

Hitchcock Independent School District

Regular Meeting
Tuesday, April 21, 2009

The Hitchcock Independent School District Board of Trustees met a Regular meeting on Tuesday, April 21, 2009, held at the Hitchcock ISD Boardroom/Conference Facility located at 8004 North Railroad, Hitchcock, Texas. President Monica Cantrell called the meeting to order at 7:03 PM.

Present Monica Cantrell, President; Tom Ivey, Vice President; Estelle Holmes, Secretary; Pat Turner, Member; Ted Robinson, Jr., Member; Shirley Price, Member; Dianne James, Member

Others: Mike Bergman, Superintendent; Nina Conway, Business Manager; Susan Thompson, Assistant Superintendent of Curriculum and Instruction; Larry Allen, Hitchcock High School Principal; Blanca Ochoa, Crosby Middle School Assistant Principal; Doreatha Walker, Kids First Head Start Director; Stephen Dubner, School District Attorney; Scott Brady, Joiner Partnership, Inc.

Call to Order

Monica Cantrell, President, called the meeting to order at 7:03 PM; announced the presence of a quorum and stated that the meeting had been duly called and the notice had been posted in the manner prescribed by law.

Pledge of Allegiance

Ms. James led the members of the Board and patrons in the Pledge of Allegiance to the U. S. flag and Mr. Ivey led the members and patrons in the Pledge to the Texas flag.

Recognition

Steve Adamson, Head Boys Basketball Coach, and Ronald Belcher, Assistant Boys Basketball Coach presented the 2008-2009 Boys Basketball Team to the Board. The Board presented Certificates of Recognitions to each of the members for advancing to the Regional Qualifiers.

Special Honors went to:

Shawn Cintron—Honorable Mention All District

Kohl Filer—1st Team All District

Roddrick Gilmore—Most Valuable Player; All Region by Texas Association of Basketball Coaches; All State by the Texas Association of Basketball Coaches; Most Valuable Player of the County by Galveston County Daily News

Immanuel Jones—Defensive Player of the Year

Davon Kenney—Second Team All District

Denzel Martins—Second Team All District

William Malone—Honorable Mention All District
James Ray—1st Team All District; All Region by the Texas Association of
Basketball Coaches
Tyler Sander—1st Team All District
Steve Adamson—Coach of the Year

Melynda Moulden, Head Girls Basketball Coach presented the 2008-2009 Girls
Basketball Team to the Board. The Board presented Certificates of Recognition
to each of the players for advancing to the Regional Qualifiers.

Special Honors went to:

Raven Alexander—Second Team All District
Jasamine Beard—District MVP
Deborah Denison—All Academic
LaDerricka Eden—Honorable Mention
Charity Flores—Honorable Mention
Karissa Garner—1st Team All District
Ashley Sam—Second Team All District
Marissa Scott—Honorable Mention
Melynda Moulden—Co-Coach of the Year

Public Participation

Patty McNeal addressed to Board citing Substitute Program concerns:

- Pay Scale
- Paid for actual hours worked rather than for a full-day or half-day
- Long-term substitute status
- Personal leave time
- More support for substitutes

009-024

Consent Agenda

A motion was made by Estelle Holmes and seconded by Shirley Price to approve
the Consent Agenda as presented and as recommended by the administration:

1. Approved the minutes of the Public Hearing to Discuss the Extension of the
Optional Flexible School Day Program and Regular meeting of March 10,
2009, and the Special Called meeting and Board Workshop of March 24,
2009;
2. Approved the Monthly Financial Report for month ending March 31, 2009;
3. Approved the Monthly Tax Collection Report for month ending March 31,
2009;
4. Approved the Monthly Kids First Head Start Financial Report, Check
Register, and the Monthly KFHS Report for month ending March 31, 2009;
and

5. Approved the Monthly Greater Gulf Coast Cooperative/SHARS Financial Report and Monthly Check Register for month ending March 31, 2009.

Members in favor: Monica Cantrell, Tom Ivey, Estelle Holmes, Pat Turner, Ted Robinson, Shirley Price

Members opposed: Dianne James

Motion carried with the majority in favor.

Reports/Information from the Superintendent

Kids First Head Start Policy Council Liaison Report

Ms. James, reported that the Policy Council met on April 14, 2009, at 5:30 PM. The following topics were discussed:

1. Financials
2. Reported that the audit had been postponed until next year
3. Staff policies and procedures
4. By-Laws
5. Executive Session was held in open.

