

Hitchcock Independent School District

Special Called Meeting and Board Training Workshop  
Thursday, June 26, 2008

The Hitchcock Independent School District Board of Trustees met at a Special Called meeting and Bond Committee meeting on Thursday, June 26, 2008, at the Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Monica Cantrell called the meeting to order at 6:47 PM.

Present Monica Cantrell, President; Tom Ivey, Vice President; Estelle Holmes, Secretary; Ted Robinson, Member; Dianne James, Member

Late Arrival Shirley Price, Member, arrived at 7:53 PM

Absent Pat Turner, Member

Others Mike Bergman, Superintendent; Bob Thompson, Trainer

Call to Order  
Monica Cantrell, President, called the meeting to order at 6:47 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Team of Eight Training  
Dr. Bob Thompson led the Board in the Team of Eight Training.

Code of Conduct:

Add:

1. I will not interrupt when others are speaking nor will I indicate in any way any agreement or disagreement while they are speaking including non-verbal mannerism.

Consider board visibility—seating arrangements

2. I will be at meetings on time.

Change the time for all meetings to 7:00 PM. Add to the July agenda.

Monitor length of discussions. Come prepared. Read Board packets and ask questions before hand. Place limit on time allotment for discussion purposes.

### Standard Operating Procedures:

1. District Goals: Delete--Should not be a part of the Standard Operating Procedures.
2. Code of Conduct for Board of Trustees: Delete and post on the website separately.
3. Voting: Delete bullet #2.
4. Communications: Delete bullet #1, 2, & 3. Add "e-mail" to bullet #5.
5. Evaluation of the Superintendent: Delete bullet #3 and add the following:
  - a. Summative evaluation will be conducted in January
  - b. Formative evaluation will be conducted in July
6. Board Conferences and Conventions Procedures:
  - a. Delete paragraph 1 and 2.
  - b. In paragraph 3, first line, add "as representatives of the HISD Board" and at the end of the paragraph, add "Travel expenses will be paid by Hitchcock ISD".
  - c. Change paragraph 5 to read, "The Board of Trustees may attend, at district expense, the TASA/TASB Annual Conference, the NSBA Annual Conference, and one of the Regional Conference: Winter Governance Convention or the TASB Summer Leadership Institute. Any other meeting, at district expense must have prior approval.
7. Board Travel Reimbursement Procedures:
  - a. Use State Mileage Rate for mileage.
  - b. Add, if two or more members are traveling together, they have the option of renting a car at district expense.

### Individual Concerns

1. Mr. Robinson—make sure everyone knows the facts before voting or trust in the knowledge or expertise of other Board members.
2. Ms. Cantrell—run more orderly meetings.
3. Limiting time on discussion of items.

Closed Session

Monica Cantrell, President, called the members of the Board of Trustees into Closed Session at 9:45 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code 551.074 Personnel.

Reconvene from Closed Session

The Board reconvened from Closed Session at 10:14 PM to take action from Closed Session, if any.

A motion was made by Estelle Holmes and seconded by Ted Robinson to employ Susana Cantor, Ty Janik, and Laura Bowers under a Probationary One-Year Contract—Teacher with Certification Addendum for the 2008-2009 school year, as presented and as discussed in executive session.

Motion carried with all in favor.

Future Agenda Items

1. Formative Evaluation of Superintendent, July 15 meeting
2. Goal Setting, July 15 meeting
3. Place the Phase 1 RFP on the marquee
4. Bring Bob Henderson back to report on the sale of the bonds.

Adjournment

A motion was made by Ted Robinson and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 10:27 PM.

Respectfully submitted,

Brenda J. Taylor  
Recording Secretary

---

Monica Cantrell, President

---

Estelle Holmes, Secretary