

Hitchcock Independent School District

Regular Meeting of Tuesday, May 20, 2008

The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, May 20, 2008, at the Boardroom/ Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Monica Cantrell called the meeting to order at 7:00 PM.

Present Monica Cantrell, President; Tom Ivey, Vice President; Estelle Holmes, Secretary; Pat Turner, Member; Mark Morgan, Member; Ted Robinson, Jr., Member; Shirley Price, Member

Others Mike Bergman, Superintendent; Carl Joiner, Joiner Partnership, Inc.; Stephen Dubner, Attorney; Gerald Hughes, Technology Director; Pat Fox, Principal, Crosby Middle School; Susan Thompson, Curriculum Director

Call to Order Monica Cantrell, President, called the meeting to order at 7:00 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance The Board of Trustees led patrons in the Pledge of Allegiance to the U.S. flag and Texas flag.

Governance

Order Canvassing Returns And Results of the May 10, 2008 Election

The Board canvassed the returns and announced the results of the May 10, 2008, election.

1. Trustee Election for Single Member District 3—Pat Turner, 32 votes
2. Trustee Election for Single Member District 5—Dianne James, 109 votes
3. Bond Proposition 1—to build new facilities for Hitchcock ISD
For—387 votes Against—331 votes

A motion was made by Mark Morgan and seconded by Shirley Price to approve the canvassing of the returns as presented and announced.

Motion carried with all in favor.

Statement of Elected Officials and Oath of Office

Brenda Taylor administered the Statement of Elected Officials and the Oath of Office to Pat Turner, Single Member District 3 and Dianne James, Single Member District 5.

Presentation of Certificate
of Election for Single Member
District 3 & 5

Brenda Taylor presented a Certificate of Election for Single Member District 3 to Pat Turner and for Single Member District 5 to Dianne James.

New Board Trustees seated

Dianne James, newly elected board member, was seated with the Board.

Presentation of plaque to
Outgoing Board Member

The Board presented a plaque of appreciation to outgoing Board Member Mark Morgan in appreciation of his service to the Board.

10 – minute Break

The Board adjourned for a 10-minute break at 7:10 PM to enjoy refreshments in Mr. Morgan's honor.

Reconvene from 10-minute
Break

The Board reconvened into Open Session for the 10-minute break at 7:20 PM.

Reorganization of the
Board

President A motion was made by Tom Ivey and seconded by Shirley Price to elect Monica Cantrell as president.

Motion carried with all in favor.

Vice President A motion was made by Pat Turner and seconded by Estelle Holmes to elect Tom Ivey as vice president.

Motion carried with all in favor.

Secretary A motion was made by Pat Turner and seconded by Shirley Price to elect Estelle Holmes as secretary.

Motion carried with all in favor.

Officers: Monica Cantrell, President
Tom Ivey, Vice President
Estelle Holmes, Secretary

Recognitions

Black History Essay
Winners

Sam Collins presented the winners of the Black History Essay Contest. The six winners were sponsored by Mr. Collins and were presented with \$100 each.

Spencer Newsom
Jackie Beard
Bethany Bremer
Latreva Green
Jillian Wise
Jasmine Beard

TASB Risk Management
2008 Loss Prevention Grant

TASB Risk Management awarded the 2008 Loss Prevention Grant to the district in the amount of \$3,000 to use on safety items for the district.

Dr. Bergman thanked TASB for the award.

Galveston County Science
Fair Winners

Elizabeth Bilek presented the winners of the Galveston County Science Fair Winners to the Board.

Haley Bares, 2nd place, 5th grade biology
Chloe Lopez, 1st place, 6th grade biology

Ms. Bilek announced that Tatyana Bob and Amber Williams were selected to attend the UTMB Science Institute.

Monica Cantrell presented Certificates of Achievement to the winners of the Science Fair and Estelle Holmes presented Certificates of Participation to the UTMB Science Institute participants.

Public Participation

None

Consent Agenda

A motion was made by Estelle Holmes and Shirley Price to approve the Consent Agenda as presented and as recommended by the administration.

