelle Holmes, Secretary