Action

009-025

GMP: Field House, Concession, and Gymnasium

Scott Brady, Joiner Partnership, reported that the bids for the construction of the field house, concession, and gymnasium came in under budget and requested the Board to approve the Guaranteed Maximum Price (GMP) for \$4,947,598.00.

A motion was made by Estelle Holmes and seconded by Tom Ivey to approve the Guaranteed Maximum Price (GMP) of \$4,947,598.00 for the construction of the field house, concession, and gymnasium, as presented and as recommended by the administration. [See attached]

Motion carried with al in favor.

009-026

RFP: Annual Financial Audit

A motion was made by Estelle Holmes and seconded by Shirley Price to approve John R. Pechacek, CPA as our external auditor for the 2008-2009 Financial Audit ending August 31, 2009, as presented and as recommended by the administration. The maximum cost to the district is \$20,900 for 350 hours of work.

Motion carried with all in favor.

009-027

RFP: Marching Band
Uniforms and Accessories

A motion was made by Estelle Holmes and seconded by Dianne James to approve DeMoulin as the approved bidder for the purchase of 75 marching band uniforms and accessories for a total cost of \$25,829.05, as presented and as recommended by the administration.

Motion carried with all in favor.

Mr. Charles Williams, Band Director, announced that the Spring Band Concert will be held on April 23, 2009, with a gumbo supper starting at 5:30 PM.

He also announced plans for a Fall Band Fest in October 2009.

009-028

RFP: Food Service Program

A motion was made by Estelle Holmes and seconded by Pat Turner to accept the proposal of Compass Food Group (DBA: Chartwells) for the 2009-2010 Food Service Program with a possible extension of four additional years based on appropriate communication with campus administrators, as recommended by the administration. [See attached]

Motion carried with all in favor.

009-029

RFP: Janitorial Services and
Management

A motion was made by Estelle Holmes and seconded by Ted Robinson to approve IQS Services for Janitorial Services and Management for a total bid of \$276,446.40 for the 2009-2010 school year, as presented and as recommended by the administration.

Motion carried with all in favor.

009-030

RFP: Athletic Supplies,
Equipment, and Apparel

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the Request for Proposals for Fall 2009 sports athletic equipment, supplies, and apparel as presented and as recommended by the Athletic Director and the administration. [See attached]

Motion carried with all in favor.

009-031

Proclamation—Teacher

Appreciation Week, May 4-8, 2009

A motion was made by Pat Turner and seconded by Shirley Price to recognize the Hitchcock ISD teachers and to approve the Proclamation expressing appreciation for their dedicated service, as presented and recommended by the administration. [See attached]

Motion carried with all in favor.

009-032

Resolution—Paraprofessional Day

May 6, 2009

The Board by general consent approved to recognize the Hitchcock ISD Educational Paraprofessionals and Auxiliary Support Personnel and to approve the Resolution expressing appreciation for their dedicated service, as presented and recommended by the administration. [See attached]

009-033

ESL Summer School Schedule,

Summer 2009

A motion was made by Estelle Holmes and seconded by Shirley Price to approve the ESL Summer School Schedule, as presented and as recommended by the administration, if Hitchcock ISD offers the ESL Summer School Program—Pre-K through Kindergarten.

ESL Summer Program—Pre-K and Kindergarten

| Dates | Instructional Times | Hours/week |
|----------------------------|---------------------|------------|
| June 8 – 12, 2009 | 8:00 AM – 3:30 PM | 35 |
| June 15-18, 2009 | 8:00 AM – 3:30 PM | 28 |
| June 22 – 25, 2009 | 8:00 AM – 3:30 PM | 28 |
| June 29 – July 2, 2009 | 8:00 AM – 3:30 PM | 28 |
| July 6, 2009 | 8:00 AM – 12:30 PM | 4 |
| Total Hours of Instruction | | 123 |

Motion carried with all in favor.

009-034

Student Dress Code

A motion was made by Estelle Holmes and seconded by Shirley Price to delete the exception for grades 5 – 8 and to approve the Student Dress Code effective for the 2009-2010 school year, as presented and recommended by the administration. [See attached]

Members in favor: Monica Cantrell, Tom Ivey, Estelle Holmes, Pat Turner, Ted Robinson, Shirley Price

Members opposed: Dianne James

Motion carried with the majority in favor.

009-035

Interlocal Tax Collection
Agreement for 2009-2010

A motion was made to approve the Interlocal Agreement with the Galveston County Tax Assessor-Collector beginning August 1, 2009 and ending July 31, 2012, as presented and as recommended by the administration.