1. Minutes
 - a. Special Called meeting of Tuesday, April 8, 2008
 - b. Regular meeting of Tuesday, April 15, 2008
2. Monthly Financial and Investment Report for month ending April 30, 2008
3. Monthly Tax Collection Report for month ending April 30, 2008
4. Kids First Head Start Financial Report and Monthly Report for month ending April 30, 2008
5. Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending April 30, 2008

Motion carried with all in favor.

Reports/Information

Service Learning Report

The Service Learn Report was presented by the Service Learn students.

Spring TAKS Results

Susan Thompson, Curriculum Director, presented the Spring TAKS results for TAKS Math Report—5th grade and TAKS Exit Level Re-test results.

Kids First Head Start—
Triennial and First Year
Monitoring Reviews

A letter from the Office of Head Start (OHS) was presented to the Board for their information. The OHS will be conducting an on-site monitoring review of our Head Start program between October 1, 2008, and September 30, 2009.

ADA Report

The ADA Report for September 2007 – August 2008, and the comparison report for period September 2006 – April 2007 was presented to the Board for their review and information.

Action

008-051

Review Investment Policy CDA
(LOCAL) and approve Resolution
to confirm or amend policy

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Resolution adopting the District's investment policy and strategies, as reflected on the proposed changes to CDA (LOCAL), and authorizing the entities listed in the Resolution to engage in investment transactions with the District, as presented and as recommended by the administration and investment committee. [See attached]

Motion carried with all in favor.

008-052

Budget Amendment,
Function 41 and 51

A motion was made by Estelle Holmes and seconded by Tom Ivey to approve the Budget Amendment #2, Function 41 and 51, as presented and as recommended by the administration, as recommended by the administration. [See attached]

Motion carried with all in favor.

008-053

Board Travel Expenses

A motion was made by Estelle Holmes and seconded by Shirley Price to approve travel for Estelle Holmes to serve on the Legislative Council, as recommended by the administration.

Motion carried with all in favor.

008-054

Architect's Expenses
on Construction

A motion was made by Estelle Holmes and seconded by Ted Robinson to approve architect expenses as listed below with the understanding that the expenses are reimbursable once bond funds are deposited, as recommended by the administration.

- Land expenses—land cost; soil testing; survey; phase 1, etc.--\$35,000 + land

- Architectural costs--\$450,000
- Civil Engineering Costs--\$50,000
- Miscellaneous Costs--\$15,000

Motion carried with all in favor.

008-055

Acute Teacher Shortage

A motion was made by Estelle Holmes and seconded by Ted Robinson to declare Mathematics, Science, Special Education, Languages Other Than English, Bilingual/English as a Second Language (ESL), and Technology Applications as acute shortages areas for retire/rehire purposes, as designated by the Texas Education Agency, for the 2008-2009 school year and to also declare Vocational Auto Mechanics and Band as local acute shortage areas; however, a certified applicant for a position as a classroom teacher in these areas who is not a retiree shall be given preference in hiring. Furthermore, the criteria for identifying "local" acute shortage areas other than those listed above (i.e. those not already approved by TEA) would be the following, as recommended by the administration:

1. Documentation showing that the district has exhausted recruiting efforts to hire certified teachers in the "local" acute shortage area; or
2. Documentation showing all advertisements for a certain position have either produced no qualified certified candidates or no candidates at all in the "local" acute shortage area; or
3. Documentation showing that participation in job fairs has been unsuccessful in the "local" acute shortage area.

Motion carried with all in favor.

008-056

Application for Flexible
School Day for 2008-2009

A motion was made by Estelle Holmes and seconded by Shirley Price to submit an application to TEA for the Optional Flexible School Day program for the 2008-2009 school year as recommended by the administration.

Motion carried with all in favor.

008-057

DAA (LOCAL): Employment
Objectives: Equal Employment
Opportunity

A motion was made by Estelle Holmes and seconded by Tom Ivey to approve proposed changes to local policy DAA (LOCAL): Employment Objectives: Equal Employment Opportunity designating Susan Thompson as the Title IX Coordinator and Randy Dowdy as the Section 504 Coordinator, as presented and as recommended by the administration.

Discussion/Possible Action

008-058

Conditions for Pre-K
Program—Over-Income
Students

A motion was made by Estelle Holmes and seconded by Shirley Price to charge \$225.00/month tuition with transportation for a full day program.

After discussion, Ms. Holmes rescinded her motion.

