

Hitchcock Independent School District

Public Hearing to Discuss the Extension of the
Optional Flexible School Day Program
and
Regular Meeting
Tuesday, March 10, 2009

The Hitchcock Independent School District Board of Trustees met at a Public Hearing to Discuss the Extension of the Optional Flexible School Day Program and Regular Meeting on Tuesday, March 10, 2009, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Monica Cantrell called the meeting to order at 6:35 PM.

Present Monica Cantrell, President; Tom Ivey, Vice President; Pat Turner, Member; Shirley Price, Member; Dianne James, Member

Late Arrival Estelle Holmes, Secretary, arrived at 7:08 PM

Absent Ted Robinson, Jr.

Others Susan Thompson, Assistant Superintendent of Curriculum and Instruction; Nina Conway, Business Manger; Randy Dowdy, Director of Student Support Services; Ron Mull, Maintenance Director; Doreatha Walker, Kids First Head Start Director; Stephen Dubner, Attorney; Betty Martins, Kids First Head Start Director-in-charge; Blanca Ochoa, Crosby Middle School Assistant Principal; Sandy Belcher, Hitchcock High School Assistant Principal; Larry Allen, Hitchcock High School Principal; Barbara Trahan, Stewart Elementary School Principal

Call to Order Monica Cantrell, President, called the meeting to order at 6:35 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance Ms. James led the members of the Board and patrons in the Pledge of Allegiance to the U. S. flag and Mr. Ivey led the members and patrons in the Pledge to the Texas flag.

Public Hearing to Discuss the
Extension of the Optional
Flexible School Day Program

Presentation and discussion
Mr. Dowdy presented the Optional Flexible School Day Program to the Board.

Audience with Patrons
No questions.

Adjourn The Public Hearing was adjourned.

Public Participation Ms. Angela Taylor addressed the Board regarding her DAEP concerns at Hitchcock High School stating the following:

1. Placement procedures are not being followed.
2. Start and end times for DAEP are not addressed in the DAEP handbook.
3. Time was previously 7:15 AM, has been changed to 7:05 AM and then the doors are locked and the student is sent home.

The Board thanked Ms. Taylor and asked that the item be placed on a future agenda for discussion.

009-017
Consent Agenda

A motion was made by Dianne James and seconded by Tom Ivey to approve the below listed Consent Agenda as presented and as recommended by the administration:

1. Approved the minutes of the Regular meeting of February 17, 2009;
2. Approved the Monthly Financial and Investment Report for month ending February 28, 2009;
3. Approved the Monthly Tax Collection Report for month ending February 28, 2009;
4. Approved the Monthly Kids First Head Start Financial Report, Check Register, and Monthly KFHS Report for month ending February 28, 2009; and
5. Approved the Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending February 28, 2009.

Motion carried with all in favor.

Reports/Information

Kids First Head Start Policy
Liaison Report

Ms. James reported that the Policy Council met on March 3, 2009, at 5:30 PM and welcomed new member, April Auzston. Dr. Bergman was present at the meeting and gave a report on the water intrusion at Kids First Head Start and the results of the PSI report and answered questions posed by the Policy Council. The Policy Council also met on March 10, at 5:30 PM to review the self-evaluation booklet in preparation for the monitoring visit.

Action

009-018
Appointment of Early Voting
Ballot Board Election Judge for
the May General Trustee Election

A motion was made by Dianne James and seconded by Shirley Price to approve Ms. Ella Brooks as the Early Voting Ballot Board Election Judge and that the names of the two additional clerks will be brought before the Board in April for approval.

Motion carried with all in favor.

009-019

Notice of Election: Region IV
Board of Directors

The members of the Board of Trustees cast their ballot for the Region IV Board of Directors and gave the ballots to Ms. Taylor to submit to Region IV.

No formal action taken.

Discussion/Possible Action

Janitorial Services for the
2009-2010 school year

Mr. Mull presented a cost estimate for the district to consider in bringing janitorial services back in-house. The district is currently going out for request for proposals. All proposals will be brought before the Board in April for comparison and a final decision on whether or not to take janitorial service back in-house.

No formal action taken.

Estelle Holmes arrived during discussion at 7:08 PM

009-021

Set dates for Board Training
After the May General Trustee Election

The Board requested that Ms. Taylor check with TASB and Region IV on dates and costs for Board Training and to bring the information to the Board for approval at the April Board meeting.

No formal action taken.

009-022

Bus/ Campus Safety

Ms. Cantrell led the following discussion.

Campus Safety:

Crosby Middle School

1. Monitoring between the school and the gym. Do not feel like it is safe – voicing a parent concern.

Stewart Elementary School

1. Our youngest kids are in portable buildings at the back of the building.

2. Parents are dropping off their child in front of the building and the child is walking to the other end of the school and walking outside.

3. Parents are not bringing their child into the school when they are tardy.

4. Someone needs to be out front for at least 10-15 minutes after the tardy bell.

5. Not offering a level of security.

Ms. Trahan said that Stewart Elementary School would come up with a plan to cover the front of the school for tardies.

