

Hitchcock Independent School District

Special Called Meeting and
Board Workshop
of
Tuesday, May 27, 2008

The Hitchcock Independent School District Board of Trustees met at a Regular meeting on Tuesday, May 27, 2008, at the Boardroom/ Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Monica Cantrell called the meeting to order at 7:04 PM.

Present Monica Cantrell, President; Tom Ivey, Vice President; Estelle Holmes, Secretary; Ted Robinson, Jr., Member; Shirley Price, Member; Dianne James, Member

Late Arrival Pat Turner, Member, arrived at 7:27 PM

Others Mike Bergman, Superintendent; Nina Conway, Business Official; Carl Joiner, Joiner Partnership; Scott Brady, Joiner Partnership; Barbara Trahan, Principal, Stewart Elementary School

Call to Order Monica Cantrell, President, called the meeting to order at 7:04 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Action

008-061

Approval of Floor Plan for
New Elementary School

Scott Brady, Joiner Partnership, Inc., presented the floor plan for the new elementary school reviewing with the Board considerations that were built into the plan.

Suggestions from the Board:

1. Sink in the library workroom
2. Move the counselor's office across the hall
3. Move the conference room to the mail offices
4. Need an office for the PIEMS/Attendance Clerk
5. Rooms for Pre-K
6. Discussed moving auto drop off to Memorial Drive and place the bus loop in front of the building facing FM 519
7. Take another look at the orientation of the building to accommodate auto traffic and bus traffic
8. One kindergarten classroom by itself – change to PPCD classroom
9. Full brick façade
10. Re-look at roof line by gym
11. Look into reflectivity of roof

12. Look at insulation – use R30 – roof
13. Look at using neutral colors with accents of red

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the general concept and square footage of the floor plan and to communicate with Ms. Trahan on suggested changes.

Motion carried with all in favor.

The Board also requested a workshop with the Bond Committee to review the floor plan.

008-062

Conditions for Pre-K Program
for over-income students

A motion was made to approve the following conditions for the Pre-K Program for over-income students:

1. Charge \$200 a month for tuition to include transportation
2. Accept a minimum of 15-22 students in the program

Motion carried with all in favor.

The Board asked Ms. Conway to come up with an agreement to charge a \$100 registration fee.

008-063

Substitute Salaries

A motion was made by Estelle Holmes and seconded by Shirley Price to add \$10 to all substitute pay levels.

Members in favor: Estelle Holmes, Shirley Price

Members opposed: Monica Cantrell, Tom Ivey, Pat Turner, Ted Robinson, and Dianne James

Motion failed.

A motion was made by Estelle Holmes and seconded by Shirley Price to add \$10 to the non-degreed substitute pay level.

Members in favor: Monica Cantrell, Tom Ivey, Estelle Holmes, Pat Turner, Ted Robinson, and Shirley Price

Members opposed: Dianne James

Motion carried with all in favor.

008-064
Out-of-State Travel
Anna Moya

A motion was made by Estelle Holmes and seconded by Ted Robinson to approve the out-of-state travel requested submitted by Anna Moya to attend the EPICS—Engineering Project in Community Service Conference: A Service-Learning Design Program, July 14-18, 2008, at Purdue University in Indiana at an approximate cost of \$1177.70.

Motion carried with all in favor.

Discussion

At-will employees pay structure

Dr. Bergman presented to the Board proposed new at-will pay schedules showing 0%, 3%, 5%, and 6% increases. He recommended to the Board the pay schedules that reflect 0% indicating that most employees would receive an increase. He also indicated that some employees, who are overpaid in their pay grade, would be frozen until such time as their pay equalizes to the pay schedule. This is being done in order to bring everyone in line with the new pay schedules.

Mr. Ivey requested that the district look at giving all at-will employees a cost of living raise.

Closed Session

Monica Cantrell, President, called the members of the Board of Trustees into Closed Session at 9:55 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code

551.074 Personnel: Discuss the employment of new professional employee(s) for the 2008-2009 school year

Reconvene from Closed Session

The Board reconvened from Closed Session at 10:37 PM to take action from Closed Session, if any:

Motion 1 A motion was made by Estelle Holmes and seconded by Ted Robinson to employ Sandi Belcher under a Probationary One-Year Contract—Administrator for the 2008-2009 school year, as presented and as discussed in executive session.

Motion carried with all in favor.

Motion 2 A motion was made by Estelle Holmes and seconded by Tom Ivey to employ Larry Allen under a Probationary One-Year Contract—Administrator for the 2008-2009 school year, as presented and as discussed in executive session.

Motion carried with all in favor.

Announcements

1. Ms. Holmes announced that the high school students who did not meet all graduation requirements will be allowed to march without a diploma and that they would sign an agreement agreeing to meet all their requirements. She stated that this was announced in a legislative update.

Dr. Bergman stated that he was unaware of this and would check into it.

2. Need to set calendar for board training.
3. Dr. Bergman asked the Board to decide whether or not they wanted to wear a cap and gown at graduation.

Adjournment

A motion was made by Tom Ivey and seconded by Ted Robinson to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 10:47 PM.

Respectfully submitted,

Brenda J. Taylor
Recording Secretary

Monica Cantrell, President

Estelle Holmes, Secretary