A motion was made by Estelle Holmes and seconded by Tom Ivey to charge \$200.00/month tuition with transportation for a full day program.

After discussion, Ms. Holmes rescinded her motion.

A motion was made by Estelle Holmes and seconded by Tom Ivey to table action until the May 27 Board Workshop and to bring the projected dollars for the program to the meeting.

Motion carried with all in favor.

The Board requested that

008-059
Substitute Salaries

A motion was made by Estelle Holmes and seconded by Shirley Price to raise all substitute pay levels to \$100.

Members in favor: Estelle Holmes
Members opposed: Monica Cantrell, Tom Ivey, Pat Turner, Ted Robinson, Shirley Price, and Dianne James

Motion failed.

A motion was made by Estelle Holmes and seconded by Pat Turner to table action until the May 27 Board Workshop.

Motion carried with all in favor.

008-060
New positions for
Stewart Elementary School

A motion was made by Estelle Holmes and seconded by Ted Robinson to approve new positions, listed below, for Stewart Elementary School, as recommended by the administration.

1. Two ESL Instructional Aides
2. One ESL certified teacher (ESL/Bilingual)
3. One Special Education Behavioral Aide
4. One Campus Receptionist

Motion carried with all in favor.

Closed Session

Monica Cantrell, President, called the members of the Board of Trustees into Closed Session at 9:17 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code

- 551.074 Personnel
 - Discuss the employment of new professional employee(s) for the 2008-2009 school year

- Discuss the renewal/ non-renewal/ termination of Non-Chapter 21 professional employee(s) for the 2008-2009 school year
- 551.071 Consultation with the District's Attorney Stephen Dubner of the Law Office of Stephen Dubner regarding the purchase of the FM 519 property
- 551.072 Consultation with the District's Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of professional conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551
- 551.072 Discuss the purchase, exchange, lease, or value of real property

Reconvene from
Closed Session

The Board reconvened from Closed Session at 10:25 PM to take action from Closed Session, if any:

Motion 1 A motion was made by Estelle Holmes and seconded by Ted Robinson to employ Ronald Belcher, Dorothy Reed, and Larry Reed under a Probationary One-Year Contract—Teacher for the 2008-2009 school year, as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 2 A motion was made by Estelle Holmes and seconded by Shirley Price to employ Jennifer Watson, Taryn Brown, and Jodi Montemayor under a Probationary One-year Contract—Teacher with Certification Addendum for the 2008-2009 school year, as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 3 A motion was made by Estelle Holmes and seconded by Ted Robinson to employ Charles Williams under a Probationary One-Year Contract—Teacher with Rehire/Retire Addendum for the 2008-2009 school year, as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 4 A motion was made by Estelle Holmes and seconded by Shirley Price to terminate the Non-Chapter 21 Professional Contract for Angela Hawkins effective on the last day of her current contract.

Members in favor: Monica Cantrell, Tom Ivey, Estelle Holmes, Pat Turner, Shirley Price

Members opposed: Ted Robinson

Members abstained: Dianne James

Motion carried with the majority in favor.

Motion 5 A motion was made by Estelle Holmes and seconded by Ted Robinson to authorize the Superintendent to enter into a real estate sales contract for the purchase of the FM 519 property.

Motion carried with all in favor.

Future Agenda Items

1. Pre-K Tuition/Transportation based on dollars.
2. Substitute Salary—add Texas City to the average
3. Resolution—DAEP approved by TASB May 3, 2008
4. Set date for Workshop/Special Called—May 27, 7:00 PM
 - a. Pay scales + personnel
 - b. Preliminary values—compute figures—8% increase

Announcements

1. Graduation, May 30, 8:00 PM
 - a. Let Dr. Bergman know who will be attending
 - b. Estelle Holmes will be late
 - c. Meet in the cafeteria
2. Juneteenth Celebration, June 14, 1:00 – 6:00 PM at Sam Collins' home in Hitchcock. Monica Cantrell volunteered to be on the program.

Adjourn

A motion was made by Ted Robinson and seconded by Tom Ivey to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 10:39 PM.

Respectfully submitted,

Brenda J. Taylor
Recording Secretary

Monica Cantrell, President

Estelle Holmes, Secretary