Dr. Price said that the Board needs to look at student safety at all campuses and the Board can help the campuses to address next year.

Ms. James stated that we have parents who cannot follow directions.

Ms. Cantrell and Ms. James did a walk-through of the campuses and reported on the following:

1. Crosby Middle School—there is a low hanging wire between the cafeteria and Greater Gulf Coast Cooperative.
2. Hitchcock High School—the door to the cafeteria was left unlocked.

Bus Safety:

1. Need to look at the costs associated with installing cameras on all of the buses.
2. Need to look at the costs associated with having an aide on the buses.
3. On FM 2004, children are sitting on the side of the highway waiting for the bus.
4. Reported that a bus on Tallow Briar passed another bus that was stopped and was picking up students.
5. Look at costs to hire crossing guards at The Oaks on Highway 6.

Closed Session

Monica Cantrell, President, called the members of the Board of Trustees into Closed Session at 7:50 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code:

551.071 Consultation with the District's Attorney Stephen Dubner of the Law Office of Stephen Dubner to discuss personnel matters including administrator assignments, proposed contract renewal/nonrenewal/terminations for teachers, diagnosticians, speech and hearing, nurses, counselors, librarians, academic advisors, coordinators, administrators; and resignation agreement for F. Rogstad.

551.074 Personnel

- Discuss proposed contract renewals for teachers, diagnosticians, speech and hearing, nurses, counselors, librarians, academic advisors, coordinators, administrators, and professionals.
 - Probationary One-Year Contracts
 - Probationary One-Year Contracts + Certification Addendum
 - One-Year Term Contracts
 - One-Year Term Contracts + Retire/Rehire Addendum
 - Multi-Year Term Contracts
 - Non-Chapter 21 Contracts
 - Continuing Contracts
- Discuss proposed contract nonrenewals/terminations for teachers, diagnosticians, nurses, counselors, librarians, academic advisors, coordinators, administrators, and professionals.
 - Probationary One-Year Contracts
 - One-Year Term Contracts
 - Multi-Year Term Contracts
 - Non-Chapter 21 Contracts
 - Continuing Contracts
- Discuss resignation agreement for F. Rogstad.

Reconvene from
Closed Session

The Board reconvened from Closed Session at 11:15 PM, for action, if any, from Closed Session.

Consideration of Renewal

Probationary One-Year Contract – Teacher

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the Probationary One-Year Contract—Teacher for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Tracy Erbes	Amanda White	Koreen Palmer
Steven Steinbauer		

Motion carried with all in favor.

Consideration of Renewal

Probationary One-Year Contract—Teacher plus Certification Addendum

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the Probationary One-Year Contract—Teacher plus Certification Addendum for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Pamela Baccinelli	Susana Cantor	Tobey Gage
Stacy Hrna	DiNona McCray	Melynda Moulden
Anna Moya	Cynthia Frye	

Motion carried with all in favor.

Consideration of Renewal

Probationary One-Year Contract + Certification Addendum—Teacher to Probationary One-Year Contract—Teacher

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the Probationary One-Year Contract—Teacher for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Sarah Fillingame	Hope Smalley-Jackson	Ty Janik
Amy Rosenberger	Jennifer Watson	

Motion carried with all in favor.

Consideration of Renewal

Probationary One-Year Contract – Teacher to One-Year Term Contract – Teacher

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Teacher for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Steve Adamson	Ronald Belcher	Michael Brandenburg
Belinda Chambers	Sherrri Hanisco	Charla Hollingsworth
Dorothy Reed	Rachel Stephenson	Michael Vossler
Trini Castro	Carmen Hidalgo-White	Paula Madewell
Jennifer Tauch		

Motion carried with all in favor.

Consideration of Renewal
Probationary One-Year Contract – Nurse to One-Year Term Contract--Nurse

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Nurse for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Cheryl Moffett

Motion carried with all in favor.

Consideration of Renewal
Probationary One-Year Contract—Counselor to
One-Year Term Contract—Counselor

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Counselor for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Latisha Goudeau

Motion carried with all in favor.

Consideration of Renewal
Probationary One-Year Contract—Diagnostician to
One-Year Term Contract—Diagnostician

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Diagnostician for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Lisa Cox-Moses

Motion carried with all in favor.

Consideration of Renewal
One-Year Term Contract – Teacher

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Teacher for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Richard Anderson	Wensel Aoughsten	Christie Arsenis
Elizabeth Bilek	Roland Bilek	Cathy Bonner
Darlene Booker	Alicia Brooks	Janet Carney
Denise Charlston	Michael Charlston	Christopher Cliburn
Lee Daugherty	Sharon Denison	Duane Dippel
Shelley Cameron-Forney	Barbara George	Allan Gibson
Charlotte Greineisen	Robert Greineisen	Jacqueline Henderson
Kathryn Higginbotham-Jones	Pamela Jones	Terri Jones
Keith Kelley	Susie Knust	Paula Lamb
Terry Laubscher	Charles Libbey	Coy Martin
Mary McDavid	Marie McNeil	Phillip Miller
Lisa Moody	Joanna Mora-Villerreal	Glen Newsom
Forrest Parker	Melinda (Kay) Sanchez	Craig Smith
Rita Tatum	Melessa Trevino	Morris Tuck

Terry Uhlman
Mei-Hwa (Vicki) Yang

Darlene Urquiaga
Fred Zimmerman

Barbara Wiswell

Motion carried with all in favor.

