

Hitchcock Independent School District

Regular Meeting  
of  
Tuesday, February 19, 2008

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The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, February 19, 2008, at the Boardroom/ Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Monica Cantrell called the meeting to order at 7:02 PM.

Present Monica Cantrell, President; Tom Ivey, Vice President; Estelle Holmes, Secretary; Pat Turner, Member; Mark Morgan, Member; Ted Robinson, Jr., Member; Shirley Price, Member

Others Mike Bergman, Superintendent; Nina Conway, Business Official; Gerald Hughes, Technology Director; Pat Fox, Crosby Middle School Principal

Call to Order Monica Cantrell, President, called the meeting to order at 7:02 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance

Mark Morgan led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag and Texas flag.

Public Participation

1. Sam Collins, Merrill Lynch, addressed to Board in regard to VI-D: Rescind action of January 15, 2008, to place Sam Collins on the list as an approved broker for the district and to consider approval to place Merrill Lynch on the list as an approved Broker for Hitchcock ISD. He stated that his role is as a Financial Advisor at Merrill Lynch and he asked the Board for their support to approve Merrill Lynch as Broker and Sam Collins as agent.
2. Tom Gunderson spoke to the Board regarding his son and problems at Crosby Middle School.

008-009  
Consent Agenda

A motion was made by Mark Morgan and seconded by Ted Robinson to approve the Consent Agenda items as presented and recommended by the Administration.

1. Minutes
  - a. Public Hearing to discuss the District's 2006-2007 Annual Performance Report and Regular meeting of January 15, 2008
  - b. Bond Committee meeting of January 29, 2008
2. Monthly Financial and Investment Report for month ending January 31, 2008
3. Monthly Tax Collection Report for month ending January 31, 2008
4. Kids First Head Start Financial Report, Monthly Check Register, and Monthly Report for month ending January 31, 2008
5. Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending January 31, 2008

6. Budget Amendment [See attached]
7. TASB Policy Service Update 82—add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 82 [See attached]
8. Change to local policy DNA: Performance Appraisal: Evaluation of Teachers [See attached]
9. Change to local policy DPB: Substitute, Temporary, and Part-time positions [See attached]
10. Response to the Texas Education Agency to express the opinion that the proposed expansion of geographic boundaries to include our district's boundaries by Eagle Academies of Texas and Shekinah Radiance Academy poses a financial difficulty because of loss of enrollment.
11. Response to the Texas Education Agency to express the opinion that the proposed application for KAT Small Planet Montessori Preschool for a new open-enrollment charter school poses a financial difficulty because of loss of enrollment.
12. RFP: Athletic equipment, supplies, and apparel

Motion carried with all in favor.

#### Report/Information from the Superintendent

#### ADA Report

The below listed ADA reports were presented to the Board for their review and information.

1. Week ending: February 8, 2008
2. Year-to-Date September 2007 to February 2008
3. Comparison Report September 2006 to February 2007

#### Action

008-010

#### Board Member Continuing Education Hours

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the continuing education hours and to let the minutes reflect the below information.

Board Member	Hours Earned 01/01/2007 to 01/31/2008	Tier One Orientation to & Texas Education Code	Tier Two Teambuilding	Tier Three Discretionary Continuing Education
Monica Cantrell, President	49.25	Y	Y	Y
Tom Ivey, Vice President	22.00	Y	Y	Y
Estelle Holmes, Secretary	95.25	Y	Y	Y
Pat Turner, Member	24.25*	Y	Y	Y
Mark Morgan, Member	11.25	N	N	Y
Ted Robinson, Member	14.50	Y	Y	Y
Shirley Price, Member	24.50**	Y	Y	Y

Motion carried with all in favor.

008-011  
Appointment of Election Judge  
And Early Voting Clerks

A motion was made by Estelle Holmes and seconded by Mark Morgan to appoint Sue Overton as Election Judge, Susan Gage as Early Voting Clerk, and Pam Haygood and Eleanor Spells as the Early Voting Deputy Clerks, as presented and recommended by the administration.

Motion carried with all in favor.

008-012  
Resolution Calling for  
General Trustees election and  
Order of Election for General  
Trustees Election

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Resolution calling for the 2008 General Trustees Election for Single Member District 3 and 5, and to approve the Order of Election for the 2008 General Trustees Election. [See attached]

Motion carried with all in favor.

008-013  
Rescind action from January 15, 2008,  
to place Sam Collins on the list as an approved  
broker for the district and to consider approval  
to place Merrill Lynch on the list as an approved  
broker as Sam Collins as our representative

A motion was made by Estelle Holmes and seconded by Shirley Price to rescind the action from the January 15, 2008, regular meeting to place Sam Collins on the list as an approved broker for the district and to approve the placement of Merrill Lynch on the list as an approved broker with Sam Collins as our representative.

Members in favor: Monica Cantrell, Tom Ivey, Estelle Holmes, Pat Turner, Shirley Price

Members opposed: Mark Morgan, Ted Robinson

Motion carried with the majority in favor.

008-014  
External Audit Committee  
(Finance Committee) for 2008—  
Appoint members

Board President Cantrell appointed the below listed board members to serve on the External Audit Committee (Finance Committee) for 2008. This committee will also serve as a financial/investment committee to review the investment policy, the Public Funds Investment Act, and projected cash flow.

Tom Ivey, Chairman  
Estelle Holmes  
Ted Robinson

A motion was made by Monica Cantrell and seconded by Estelle Holmes to remove the pool of names submitted by the Superintendent and to revisit at a later date.

