

Hitchcock Independent School District

Regular Meeting
Tuesday, August 19, 2008

The Hitchcock Independent School District Board of Trustees met at a Regular called meeting on Tuesday, August 19, 2008, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Monica Cantrell called the meeting to order at 7:09 PM.

Present Monica Cantrell, President; Tom Ivey, Vice President; Pat Turner, Member; Ted Robinson, Member; Shirley Price, Member; Dianne James, Member

Late Arrival Estelle Holmes, Secretary, arrived at 7:16 PM

Others Mike Bergman, Superintendent; Nina Conway, Business Official; Ron Mull, Maintenance Director; Larry Allen, Principal, Hitchcock High School; Carl Joiner, Architect, Joiner Partnership; Scott Brady, Architect, Joiner Partnership; Robert Henderson, Financial Advisor

Call to Order Monica Cantrell, President, called the meeting to order at 7:09 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Ms. James led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U. S. flag.

Mr. Ivey led the members of the Board of Trustees and patrons in the pledge to the Texas flag.

Introductions Dr. Bergman introduced new administrators to the Board: Larry Allen, Principal, Hitchcock High School; Marshall Caplan, Assistant Principal, Hitchcock High School; Sandi Belcher, At-Risk Assistant Principal, Hitchcock High School, and Ron Mull, Maintenance Director.

Announcement Dr. Bergman made the following announcements:
a. Stated that there was a nice article in the Galveston County The Daily News on Mr. Charles Williams, Band Director.

- b. He thanked Mr. Allen for doing an awesome job on the Fish Camp that was held for the freshmen students.
- c. Thanked Mr. Mull for taking the Board on the facility walk-through.

008-112
Consent Agenda

The following items were pulled from the Consent Agenda to be tabled until the August 26, 2008, board meeting:

Item B: Monthly Financial and Investment Report for month ending July 31, 2008

Item C: Monthly Tax Collection Report for month ending July 31, 2008

Item D: Monthly Kids First Head Start Financial Report and Monthly Check Register for month ending July 31, 2008

Item E: Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending July 31, 2008

A motion was made by Dianne James and seconded by Shirley Price to pull for later discussion Item F: Memorandum Adjunct Faculty Agreement (Regarding Extracurricular Status of 4-H Organization) for the 2008-2009 school year and to approve the Minutes of the Regular Meeting of July 15, 2008, and the Special Called / Budget and Board Workshop of July 21, 2008, as presented and as recommended by the administration.

Motion carried with all in favor.

Ms. James asked Ms. Conway why the Board did not receive the financials prior to the meeting. Ms. Conway stated that Galveston County had not completed reconciling the taxes for July.

Estelle Holmes arrived at 7:16 PM.

008-112
Consent Agenda

Memorandum Adjunct Faculty
Agreement for 2008-2009 (Regarding
Extracurricular Status of 4-H Organization)

A motion was made by Dianne James and seconded by Ted Robinson to approve the Memorandum Adjunct Faculty Agreement for 2008-2009 (Regarding Extracurricular Status of 4-H Organization).

After discussion, the motion carried with all in favor.

Reports/Information from the Superintendent

Maintenance Report—Summer 2008

The Summer 2008 Maintenance Report was presented to the Board for their review and information.

Action

008-113

Order Authorizing the Issuance of Bonds

A motion was made by Dianne James and seconded by Shirley Price to approve the Order Authorizing the Issuance of Hitchcock ISD Unlimited Tax School Building and Refunding Bonds, Series 2008; Authorizing the Advance Refunding of Certain Outstanding Obligations and the Execution and Delivery of an Escrow Agreement and the Subscription for and purchase of Certain Escrowed Securities.

Robert Henderson, Financial Advisor, presented information on the Outstanding Unlimited Tax Debt Service outlining the following:

- a. Phase One budget
- b. Detail breakdown of estimates stating that the district needs to break down the bonds into two sales to be able to squeeze more bonds for the tax rate. This gives the opportunity to reduce growth projections and to realize some of that growth.

Mr. Henderson recommended two sales: One for \$21,000,000 and the balance in August 2009 for \$18,908,000. He requested that the Board table action and to give him a directive.

A motion was made by Dianne James and seconded by Estelle Holmes to rescind the previous motion and to postpone the sell of the Bonds until next week due to the financial information just received.

Motion carried with all in favor.

The item has been rescheduled for Wednesday, August 27, 6:30 PM.

008-114

Bond Purchase Agreement—Merrill Lynch

A motion was made by Estelle Holmes and seconded by Dianne James to table action on the Bond Purchase Agreement with Merrill Lynch, Pierce, Fenner & Smith Inc. acting on behalf of the underwriters: First Southwest Company and Southwest Securities, Inc. to Wednesday, August 27, 2008, 6:30 PM.

Motion carried with all in favor.

008-115

RFP: Office, Teaching &
Instructional Supplies, Materials,
Equipment, and Services

A motion was made by Estelle Holmes and seconded by Dianne James to approve the following vendors for office and instructional materials, equipment, and services: [See attached]

- a. Challenge Office Supplies
- b. Office Max
- c. School Specialty
- d. US Tech
- e. Audio Visual Aids
- f. Pyramid School Products
- g. Highsmith
- h. H & H Music
- i. EBSCO

Motion carried with all in favor.

008-116

RFP: Athletic Equipment,
Apparel, and Supplies

A motion was made by Estelle Holmes and seconded by Tom Ivey to approve the purchase of athletic equipment, supplies, and apparel as presented and as recommended by the Athletic Director and the administration. [See attached]

Motion carried with all in favor.

008-117

RFP: Cafeteria Operations:
Food and Supplies

A motion was made by Estelle Holmes and seconded by Shirley Price to award the milk bid to Oak Farms, the bread bid to Flower's Bakery and Sara Lee Bakeries and to award the ice cream bid to Blue Bell. [See attached]

Motion carried with all in favor.

Closed Session

Monica Cantrell, President, called the members of the Board of Trustees into Closed Session at 8:07 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code:

- a. 551.071 Consultation with the District's Attorney Stephen Dubner of the Law Office of Stephen Dubner to discuss land purchase.
- b. 551.072 Discuss the purchase, exchange, lease, or value of real property.
- c. 551.074 Personnel: Discuss the employment of new professional(s) for the 2008-2009 school year

Reconvene from Closed Session

The Board reconvened from Closed Session at 9:14 PM to take action from Closed Session, if any.

No action taken.

Adjournment

A motion was made by Pat Turner and seconded by Estelle Holmes to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:14 PM.

Respectfully submitted,

Brenda J. Taylor
Recording Secretary

Monica Cantrell, President

Estelle Holmes, Secretary