Motion carried with all in favor.

009-036

PDAS Appraisers

A motion was made by Estelle Holmes and seconded by Shirley Price to approve Donette Line and Doreatha Walker as official appraisers for the 2008-2009 school year, as recommended by the administration.

Motion carried with all in favor.

009-037

TODASTWD

A motion was made by Estelle Holmes and seconded by Shirley Price to adopt the Region guidelines, as presented and as recommended by the administration.

- The day will be designated "Take Our Child to Work Day."
- Focus will be on Middle School students.
- The suggested common date for 2009 will be June 17, 2009.

Motion carried with all in favor.

Discussion with Possible Action

009-038

Options for Stewart
Elementary School

A motion was made by Dianne James and seconded by Estelle Holmes to table discussion on the options for Stewart Elementary School.

Motion carried with all in favor.

009-039

Stimulus Money

Dr. Bergman reported that there are two sources of new money we will have access to: An extension of the current Title I money and extra funding under IDEA B which is Special Education. An extensive application will be required for the extra Title I money which became available on April 15th. The money will be used for basically the same as the normal Title I funds; however, there will be an opportunity if a waiver is requested to use some of the money for things we normally could not do. This is called supplanting. These monies will assist in funding the district and help with our current budget situation. As we get more into the application process, more information will be available. The amount for Title I is approximately \$370,000 and Special Education funds are approximately \$239,000 over a two year period. Since we are in a shared service arrangement in the Gulf Coast Co-op, some funding will go to it on our behalf.

No action taken.

009-040

Emergency Operation Procedures

A motion was made by Estelle Holmes and seconded by Shirley Price to table discussion of the Emergency Operation Procedures.

Motion carried with all in favor.

009-041

TEAM of Eight Board Training Sessions

A motion was made by Pat Turner and seconded by Dianne James to table discussion and action on the TEAM of Eight Board Training Sessions.

Motion carried with all in favor.

009-042

Ribbon Cutting—New Track and Field

The Board by general consent approved to set May 7, 2009 at 6:00 PM as the date and time for the Ribbon Cutting for the new track and field.

009-043

Board Recognition Award—Above & Beyond Citizen (ABC)

The Above and Beyond award can be anyone the Board would like to recognize at each Board meeting. See schedule below:

| | | | |
|-----------|-----------------|---------------|-----------------|
| May 2009 | Monica Cantrell | December 2009 | Monica Cantrell |
| June 2009 | Estelle Holmes | January 2010 | Estelle Holmes |

| | | | |
|----------------|---------------|---------------|---------------|
| July 2009 | Ted Robinson | February 2010 | Ted Robinson |
| August 2009 | Pat Turner | March 2010 | Pat Turner |
| September 2009 | Tom Ivey | April 2010 | Tom Ivey |
| October 2009 | Shirley Price | May 2010 | Shirley Price |
| November 2009 | Dianne James | June 2010 | Dianne James |

Closed Session

Monica Cantrell, President called the members of the Board of Trustees into Closed Session at 9:27 PM for the purposes permitted as authorized by the Texas Open Meeting Act, Texas Government Code:

551.071 Consultation with District’s Attorney Stephen Dubner of the law office of Stephen Dubner to discuss the duties of the Board Members, Superintendent, Assistant Superintendent, Directors, and Principals.

551.074 Personnel

- Discuss the duties of the Board Members, Superintendent, Assistant Superintendent, Directors, and Principals
- Discuss the employment of new professional employee(s) for the 2009-2010 school year
- Resignations

Reconvene from Closed Session

The Board reconvened from Closed Session at 11:05 PM, for action, if any, from Closed Session.

New Hires

A motion was made by Estelle Holmes and seconded by Dianne James to employ Teresa McLaughlin under a One-Year Non-Chapter 21 Contract—LSSP for the 2009-2010 school year, as presented and as discussed in executive session.

Motion carried with all in favor.

Future Agenda Items

1. Public Forum—TAKS for Parents
2. Recognitions—One Act Play Cast
3. Long-term Substitutes

Announcements

1. Band Concert, 04/23/2009, 7:00 PM, 5:30 PM Gumbo Supper
2. TAKS Testing

Adjournment

A motion was made by Pat Turner and seconded by Shirley Price to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 11:08 PM.

Respectfully submitted,

Brenda J. Taylor

Monica Cantrell, President

Estelle Holmes, Secretary