Members in favor: Monica Cantrell, Tom Ivey, Estelle Holmes, Mark Morgan, Ted Robinson, Shirley Price

Members not voting: Pat Turner

Motion carried with all in favor.

008-015

Annual Statement of Investments  
for period ending January 31, 2008

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Annual Statement of Investments and Compliance Certification for period ending January 31, 2008, as presented and recommended by the administration. [See attached]

Motion carried with all in favor.

008-016

2008-2009 School Calendar

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the 2008-2009 school calendar as presented and recommended by the administration. [See attached]

Motion carried with all in favor.

008-017

Waiver for the Summer  
Nutrition Program

A motion was made by Estelle Holmes and seconded by Ted Robinson to waive the program for the Summer of 2008.

Members opposed: Monica Cantrell, Tom Ivey, Estelle Holmes, Pat Turner, Mark Morgan, Ted Robinson, Shirley Price

Members in favor: None

Motion failed.

Discussion / Possible Action

Set date for Bond  
Committee Meeting

A motion was made by Mark Morgan and seconded by Shirley Price to set the following dates:

February 25, 2008, 6:30 PM—	Bond Committee Meeting
March 3, 2008, 6:30 PM—	Special Call meeting to Call for the Bond Election

Motion carried with all in favor.

## Pre-K Program

### Discussion

1. Offer additional Pre-K slots
2. Expand program
3. Additional funding to employ additional teachers
4. Offer two half day programs – increase student participation
5. Look at full day programs
6. Consider cost of renting additional portable buildings
7. Aim for 40 additional students
8. Look at other Pre-K programs in County

## Training of personnel in the use of AED/CPR/1<sup>st</sup> Aide

Board President Cantrell announce that the superintendent is working with outside entities to help them better understand the current AED policy and other emergency procedures; therefore, she asked that by general consent the Board agree not to discuss this item tonight.

It was the general consent of the Board to table this item.

## Closed Session

Monica Cantrell, President, called the members of the Board into Closed Session at 8:01 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code Sections:

### 551.074 Personnel

- Discuss proposed contract renewals—Principals and Directors
- Discuss Superintendent's Evaluation

Shirley Price left the meeting during closed session.

## Reconvene from Closed Session

The members of the Board of Trustees reconvened from Closed Session at 10:35 PM, for action, if any, from Closed Session.

A motion was read by Estelle Holmes to extend the two-year term contracts of the below listed employees for an additional year through the end of the 2009-2010 school year, and to further authorize the Board President to execute employment contracts to the employees accepting this offer. Action will be taken individually.

Randy Dowdy – Moved by Mark Morgan seconded by Ted Robinson—Carried with all in favor.

Pat Fox - Moved by Mark Morgan seconded by Ted Robinson—Carried with all in favor.

Barbara Trahan - Moved by Mark Morgan seconded by Ted Robinson—Carried with all in favor.

Susan Thompson - Moved by Mark Morgan seconded by Ted Robinson—Carried with all in favor.

Jane Ankney - Moved by Mark Morgan seconded by Ted Robinson—Carried with all in favor.

Susan Bowles - Moved by Mark Morgan seconded by Ted Robinson—Carried with all in favor.

Gary Carney - Moved by Mark Morgan seconded by Ted Robinson. Members in favor: Monica Cantrell, Tom Ivey, Mark Morgan, Ted Robinson, Shirley Price. Members opposed: Pat Turner, Estelle Holmes—Carried with the majority in favor.

A motion was read by Estelle Holmes to re-issue a One-Year non-Chapter 21 professional contract to the below listed employees for the 2008-2009 school year, and to further authorize the Board President to execute employment contract to the employee accepting this offer. Action will be taken individually.

Gerald Hughes - Moved by Mark Morgan seconded by Ted Robinson—Carried with all in favor.

Jeanne Conway - Moved by Mark Morgan seconded by Ted Robinson—Carried with all in favor.

A motion was made by Estelle Holmes and seconded by Mark Morgan to issue a One-Year non-Chapter 21 contract to John Wells for the 2008-2009 school year and to authorize the Board President to execute an employment contract to the employee accepting this offer.

Motion carried with all in favor.

A motion was made by Estelle Holmes and seconded by Mark Morgan to employ Carmen Campbell under a one-year term contract for the 2008-2009 school year and to further authorize the Board President to execute an employment contract to the employee accepting this offer.

Motion carried with all in favor.

A motion was made by Estelle Holmes and seconded by Mark Morgan to extend the three-year contract of Dr. Michael Bergman for an additional year through the end of the 2010-2011 school year, and to further authorize the Board President to execute an employment contract to the employee accepting this offer.

Motion carried with all in favor.

#### Future Agenda Items

1. Pre-K program – Action
2. DAR Contest Winners – Recognition
3. Inform student with autism of all available programs in which they are eligible to participate
4. Meet with the science teachers
  - a. Extra credit work
  - b. Raise level of teacher expectations of themselves and students

Announcements

Former student, Valerie Houston, passed away. The funeral will be Saturday, February 23, 2008, 1:00 PM, at Greater St. Matthew.

Adjournment

A motion was made by Pat Turner and seconded by Ted Robinson to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:45 PM.

Respectfully submitted,

Brenda J. Taylor  
Recording Secretary

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Monica Cantrell, President

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Estelle Holmes, Secretary