

Hitchcock Independent School District

Special Called Meeting and Bond Committee Meeting  
Tuesday, June 24, 2008

The Hitchcock Independent School District Board of Trustees met at a Special Called meeting and Bond Committee meeting on Tuesday, June 24, 2008, at the Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Monica Cantrell called the meeting to order at 7:03 PM.

Present Monica Cantrell, President; Tom Ivey, Vice President; Estelle Holmes, Secretary; Ted Robinson, Member; Shirley Price, Member; Dianne James, Member

Absent Pat Turner, Member

Others Mike Bergman, Superintendent; Nina Conway, Business Official; Susan Thompson, Curriculum Director; Sandi Belcher, Hitchcock High School Asst. Principal; Larry Allen, Hitchcock High School Principal; Pat Fox, Crosby Middle School Principal; Andrew Richardson, Brookstone; Carl Joiner, Joiner Partnership; Scott Brady, Joiner Partnership; Members of the Bond Committee.

Call to Order

Monica Cantrell, President, called the meeting to order at 7:03 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Discussion

Bidding process for construction  
of the new elementary school

Mr. Joiner stated that Phase 1 of the building process will start at the end of July. Brookstone will be handling the bidding process for Phase 1, which will include clearing of the land, building the pad, utilities, dirt work, and fabrication of structural steel. The Phase 1 bids are due July 17.

Phase 2 will be award in September 2008.

The elementary school will be started first and the high school construction will probably start in about 15-16 months with an opening date of 2010.

Mr. Richardson outlined the bidding procedures:

1. Publish twice over a two-week period in the Houston Chronicle and Galveston County The Daily News
2. Prepare bid package
3. The bid package will go to building contractors
4. Invitation to about 800 sub-contractors and also secure with “blue book”
5. Open bid packages – all invited to attend the bid opening and ask questions

The City of Hitchcock said they would rebate water and sewer. Need to get this secure and in writing. Mr. Richardson and Mr. Joiner will work on a plan to get cost for water and sewer and bring back to the Board with a recommendation.

Will close on the property by June 26 or before July 4.

Start construction by July 28—Robert Henderson will try and get the bond funds in hand by that time.

The Board requested a board meeting to ward the end of July around July 25 for an update.

The investment timeline needs to be given to Ms. Conway – she will need a draw schedule.

Electricity—check with Center Point Energy and Texas New Mexican on hooking us up and giving information to the civil engineer.

Joiner Partnership and Brookstone will work together to be sure we get what we pay for and to give a quality product. They will be watching the dollars to be sure we get everything and will account for every penny—very open book.

The Board requested that Ms. Taylor post the Phase 1 bids on the marquee and on the Website.

Brookstone will furnish the bid packet specifications on CD so that Central Office will have the CD available for bidders.

Joiner Partnership will place a sign on the property—“Future Home of...”.

Need to work on a caution light for the FM 519 site with the Department of Transportation.

The Board asked Mr. Joiner to look at Northside and to suggest possible solutions on how to spruce up the campus.

Scott Brady reviewed the design of the elementary school with the Board.

At 8:37 PM, the Board took a short break.

The Board returned, after the break, at 8:54 PM

#### Discussion/ Possible Action

008-076

#### Student Dress Code

The principals gave an overview of the proposed changes to the dress code to the Board. The Board asked questions and made comments and audience participation was encouraged.

1. Steven Smith disagrees with slacks on the elementary school—would like to see jeans added.
2. Ms. Holmes stated that the dress code should be left to the discretion of the campuses.
3. Ms. Cantrell stated that the Board must come to a common ground with consistency throughout the district, year after year, and requested that a meeting be held in September to develop a districtwide dress code.
4. Mr. Robinson asked to add denim jeans and for more uniformity across the district from year to year.

Ms. Trahan will add dark blue 5 pocket jeans, no decorations, to the dress code for Stewart Elementary.

#### Adjournment

A motion was made by Tom Ivey and seconded by Ted Robinson to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:52 PM.

Respectfully submitted,

Brenda J. Taylor  
Recording Secretary

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Monica Cantrell, President

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Estelle Holmes, Secretary