Consideration of Renewal

One-Year Term Contract—Speech and Hearing Therapy (LSP)

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Speech and Hearing Therapy (LSP) for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Deborah Barrett

Motion carried with all in favor.

Consideration of Renewal

One-Year Term Contract—Librarian

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Librarian for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Tammy Bradbury Katherine Monford

Motion carried with all in favor.

Consideration of Renewal

One-Year Term Contract—Academic Advisor

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Academic Advisor for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Donette Line

Motion carried with all in favor.

Consideration of Renewal

One-Year Term Contract—Counselor

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Counselor for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Rona Smith Mary Wagener

Motion carried with all in favor.

Consideration of Renewal

Probationary One-Year Contract—Teacher with Retire/Rehire Addendum to One-Year Term Contract—Teacher with Retire/Rehire Addendum

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Teacher with Retire/Rehire Addendum for the following

employee(s) as recommended by the Superintendent and as discussed in executive session:

Charles Williams

Motion carried with all in favor.

Consideration of Renewal

One-Year Term Contract—Teacher with Retire/Rehire Addendum

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Teacher with Retire/Rehire Addendum for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Brenda Caletka Michael Dillon

Motion carried with all in favor.

Consideration of Renewal

One-Year Term Contract—Administrator

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Administrator for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Chris Cox Blanca Ochoa

Motion carried with all in favor.

Consideration of Renewal

Probationary One-Year Contract—Administrator to One-Year Term Contract— Administrator

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the One-Year Term Contract—Administrator for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Larry Allen Sandra Belcher Marshall Caplan

Consideration of Renewal

Probationary One-Year Contract—Administrator

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the Probationary One-Year Contract—Administrator for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Doreatha Walker

Motion carried with all in favor.

Consideration of Renewal

Non-Chapter 21 One-Year Contract—Professional

A motion was made by Estelle Holmes and seconded by Pat Turner to approve the Non-Chapter 21 One-Year Contract—Professional for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Ann Bergen
Ron Mull
Kimmela Steed

Jeanne "Nina" Conway
Edith Schneider
Elaine Thomson

Myron Dianiska
Alva Skinner
Amy Young

Motion carried with all in favor.

Resignation Agreement

A motion was made by Estelle Holmes and seconded by Pat Turner to accept the recommendation of the Superintendent and to approve the resignation agreement between Frances Rogstad and Hitchcock ISD as such resignation will serve the best interest of the District.

Members in favor: Monica Cantrell, Tom Ivey, Estelle Holmes, Pat Turner, Shirley Price

Members opposed: Dianne James

Motion carried with the majority in favor.

Consideration of One-Year Extension Non-Chapter 21 Contract—Administrator (2009-2011)

A motion was made by Estelle Holmes and seconded by Pat Turner to approve a One-Year Extension of the Non-Chapter 21 Contract—Administrator for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Chris Armacost

Members in favor: Monica Cantrell, Tom Ivey, Estelle Holmes, Pat Turner, Shirley Price

Members abstained: Dianne James

Motion carried with the majority in favor.

Consideration of One-Year Extension Multi-Year Term Contract—Administrator (2009-2011)

A motion was made by Estelle Holmes and seconded by Pat Turner to approve a One-Year Extension of the Multi-Year Term Contract—Administrator for the following employee(s) as recommended by the Superintendent and as discussed in executive session:

Susan Bowles
Patricia Fox

Gary Carney
Susan Thompson

Randy Dowdy
Barbara Trahan

Members in favor: Tom Ivey, Estelle Holmes, Pat Turner, Shirley Price

Members opposed: Monica Cantrell, Dianne James

Motion carried with the majority in favor.

Future Agenda Items

1. Discussion: DAEP
2. Action: Early Voting Ballot Board
3. Action: Team Building/TEAM of Eight Training—costs and available dates from TASB and Region IV.
4. Workshop: Student Dress Code—Tuesday, March 24, 2009, 6:30 PM

Announcements

1. Congratulations to the Boys and Girls Basketball teams and their coaches for advancing in the playoffs.
2. Jasmine Beard was 29-2A Player of the Year
3. Melynda Moulden was 29-2A Coach of the Year
4. Pat Turner asked that the Board and District do our best in helping our students pass the TAKS test and to graduate.

Adjourn

A motion was made by Pat Turner and seconded by Shirley Price to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 11:28 PM.

Respectfully submitted,

Brenda Taylor
Recording Secretary

Monica Cantrell, President

Estelle Holmes, Secretary